

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
August 17, 2022 5 pm

High Prairie Library

VIRTUAL MEETING (ZOOM)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799

Meeting ID: 883 8779 8379

Passcode: 730852

REGULAR MEETING OF THE BOARD OF TRUSTEES

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ITEMS TOO LATE FOR THE AGENDA
- IV. CORRESPONDENCE AND PRESENTATIONS
 - A. Correspondence
 - B. Presentations
 1. Staff Promotions and New Hires
 - a. Kim Hoggatt, Controller (R. Green)
 - b. Tessia Warren, Ruth Holley Manager (A. Simpson)
- V. PUBLIC COMMENT (*3 Minute Time Limit per Person*)
- VI. BUSINESS ITEMS
 - A. Consent Items

*Consent items shall be acted upon as a whole unless a specific item is called for discussion.
Any item called for discussion shall be acted upon separately as "New Business".*

 1. Minutes of the July 20, 2022 meeting (p. 2)
 2. Minutes of the August 10, 2022 special meeting (p.9)
 - B. Unfinished Business
 - C. New Business
- VII. REPORTS
 - A. Friends of the Pikes Peak Library District Report (p.11)
 - B. Pikes Peak Library District Foundation Report (L. James) (p. 12)
 - C. Financial Report: July 2022 (R. Green)
 - D. Public Services Report (T. Sayles) (p. 13)
 - E. Support Services Reports: Communications Report, Facilities Report, Human Resources Report, Information Technology Report (p. 35)
 - F. Interim Chief Librarian's Report (T. Shainidze Krebs)
 - G. Board Reports
 1. Governance Committee Report
 2. Internal Affairs Committee Report
 3. Public Affairs Committee Report
 4. Trustee Update
 5. Board President's Report

VIII. ADJOURNMENT

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at
<https://ppld.org/board-trustees>

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
July 20, 2022 5 pm



PENROSE LIBRARY – COLUMBINE ROOM A

[VIRTUAL MEETING \(ZOOM\)](#)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799

Meeting ID: 883 8779 8379

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President Dr. Stoll, Vice-President Scott Taylor, Secretary/Treasurer Dora Gonzales, Erin Bents, Debbie English, Mina Liebert, Aaron Salt

Interim Chief Librarian and CEO Teona Shainidze-Krebs, Director of Public Relations & Marketing Denise Abbott, Chief Safety, Social Services & Security Officer Michael Brantner, Monument & Palmer Lake Library Manager Jean Carrier, Video Producer/Director Drew Cerino, West Region Director Michael Doherty, Executive Assistant Laura Foster, Chief Financial Officer Randy Green, Strategic Services Librarian Sandy Hancock, City Councilmember Randy Helms, East Library Manager Gigi Holman, Chief Development Officer & Foundation Executive Director Lance James, Legal Counsel for PPLD Debbie S. Menkins, Chief Communications Officer Michelle Ray, Fountain Library Manager Jake Rundle, Interim Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Southeast Regional Director Abby Simpson, Chief Facilities Management Officer Gary Syling, Internal Communications Specialist Jeremiah Walter, Mobile Library Manager Lisa Ward, Ruth Holley Library Manager Tessia Warren, Beth Fisher, KG, SJ Morrone, Mariana, Randi, Rebecca

REGULAR MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER

President Dr. Ned Stoll called the July 20, 2022 regular meeting of the Pikes Peak Library District Board of Trustees to order at 5:00 p.m.

ITEMS TOO LATE FOR THE AGENDA

There were no items too late for the agenda.

EXECUTIVE SESSION

President Dr. Ned Stoll called for a motion from the Board to move into Executive Session to conference with the Pikes Peak Library District attorney for purposes of receiving legal advice regarding election issues as authorized by C.R.S. § 24-6-402(4)(b).

Motion: Scott Taylor made a motion to move into Executive Session at 5:02 p.m. to conference with the Pikes Peak Library District attorney for purposes of receiving legal advice regarding election issues as authorized by C.R.S. § 24-6-402(4)(b).

Second: Aaron Salt seconded the motion.

Vote The vote was approved unanimously.

Interim Chief Librarian and CEO Teona Shainidze-Krebs and Legal Counsel for PPLD Debbie S. Menkins joined the Executive Session at the invitation of President Dr. Ned Stoll.

President Dr. Ned Stoll called for a motion to adjourn Executive Session and return to Open Session.

Motion: Aaron Salt made a motion that the Pikes Peak Library District Board of Trustees adjourn Executive Session at 5:34 p.m. and reconvene in Open Session.

Second: Mina Liebert seconded the motion.
Vote: The motion was approved unanimously.

City Councilmember Randy Helms left the meeting during Executive Session.

BUSINESS ITEMS:

New Business

Discussion: Anthony Carlson and Sarah Brittain Jacks, Campaign Managers

Anthony Carlson provided an overview of the voter polling conducted in the fall of 2021 and March of 2022 by WPA Intelligence.

PUBLIC COMMENT

President Dr. Stoll asked if anyone attending the meeting would like to share a public comment about the intent to participate in the 2022 General Election.

Beth Fisher shared her opinion that we should not request an increase at this time. She is concerned that the reasons for the increase are not clear and she is opposed to providing additional tax dollars to the District.

Comments shared by several Trustees included:

- There are areas of the county that do not have a library nearby.
- The District has a responsibility to serve the increased population of young families in El Paso County.
- A tax increase has not been approved since 1986.
- The population of the county has grown so tax revenue to the District has increased; asking for an increase during difficult financial times may be seen as irresponsible.
- Not pursuing a tax increase could result in cuts to what the District currently offers the community.
- Although it is a difficult time to ask for an increase, approving the measure allows for the community to decide what they want for their Library District.
- A concern that spending \$500,000 to be on the ballot is not the best use of PPLD funds.

Interim Chief Librarian and CEO Teona Shainidze-Krebs mentioned that feedback from the Strategic Planning Input Sessions reflect that the community would like us to have more open hours and open new library locations.

In response to a question about revenue going to tax increment financing (TIF) for Colorado Springs Urban Renewal Authority (CSURA) projects, CSURA Executive Director Jariah Walker explained that URA projects cannot happen without the support of TIFs, and that this support results in growth for the community.

Decision 22-7-1: Intent to participate in the 2022 election

Motion: Dora Gonzales made a motion that the Pikes Peak Library District Board of Trustees approve its intent to participate in the 2022 general election as discussed.

Second: Mina Liebert seconded the motion.

Discussion: A clarification was made that this vote indicates the intention to participate in the 2022 general election because official notification is due to the El Paso County's Clerk & Records Officer by July 29, 2022.

Vote: President Dr. Ned Stoll called for a vote by roll call.
Aaron Salt: No

Dora Gonzales: Yes
Scott Taylor: No
Debbie English: Yes
Erin Bents: No,
Mina-Liebert: Yes
Dr. Stoll: Yes

With four members voting yes and three members voting no, the motion passes four to three.

CORRESPONDENCE AND PRESENTATIONS

Presentations

Urban Renewal Authority (URA) process presentation – Jariah Walker

Jariah Walker, Executive Director of the Colorado Springs Urban Renewal Authority (CSURA) introduced Tom Binnings, of Summit Economics, LLC. Mr. Binnings presented on How Libraries and Urban Renewal go hand in hand.

PUBLIC COMMENT (3 Minute Time Limit per Person)

There was no public comment.

A ten-minute break was taken at 7:05 pm.

The regular meeting of the Board of Trustees resumed at 7:15 p.m.

BUSINESS ITEMS (cont.).

Consent Items

Minutes of the June 15, 2022 meeting

Mina Liebert abstained from voting as she left the June 15, 2022 meeting after the first hour.

Motion: Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees approve the minutes of the June 15, 2022 meeting as presented.

Second: Aaron Salt seconded the motion.

Vote: The motion was approved unanimously by the Trustees who cast a vote.

Unfinished Business

Decision 22-7-2: Interim Chief Librarian and CEO Goals

Dora Gonzales explained that the goals were written following the SMART goal format. Aaron Salt recommended removing the word 'continues' to create a timeframe for each goal. Mina Liebert acknowledged that Goal four regarding improving the budget process.

Motion: Dora Gonzales made a motion that the Pikes Peak Library District Board of Trustees approve the Interim Chief Librarian and CEO Goals as amended.

Second: Mina Liebert seconded the motion.

Vote: The motion was approved unanimously by the Trustees present.

Trustee Erin Bents left the meeting during this discussion.

New Business (cont.)

Decision 22-7-3: 2021 Financial Audit

The 2021 Financial Audit was included in the Board packet. Chief Finance Officer Randy Green explained that BKD, after merging with another firm, is now named FORVIS. Results of the 2021 audit were shared with the Internal Audit Committee on June 29, 2022.

After the Board of Trustees vote, the 2021 audit will be submitted to the state.

Mr. Green thanked Teona for her participation and support of this process, and thanked the Finance Department staff for their hard work. Aaron Salt shared his appreciation for all the work that goes into the audit process.

Motion: Mina Liebert made a motion that the Pikes Peak Library District approve the 2021 Financial Audit as presented.

Second: Scott Taylor seconded the motion.

Vote: The motion was approved unanimously by the Trustees present.

Decision 22-7-4: Include Pledge of Allegiance on the Board meeting agenda

Aaron Salt recommended, at the June 15, 2022 Board meeting, that as a government entity, we include the Pledge of Allegiance at the beginning of Board of Trustees meetings.

Motion: Aaron Salt made a motion that the Pikes Peak Library District Board of Trustees approve the inclusion of the Pledge of Allegiance on all board meeting agendas.

Second: Dora Gonzales seconded the motion.

Discussion: Mina Liebert stated that she would like the Board to consider including a land acknowledgement also. This is a way to honor the ground and space that we occupy in respect of those who occupied the land in the past. Mina suggested Shirley Martinez provide a presentation to the Board on the importance of land acknowledgements.

Vote: The motion was approved unanimously.

Decision 22-7-5: Penrose Library Parking Meters Management/Enforcement Memorandum of Understanding (MOU)

The original agreement from 1997 and the updated MOU were provided in the Board packet. Chief Facilities Management Officer Gary Syling explained that PPLD will continue to receive the revenue from the meters, and the City of Colorado Springs will receive the revenue of any fees because of parking violations. The only significant change to the agreement is that the City of Colorado Springs will now be responsible for all enforcement of the use of the Penrose parking meters. Mr. Syling clarified that the new meters will include radio frequency identification (RFID) that will allow for staff to scan their staff ID for parking. If the staff ID is not used, staff do risk receiving a ticket from the city.

Mr. Syling shared that the contract will be reviewed tomorrow with the installation company. Michael Brantner, Chief Safety, Social Services, and Security Officer, explained that it has been suggested that the cost of using Penrose parking meters be increased to what is charged at meters on the street. This system will include a barcode scanner that will allow one hour a day of free parking to patrons using their library card.

Mr. Brantner also clarified that PPLD contracts with a towing service to handle abandoned or overnight parking violations. Any associated costs are paid by the vehicle owner.

Motion: Mina Liebert made a motion that the Pikes Peak Library District Board of Trustees approve the Penrose Library Parking Meters Management/Enforcement MOU as

presented.

Second: Aaron Salt seconded the motion.

Vote: The motion was approved unanimously.

Review: Closures and Delays Policy

The Closures and Delays policy procedure has been updated at the request of the Board of Trustees. The updates include staffing concerns as a reason for closing/delay, as well as the state holiday, Cabrini Day, that the District uses as a staff training day.

REPORTS

Friends of the Pikes Peak Library District Report

The Friends of the Pikes Peak Library District Report was included in the Board packet. Friends of the Pikes Peak Library District Board of Directors President Rita Jordan shared that the Literary Awards welcomed 110 guests and that the Board hopes to vote on revised bylaws in the fall. Mina Liebert thanked the Friends of the Pikes Peak Library District for all their support.

Pikes Peak Library District Foundation Report

The Pikes Peak Library District Foundation Report was included in the Board packet. In response to a question from Scott Taylor, Chief Development Officer, and Foundation Executive Director Lance James explained that the term 'library collections' in the report refers to materials purchased for the District. If a donor specifies the use of their donation, a designated fund is created to track expenditures; if it is not specified, the gift is put in the general fund.

Mina Liebert thanked the Foundation for the variety of grant funding that is pursued and received. Dora Gonzales appreciated the invitation to the Shiver's Concert.

Financial Report: July 2022

The Financial Report for July 2022 was included in the Board packet. Chief Financial Officer Randy Green indicated that most of the revenue received from property taxes has been received. Expenditures continue to track similarly to last year. Mr. Green shared that both the East Library and Penrose Library roof projects are nearing completion and gave kudos to Gary Syling and the Facilities Department for managed two roof replacements in 2022. Mr. Green also shared his appreciation for the great job Kim Hoggatt, Controller, is doing in the Finance Department.

Public Services Report

The Public Services Report was included in the Board packet. Interim Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles emphasized the success of the summer reading program and acknowledged all the hard work that goes into the program. Ms. Sayles announced that the August 17, 2022 Board of Trustees meeting will be held at High Prairie Library at 5:00 p.m. High Prairie Library Manager Liz Willhoff will be available before the start of the meeting for anyone who would like a tour. The grand opening of the Outdoor Space at High Prairie Library will be held on August 25, 2022.

Aaron Salt appreciated the inclusion of the East Library at night photo.

Support Services Reports: Communications Report, Facilities Report, Human Resources Report, Information Technology Report

The Support Services Reports were included in the Board packet. There were no questions regarding the reports.

Aaron Salt asked that the internal newsletter, The Bookmark, be sent to the Board of Trustees. Mina Liebert acknowledged the impact of the partnership between East and the George Fellows Park in building community.

Interim Chief Librarian's Report

Interim Chief Librarian and CEO Teona Shainidze-Krebs spoke about the Strategic Planning process and the strong response from the public in providing input through surveys and in-person planning sessions. An additional Strategic Planning Session is scheduled for Wednesday August 3, 2022 for elected officials and community leaders who were unable to attend previous sessions.

Since the last meeting, Ms. Shainidze-Krebs has met with City Councilman Dave Donelson, City Councilman Randy Helms and City Councilwoman Stephannie Fortune. Councilman Donelson was particularly pleased to learn that Special Collections has a copy of the Gutenberg Bible.

Ms. Shainidze-Krebs indicated that the search for a new Chief Information Technology Officer (CITO) continues with in-person interviews scheduled for early August. Interim Deputy Chief Librarian Tammy Sayles will be acting Chief Librarian while Ms. Shainidze-Krebs is on vacation from July 26 through August 2, 2022.

Board Reports

Governance Committee Report

Governance Committee Chair Dora Gonzales shared that the Committee met on July 5, 2022. The committee discussed:

- A revision of the Interim Chief Librarian and CEOs goals.
- High Prairie Library will be the location for the August 17, 2022 Board of Trustees meeting.
- Review and revision of the bylaws to include signing authority on PPLD bank accounts for the Board President and Board Secretary/Treasurer.
- The Board of Trustees vacancy search will launch on August 8, 2022; marketing and creation of the on-line application are underway.

Internal Affairs Committee Report

Internal Affairs Committee Chair Debbie English shared that the Committee met on July 5, 2022. The decisions made at today's meeting and bringing the Board into the Budget process earlier than in the past were discussed. It was also determined that procedural improvements in the Finance Department will be reviewed by the Internal Affairs Committee when available.

Public Affairs Committee Report

Public Affairs Committee Chair Mina Liebert shared that the Committee met on July 5, 2022. The process to consider intent to participate in the 2022 general election was discussed.

Trustee Update

Vice President Scott Taylor shared that he visited the Ute Pass Library, and that his family attended the performance of The Tempest in the George Fellow's Park next to East Library.

Secretary/Treasurer Dora Gonzales attended a Communications Department meeting earlier this week, sharing that she appreciated that the meeting started with staff sharing kudos for each other. Ms. Gonzales thanked the department for keeping up with tasks despite being understaffed.

President Dr. Stoll sat in on a meeting at Old Colorado City Library and shared that it was the first library he and his wife visited within PPLD.

Board President's Report

President Dr. Stoll thanked Interim Chief Librarian and CEO Teona Shainidze-Krebs and all the staff for their service to the community and thanked the Board for their support of the Library District and staff.

ADJOURNMENT

There being no further business to discuss, President Dr. Stoll adjourned the July 20, 2022 meeting of the Board of Trustees at 8:06 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>



PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
August 10, 2022 2 pm

Ruth Holley Library
[VIRTUAL MEETING \(ZOOM\)](#)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799
Meeting ID: 838 0844 7755
Passcode: 290426

President Dr. Ned Stoll, Vice-President Scott Taylor, Secretary/Treasurer Dora Gonzales, Erin Bents, Debbie English, Mina Liebert, Aaron Salt

Interim Chief Librarian and CEO Teona Shainidze-Krebs, Public Relations & Marketing Director Denise Abbott, Family and Children's Services Director Melody Alvarez, Archivist Erinn Barnes, Monument & Palmer Lake Library Manager Jean Carrier, Video Producer/Director Drew Cerino, Old Colorado City Library Manager Amber Cox, West Region Director Michael Doherty, East Library Supervisor Terry Ford, Executive Assistant Laura Foster, Senior Librarian Christa Funke, Sand Creek Library Supervisor Lisa Garcia, Chief Financial Officer Randy Green, Chief Development Officer & Foundation Executive Director Lance James, Chief Human Resources & Organizational Development Officer Heather Laslie, Organizational Development Manager Cody Logsdon, Special Collections Manager Tim Morris, Monument & Palmer Lake Library Supervisor Mary Nash, Cheyenne Mountain Library Manager Tiffany Paisley, Penrose Library Supervisor Felisha Port, Chief Communications Officer Michelle Ray, East Library Supervisor Marion Roberts, Interim Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Library 21c Supervisor Melissa Schloesser, Southeast Region Director Abby Simpson, Library 21c Chief Facilities Management Officer Gary Syling, Manager Catie Tierney, Internal Communications Specialist Jeremiah Walter, Mobile Library Manager Lisa Ward, Ruth Holley Library manager Tess Warren, Michael Berniger, Patty Froehle

SPECIAL MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER

President Dr. Ned Stoll called the August 10, 2022 Special meeting of the Board of Trustees to order at 2:00 p.m.

PLEDGE OF ALLEGIANCE

ITEMS TOO LATE FOR THE AGENDA

There were no items too late for the agenda.

PUBLIC COMMENT (3 Minute Time Limit per Person)

There was no public comment.

BUSINESS ITEMS

New Business

Discussion and Decision 22-8-1: Intent to participate in the November 2022 general election.

President Dr. Ned Stoll mentioned that several messages have been received by the Board of Trustees following the announcement of the intent of the PPLD Board of Trustees to participate in the 2022 general election. Dr. Stoll had a conversation with Mayor Suthers about the option of de-Taboring instead of a mill levy increase. Randy Green explained that this would be keeping excess revenue over our limit of 4 mills. Several factors, including inflation, consumer price index (CPI), and assessed valuation from the previous calendar year impact the amount of revenue received, making it impossible to accurately forecast the revenue amount in any given year. Financial records for PPLD

over the last ten years indicate that revenue has exceeded 4% less than half of the time. When revenue did exceed 4% it was a minimal amount. Dr. Stoll indicated he will inform Mayor Suthers of this information.

Dr Stoll asked that, with the economy dropping, is going to the community for an increase a smart thing at this time?

Discussion comments included:

- Spending \$500,000 to participate in the 2022 general election is a lot of money.
- When the Public Affairs Committee discussed the intent, it was to give the community a chance to provide their input now as compared to the polling results from Fall 2021 and March 2022.
- If we don't move forward with participating in the 2022 general election, we have an obligation to inform the community that PPLD may be adjusting what can be offered to the community.
- Comments in favor of participating in the 2022 general election have been received by some Trustees.
- Providing details on the cost of opening a new library, associated staffing and materials costs need to be provided to the community
- Having the support of the community and elected officials is important for a ballot initiative to pass.
- We need to proceed based on the data available to us.
- Elimination of fines minimally impacted revenue for PPLD.
- There are many different opinions of what a library should be in 2022.

President Dr. Ned Stoll called for a motion from the Board regarding the intent to participate in the 2022 general election.

Motion: Erin Bents made a motion to rescind the prior motion and notify the El Paso County Clerk and Recorder that the Pikes Peak Library District's Board of Trustees will not pursue its prior motion expressing intent to participate in the November 2022 election.

Second: Aaron Salt seconded the motion.

Clarification: a vote of 'yes' will rescind the previous motion.

Vote: President Dr. Ned Stoll called for a vote by roll call.

Erin Bents: Yes

Debbie English: Yes

Dora Gonzales: Yes, commenting that she will want to revisit this opportunity in the future.

Dr. Ned Stoll: Yes

Scott Taylor: Yes

Aaron Salt: Yes

Mina Liebert: Yes, commenting that she will want to revisit this opportunity in the future.

With seven members voting yes, the motion passes unanimously.

Mina Liebert thanked the Leadership Team and staff of PPLD for doing the research to provide data to the Board, stating that despite the change in decision, the Board does still exist to advocate for and provide support to PPLD.

Scott Taylor encourages members of the community to have their voices heard by providing public comment at Board meetings or by contacting the Board of Trustees through the webpage link.

ADJOURNMENT

There being no further business to conduct, President Dr. Ned Stoll adjourned the meeting at 2:40 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>

Friends of the PPLD JULY 2022 Report

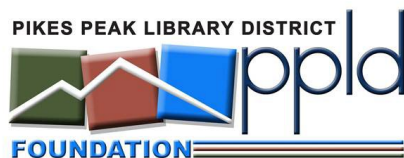
After a successful Literary Awards luncheon, in July the focus of the BOD was to increase the number of directors. Two new directors joined the Board for the August meeting. Additionally, work intensified on our next event, Latina Voices, to be held in September.

Sales for July	(Gross)	
	Amazon	\$2,088
	eBay	\$2,764
	Children's Book Sale	\$319
	Web storefront	\$114
	East Bookstore	\$3,687
	Library 21C	\$1,812
	Penrose	\$441
TOTAL SALES		\$11,225

The Friends are ramping up for the Fall Big Book Sale, set up Thursday, 10/6 and sale on 10/7, 10/8, and 10/9. Poster, bookmark, post card and social media graphics have been requested from Communications. Volunteer recruiting has begun.

We sold \$319 at the Children's book sale during East Library's Summer Reading Party, compared to just over \$600 at the last SRP held in 2019. Patron attendance was lower than in prior years, but also our inventory of fiction children's books has been significantly reduced due to fewer patron donations and less access to library discards in this category. Children's books are a big driver for the success and reputation of the Friends big book sales. We'd like to conduct a sizeable children's book drive sometime in late August/early September, as well as work with the library to discuss priority for children's fiction discards.

Rita A. Jordan, President
Friends of the Pikes Peak Library District



REPORT

Submitted National Endowment for the Humanities - Humanities Collections and Reference Resources grant application to support digital archival project in Special Collections

Submitted Firehouse Subs Foundation grant application in support of new AED equipment at various locations

Submitted Erikson Trust at the Pikes Peak Community Foundation grant application in support of staff training for equipment to serve the visually impaired and large print books

Submitted City of Colorado Springs Low Income and Homeless Service Provider Bus Pass grant application in support of providing community resources to patrons who are in need

Presented to the Woodmen Valley Sertoma Club about PPLD's spaces, programs, and resources

Met with Indy Frazee, Independence Center Chief Executive Officer, regarding 2021 IC Fund grant award

Held PPLD Finance Committee meeting to review audit findings with FORV/S representatives

Held PPLD Foundation Executive Committee meeting

Held PPLD Foundation Board of Directors meeting

Attended PPLD strategic planning public input sessions

Attended Friends of PPLD board social

Attended The Place Under the Street fundraising breakfast

Public Services Report July 2022

Compliments

From Jean Carrier about the YAS Training Program: This is fantastic Joanna! It looks like a lot of time and care went into this project. You should be proud of your team and yourself!! I would have loved having something like this when I started, and it would have helped giving me a solid foundation in YAS. Very well done!

From Stephanie Beardslee (Mobile Library Services) to Danielle Seltenright: Just wanted to let you know that Danielle was a rock-star today! It started with her using her EMT training at our first stop and kept rocking from there. She had no complaints, was a fun personality to work with, and did her share of the work and more. This was especially appreciated on a 90+ degree day working out of the Transit van.

Thank you to June McGinn (Penrose Library) and Lauren Chartier (Penrose Library) for all of their outreach efforts! June and Lauren have done so much to connect with schools and other partners in their community. Their work is noticed and extremely, extremely appreciated. Thank you! -Mikaela Fortune

Thank you to Mariana Moroge (Communications) and Rachel Quinn (Communications) for their help in creating the Canva template for the topic guides for HSD2! That deadline was SO tight and they were both invaluable in helping get this project done by the August 1 deadline. I cannot thank them enough for their help! -Mikaela Fortune

Pikes Peak Library District - East Library

5550 N Union Blvd, Colorado Springs, CO

[Write a review](#)

4.7 ★★★★★ 259 reviews ⓘ

 Like



Caleb Meyer
9 reviews



★★★★★ 4 weeks ago

Keagan helped us out in Makers Space on Friday, even staying open late to help us get our project finished. Such a great example of outstanding customer service! Totally recommending this awesome space to all my friends! Thank you Keagan!

 Like

“My kids love to read, and it is all due to the library. Thanks for all that you do!” - OL Patron.

“Thank you. The ILL department of the Pikes Peak Library District is second to none.” - Interlibrary Loan user.

I just want to send a heartfelt thank you your way for helping our group with this project. Food to Power's high school interns were so amazed by the resources the library had available for the community, and really enjoyed getting to use the button maker. Also, Lauren (Fellers – Creative Services), who was working in the makerspace that day, was hugely helpful and accommodating to us!

North Region **Community**

Calhan and High Prairie Libraries organized PPLD's El Paso County Fair booth for the second year in a row. Thanks to staff from all over the district and services, PPLD was able to staff a vendor booth for the week of the Fair. Staff engaged with over 2100 community members throughout the course of the week. This year Calhan Library also partnered with the Fair for Queens Corner on three separate days. El Paso County Fair Queen Makena Norton read a story to the kids and PPLD provided a craft, 4H Clover Fans and Crowns, for them after. Over 120 kids attended the programs. Next year we hope to focus more on this partnership.

Monument and Palmer Lake staff attended an outreach at Monument's 4th of July Street Festival. They gave out Summer Adventure prizes, signed up people for library cards, and talked to over 800 people during the festival.

Resources

Library 21c saw an increased use of its sensory accommodation kit for Summer Fun programming in July. After noticing this demand and evaluating the contents in 21c's kit, Senior Associate Alli Brooks and Family Place Librarian SarahEllen Hickle requested a larger kit to include multiple pairs of noise-canceling headphones and light sensitivity glasses. These additions increase library accessibility by ensuring those with sensory needs can attend and enjoy library programming.

Innovation/Creativity

Escape Rooms continue to be a hit at Rockrimmon. 12 teens attended the Searching for the Sea Escape Room and did an amazing job working together to solve the puzzles. It's always fun to see them get creative trying to find a clue – Senior Library Associate Amanda Franke who ran the program had white shoes on, so they were determined to shine the UV light on her shoes just in case she had written something in invisible ink!

Library 21c makerspace staff have been planning and leading equipment and software lessons in a new format that allows patrons to leave the library with an item created in class. These intensive sessions offer families a chance to dive into hands-on STEAM activities that might not offered by their school or other established groups. The classes' style change has been well received by attendees. Exhibiting confidence in their new skills, patrons are motivated to return to the makerspace and put their knowledge to use.

Service

Throughout July, patrons attending the Silver Key meal distribution at Calhan were particularly thankful for the "Senior Chats" snacks provided by PPLD's Equity, Diversity, and Inclusion Service. The water bottles have been a hit and on the hot summer days staff have had several remarks of gratitude that they are available while the seniors hang out and chat with the Silver Key volunteers.

Internal/Staff

Kelsy Moore was hired as a Library Associate for both Monument and Palmer Lake. She will start on August 1st and her focus will be Adult Services.

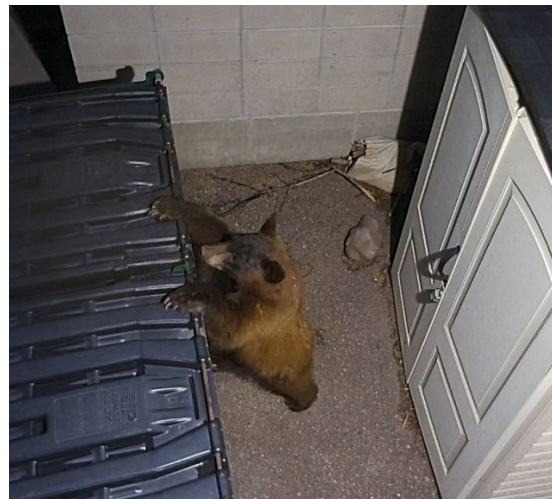
Accountability

Library 21c's summer teen volunteers were celebrated with an end-of-summer pizza party on July 29. Summer Adventure Teen Volunteer Coordinator Lara Zwahlen and Senior Associate Alli Brooks coordinated the party. Lara awarded the volunteers who logged the most hours this summer with an engraved medal, and Alli Brooks created a photo slideshow highlighting the volunteer's accomplishments. Multiple teens expressed their appreciation for the opportunity to gain volunteer hours and experience at the library.

A new service desk for Palmer Lake has been ordered and is almost completed. New carpet has been ordered and will be installed at the same time as the desk.

Southeast Region **Community**

The Fountain Library hosted the Fountain Valley Chamber of Commerce Business After Hours event on July 19. This Business After Hours happened to be the first the Chamber has hosted since the beginning of the COVID pandemic. Fountain Library Manager Jake Rundle worked with Fountain Fort Carson School District 8 to provide catered appetizers (made by the students). Along with Strategic Services Librarian Sandy Hancock (Adult Services) he also provided an overview of the resources that PPLD provides entrepreneurs and small businesses. Jake Rundle and EDI Director Shirley Martinez have been attending the regular Fountain Valley Chamber of Commerce breakfasts to speak about upcoming library events and to promote our resources.



Resources

A juvenile bear visited downtown Fountain in late July including trips to visit the library. He bears (haha) the name Rummage. Fountain staff take great pride in helping our community of users understand the diversity of nature that we are nestled against at our library, and how we can be good stewards to the land and the creatures that live there.

Innovation/Creativity

At Ruth Holley, Senior Library Associate Stacey Marion and Library Associate Bradley Butzin hosted an Ice Cream Social. In order to make everyone comfortable and bring smiles, Bradley pushed the ice cream around on a cart and played ice cream truck music. They handed out 164 ice creams.



Service

Working with El Paso County Public Health and Colorado Department of Public Health and Environment, the state's vaccine bus was able to spend time at Sand Creek, Ruth Holley, and East. The bus provided all brands of vaccine, additionally it welcomed pediatric and adult patients.

Internal/Staff

This month, Sand Creek staff received a guided tour of Panorama Park from the city's Parks, Recreation, and Cultural Services department. The park construction is nearly completed, and the grand opening is planned for August 20th. Staff spent an hour exploring the park, learning about the different spaces, and got to see where the tile art murals we have been working on for the past two years with the community will be installed

Accountability

Use of the Community Room at Fountain is picking up. Recent bookings include girl scout troops, HOAs, and a local church. Fountain is excited to ramp up this critical resource for the community since it is one of the few free meeting spaces in the Pikes Peak region that is available any time of the day.

West Region

Community

Senior Library Associate Rachel Martin (Penrose) has been working hard to ensure that our Family Place playgroup series is ready to go in September, when the first five-week series will debut. Rachel has done an impressive job making sure all components are in place. Family Place will be a wonderful addition to the resources that Penrose Library provides to the communities we serve.

Mobile Library Services participates in community-wide events that bring people from all walks of life together and strengthen the bonds of community. In July, Mobile Library Services brought library services and programming to: The Green Box Art Festival, Peterson AFB's RP Lee Youth Center, Summer Adventure Parties (East Library, Fountain Library and West Region), Painting In the Park at Red Rocks, First & Main Concert, TESSA Back to School Event, Venezia Park off Briargate parkway, and the Pride Parade which was arranged in coordination with Senior Librarian Heidi Buljung (Adult Services).

Adventures in Colorado City History, a partnership Storytime between the Old Colorado City Library and the OCC History Society, had two successful Storytimes in July. The final Storytime focused on the topic of food, and Senior Library Associate Sarah Hoelting (Old Colorado City) read to a group of 16 "Fry Bread: A Native American Heritage Story" at the OCC History Center. Following the book, the group was led outside to watch the process of making fry bread and then tasting it with cinnamon and sugar. Each participant was given fry bread ingredients and a recipe card (featured in the children's book) to take home. Several participants said they had a wonderful time at the Storytime and want to see it offered next summer.

Senior Library Associate Celia Egghart (Manitou Springs/Ute Pass Libraries), Senior Library Associate Makayla Polunci (Manitou Springs/Ute Pass Libraries) and Library Manager Taryn Malila (Manitou Springs/Ute Pass Libraries) along with other West Region staff participated in the Summer Adventure Westside Party at Memorial Park in Manitou Springs. Activities included

Manitou Springs Library's Create and Play, fishing games, duck races, and an obstacle course to name a few. 75 people attended the party.

The local community in Manitou Springs never fail to express how much they appreciate the library maintaining the tradition of the Summer Lawn Concerts and how much it means to have the spirit of Manitou Springs honored. In total, 2007 patrons attended the lawn concerts this summer and only one show was cancelled due to rain. Huge shout out to Senior Library Associate Karin Swengel (Manitou Springs/Ute Pass Libraries), and Senior Library Associate Brian Matthews for coordinating this program.

Service

Penrose staff is always going the extra mile to help patrons, especially in our busy computer lab. Library Assistant Penny Belgrave is learning about iPhone and Android phone apps to help patrons with printing issues from their phones. She also helped a patron with a complex job application and the patron was very appreciative.

Summer Adventure programs have been well attended at Cheyenne Mountain Library and are back to pre-pandemic numbers. In July, the library facilitated 20 FCS programs, with 1345 attendees and six young adult programs with 59 attendees. Comparatively, in 2019, Cheyenne hosted 35 FCS programs, with 609 attendees, and five YAS programs with 50 attendees. One outside program, the FCS Foam Party, drew 800 people.

In the first month of the launch of the Board Game collection at OL, the games have circulated frequently and with great popularity! Senior Library Associate Annie Spencer (Old Colorado City) has received several excited compliments from patrons, including a couple who were thrilled to be able to check out a copy of Wingspan to try out before committing to purchasing the game. They'd been wanting to try it for a long time and couldn't wait to take advantage of the opportunity.

Internal/Staff

Cheyenne Mountain Library welcomed new library supervisor, Felisha Port. Port has been with Pikes Peak Library District since 2017, starting as program logistics support at the East Library. Prior to that, she facilitated workshops at Colorado College's Bemis School of Arts in the Military Artistic Healing Program. She worked for five years as the lead assistant at the UCCS financial aid office, supervising and training student employees, and scheduling and facilitating financial literacy workshops. A 2021 graduate of PPLD's Leadership program, she is a member of the EDI and PPLD Benefits Team, as well as a participant in the PPLD mentorship program. She has been working at Penrose Library since 2019 as a senior associate. There, she was the go-to for her colleagues and supervisors in her PIC role, leading staff trainings, and computer classes for district staff and patrons, including NorthStar classes and outreaches at Springs Rescue. Port wrote, "It's been a month of lots to learn, but has been great! I'm so excited to be part of the team at CH and look forward to continuing to learn here."

Adult Education

Community

Registration for ESL and High School Equivalency classes was open July 1-31. Patrons filled all 160 seats for orientation and most waitlist slots. We plan to include the waitlisted patrons in orientation by borrowing laptops from Penrose check-out.

Plans were finalized for a Naturalization Ceremony with Denver USCIS. Location: Library 21C, The Venue room Date: Friday, October 21, 2022 Time: 11:30am Citizenship participants: 40

Innovation/Creativity

Adult Education ran four Open House sessions sharing information about Adult Education programs and helping patrons register for classes. The events were well-attended and resulted in 15 class registrations.

Resources

The adult education team integrated Career Navigator services into the upcoming fall semester classes. Every student in ESL, High School Equivalency, and Food Industry Training classes will meet with the Career Navigator at least once.

Service

0 patrons passed a GED or HiSET test.

0 patrons earned a complete GED degree.

0 patrons earned a complete COHS degree.

0 patrons earned exit level scores in reading and listening for ESL class.

61 patrons attended 20 Northstar Digital Literacy classes and labs.

24 patrons attended Northstar Digital Literacy classes at Springs Rescue Mission

38 patrons attended Speak English/Write English/Citizenship groups.

6 patrons met with the Career Navigator, Deya Rohe

0 career navigation patrons got a job

Internal/Staff

The Adult Education team began searching for a contracted, part-time, short-term instructor to support Food Industry Training class in the fall.

Career Navigator Deya Rohe kept Career Navigation services going virtually around FMLA leave.

Accountability

Two Northstar Digital Literacy students at Springs Rescue Mission attended all classes and earned their certificates.

Adult Services

Community

On July 18, we announced the All Pikes Peak Reads 2023 (APPR) titles to the public. This year's program is built around the theme "Reinvention." Adult Services will be hosting a visit with Susan Orlean, author of *The Library Book* in September. A lot of copies of our titles are already checked out and holds lists are building. Currently, there are 55 holds for *The Library Book*, the eBook has a wait time of 20 weeks, and the eAudiobook has a wait time of 6 months. Colorado College will be working with us to enhance programming options during APPR and

Senior Librarian Heidi Buljung has had interviews about APPR including on Living Local and with The Gazette:

<https://www.fox21news.com/living-local/pplds-annual-all-pikes-peak-reads-2022-program/>

https://gazette.com/life/new-book-selections-in-all-pikes-peak-reads-program-have-reinvention-theme/article_0c47b2a0-0849-11ed-86e0-5722df09af72.html

For more information about APPR, please see this link: <https://ppld.org/appr>

Resources

This month the Library Speakers Consortium launched, and we joined the effort to provide this amazing resource to our patrons. Each month, 2-3 best-selling authors will present virtual talks to any person who logs in through their library system. Several libraries are subscribing to this service and patrons from all over can view the same talk. Library patrons can view these live from the comfort of their home, they can access the archive to view at any time they like, and the library can arrange for watch parties or stream them for public viewing. You will find these events on Library Market under “Virtual Library” and also in the Programs section of our website under “Virtual Author Visits” <https://libraryc.org/ppld>. Senior Librarian Melissa Mitchell did the leg-work to get this up and running!

Innovation/Creativity

Strategic Services Librarian Sandy Hancock posted a call for an Entrepreneur in Residence (EIR). This new program to assist entrepreneurs and small business owners in our community. The EIR will work with entrepreneurs to help make dreams become a reality. Entrepreneurship is vital to building strong economies and being part of an ecosystem that support entrepreneurs is how we hope to facilitate this. The EIR will connect and inspire diverse entrepreneurs and small business owners by providing mentorship, educational opportunities, and connections within the larger ecosystem. More information can be found here:

<https://research.ppld.org/c.php?g=1124724&p=8721481&t=101201>

Service

Family Law Day was held on Friday, July 15, 2022. This is an annual event put on by the Fourth Judicial District’s Access to Justice Committee, Strategic Services Librarian Deb Hamilton is a member. This year they held a hybrid event. The in-person portion was at the courthouse and it consisted of a free law clinic, free mediation, classes, and a vendor hall where PPLD had a table. They also built a website that house several video classes on a wide range of family topics and that provided a resource guide of area non-profits. They had over 80 people attend the in-person event and are still waiting on the website statistics.

Internal/Staff

At the Annual Meeting for the Association of Law Libraries (AALL), Strategic Services Librarian Deb Hamilton presented in a preconference session entitled “Legal Fundamentals if you Don’t Have a JD.” Her portion covered codified law and discussed the legislative and regulatory process. She also was a panelist for the Government Law Libraries and Legal Services to the Public Special Interest Sections’ roundtable on Eviction Resources for Libraries. In this discussion she shared about the many services that we were able to offer during COVID, our ongoing Renter’s Rights Workshop series, and about her work with WebJunction on the Eviction Resources we created.

Deb also received the Public Access to Government Information award at the AALL Annual Meeting. Congratulations to Deb! More information can be found here: <https://www.webjunction.org/news/webjunction/webJunction-collaborator-wins-public-access-to-government-information-award.html>



Accountability

Senior Library Associate Joe Paisley has continued to maintain the agreements of our partnership with the Special Olympics by working with them as they move their “Inclusion Gallery” from branch to branch each month. Joe is doing this work with the EDI department. He is the point of contact between the Special Olympics staff and the branch staff. Here is a picture of the display at Ruth Holley Library.



Collection Management Community

ILS Administrator Colleen Medling participated in the outreach event at the El Paso County Fair helping register patrons and introducing people to library services.

Senior Librarian and adult nonfiction selector Megan Robbins was a guest speaker for a Collection Development class at the University of Denver's MLIS program.

Resources

Collection Management Assistants Janis Moore and Carl Patrick guide the arrival of materials in Collection Management (CM). This is just the first leg of the journey and is followed by a very organized method of unpacking and sorting the materials.



CM received 464 boxes during the month of July, which would weigh about the same as 14,653 Big Macs.



In July, 6,557 items and 978 magazines were added to the collection and there were 2,542 total Interlibrary Loan requests.

Top circulating titles in July included:

- ***The Girl in His Shadow*** by Audrey Blake (this was the OverDrive Big Library Read selection so it was featured prominently on the OverDrive homepage).
- ***The Last Thing He Told Me*** by Laura Dave
- ***Where the Crawdads Sing*** by Delia Owens (audiobook)
- ***The Economist*** (magazine)
- ***The Judge's List*** by John Grisham

The top circulating title on Hoopla was the Acorn TV mystery ***Sparring with Death***. The top Kanopy title was ***Sue Thomas, F.B. Eye***.

Service

The Collection Management Assistants initiated a project to organize the Adventures in Odyssey audiobook series so titles are easier for patrons to browse. There are more than 80 titles in the series.

Materials Technician Janet DeGering has been replacing missing items from the Junior Ranger and Colorado State Park backpacks, to get these popular items back into circulation as quickly as possible. Janet also submitted patron surveys regarding the State Park packs to the State Library.

Internal/Staff

Many Collection Management staff helped shelve materials and pull items for holds at Library 21C in July, while Summer Adventure activities and foot traffic required more hands on deck.

Two Collection Management positions were posted in July, Senior Library Associate (Cataloging) and ILS Analyst. Both have closed and applications are being reviewed.

Accountability

Kudos to PPLD's cataloging staff, who have implemented several changes to handle their workload while a vacant position is filled.

Cataloging, Materials, and Acquisitions staff met with two of the main vendors PPLD use for materials, Ingram and Midwest Tape. In each case, they were exploring options to increase efficiency.

Interlibrary loan staff modified the lending pull slips for sharing materials. Instead of using one sheet of paper per request, one sheet of paper will have two requests. Paperwork is needed to identify the shared item, due date, shipping and owning library. The modification will save 8,000 sheets of paper a year.

The second quarter budget meeting was delayed to the beginning of July. Selection librarians and CM staff with budget responsibilities reviewed their accounts and evaluated which materials accounts needed adjustment. This process ensures that funds are allocated where needed and reflect updated patron demands.

Creative Services

Community

The Community Exchange program at Knights of Columbus Hall has been building a following and more patrons are coming to access services, including six people who were able to get identification cards from the Department of Motor Vehicles at their monthly visit to the event.

Senior Librarian Jennifer Eltringham provided a consultation to the Chester County Library in Pennsylvania about our Maker in Residence program, an idea they're considering as they open up new makerspaces in their area. Director Becca Cruz was also contacted by someone doing research for the Chiefs of State Library Agencies on workforce development programs in libraries. Becca coordinated responses to her questions from Adult Education and Creative Services staff.

Resources

Senior Librarian Lauren Fellers taught a 3D Printer Badging Class at Sand Creek. Six patrons attended, including an intergenerational group of a father and son who were getting badged together.

Innovation/Creativity

The soldering series class with Monumental Impact and one of their interns went very well. Patrons learned how to solder LEDs onto a circuit board to make their own custom creations. In the final class in the series, they learned how to use the free software, KiCAD, to design their own printable circuit boards. The series had a positive reception and a lot of patron interest both times it ran in June at Library 21c and July at East Library.

Service

Senior Librarian Jennifer Eltringham organized an event to bring the Mobile Earth and Space Observatory (MESO) to East Library, an event that attracted 196 attendees. Many of the attendees were families who stayed for 45-60 minutes to experience everything the observatory on wheels had to offer.

While working the desk at Rockrimmon, Senior Library Associate Nawal Shahril helped a patron who had lost her husband recently learn about Library resources, like Kanopy, Freegal Music, and Libby. The patron was looking for Barry Manilow music and Nawal introduced her to Freegal where she could download 5 songs per week and stream music for 5 hours a day. The patron cried and said this service offered was amazing as she could listen to her favorite song without interruption on her phone.

Internal/Staff

Senior Library Associate Ben Dahlby gathered up old robots that are out of date and no longer supported, as well as the other tech that went with them, to work with IT to recycle and repurpose everything.

Accountability

Senior Library Associate Sarah Holland continued learning how to use SharePoint Lists for the purpose of maintenance and equipment tracking. She has explored many of the software options available in Office 365 to try to find something that will help to keep regular maintenance on track and monitor repair issues for the many pieces of equipment in the creative spaces.

Diversity, Equity, and Inclusion Service Community



Director Shirley Martinez presented information to the Cornerstone Youth Group EDI in PPLD.



Director Shirley Martinez, was table captain for the Off the Bridge event for The Place.



Resources

Senior Library Associate Yvette Dow-Jones presented the seniors 55+ lunch and a movie (King Richard) with 32 patrons attending.

Innovation/Creativity

Director Shirley Martinez, Senior Library Associate Britt Bloom (YAS), and Rocky Mountain ADA Training Administrator Tess Stanton met to review the partnership for ADA training for Library Explorers program. This training will help staff engage with patrons within the Library Explorer program and will also help the patrons and staff in the day centers.

Service

Senior Library Associate Yvette Dow-Rose worked on the 2023 menu, updating Libguides, Canva for block 3 events and activities for EDI. Volunteer Jared Peck has been extended through September 30. Intern Shreya Krishnah is working on the storyline for a Diwali event for PPLD that will be presented in November 2022.

Internal/Staff

Director Shirley Martinez has been nominated by El Pomar to apply for the Colorado Springs Leadership Institute (CSLI) Leadership course.

Accountability

Volunteer Jared Peck continued to research new material for the Library Explorers programs. He will be pulling together movies and card games next for the program resources. This is an endeavor for updating materials for the Library Explorers program.

Family and Children's Services

Community



Summer Adventure continued to be a great success this summer. We reached our community goal of logging 100,000 days read in early July and have almost double the original goal!

For ages 0-18, **14043** registered by the end of July, which is 93% of our numbers for July 31, 2019, and 147% of our numbers for July 31, 2021. This equates to 1810 participants signed up in the month of July alone. 29% or **4125** participants have completed the program.

Date	Total Ages 0-18 2019	Total Ages 0-18 2020	Total Ages 0-18 2021	Total Ages 0-18 2022	Percent of 2019	Percent of 2020	Percent of 2021
July 31st	15052	4499	9566	14043	93%	312%	147%

We had a lot of fun Summer Adventure programs throughout the district. Programs included petting zoos, alpacas, foam parties (seeing over 800 patrons!), family concerts, puppet shows, celebrating shark week, and more! We brought back our Summer Adventure parties, adding a West Region party in Manitou. We saw 75 families at the Manitou party, 380 families at the Fountain party, and 1000 families at the East party. We have one more party at Palmer Lake on August 5.



Foam Party at Deerfield Community Center



A happy reader receiving his reading medal

Resources

Senior Librarian Barb Andros, Strategic School Engagement Librarian Betty McDonald and Senior Librarian Joy Fleishhacker met with Marni Zabel, Pikes Peak Battle of the Books (BoB) chairperson, to find out more about the program and discuss ways that PPLD can support it. [Battle of the Books](#) has a wide reach, since any fifth-grade class in El Paso County can participate. PPLD already creates and distributes a booklist of the Battle of the Books titles and also purchases additional copies of the books, which are usually prominently displayed in the Children's Department at locations across the district.

Innovation/Creativity

Senior Early Literacy Librarian Evan Childress and Director Melody Alvarez hosted a LENA Start ice cream social for all families that participated in LENA Start since the launch of the program in 2018. A few of our first families attended, and their children will be entering kindergarten. We received feedback that through the LENA program, their children are starting to learn how to read and sound out words.

Service

FCS staff attended Back-to-School outreach events at Hillside Community Center, Tessa, and Vista Ridge, promoting PPLD services to thousands of families.



Thousands waiting in line for the Vista Ridge Backpack event

Regional History & Genealogy



Community

An important part of the RH&G role is to communicate to contemporary audiences that we are all historic actors impacting our region's history. An important tactic for us is engaging folks through outreach. In July, staff members participated in activities in conjunction with the Manitou Springs Sesquicentennial. This included using the green screen at Manitou Springs First Friday and offering an in-person Sesquicentennial Edition of Genealogy Basics at the Manitou Library. Two staff members also helped at the PPLD booth at the El Paso County Fair. *Image to the left.*

Resources

Photo Archivist Erinn Barnes digitized fifty images from the Stan Payne Photograph Collection and provided them to the Gazette. Each month Erinn provides digital images to the Gazette for the daily inclusion on the back of the first section in a feature called “A Look Back.” Erinn strives to uncover and scan new material – most of which was previously unavailable or only viewed by a small number of staff or researchers. As a part of the collaboration, RH&G team provides digital copies of the images while the Gazette staff write the descriptions. This collaboration began in 2015 and has exposed Gazette subscribers and our community to over 3,000 unique images from the PPLD photo collections. *Image to the right.*



Internal-Staff

Special Collections Manager Tim Morris led a search for a new Archivist. Thirty-seven candidates applied for the open position. Throughout the process, the search committee spoke to many qualified candidates and selected Cara Ramsey, the Regional History and Genealogy Program Coordinator. In addition to her most recent experience, Cara earned a MA in Classics from the University of Arizona and a MLIS from University of Southern Mississippi with specialization in Archives. She holds a Digital Archives Certificate from the Society of American Archivists and completed practicums at the archives at Colorado College and PPLD. Cara Ramsey begins as the PPLD Archivist on August 8.

As Cara shifts into the Archivist position, the team must find a replacement for her in the RH&G Program Coordinator role. Prior to her hire in 2019, the Regional History and Genealogy team did not have a staff position devoted to working with the community. Cara created a strong foundation for that work and through her library relationships she worked with the other Services. During 2020, she shifted her focus to developing a standard PPLD genealogy curriculum. Temporarily Senior Library Associate Jamie Wagner, Library Associate Jessica Spiker, and Library Associate Benjamin Harrison are maintaining the genealogy program.

Young Adult Services

Community

Senior Librarian Larissa Powers helped plan and licensed the films for the Family Outdoor Movies for the summer. The first event kicked off on July 9 with 100 people in attendance at George Fellows Park behind the East Library.

Summer Adventure continued to have great success! Our participation numbers are slowly climbing and are coming very close to 2019 participation numbers. Attendance at Library events is going well.

Resources

Senior Librarian Mikaela Fortune completed work on the Topic and Family Literacy guides for Harrison School District 2. These will help students and families find reliable resources on research topics and literacy. The guides will be made available online and in Spanish soon.

Innovation/Creativity

Senior Library Associate Britt Bloom worked with Teen Paid Intern Clare Wiersma on the September Take & Make which is discussion of censorship and connects with All Pikes Peak Reads' author visit Neal Shusterman. We will have it translated into Spanish and out to branches in early September.

Service

Senior Librarian Larissa Powers met with the teen presidents of Discovery Canyon's Inventor's Club to plan how we can offer their program to teen library patrons in 2023. This involved Young Adult staff developing a process for teen-lead programming. We want teens to be leaders in the Library and this is one way we are making that happen.

Internal/Staff

The Young Adult Services Training Program is live and available for staff to use. This is a compilation of trainings, meetings, and readings to give staff the tools they need to work well with young adults and support them throughout the Library District. The content was developed and sourced by Library staff.

Accountability

Senior Library Associate Britt Bloom and Senior Librarian Becca Philipsen continue to monitor the teen Facebook and Instagram accounts with help and contributions from staff throughout the District. On Instagram, we reached 80,129 people and gained 22 new followers.

The most popular meme on Facebook (right).

We posted our most [viewed reel](#) (or anything at all) of all time which reached over 35,000 people! It was a list of tropes Britt Bloom (Senior Library Associate) does not enjoy and encouraged folks to comment and follow us on Instagram.

[This reel](#) was about Young Adult Services department favorite Tamora Pierce and her *Alanna* Series and reached over 8,000 accounts.

When you get the text saying your current read is overdue



2022 Circulation by Facility	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD TOTAL
Penrose	24199	21367	25030	22260	22270	24122	0	0	0	0	0	0	139248
Mobile Libraries Total	9359	8110	9399	8789	7821	8035	0	0	0	0	0	0	51513
Calhan	2065	1580	2241	1694	1781	1769	0	0	0	0	0	0	11130
Cheyenne	22044	20291	23489	22489	21779	24136	0	0	0	0	0	0	134228
Fountain	9674	9598	11561	10462	10080	11594	0	0	0	0	0	0	62969
High Prairie	20106	20670	24324	21711	21482	25174	0	0	0	0	0	0	133467
Holley	14320	13608	17071	15126	15294	17222	0	0	0	0	0	0	92641
Manitou	1987	2050	2581	2296	1845	2102	0	0	0	0	0	0	12861
Monument	23535	22738	26644	23933	24046	26532	0	0	0	0	0	0	147428
Old Colorado City	9480	8882	10513	9678	9166	10262	0	0	0	0	0	0	57981
Palmer Lake	0	10	1196	1215	1255	1428	0	0	0	0	0	0	5104
Rockrimmon	24678	22344	25462	22934	23306	25905	0	0	0	0	0	0	144629
Sand Creek	12529	11638	13400	12419	12351	13073	0	0	0	0	0	0	75410
Ute Pass	2065	1795	2494	2009	1762	1630	0	0	0	0	0	0	11755
Senior Van	1359	1398	1598	1381	1185	1386	0	0	0	0	0	0	8307
Bookmobiles	8000	6712	7801	7408	6636	6649	0	0	0	0	0	0	43206
East	85502	80095	96603	88571	87210	105240	0	0	0	0	0	0	543221
Library 21c	58684	54450	65881	60946	60225	70917	0	0	0	0	0	0	371103
Parenting	132	106	132	188	181	202	0	0	0	0	0	0	941
Total Physical Materials	320359	299332	358021	326720	321854	369343	0	0	0	0	0	0	1995629

YTD CIRC Comparison	2022	2021	% Change
Penrose	139248	154212	-9.7%
Mobile Libraries Total	51513	49359	4.4%
Calhan	11130	9055	22.9%
Cheyenne	134228	142443	-5.8%
Fountain	62969	63520	-0.9%
High Prairie	133467	110123	21.2%
Holley	92641	86202	7.5%
Manitou ***	12861	10027	28.3%
Monument	147428	150040	-1.7%
Old Colorado City *	57981	32107	80.6%
Palmer Lake (bookmobile only) **	5104	7	72814.3%
Rockrimmon	144629	141514	2.2%
Sand Creek	75410	75090	0.4%
Ute Pass	11755	11500	2.2%
Senior Van	8307	6234	33.3%
Bookmobiles	43206	43125	0.2%
East	543221	465335	16.7%
Library 21c	371103	312913	18.6%
Parenting	941	603	56.1%
Total Physical Materials	1995629	1814050	10.01%

Current Month Comparison CIRCULATION	2022	2021	% Change
Penrose	24122	25755	-6.3%
Mobile Libraries Total	8035	8448	-4.9%
Calhan	1769	1635	8.2%
Cheyenne	24136	23889	1.0%
Fountain	11594	11593	0.0%
High Prairie	25174	21666	16.2%
Holley	17222	16395	5.0%
Manitou	2102	1622	29.6%
Monument	26532	29827	-11.0%
Old Colorado City	10262	10004	2.6%
Palmer Lake	1428	0	
Rockrimmon	25905	26182	-1.1%
Sand Creek	13073	14281	-8.5%
Ute Pass	1630	2165	-24.7%
Senior Van	1386	1196	15.9%
Bookmobiles	6649	7252	-8.3%
East	105240	94589	11.3%
Library 21c	70917	66261	7.0%
Parenting	202	112	80.4%
Total Physical Materials	369343	354424	4.21%

Circulation Report By Facility June 2022

Current Month Comparison VISITORS	2022	2021	% Change
Penrose	21016	15005	40.1%
Mobile Libraries Total	2596	2436	6.6%
Calhan	637	588	8.3%
Cheyenne	7608	9480	-19.7%
Fountain	5965	4662	27.9%
High Prairie	7348	4937	48.8%
Holley	7503	6491	15.6%
Manitou ***	3883	2116	83.5%
Monument	8327	10058	-17.2%
Old Colorado City *	5893	4961	18.8%
Palmer Lake **	779		
Rockrimmon	12476	10368	20.3%
Sand Creek	7774	7274	6.9%
Ute Pass	845	438	92.9%
Knights of Columbus Hall	340	0	
East	30994	10462	196.3%
Library 21c	32498	21320	52.4%
TOTAL	156482	110596	41.5%
Special Collections	938	778	20.6%

*Old Colorado City Library closed for maintenance January 7 - March 15, 2021

** Palmer Lake Library closed in August 2020; reopening March 2, 2022.

*** Manitou Springs Library opened to the public at the MAC on March 1, 2021.

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2022 Circulation ITEM Summary													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD TOTAL
Print	237439	222889	269644	246949	242247	283792	0	0	0	0	0	0	1502960
DVD	62079	57211	64119	57566	58056	61732	0	0	0	0	0	0	360763
CD Music	6472	5961	6906	6630	6395	5997	0	0	0	0	0	0	38361
CD Book	7620	6722	8466	7894	7663	8516	0	0	0	0	0	0	46881
Playaway	3444	3460	4768	3993	3889	4991	0	0	0	0	0	0	24545
Kit	1220	1127	1518	1482	1542	1807	0	0	0	0	0	0	8696
Game	2048	1938	2559	2164	2025	2477	0	0	0	0	0	0	13211
Discovery Kits	37	24	41	42	37	31	0	0	0	0	0	0	212
TOTAL Physical Items	320359	299332	358021	326720	321854	369343	0	0	0	0	0	0	1995629
													0
ILL	1038	1060	1388	1292	1298	1187	0	0	0	0	0	0	7263
CyberShelf-OverDrive	224880	198859	219154	209662	216985	215620	0	0	0	0	0	0	1285160
OverDrive eMags	0	0	0	0	0	0	0	0	0	0	0	0	0
eReader	0	1	1	0	3	3	0	0	0	0	0	0	8
Hot Spots	102	85	68	85	79	85	0	0	0	0	0	0	504
Cameras & Equipment	41	75	47	51	58	59	0	0	0	0	0	0	331
													0
TOTAL STATE Circ	546420	499412	578679	537810	540277	586297	0	0	0	0	0	0	3288895
Freegal Music	5729	4742	5408	4964	5368	5039	0	0	0	0	0	0	31250
Freeding	106	110	131	128	87	107	0	0	0	0	0	0	669
DVD Player	94	91	99	97	42	65	0	0	0	0	0	0	488
Hoopla	3112	3248	3066	2935	3684	2899	0	0	0	0	0	0	18944
Comics	479	555	481	411	579	389	0	0	0	0	0	0	2894
Kanopy	3197	2838	2863	2833	2840	2767	0	0	0	0	0	0	17338
													0
CLC	6406	5960	7354	6493	6228	6741	0	0	0	0	0	0	39182
Laptop Use	180	88	135	199	206	179	0	0	0	0	0	0	987
Active Users	210566	208186	207146	205841	204382	203863	0	0	0	0	0	0	1239984

Monthly Circ by Format			
	2022	2021	Change
Print	283792	264377	7%
DVD	61732	65140	-5%
CD Music	5997	7222	-17%
CD Book	8516	9189	-7%
Playaway	4991	4899	2%
Kit	1807	1442	25%
Game	2477	2076	19%
Discovery Kits	31	79	-61%
TOTAL Physical Items	369343	354424	4.21%
ILL	1187	1023	16%
CyberShelf-OverDrive	215620	205150	5%
OverDrive eMags 2021*	0	4293	
eReader	3	4	-25%
Hot Spots	85	24	254%
Cameras & Equipment	59	36	64%
Total e-materials	215708	209471	3%
Freegal Music	5039	5744	-12%
Freeding	107	117	-9%
DVD Player	65	3	2067%
Hoopla	2899	3263	-11%
Comics (included in Hoopla)	389	618	-37%
Kanopy	2767	2485	11%
CLC	6741	5572	21%
Laptop Use	179	25	616%
Active Users	203863	257267	-21%

MTD Total	2022	2021	Change
January	546420	454631	20%
February	499412	501861	0%
March	578679	569326	2%
April	537810	515477	4%
May	540277	518878	4%
June	586297	564954	4%
July		576666	-100%
August		562400	-100%
September		536166	-100%
October		537288	-100%
November		533363	-100%
December		517178	-100%

YTD Total	2022	2021	Change
January	546420	454631	20%
February	1045832	952917	10%
March	1624511	1518365	7%
April	2162321	2033842	6%
May	2702598	2552720	6%
June	3288895	3117674	5%
July		3694316	-100%
August		4256740	-100%
September		4792906	-100%
October		5330194	-100%
November		5863557	-100%
December		6380735	-100%

*OverDrive Emags included in CyberShelf-OverDrive total as of October 2021.
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Circulation Report By Item Type June 2022

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Penrose	14,167	11,853	14,406	12,960	12,204	14,296							79,886
Mobile Libraries	6,212	5,304	5,709	5,627	4,733	5,021							32,606
Calhan	1,294	956	1,389	932	974	1,086							6,631
Cheyenne	14,024	12,541	14,643	13,987	13,179	15,557							83,931
Fountain	6,057	5,914	6,843	6,332	5,865	7,223							38,234
High Prairie	12,010	12,310	14,797	12,982	11,920	15,969							79,988
Ruth Holley	8,509	8,087	10,233	8,985	8,880	10,506							55,200
Manitou Springs	1,186	1,266	1,578	1,416	1,094	1,376							7,916
Monument	15,011	14,027	16,281	14,582	14,467	16,442							90,810
Old Colorado City	6,025	5,322	6,334	5,972	5,412	6,514							35,579
Palmer Lake		10	857	767	700	946							3,280
Rockrimmon	15,529	13,503	15,691	14,524	13,986	16,495							89,728
Sand Creek	7,289	6,903	8,126	7,167	7,035	8,124							44,644
Ute Pass	1,439	1,083	1,081	1,297	1,021	1,034							6,955
Senior Van	975	1,199	946	966	892	1,128							6,106
East	51,190	46,447	57,379	51,061	49,647	65,706							321,430
Library 21c	34,870	32,273	39,409	34,468	34,371	44,388							219,779
Total	195,787	178,998	215,702	194,025	186,380	231,811	0	0	0	0	0	0	1,202,703

YTD CIRC Comparison	2022	2021	% Change
Penrose	79,886	84,579	-5.5%
Mobile Libraries	32,606	31,561	3.3%
Calhan	6,631	5,379	23.3%
Cheyenne	83,931	87,389	-4.0%
Fountain	38,234	38,699	-1.2%
High Prairie	79,988	66,315	20.6%
Ruth Holley	55,200	50,370	9.6%
Manitou Springs	7,916	5,996	32.0%
Monument	90,810	92,105	-1.4%
Old Colorado City	35,579	19,464	82.8%
Palmer Lake	3,280	5	65500.0%
Rockrimmon	89,728	86,443	3.8%
Sand Creek	44,644	44,179	1.1%
Ute Pass	6,955	7,489	-7.1%
Senior Van	6,106	4,891	24.8%
East	321,430	272,473	18.0%
Library 21c	219,779	187,370	17.3%
Total Physical Materials	1,202,703	1,084,707	10.9%

Current Month CIRCULATION Comparison by Facility	2022	2021	% Change
Penrose	14296	14895	-4.0%
Mobile Libraries	5021	5189	-3.2%
Calhan	1086	1019	6.6%
Cheyenne	15557	15577	-0.1%
Fountain	7223	7433	-2.8%
High Prairie	15969	13121	21.7%
Ruth Holley	10506	9917	5.9%
Manitou Springs	1376	974	41.3%
Monument	16442	18957	-13.3%
Old Colorado City	6514	6286	3.6%
Palmer Lake	946	0	
Rockrimmon	16495	16237	1.6%
Sand Creek	8124	8842	-8.1%
Ute Pass	1034	1518	-31.9%
Senior Van	1128	991	13.8%
East	65706	57409	14.5%
Library 21c	44388	40941	8.4%
Total Physical Materials	231811	219306	5.7%

Current Month e-materials & Summary	2022	2021	% Change
Overdrive	215620	205150	5.1%
Overdrive Emags*		4293	-100.0%
eReaders	3	4	-25.0%
Hot Spots	85	24	254.2%
Total e-materials	215708	209471	3.0%
ILL	1187	1023	16.0%
Cameras/Equip	59	36	63.9%
Physical Materials	231811	219306	5.7%
Total Monthly Circ	448765	429836	4.4%

Circulation without Renewals

June 2022

*OverDrive Emags included in CyberShelf-OverDrive total as of October 2021.
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Current Month Comparison VISITORS	2022	2021	% Change
Penrose	21016	15005	40.1%
Mobile Libraries	2596	2436	6.6%
Calhan	637	588	8.3%
Cheyenne	7608	9480	-19.7%
Fountain	5965	4662	27.9%
High Prairie	7348	4937	48.8%
Ruth Holley	7503	6491	15.6%
Manitou	3883	2116	83.5%
Monument	8327	10058	-17.2%
Old Colorado City	5893	4961	18.8%
Palmer Lake	779		
Rockrimmon	12476	10368	20.3%
Sand Creek	7774	7274	6.9%
Ute Pass	845	438	92.9%
East	30994	10462	196.3%
21c	32498	21320	52.4%
KCH	340		
TOTAL Visitors	156482	110596	41.5%
Special Collections	938	778	20.6%

2022 Circulation by Facility	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD TOTAL
Penrose	24199	21367	25030	22260	22270	24122	23982	0	0	0	0	0	163230
Mobile Libraries Total	9359	8110	9399	8789	7821	8035	8227	0	0	0	0	0	59740
Calhan	2065	1580	2241	1694	1781	1769	1685	0	0	0	0	0	12815
Cheyenne	22044	20291	23489	22489	21779	24136	23885	0	0	0	0	0	158113
Fountain	9674	9598	11561	10462	10080	11594	11097	0	0	0	0	0	74066
High Prairie	20106	20670	24324	21711	21482	25174	24272	0	0	0	0	0	157739
Holley	14320	13608	17071	15126	15294	17222	15961	0	0	0	0	0	108602
Manitou	1987	2050	2581	2296	1845	2102	2150	0	0	0	0	0	15011
Monument	23535	22738	26644	23933	24046	26532	26212	0	0	0	0	0	173640
Old Colorado City	9480	8882	10513	9678	9166	10262	9380	0	0	0	0	0	67361
Palmer Lake	0	10	1196	1215	1255	1428	1429	0	0	0	0	0	6533
Rockrimmon	24678	22344	25462	22934	23306	25905	25570	0	0	0	0	0	170199
Sand Creek	12529	11638	13400	12419	12351	13073	13280	0	0	0	0	0	88690
Ute Pass	2065	1795	2494	2009	1762	1630	1735	0	0	0	0	0	13490
Senior Van	1359	1398	1598	1381	1185	1386	1308	0	0	0	0	0	9615
Bookmobiles	8000	6712	7801	7408	6636	6649	6919	0	0	0	0	0	50125
East	85502	80095	96603	88571	87210	105240	99846	0	0	0	0	0	643067
Library 21c	58684	54450	65881	60946	60225	70917	69264	0	0	0	0	0	440367
Parenting	132	106	132	188	181	202	195	0	0	0	0	0	1136
Total Physical Materials	320359	299332	358021	326720	321854	369343	358170	0	0	0	0	0	2353799

YTD CIRC Comparison	2022	2021	% Change
Penrose	163230	180264	-9.4%
Mobile Libraries Total	59740	58206	2.8%
Calhan	12815	10610	20.8%
Cheyenne	158113	167730	-5.7%
Fountain	74066	74861	-1.1%
High Prairie	157739	132837	18.7%
Holley	108602	102704	5.7%
Manitou ***	15011	11560	29.9%
Monument	173640	179119	-3.1%
Old Colorado City *	67361	42236	59.5%
Palmer Lake (bookmobile only) **	6533	7	93228.6%
Rockrimmon	170199	167684	1.5%
Sand Creek	88690	89535	-0.9%
Ute Pass	13490	14021	-3.8%
Senior Van	9615	7997	20.2%
Bookmobiles	50125	50209	-0.2%
East	643067	562276	14.4%
Library 21c	440367	378946	16.2%
Parenting	1136	712	59.6%
Total Physical Materials	2353799	2173308	8.30%

Current Month Comparison CIRCULATION	2022	2021	% Change
Penrose	23982	26052	-7.9%
Mobile Libraries Total	8227	8847	-7.0%
Calhan	1685	1555	8.4%
Cheyenne	23885	25287	-5.5%
Fountain	11097	11341	-2.2%
High Prairie	24272	22714	6.9%
Holley	15961	16502	-3.3%
Manitou	2150	1533	40.2%
Monument	26212	29079	-9.9%
Old Colorado City	9380	10129	-7.4%
Palmer Lake	1429	0	
Rockrimmon	25570	26170	-2.3%
Sand Creek	13280	14445	-8.1%
Ute Pass	1735	2521	-31.2%
Senior Van	1308	1763	-25.8%
Bookmobiles	6919	7084	-2.3%
East	99846	96941	3.0%
Library 21c	69264	66033	4.9%
Parenting	195	109	78.9%
Total Physical Materials	358170	359258	-0.30%

Circulation Report By Facility July 2022

Current Month Comparison VISITORS	2022	2021	% Change
Penrose	19377	17883	8.4%
Mobile Libraries Total	3420	2557	33.8%
Calhan	519	512	1.4%
Cheyenne	8812	10096	-12.7%
Fountain	5200	4659	11.6%
High Prairie	6676	4882	36.7%
Holley	7079	6259	13.1%
Manitou ***	3288	2216	48.4%
Monument	8485	9587	-11.5%
Old Colorado City *	5475	5268	3.9%
Palmer Lake **	683		
Rockrimmon	11455	10079	13.7%
Sand Creek	8601	7390	16.4%
Ute Pass	934	683	36.7%
Knights of Columbus Hall	243	0	
East****	29189	9953	193.3%
Library 21c	30817	23291	32.3%
TOTAL	150253	115315	30.3%
Special Collections	946	881	7.4%

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**** East door count total from July 17-31, 2021 (counter out of service July 1 - 16, 2021)

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2022 Circulation ITEM Summary													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD TOTAL
Print	237439	222889	269644	246949	242247	283792	275341	0	0	0	0	0	1778301
DVD	62079	57211	64119	57566	58056	61732	59212	0	0	0	0	0	419975
CD Music	6472	5961	6906	6630	6395	5997	6422	0	0	0	0	0	44783
CD Book	7620	6722	8466	7894	7663	8516	8150	0	0	0	0	0	55031
Playaway	3444	3460	4768	3993	3889	4991	4814	0	0	0	0	0	29359
Kit	1220	1127	1518	1482	1542	1807	1658	0	0	0	0	0	10354
Game	2048	1938	2559	2164	2025	2477	2548	0	0	0	0	0	15759
Discovery Kits	37	24	41	42	37	31	25	0	0	0	0	0	237
TOTAL Physical Items	320359	299332	358021	326720	321854	369343	358170	0	0	0	0	0	2353799
													0
ILL	1038	1060	1388	1292	1298	1187	1230	0	0	0	0	0	8493
CyberShelf-OverDrive	224880	198859	219154	209662	216985	215620	228389	0	0	0	0	0	1513549
OverDrive eMags	0	0	0	0	0	0	0	0	0	0	0	0	0
eReader	0	1	1	0	3	3	5	0	0	0	0	0	13
Hot Spots	102	85	68	85	79	85	76	0	0	0	0	0	580
Cameras & Equipment	41	75	47	51	58	59	59	0	0	0	0	0	390
													0
TOTAL STATE Circ	546420	499412	578679	537810	540277	586297	587929	0	0	0	0	0	3876824
Freegal Music	5729	4742	5408	4964	5368	5039	5034	0	0	0	0	0	36284
Freeding	106	110	131	128	87	107	121	0	0	0	0	0	790
DVD Player	94	91	99	97	42	65	41	0	0	0	0	0	529
Hoopla	3112	3248	3066	2935	3684	2899	2991	0	0	0	0	0	21935
Comics	479	555	481	411	579	389	461	0	0	0	0	0	3355
Kanopy	3197	2838	2863	2833	2840	2767	2998	0	0	0	0	0	20336
													0
CLC	6406	5960	7354	6493	6228	6741	6142	0	0	0	0	0	45324
Laptop Use	180	88	135	199	206	179	164	0	0	0	0	0	1151
Active Users	210566	208186	207146	205841	204382	203863	202776	0	0	0	0	0	1442760

Monthly Circ by Format			
	2022	2021	Change
Print	275341	267168	3%
DVD	59212	67336	-12%
CD Music	6422	7496	-14%
CD Book	8150	9024	-10%
Playaway	4814	4607	4%
Kit	1658	1447	15%
Game	2548	2116	20%
Discovery Kits	25	64	-61%
TOTAL Physical Items	358170	359258	-0.30%
ILL	1230	1063	16%
CyberShelf-OverDrive	228389	211173	8%
OverDrive eMags 2021*	0	5109	
eReader	5	1	400%
Hot Spots	76	24	217%
Cameras & Equipment	59	14	321%
Total e-materials	228470	216307	6%
Freegal Music	5034	5116	-2%
Freeding	121	113	7%
DVD Player	41	30	37%
Hoopla	2991	3131	-4%
Comics (included in Hoopla)	461	410	12%
Kanopy	2998	2479	21%
CLC	6142	6586	-7%
Laptop Use	164	114	44%
Active Users	202776	278716	-27%

MTD Total	2022	2021	Change
January	546420	454631	20%
February	499412	501861	0%
March	578679	569326	2%
April	537810	515477	4%
May	540277	518878	4%
June	586297	564954	4%
July	587929	576666	2%
August		562400	-100%
September		536166	-100%
October		537288	-100%
November		533363	-100%
December		517178	-100%

YTD Total	2022	2021	Change
January	546420	454631	20%
February	1045832	952917	10%
March	1624511	1518365	7%
April	2162321	2033842	6%
May	2702598	2552720	6%
June	3288895	3117674	5%
July	3876824	3694316	5%
August		4256740	-100%
September		4792906	-100%
October		5330194	-100%
November		5863557	-100%
December		6380735	-100%

*OverDrive Emags included in CyberShelf-OverDrive total as of October 2021.
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Circulation Report By Item Type July 2022

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Penrose	14,167	11,853	14,406	12,960	12,204	14,296	13,735						93,621
Mobile Libraries	6,212	5,304	5,709	5,627	4,733	5,021	5,334						37,940
Calhan	1,294	956	1,389	932	974	1,086	1,010						7,641
Cheyenne	14,024	12,541	14,643	13,987	13,179	15,557	15,039						98,970
Fountain	6,057	5,914	6,843	6,332	5,865	7,223	6,641						44,875
High Prairie	12,010	12,310	14,797	12,982	11,920	15,969	14,495						94,483
Ruth Holley	8,509	8,087	10,233	8,985	8,880	10,506	9,569						64,769
Manitou Springs	1,186	1,266	1,578	1,416	1,094	1,376	1,329						9,245
Monument	15,011	14,027	16,281	14,582	14,467	16,442	15,463						106,273
Old Colorado City	6,025	5,322	6,334	5,972	5,412	6,514	5,851						41,430
Palmer Lake		10	857	767	700	946	881						4,161
Rockrimmon	15,529	13,503	15,691	14,524	13,986	16,495	15,903						105,631
Sand Creek	7,289	6,903	8,126	7,167	7,035	8,124	7,910						52,554
Ute Pass	1,439	1,083	1,081	1,297	1,021	1,034	1,116						8,071
Senior Van	975	1,199	946	966	892	1,128	977						7,083
East	51,190	46,447	57,379	51,061	49,647	65,706	56,939						378,369
Library 21c	34,870	32,273	39,409	34,468	34,371	44,388	40,866						260,645
Total	195,787	178,998	215,702	194,025	186,380	231,811	213,058	0	0	0	0	0	1,415,761

YTD CIRC Comparison	2022	2021	% Change
Penrose	93,621	99,799	-6.2%
Mobile Libraries	37,940	36,724	3.3%
Calhan	7,641	6,313	21.0%
Cheyenne	98,970	103,314	-4.2%
Fountain	44,875	45,296	-0.9%
High Prairie	94,483	79,939	18.2%
Ruth Holley	64,769	60,001	7.9%
Manitou Springs	9,245	6,941	33.2%
Monument	106,273	109,894	-3.3%
Old Colorado City	41,430	25,811	60.5%
Palmer Lake	4,161	5	83120.0%
Rockrimmon	105,631	102,845	2.7%
Sand Creek	52,554	52,644	-0.2%
Ute Pass	8,071	9,258	-12.8%
Senior Van	7,083	5,852	21.0%
East	378,369	329,789	14.7%
Library 21c	260,645	227,208	14.7%
Total Physical Materials	1,415,761	1,301,633	8.8%

Current Month CIRCULATION Comparison by Facility	2022	2021	% Change
Penrose	13735	15220	-9.8%
Mobile Libraries	5334	5163	3.3%
Calhan	1010	934	8.1%
Cheyenne	15039	15925	-5.6%
Fountain	6641	6597	0.7%
High Prairie	14495	13624	6.4%
Ruth Holley	9569	9631	-0.6%
Manitou Springs	1329	945	40.6%
Monument	15463	17789	-13.1%
Old Colorado City	5851	6347	-7.8%
Palmer Lake	881	0	
Rockrimmon	15903	16402	-3.0%
Sand Creek	7910	8465	-6.6%
Ute Pass	1116	1769	-36.9%
Senior Van	977	961	1.7%
East	56939	57316	-0.7%
Library 21c	40866	39838	2.6%
Total Physical Materials	213058	216926	-1.8%

Current Month e-materials & Summary	2022	2021	% Change
Overdrive	228389	211173	8.2%
Overdrive Emags*		5109	-100.0%
eReaders	5	1	400.0%
Hot Spots	76	24	216.7%
Total e-materials	228470	216307	5.6%
ILL	1230	1063	15.7%
Cameras/Equip	59	14	321.4%
Physical Materials	213058	216926	-1.8%
Total Monthly Circ	442817	434310	2.0%

Circulation without Renewals

July 2022

*OverDrive Emags included in CyberShelf-OverDrive total as of October 2021.
 Old Colorado City Library closed for maintenance January 7 - March 15, 2021
 Palmer Lake Library closed in August 2020; reopened March 2, 2022.
 Manitou Springs Library opened to the public at the MAC on March 1, 2021.
 Visitors could enter libraries for computer use, scanning, faxing, and copying by reservation only from November 18, 2020 - January 17, 2021 due to the pandemic.

Current Month Comparison VISITORS	2022	2021	% Change
Penrose	19377	17883	8.4%
Mobile Libraries	3420	2557	33.8%
Calhan	519	512	1.4%
Cheyenne	8812	10096	-12.7%
Fountain	5200	4659	11.6%
High Prairie	6676	4882	36.7%
Ruth Holley	7079	6259	13.1%
Manitou	3288	2216	48.4%
Monument	8485	9587	-11.5%
Old Colorado City	5475	5268	3.9%
Palmer Lake	683		
Rockrimmon	11455	10079	13.7%
Sand Creek	8601	7390	16.4%
Ute Pass	934	683	36.7%
East**	29189	9953	193.3%
21c	30817	23291	32.3%
KCH	243	0	
TOTAL Visitors	150253	115315	30.3%
Special Collections	946	881	7.4%

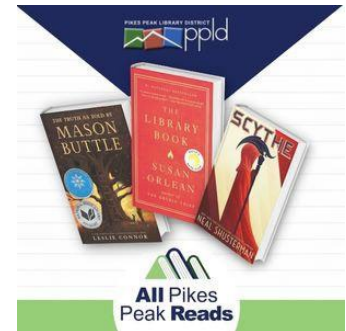
** 2021 East door count total from July 17-31, 2021 (counter out of service July 1 - 16, 2021)

Communications Department: Report for August 2022

NEWS COVERAGE

- Total features and mentions:
 - **July:** 95
 - **Year-to-date:** 786
 - **Average per month:** 131

- Highlighted coverage (last month):
 - The announcement of PPLD's **2022 book titles for All Pikes Peak Reads** was picked up by [The Gazette](#), [Colorado Springs Independent](#), [The Tribune](#), and [FOX21](#).
 - The **Board of Trustees' resolution vote to consider participation in the general election** was covered by [FOX21](#), [KOAA](#), [The Gazette](#), [Colorado Springs Business Journal](#), and [Colorado Springs Independent](#).
 - **Summer Adventure** continued to garner local news coverage, including KRDO, *Our Community News*, and [Fountain Valley News](#).
 - PPLD's partnership with D11 and its mobile services to provide **summer lunches for kids and teens** at East Library received additional coverage by [The Gazette](#).
 - This month's **Library Limelight column**, featured online and in the print edition of [The Tribune](#), shared a Library patron's story about how the summer reading program, now known as Summer Adventure, helped make him an avid reader and loyal patron of Monument Library.



**NOTE: The total figure above includes all tracked and/or known TV, print, online, and/or radio coverage by news outlet, including on-air mentions, print event listings, and stories that ran on multiple newscasts. It excludes online event listings not tracked by our monitoring service, in addition to unconfirmed radio features due to tracking limitations.*

DIGITAL MARKETING & MORE

- PPLD.org website statistics (last month):
 - **Most popular web page**, besides the home page: ppld.org/eLibrary
 - **Monthly totals:** 350,055 pageviews; 122,326 visitors, with 110,019 being new; and 208,791 sessions
 - **Year-to-date totals:** 2,798,412 pageviews; 959,210 visitors; and 1,630,367 sessions

- District-wide social media statistics (last month):
 - **Facebook:**
 - **Main account:** 14,960 total followers; 6,074 engagement; 222,185 reach
 - **All location/service accounts:** 30,831 total followers
 - **All accounts combined:** 45,791 total followers
 - **YouTube:** 6,610 subscribers; 5,300,804 lifetime views
 - **Instagram (both accounts):** 3,579 total followers; 1,641 engagement; 112,790 reach
 - **Twitter:** 5,328 total followers; 12,230 reach
 - **LinkedIn:** 1,366 total followers

- Email marketing statistics (last month):
 - **July newsletter:** 115,145 subscribers; 47% open rate and 14% click-through rate

OTHER UPDATES & HAPPENINGS

Major initiatives & community input:

- **[Library's strategic planning process](#)**

Following the release of its new vision, mission, and values, PPLD now embark on a strategic planning process for 2023 - 2025. As part of this, the Library team sought input from community members and leaders during the month of July to help inform PPLD's direction for the next three years. PPLD hosted six in-person input sessions, as well as an online survey and an on-site option at all libraries, all of which received more than 1,000 individual responses.



- **[Upcoming Library experience survey \(Sept. 6-30\)](#)**

PPLD will conduct its annual survey from Sept. 6-30 to better understand the patron experience, use of our resources, services, and spaces, and what people might like to see the Library offer in the future. The short, in-the-moment survey will be available online and via paper, in English and Spanish, for those visiting a Library location and using our website, mobile app, or virtual library. It is optional, and all responses will be anonymous and confidential. This will be the fourth year that PPLD has conducted such a patron feedback survey.

- **[Show Your Library Love](#)**

PPLD's sticker campaign and contest received a lot of interest from Library patrons and dozens of entries showing off where they put their stickers for others to see. There were 10 local winners for the makerspace-engraved bottles, and one "honorable mention" winner with a great story. June Apostol working in the South Pole! June loves PPLD so much that she contacted us, obtained the sticker image, then captured it outside with the Aurora Borealis.



Current & upcoming promotions:

- **[All Pikes Peak Reads \(starting in September\)](#)**

PPLD is pleased to announce the 2022 selected titles for All Pikes Peak Reads, our annual community reads program that focuses on celebrating literature, improving community connections, and fostering dialogue across social, cultural, and generational lines. This year's program explores themes of "reinvention," and the selected titles are: [The Library Book](#) by Susan Orlean (adult); [Scythe](#) by Neal Shusterman (young adult); and [The Truth as Told by Mason Buttle](#) by Leslie Connor (children). Author visits are scheduled in late September and October.

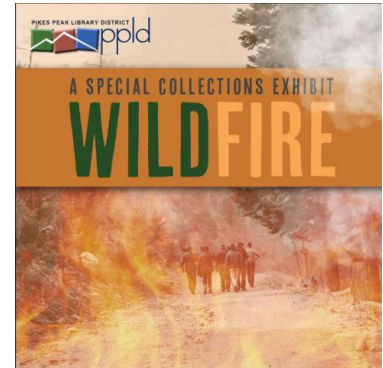
- **[Draw Your Community](#) (submissions accepted through Wed., Aug. 31; art shows hosted in September)**

We're celebrating our communities through drawing! Submit a drawing depicting what you love about your community or neighborhood; it could be a place, a person, an idea, or something else). Submissions will be on display as part of art shows at each participating library, as well as a collective online gallery, in September. There are no-cost supplies and drawing workshops available through August, and then open houses for the art shows in September, all happening at participating Library locations.



- [Palmer Lake Library’s concert series](#) (final concert on Fri., Aug. 26)
Join PPLD in celebrating the reopening of Palmer Lake with their 2022 Library Concert Series during the month of August! Two of three concerts have been held, and the last one with Roma Ransom is planned for Fri., Aug. 26 from 6 – 7 p.m. It will be held outdoors at the Palmer Lake Village Green & Gazebo, adjacent to Palmer Lake Library. Bring your lawn chairs or blankets and enjoy the music of this summer concert series.

- [Wildfire: A new Special Collections exhibit](#)
Two major wildfires changed our community in the past decade – the Waldo Canyon Fire and Black Forest Fire. Whether you lived in the area during these events or are a newcomer to the Pikes Peak region, visit our new exhibit that presents the story of these wildfires. It’s available for viewing in Special Collections, located inside the historic Carnegie building at Penrose Library, Monday - Saturday from 10 a.m. - 5 p.m.



Regional History and Genealogy staff can also help you explore historic resources, including archival records and photographs. PPLD collects and preserves such historic materials for the benefit of our community.

Partnerships & outreach

- [Partnership impact: Care & Share Mobile Market](#) (Various dates at two libraries through September)

PPLD partners with Care & Share Food Bank to bring their “grocer on wheels” to Library patrons weathering life’s storms. **During the month of June alone, the Mobile Market served 312 total people at Ruth Holley and Sand Creek libraries.**



Their Mobile Market ensures people have access to fresh fruits and vegetables, as well as pantry staples, right in their neighborhoods. All food is free of charge and open to the public. There are more visits scheduled at those locations through September.

Internal communications:

- **The Bookmark**, PPLD’s weekly email newsletter for all staff
- **Intranet** updates and spotlights
- **Talking points** for staff
- **Staff input and feedback** via bi-annual online surveys (including data analysis, recommendations, and presentations to PPLD leadership and management)
- **Supporting staff trainings and in-service days**, such as media training sessions for staff and PPLD’s next all-staff training day in early October



Staffing news:

- **Kudos:** Our department remains short staffed (two full-time positions), and we’re very appreciative for all team members who continue to take on interim duties during this time!

Facilities Department Report August 17, 2022

Projects

Interior Paint – Old Colorado City / Cheyenne Mountain? Facilities and staff at Old Colorado City and Cheyenne Mountain Libraries are gearing up for interior painting projects at both locations. At this time, Old Colorado City is targeted to begin on August 29 and Cheyenne Mountain, October 10th. These projects will also allow library staff to do some reorganization as well. Old Colorado City is planning on a closure of about one and a half weeks for this project. Cheyenne Mountain is not planned to close other than regularly planned closure dates. Duration for this location is anticipated to be one week.

Penrose Parking Meters: We approved the Flowbird Parking Kiosk installation project. We are awaiting the final Service Level Agreement as well as installation plans from Flowbird. It is anticipated once the contract is signed, installation will occur within approximately 6-8 weeks.

District Asphalt: Asphalt maintenance has seen some delays due to rain. We have been working with the contractor to limit work only to days libraries are closed in order to limit disruption to service but monsoon rain has been impacting that schedule to date.

Penrose Teen Center: Planning continues with the planning of a new teen center at the Penrose Library. The architect has provided initial plans for discussion and comments. The architect, once planning is complete, will provide an anticipate cost estimate to be included capital requests for consideration in the 2023 PPLD budget.

Library 21c Turf Conversion: The planning for converting the existing turf at Library 21c is underway. Facilities has met with Carla Anderson, landscape architect who also designed the downtown Carnegie Garden and Penrose landscape, as well as Calhan and High Prairie designs. We also met with Colorado Springs Utilities representatives and are exploring rebates and grants offered by CSU that will assist with this project. The project goal is to convert the existing turf to native grasses and plant material. In discussions with CSU, it is anticipated that cost savings for irrigation of native grasses and plant material could reach as high as 70%. In addition, due to the drought conditions Colorado is seeing, the future could mean that CSU will at some point, institute mandatory watering restrictions to two days weekly. Existing bluegrass turfs will not survive on that amount of limited watering so in their words, “We’re ahead of the game”. In addition, we plan to incorporate in the design, another “Story Walk” to replicate what has been done at High Prairie and East Libraries.

Additional Projects: The facilities department continues to work on a number of smaller projects districtwide including the Fountain staff work area reorganization and main desk alterations, carpet and desk replacement for the Palmer Lake Library and the Knights of Columbus meeting room creation among others.

Staffing

With the retirement of Randy Osborne, Facilities Supervisor of the West Region at Penrose, we will be interviewing applicants for his replacement the week of August 15th. We have a number of very good qualified candidates including two internal from the Facilities department.

Monthly Statistics

In the month of July, 2022, the Facilities department completed a total of (109) routine visits to district library facilities. Routine visits are done weekly and allow Facilities Specialists and Supervisors to complete any pending work orders, inspect location for safety issues, address minor projects, restock building supplies, and meet with managers regarding any concerns or requests.

Also, in the month of July, 2022, Facilities staff completed a total of (124) demand work orders (work orders submitted by PPLD staff) accounting for (168.02 hours) of staff time and (177) preventive maintenance work orders (work orders scheduled for equipment, etc.) to account for (197.9 hours) of staff time. A total of (301) work orders.

Facilities on-call personnel responded to (0) emergency after-hours calls in July, 2022. Emergency calls address issues that cannot wait until the next business day.

**Human Resources Report
August 2022
Heather Laslie, Chief HR & OD Officer**

Human Resources:

Major projects included the following:

- Organizational Development (Cody Logsdon)
 - Handled employee relations issues
 - Worked on determining how to implement long term Stay Interview process
 - Continuing to work on testing a tool that will help with determining compensation for all new hires and promotions that is based on education and experience
- HRIS/Benefits/Compliance (Cristina Jaramillo)
 - Handled employee relations and Americans with Disabilities Act (ADA) situations
 - Presented at two large quickstart sessions with several new hires/promotions/transfer; handled subsequent benefits paperwork
 - Handled complicated FMLA/Personal Leave of Absence issues
 - Handling complicated Worker's Compensation case
 - Continuing testing on ERP 2021 version of database in preparation for migration (the Payroll and HR system)
 - Began training on Docusign (program that will hopefully replace current Personnel Action process) with representative and other HR members including IT
- Administrative Support Specialist (Laurie Jackson)
 - Met with Cigna Employee Wellness Engagement Consultant to do Organizational Assessment; awarded Amazon gift cards to 4 employees who completed their wellness exams in the 2nd quarter of 2022
 - Placed orders for service award gifts for employees who will be reaching milestone anniversaries in advance of PPLDcon
 - Updated Quickstart employee orientation packets with new life insurance forms, and rearranged packets for each type of employee, for ease and efficiency
 - Participated in testing for the new ERP system and initial set up of Docusign process for personnel actions and position requisitions
- Volunteer program (Karen Goates)

July 2022	Total # of Volunteers	Total # of Hours
Adult Volunteers	152	931
Teens: Review Crew and Workforce Readiness	15	43
Friends of the Library	53	661
Summer Adventure Teen Volunteers	76	593

- Recruitment (Soumya Gollapalli)

Recruitment / Selection Activity	July 2022
Jobs Posted	22
Newly Hired Employees	15
Promoted Employees	3
Transferred Employees	2
Separated Employees	8

- ERP testing (testing for new version of Enterprise ERP)

- Conducted new hire orientation (Quickstart)
- Training (Sarah Marshall)
 - Supporting Southeast/North Region as they plan PPLDCon 2022 (October 3)
 - “Creating an Inclusive Workplace” training from Profile EAP (7 staff members attended)
 - Finalized content management guidelines for our learning management system, Bridge
 - Accepting applications for Fall 2022 Leadership Certificate Program.
- Other Projects (Heather Laslie)
 - Was out for an extended vacation, but have returned ready to continue supporting the HR Team initiatives!

HR Stats	July 2022
Total Permanent Employees	413
Total Active Positions	451



INFORMATION TECHNOLOGY (IT) DEPARTMENT REPORT

August 2022

Information Technology team strives to provide quality service that is stable, secure, and simplified.

The IT Advisory Team met and reviewed the Patron Usage Policy. This team includes individuals from throughout the District and is co-chaired by Annelise Parker, Director of IT Infrastructure and Abby Simpson, Director of South East Region.

The PPLD cybersecurity team is now meeting quarterly to discuss various issues and challenges. The team will be reviewing new software for filtering that is being implemented.

WEB



- Summer Reading Support. Working on online presence to support summer reading program.
- Website Housekeeping. PPLD.org and related stylesheets are being cleaned up, including discarding old/deprecated code and removing orphaned content.
- Solar Winds tickets. Web Team closed 52 tickets in the month of July.

END USER SERVICES



- Self-Check and Security Gate Replacement Project. Installation of the security gates has begun and is scheduled to be completed September 5. The self-checks are scheduled to ship from Europe in September after which we will schedule the installation at the different locations.

Statistics.

- Worked on 312 tickets and closed 255.
- Computer Usage was 18,712 sessions.
- Hotspot Circulation to Library Patrons was 89.
- Printed Pages 120,507.
- Fax Pages 2,473.
- Laptop circulation was 164.
- AWE Early Literacy Station usage was 2,059.

INFRASTRUCTURE



- Community. Infrastructure team member Dan Stone and family participated in PPLD Team for the Pikes Peak Pride Parade in July.

- Penrose Campus cabling and camera installation Project. This project has begun. The vendor is pulling cables and the Infrastructure Team is designing equipment layout. Good news was received that the switches that were ordered in March are on the way. The team is still awaiting additional equipment for the camera project.
- Data Center Relocation Project. The network connection to the new data center has been installed and the Infrastructure team is working on the changeover.
- LIFT. PPLD and Comcast are partnering to set up LIFT Zones at the Penrose Library, East Library, Library 21c, and Ruth Holley Library. East Library has been installed and Penrose Library is scheduled for August.
- Voice. The systems were recently upgraded, and additional features are now available to the staff.
- End Points. Collection Management is partnering with the Infrastructure Team to roll out a new upgrade for the library system software.
- Security. The Infrastructure Team is working on the design for the new Security Operations Center which will be located at East Library.
- Access Control. Facilities, IT, and Security have been working on numbering all doors for the District to be used for requirements in a request for proposal for access control.
- Training. The Infrastructure team is completing the Disney Institute's on demand class for the Approach to Quality Service class. The team will be discussing what they learned.
- Cybersecurity. New software is being evaluated for additional security and web filtering.