

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
June 21, 2023 5 pm
RUTH HOLLEY LIBRARY



VIRTUAL MEETING (ZOOM)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799
Meeting ID: 867 7654 8192
Passcode: 569086

President Aaron Salt, Vice President Dora Gonzales, Secretary/Treasurer Erin Bents, Debbie English, Julie Smyth, Scott Taylor

Chief Librarian and CEO Teona Shainidze-Krebs, Chief Communications Officer Denise Abbott, Chief Safety, Security, and Community Resources Officer Michael Brantner, West Region Director Michael Doherty. Executive Assistant Laura Foster, Chief Financial Officer Randy Green, Chief Development Officer and Foundation Executive Director Lance James, Chief Human Resources & Organizational Development Officer Heather Laslie, Collection Management Director Jenny Pierce, Chief Facilities Management Officer Gary Syling, Ruth Holly Library Manager Tess Warren, Internal Communication Specialist Jeremiah Walter, Manitou Springs Finance Director Becca Davis, Manitou Springs Mayor John Graham, Manitou Springs City Administrator Denise Howell, Randi Brantner, Craig Carnick, Rob Danin, Laura Ettinger-Harwell, Marcy Morrison, Mary Pulvermacher, Hannah Van Nimwegen

Absent: Dr. Stoll

REGULAR MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER

President Aaron Salt called the June 21, 2023 regular meeting of the Pikes Peak Library District Board of Trustees to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

There was no public comment.

REPORTS

Friends of the Pikes Peak Library District Report

The Friends of the Pikes Peak Library District Report was included in the Board packet. Friends of the Pikes Peak Library District Board of Directors President Rita Jordan was unable to attend the June 2, 2023 regular meeting of the Pikes Peak Library District Board of Trustees. Trustees Dora Gonzales attended the Friends of PPLD Literary Awards luncheon on June 3 and stated it was very well attended and an excellent event.

Pikes Peak Library District Foundation Report

The Pikes Peak Library District Foundation Report was included in the Board packet. Chief Development Officer and Foundation Executive Director Lance James shared that he attended the Library Foundation Conference.

Financial Report: May 2023

The May 2023 Financial Report was included in the Board packet. Chief Financial Officer Randy Green stated that 68.5% of budget revenue has been received, and 33.9% of budgeted expenses have occurred from January – May 2023. Mr. Green shared that interest income is tracking higher than expected, and PPLD will have an insurance recovery of about \$30,000 due to the deductible being lower than expected.

Public Services Report

The Public Services Report was included in the Board packet. Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles highlighted that Summer Adventure is going very well. Adult Education held their graduation last Friday and are on track to meet their measurable goals. Ms. Sayles thanked Melody Alvarez and Michael Doherty for providing excellent support for Public Services in Tammy's absence earlier this month.

Support Services Reports: Communications Report, Facilities Report, Human Resources Report, Information Technology Report

The Support Services Reports listed above were included in the Board packet.

2022 Facts & Figures

The 2022 Facts & Figures report was included in the Board packet. Internal Communications Specialist Jeremiah Walter produced the report and shared that this document is a district-wide effort involving several contributors. Trustees shared their appreciation for the information included and having this document provided to the Board.

Chief Librarian's Report

Chief Librarian Teona Shainidze-Krebs shared that 10 submissions have been received in the staff virtual suggestion box that launched in May 2023. One suggestion, to match verbiage in internal and external policies, has already been resolved. Other submissions are under review. Ms. Shainidze-Krebs also shared her appreciation for the Summer Adventure decorations in the Penrose Library children's area and mentioned that many compliments were received from patrons new to the Penrose Library who attended a Summer Adventure event.

Ms. Shainidze-Krebs met with Executive Director and CEO Jack Briggs of the Springs Rescue Mission, former Mayor John Suthers, community members and leaders, and several Colorado Library Directors to discuss the challenges of Colorado Springs residents experiencing homelessness. The Pikes Peak Library District is a partner in decisions made in the downtown area.

Board Reports

Internal Affairs Committee Report

Internal Affairs Committee Chair Erin Bents stated that the committee met on June 6, 2023. The discussion included:

- Creating a procedure for Board policies. This topic will be discussed in depth at the retreat in September.
- How the Board of Trustees can support security policies.
- A broad spectrum of Summer Adventure prizes, including non-book options, are available for participating children.

Liaison comments – City Council members and County Commissioners

City Councilmember Nancy Henjum had planned to attend today's meeting virtually, but another Board meeting prevented her attendance.

Trustee comments

Secretary/Treasurer Erin Bents enjoyed her Adopt-a-Trustee visits to High Prairie and Calhan Libraries, thanking High Prairie and Calhan Libraries Manager Liz Willhoff, High Prairie Supervisor Laura Foye, and Calhan Supervisor Liz Phillips for explaining what they do and the services that are provided at these libraries. Ms. Bents is scheduled to visit Palmer Lake and Monument Libraries tomorrow.

Trustee Debbie English visited the Circulation/Shelving department in Collection Management for Adopt-a-Trustee and highly recommends that other Trustees schedule a visit. Ms. English thanked Collection Management Director Jenny Pierce, Circulation Services Coordinator Greg Roes, and Library 21c Supervisor Melissa Schloesser for a thorough discussion of this department's responsibilities.

Vice President Dora Gonzales commended the Friends of the Pikes Peak Library District for the success of their Literary Awards luncheon. Ms. Gonzales also shared her appreciation for the People of PPLD video series, beginning with a three-part interview with Chief Librarian and CEO Teona Shainidze-Krebs, and believes the community would enjoy learning about the life experiences of staff.

Trustee Julie Smyth attended Adopt-a-Trustee visits with the Manitou Springs and Ute Pass Libraries, Family and Children's Services, and Young Adult Services.

Trustee Scott Taylor visited the Ouray Public Library, Durango Public Library, the Mesa County Library in Grand Junction, and the Pitkin County Library in Aspen while travelling.

President Aaron Salt thanked Vice-President Dora Gonzales for leading the May 19 Board of Trustees meeting in his absence. Mr. Salt expressed regret for being unable to attend the unveiling of Peggy Shiver's portrait last evening.

PRESENTATION

Manitou Springs Carnegie Library Renovation

Manitou Springs Mayor John Graham introduced the presentation of the design created to take the Manitou Springs Carnegie Library through the next 100 years. The Manitou Springs City Council has committed \$1.5 million to the Carnegie Library renovation project.

Manitou Springs City Administrator Denise Howell provided a packet of information regarding the project to the Board of Trustees. The Manitou Springs Elementary school is looking forward to regular use of the Carnegie Library building s they do not have a school library. The renovation plans have been approved by the State Historical Society and Manitou Springs Historical Society. Fiscal approval from the Pikes Peak Regional Building Department is expected in the next four – six weeks at which time an RFP will be released. Pledges for the project from the El Pomar Foundation, Community Development Block Grant (CDBG), on the El Paso County agenda for approval in July, and the Gates Foundation reduce fundraising needs to \$1.7 million. Ms. Howell welcomed the dedicated committee members of the community who attended today's meeting.

At the request of PPLD Board President Aaron Salt, the City of Manitou Springs developed several options for PPLD to provide a lump sum up front to launch the project, with rent adjusted over a negotiated period of time to account for the upfront funding. The impact of the Carnegie renovation on the PPLD location at the MAC is yet to be determined. The PPLD Board of Trustees will hold a work session in early July to discuss funding options.

BUSINESS ITEMS

Consent Items

Minutes of the May 17, 2023 Board of Trustees meeting

No comments or requested changes.

DECISION 23-6-1: Resolution to approve Manitou Springs Carnegie Library lease

A decision to approve the lease is premature at this time. President Aaron Salt called for a motion for this to be open for discussion.

Motion: Dora Gonzales made a motion to approve a discussion of the options available for the Manitou Springs Carnegie Library lease.

Second: Erin Bents seconded the motion.

Discussion: Scott Taylor would like the lease agreement for the Manitou Springs Carnegie Library to include the impact of the PPLD and MAC relationship and the PPLD budget. A work session for this discussion will be held in early July, prior to the July regular meeting of the Board of Trustees.

Chief Librarian and CEO Teona Shainidze-Krebs stated that the impact of ballot measures regarding taxes for the November 2023 election, as well as the impact of this decision on PPLD's service to the whole of El Paso County needs to be considered when making decisions regarding the PPLD and MAC partnership.

Motion: Dora Gonzales made a motion that the Pikes Peak Library District Board of Trustees postpone a vote on the Resolution to approve the Manitou Springs Carnegie Library lease until the July 19, 2023 regular meeting.

Second: Julie Smyth seconded the motion.

Vote: The motion was approved unanimously.

EXECUTIVE SESSION

Board President Aaron Salt called for a motion from the Board to move into Executive Session to discuss specialized details of security arrangements or investigations as authorized by C.R.S.§24-6-402(4)(d).

Motion: Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees move into Executive Session to discuss specialized details of security arrangements or investigations as authorized by C.R.S.§24-6-402(4)(d).

Second:Debbie English seconded the motion.

Vote: The vote was approved unanimously.

PPLD staff invited to attend the Executive session are: Chief Librarian and CEO Teona Shainidze-Krebs, Chief Safety, Security and Community Resources Officer Michael Brantner, West Region Director Michael Doherty, Executive Assistant Laura Foster, Chief Financial Officer Randy Green, Chief Development Officer and Foundation Executive Director Lance James, Chief Human Resources and Organization Development Officer Heather Laslie, Internal Communication Specialist Jeremiah Walter, Ruth Holley Manager Tess Warren. All other attendees left the meeting.

There being no further discussion related to specialized details of security arrangements or investigations as authorized by C.R.S.§24-6-402(4)(d), President Aaron Salt called for a motion to return to Open Session.

Motion: Debbie English made a motion that the Pikes Peak Library District Board of Trustees return to Open Session.

Second: Julie Smyth seconded the motion.

Vote: The motion was approved unanimously.

ADJOURNMENT

There being no further business to conduct, President Aaron Stoll adjourned the June 21, 2023 meeting of the Pikes Peak Library District board of Trustees at 8:12 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>