

MINUTES
PIKES PEAK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 10, 2018
4 pm
Sand Creek Branch Library

MEMBERS PRESENT

President Kathleen Owings, Secretary/Treasurer Keith Clayton, Trustee Debbie English, Trustee Cathy Grossman, Trustee Mina Liebert, Trustee Scott Taylor

MEMBERS ABSENT

Vice President Wayne Vanderschuere

PIKES PEAK LIBRARY DISTRICT STAFF and OTHERS PRESENT

Chief Librarian & CEO John Spears, Director of Library Services Tim Blevins, Chief Development Officer & Foundation Executive Officer Dolores Cromeens, Regional Manager Michael Doherty, Old Colorado City Branch Manager Janina Goodwin, Friends of Pikes Peak Library District Board President Dora Gonzales, El Paso County Commissioner Longinos Gonzalez, Assistant to the Chief Librarian Sue Hammond, Chief HR & OD Officer Sally Jensen, Senior Library Associate Keagan Kellogg, Administrative Assistant Colleen Lark, El Paso County Commissioner Peggy Littleton, Chief Information Officer Richard Peters, Director of Branches Lynne Proctor, Jrace Rider, Senior Library Associate – Studio Terry Josiah Sharpe, Regional Manager Abby Simpson, Adult Services Manager Antonia Krupicka-Smith, Chief Facilities Management Officer Gary Syling, Caleb Taylor, Chief Financial Officer Michael Varnet, Finance Specialist Merry Zumwalt

REGULAR MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER

President Owings called the April 10, 2018 meeting of the Pikes Peak Library District Board of Trustees to order at 4:03 p.m.

ITEMS TOO LATE FOR THE AGENDA

There were no items to add to the agenda.

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE AND COMMUNICATIONS

Minutes

The minutes of the March 13, 2018 meeting of the Board of Trustees were presented for review.

Motion: Cathy Grossman moved to approve the minutes of the March 13, 2018 meeting of the Board of Trustees as presented.

Second: The motion was seconded by Keith Clayton.

Vote: The motion was approved unanimously.

Correspondence

There was no correspondence to report.

Events & Press Clippings

Upcoming events and recent press clippings were included in the Board packet.

Presentation

Sand Creek staff members Keagan Kellogg and TerryJosiah Sharpe performed an original song thanking the Board for their role in the creation of the makerspace and recording studio at Sand Creek Branch Library. The Board joined in and sang the chorus! An audio montage of recording studio projects produced by Sand Creek patrons was also presented. Since the makerspace and recording studio at Sand Creek opened in the fall of 2017, two hundred and fifty patrons have been through orientation to use the equipment.

REPORTS

Friends of the Pikes Peak Library District

The Friends of the Pikes Peak Library District report was included in the Board packet. Friends of the Pikes Peak Library District Board of Directors President Dora Gonzales reported that the Friends Board recently completed a strategic planning retreat focusing on growth, change, diversity and communications. Two new members have joined the Friends Board of Directors – Beverly Felton and Daryl Trujillo. The PPLD Friends Liaison position will be transitioning from Dolores Cromeens to Lynne Proctor.

Pikes Peak Library District Foundation

The PPLD Foundation Report was included in the Board packet. Dolores Cromeens reported that her position has been posted. The Foundation Board will be preparing for Colorado Gives Day at their May meeting.

Board Reports

Governance Committee

The Governance Committee did not have a report.

Internal Affairs Committee

Internal Affairs Committee member Debbie English reported that the Committee met on March 30, 2018. At that time the Committee reviewed the proposal for the elimination of fines on overdue print and audio-visual materials. Chief Facilities Management Officer Gary Syling provided the Committee with an update on plans for work at the Penrose Complex that include improvements to Knights of Columbus Hall, the addition of 3 offices and desk changes at Penrose, and a meeting room on the Penrose lower level.

Public Affairs Committee

The Public Affairs Committee did not have a report.

Board President

- President Owings requested that Board members sign up for divisions and locations for the 2018 Adopt-a-Trustee program.
- President Owings represented the Board at the 5th Congressional District Art Awards Ceremony at Library 21c.
- President Owings worked with Chief Librarian Spears to draft a response to an editorial that the *Gazette* editorial board published on March 29, 2018.
- President Owings and Chief Librarian Spears met with concerned citizen Dale Stamp to discuss his concerns about Penrose Library. She pointed out the role of the Library in creating community conversations and working with the entire community to address the issues surrounding homelessness in our region.

Financial Report

The financial report for the period ending February 28, 2018 was included in the Board packet. Chief Financial Officer Michael Varnet reported that the 2018 budget is tracking well with previous years. Mr. Varnet noted that the annual audit of the District's financial records is currently in progress.

Public Services Report

Director of Library Services Tim Blevins reported that staff members Heather Johnson and Antonia Krupicka-Smith created great community dialog – mostly positive – through a passive program related to the national Race Card Project.

Mr. Blevins noted that Sonoma County Public Library in California wishes to model PPLD's documentation of the 2012 and 2013 fires as they seek to document the natural disasters that have impacted their citizens.

Jenny Pierce has been hired to fill the Collection Management Manager position.

Director of Branches Lynne Proctor announced the new Regional Library Managers:

- Michael Doherty: West Region (PE, OL, CH, MA, UT, Mobile Libraries)
- Hillary Dodge: North Region (21c, MO, PA, RO, HI)
- Abby Simpson: East Region (EA, SA, HO, FO)

Circulation Report

The Circulation Report was included in the Board packet.

Chief Librarian's Report

Chief Librarian Spears noted that April 8-14, 2018 is National Library Week. He recognized and thanked the communities in the District that have passed proclamations for National Library Week – Colorado Springs, Fountain, Monument – and he thanked Regional Manager Abby Simpson for working with municipal governments on the proclamations.

Mr. Spears reported that the proposed modular branch facility in Calhan is coming along. PPLD is working with the Calhan School District on the project and the School District has identified a site. In exchange for the lease on the property, PPLD must erect a fence for the School District. Talks with Ellicott School District 22 have begun as well.

Mr. Spears recapped recent events related to an article in the *Colorado Springs Business Journal* on March 16, 2018, "Downtown businesses want tougher approaches to panhandling, homeless issues", and a *Gazette* editorial on March 29, 2018, "Budget hawk challenges library spending".

In the *CSBJ* article Mr. Dale Stamp is quoted, "The library has become a homeless shelter." Mr. Stamp suggested that Penrose Library be relocated and the current building repurposed as a solution to the homeless presence in the downtown area. Mr. Spears and President Owings met with Mr. Stamp and were able to reach common ground with the understanding that homelessness is a community issue that needs to be addressed by the entire community.

Mr. Spears and President Owings drafted a response to the *Gazette's* March 29 editorial and that letter was published in the *Gazette* on April 2, 2018. The editorial and the letter received many comments and letters - all looking favorably on PPLD. It was noted that

several hours after the March 29 editorial initially appeared, the *Gazette* editorial staff amended the editorial, softening the original affront to PPLD.

Both Mr. Spears and President Owings see these recent developments as opportunities for PPLD to educate the community about what PPLD has to offer, bringing a broad awareness of what we do, why we do what we do, and how we are relevant to most members of our widely diverse community. PPLD is definitely everyone's library. However, Mr. Spears noted that a big question for PPLD to consider is how the Library can be a resource to those in the community who can afford to and do purchase/access the resources that we are offering for free – how can PPLD serve those individuals?

Facts & Figures for 2017 was distributed at the meeting. Facts & Figures is strictly a statistical report and does not report impacts. Chief Librarian Spears noted that many of the numbers are going down, stating that public libraries across the nation are grappling with how to quantify the impact that they do have on their communities while continuing to meet the needs of State Libraries to report pure numbers. PPLD is currently involved in the Public Library Association's Project Outcome which is creating ways for libraries to measure and track outcomes and impacts to library users. Chief Finance Officer Varnet went over some of the key statistics in the report.

BUSINESS ITEMS

Decision 18-4-1: Consent Items

Consent Items Presented:

1. New Hires

Motion: Keith Clayton moved to approve all items in the consent agenda as presented.

Second: Scott Taylor seconded the motion.

Vote: The motion was approved unanimously.

Unfinished Business

Decision 18-4-2: Elimination of Overdue Fines

With an end goal of eliminating barriers to library use, a PPLD staff team began researching the elimination of overdue fines in 2016. The team found that the elimination of overdue fines is a trend in libraries across the nation. Fines on juvenile and teen materials were eliminated in January 2017. The elimination of fines has not had a negative impact on return rates for these library materials and often allows those patrons with the greatest need to come back to and continue visiting the library. The elimination of overdue fines on print and audio-visual materials will also allow Library staff to focus more on customer service as opposed to account resolution. Fines account for about 0.6% of PPLD's total budget. The team's recommendation is to eliminate overdue fines for all print and audio-visual materials. Fees for lost and damaged materials will continue to be charged.

Motion: Cathy Grossman moved that the Board of Trustees approve the implementation of a change to current policy which will permanently discontinue the practice of charging late or overdue fines on all print and audio-visual items.

Second: Mina Liebert seconded the motion.

Vote: The motion as approved unanimously.

New Business

There was no new business on the agenda.

ADJOURNMENT

There being no further business to conduct, President Owings adjourned the meeting at 5:46 p.m.

Mina Liebert joined the meeting at 4:07 pm

Terry Josiah Sharpe left the meeting at 4:55 pm

Longinos Gonzalez left the meeting at 5:00 pm

Jrace Rider left the meeting at 5:40 pm