Pikes Peak Library District Financial Dashboard
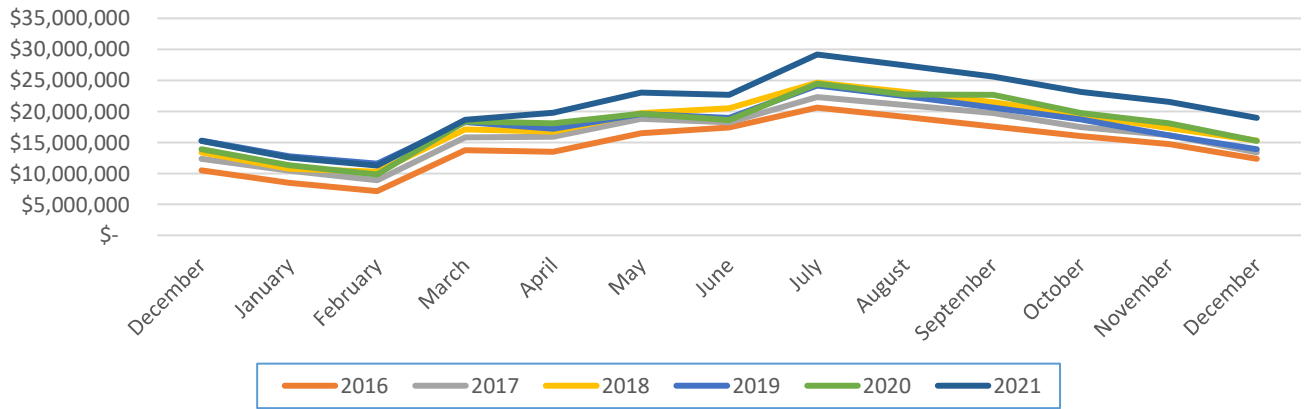
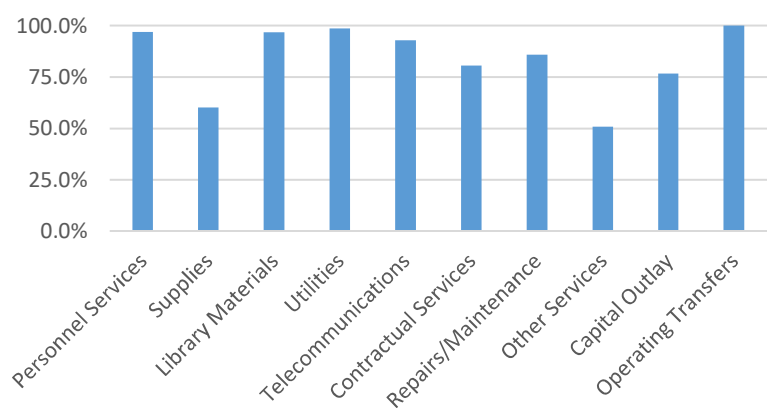## Cash and Investment Balance

Legend: 2016, 2017, 2018, 2019, 2020, 2021

Operating Revenues Fiscal Year 2021

Categories: Tax Revenue, Intergovernmental, Fines and Fees, Interest Income, Other Revenue, Total Revenues
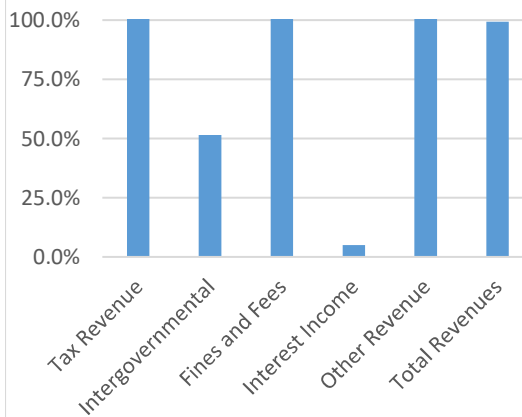
Operating Expenditures Fiscal Year 2021

Categories: Personnel Services, Supplies, Library Materials, Utilities, Telecommunications, Contractual Services, Repairs/Maintenance, Other Services, Capital Outlay, Operating Transfers

Operating Budget 2021

- Personnel — $21,066,061
- Supplies — $993,911
- Library Materials — $5,134,856
- Utilities — $714,809
- Telecommunications — $651,177
- Contractual Services — $4,021,251
- Repairs and Maintenance — $867,175
- Other Services — $918,058
- $138,181
- $2,310,027

Pikes Peak Library District

December 2021 Financial Report

Presented to Board of Trustees on February 16, 2022

Pikes Peak Library District
General Fund Summary
For the Twelve-Month Period Ended December 31, 2021

General Fund	Year-To-Date				
	2021	**2020**	**Change**	**% Chg.**	**Notes**
Revenues					
Property taxes	$ 31,402,556	$ 30,095,829	$ 1,306,727	4.3%	
Specific ownership taxes	3,720,458	3,344,277	376,181	11.2%	1
Fines/fees	86,486	63,530	22,956	36.1%	
Investment earnings	9,250	116,945	(107,695)	-92.1%	2
Other	1,063,456	898,378	165,078	18.4%	3
Total Revenues	$ 36,282,206	$ 34,518,959	$ 1,763,247	5.1%	

Note - The Coronavirus pandemic began locally in March 2020. At that time, PPLD operations changed significantly, including periods of operational shutdown and reduced hours open to the public. The limited/different services models continue during 2021.

Tax revenue was impacted in 2020 as deadlines to pay property taxes were extended. Interest rates bottomed out after March 2020. The economic recovery has begun during 2021.

1. Specific Ownership Tax collections is doing well in 2021 versus 2020 primarily due to the effects of the pandemic which started in March 2020 (at least locally). Activity was lower in 2020 as the economy suffered from the pandemic and all related factors.

2. Treasury interest rates took a large tumble in 2020 (after March); the rates are close to zero. This is a trend that is expected to occur at least through part of 2022.

3. PPLD recognized CVRF revenue of $403,735 during 2021.

Pikes Peak Library District
Statement of Revenues
General Fund
For the Twelve-Month Period Ended December 31, 2021

Percent of Year   **100.0%**

Account Description	2021 Budget	YTD Actual	Variance	% Used
Tax Revenue				
Property taxes				
Current	$ 31,312,948	$ 31,424,478	$ 111,530	100.4%
Abatements/refunds	(122,400)	(104,593)	17,807	85.5%
Omitted properties	7,140	1,681	(5,459)	23.5%
Delinquent	18,360	25,309	6,949	137.8%
Penalties/interest	36,720	45,574	8,854	124.1%
Specific ownership taxes	3,382,500	3,720,458	337,958	110.0%
Local government in lieu of prop. taxes	10,200	10,107	(93)	99.1%
Total Tax Revenue	34,645,468	35,123,014	477,546	101.4%
Intergovernmental				
Federal funds - other categories	970,123	423,735	(546,388)	43.7%
Federal - eRate Funding	229,800	125,102	(104,698)	54.4%
State Grant - library materials	143,445	143,445	-	100.0%
Total Intergovernmental	1,343,368	692,282	(651,086)	51.5%
Fines and Fees	79,200	86,486	7,286	109.2%
Interest Income	183,750	9,250	(174,500)	5.0%
Other Revenue				
Donations/grants/gifts				
PPLD Foundation	167,280	261,923	94,643	156.6%
Other	-	34,314	34,314	100.0%
Copier charges/PMS charges	80,400	47,340	(33,060)	58.9%
Parking lot collections	12,060	9,167	(2,893)	76.0%
Merchandise sales	-	1,389	1,389	100.0%
Miscellaneous	4,523	8,344	3,821	184.5%
Asset sales proceeds	5,025	8,697	3,672	173.1%
Total Other Revenue	269,288	371,174	101,886	137.8%
Total General Fund Revenues	$ 36,521,074	$ 36,282,206	$ (238,868)	99.3%

Pikes Peak Library District
General Fund Summary
For the Twelve-Month Period Ended December 31, 2021

General Fund	Year-To-Date 2021	2020	Change	% Chg.	Notes
Expenditures					
Personnel	$ 20,310,297	$ 20,388,499	$ (78,202)	-0.4%	
Supplies	592,496	758,385	(165,888)	-21.9%	1
Library materials	4,776,569	4,818,307	(41,738)	-0.9%	
Utilities	705,032	594,338	110,694	18.6%	
Telecommunication costs	605,012	579,783	25,229	4.4%	
Contractual services	3,220,522	3,176,280	44,241	1.4%	
Repairs and maintenance	745,743	554,882	190,860	34.4%	
Other services	636,569	506,295	130,274	25.7%	
Capital outlay	128,521	45,524	82,997	182.3%	2
Operating transfers - other funds	2,310,026	1,727,476	582,550	33.7%	3
Total Expenditures	$ 34,030,786	$ 33,149,769	$ 881,017	2.7%	

1 PPLD spent $140,507 on COVID-19 supplies in 2020 that were funded through the
   CVRF grant.

2 PPLD spent $101,025 on laptop purchases during January, the majority
   of which was funded through the CVRF grant.

3 Fund transfers to the Capital Project Funds were made in accordance with the approved
   2021 Budget.

Pikes Peak Library District
Statement of Expenditures
General Fund
For the Twelve-Month Period Ended December 31, 2021

Percent of Year   **100.0%**

Account Description	2021 Budget	YTD Actual	Available Budget	% Used
Personnel Services				
Regular employees	$ 16,060,185	$ 15,798,454	$ 261,731	98.4%
Temporary employees	3,800	-	3,800	0.0%
Substitute employees	33,500	25	33,475	0.1%
Work-Study And internship	13,644	952	12,692	7.0%
Social security contributions	1,323,606	1,150,850	172,756	86.9%
Retirement contributions	1,129,545	1,044,455	85,090	92.5%
Health Plan contributions	2,110,000	2,070,810	39,190	98.1%
Unemployment insurance	40,000	47,437	(7,437)	118.6%
Workers compensation	55,000	40,716	14,284	74.0%
Vision Plan insurance	65,000	55,671	9,329	85.6%
Life A&D insurance	65,000	66,254	(1,254)	101.9%
Tuition assistance	40,000	32,716	7,284	81.8%
Total Personnel Services	20,942,136	20,310,297	631,839	97.0%
Supplies				
General	335,681	129,797	205,885	38.7%
Microform	2,450	103	2,347	4.2%
Software purchases/licenses	335,442	290,645	44,797	86.6%
Computer supplies	27,798	21,847	5,952	78.6%
Processing	85,000	42,162	42,838	49.6%
Office	63,750	23,619	40,131	37.0%
Food - culinary lab	4,500	1,473	3,027	32.7%
Other	129,780	82,851	46,929	63.8%
Total Supplies	984,402	592,496	391,905	60.2%
Library Materials				
Audio-visual materials	431,289	328,210	103,079	76.1%
Books	1,197,771	959,218	238,554	80.1%
e-materials	2,289,020	2,497,439	(208,419)	109.1%
Library materials - other	221,428	230,553	(9,125)	104.1%
Microforms	5,000	-	5,000	0.0%
Periodicals	110,505	104,122	6,383	94.2%
Serials	15,000	13,524	1,476	90.2%
Databases - online services	660,355	640,587	19,769	97.0%
Memorials	111	2,917	(2,805)	0.0%
Total Library Materials	4,930,481	4,776,569	153,911	96.9%
Utilities				
Gas	88,643	113,194	(24,551)	127.7%
Electric	490,236	498,596	(8,360)	101.7%
Water/sewer	128,086	88,906	39,180	69.4%
Storm water fees	7,844	4,337	3,508	55.3%
Total Utilities	714,809	705,032	9,778	98.6%

Pikes Peak Library District **Percent of Year** **100.0%**
Statement of Expenditures
General Fund
For the Twelve-Month Period Ended December 31, 2021

Account Description	2021 Budget	YTD Actual	Available Budget	% Used
Telecommunications				
Data	469,964	451,017	18,946	96.0%
Voice	77,000	72,407	4,593	94.0%
Cellular	104,213	81,587	22,626	78.3%
Total Telecommunications	651,177	605,012	46,165	92.9%
Contractual Services				
Janitorial services	341,000	326,732	14,268	95.8%
Carpet cleaning services	136,000	127,341	8,659	93.6%
Laundry services	3,500	-	3,500	0.0%
Library facility rental	680,558	578,850	101,708	85.1%
Common area maintenance	175,761	132,968	42,793	75.7%
Storage rental	3,000	720	2,280	24.0%
Audit	42,500	43,275	(775)	101.8%
Legal	50,000	36,179	13,821	72.4%
Consultant	310,270	237,341	72,929	76.5%
Cataloging	40,000	38,361	1,639	95.9%
Trash removal	23,345	16,670	6,675	71.4%
Copier services	61,000	8,121	52,879	13.3%
Courier services	224,476	202,073	22,403	90.0%
Liability/property insurance	160,693	153,023	7,670	95.2%
Printing	73,825	54,548	19,277	73.9%
Programming	414,116	188,234	225,882	45.5%
Strategic plan	40,000	-	40,000	0.0%
Treasurer fees	462,000	469,754	(7,754)	101.7%
Warrantire	37,000	-	37,000	0.0%
Microfilming services	22,600	7,370	15,230	32.6%
Computer support agreements	112,534	109,228	3,306	97.1%
Computer equipment maintenance	397,000	330,836	66,164	83.3%
Software licenses	73,392	71,822	1,570	97.9%
Software subscriptions	29,855	24,506	5,349	82.1%
Employee Assistance Program	21,218	11,732	9,486	55.3%
Parking	58,000	50,838	7,162	87.7%
Total Contractual Services	3,993,643	3,220,522	773,122	80.6%
Repairs and Maintenance				
Grounds maintenance	88,000	86,309	1,691	98.1%
Vehicle operating costs	74,500	95,053	(20,553)	127.6%
Equipment maintenance	453,300	443,073	10,227	97.7%
Equipment repairs	61,350	11,165	50,185	18.2%
Furniture repairs	36,955	19,818	17,137	53.6%
Building repairs	153,070	90,325	62,745	59.0%
Total Repairs and Maintenance	867,175	745,743	121,432	86.0%

Pikes Peak Library District
Statement of Expenditures
General Fund
For the Twelve-Month Period Ended December 31, 2021

Percent of Year   100.0%

Account Description	2021 Budget	YTD Actual	Available Budget	% Used
Other Services				
Translation services	300	-	300	0.0%
Advertising	1,000	275	725	27.5%
Bank And trustee Fees	8,000	9,058	(1,058)	113.2%
School engagement	3,000	2,541	459	84.7%
Mileage/Travel reimbursement	75,750	38,097	37,653	50.3%
Employee recruitment	37,500	24,571	12,929	65.5%
Dues and memberships	61,852	40,375	21,477	65.3%
Merchandising	8,000	7,920	80	99.0%
Employee recognition	27,644	25,619	2,026	92.7%
Board of Trustees	7,000	2,349	4,651	33.6%
Community outreach	181,958	129,891	52,067	71.4%
Training	286,512	128,716	157,796	44.9%
Signage	30,239	20,493	9,746	67.8%
Bindery	8,526	2,499	6,027	29.3%
Book mending	1,500	428	1,072	28.5%
Safety	14,250	3,743	10,507	26.3%
Summer Adventure Club	36,935	29,044	7,890	78.6%
Patron reimbursement	500	-	500	0.0%
Postage	60,500	37,096	23,404	61.3%
Volunteer program	6,500	1,303	5,197	20.0%
Safety and wellness	7,000	6,734	266	96.2%
Other	387,530	125,817	261,713	32.5%
Total Other Services	1,251,996	636,569	615,427	50.8%
Capital Outlay				
Other	167,661	128,521	39,141	76.7%
Total Capital Outlay	167,661	128,521	39,141	76.7%
Operating Transfers to Other Funds				
Fund transfers out	2,310,026	2,310,026	-	100.0%
Total Expenditures	$ 36,813,506	$ 34,030,786	$ 2,782,720	92.4%

Pikes Peak Library District
Special Revenue Funds
For the Twelve-Month Period Ended December 31, 2021

Fund Balance - January 1, 2021	$	105,721
Expenditures		2,516
Fund Balance - December 31, 2021	$	103,205

Fund Balance - By Fund - December 31, 2021

Cheyenne Mountain Library Fund	$	812
High Prairie Library Fund		90,110
Sand Creek Library Fund		12,283
	$	103,205

Pikes Peak Library District
East Library Capital Projects Fund
For the Twelve-Month Period Ended December 31, 2021

Account Description	Multi-Year Budget	Activity Prior Years	Activity 2021	Encumbrances	Available Budget
Revenues and Other Sources of Funds					
Fundraising	$ -	$ -	$ -	$ -	$ -
Fund transfers in	232,372	148,172	84,200	-	-
Total Revenues and Other Sources of Funds	232,372	148,172	84,200	-	-
Expenditures					
2021 Projects					
Add a closet with cooling for IT	25,000	-	20,344	-	4,656
Contingency	25,000	-	4,762	-	20,238
Computer lab tables	20,000	-	-	-	20,000
COVID upgrades	14,200	-	-	-	14,200
Pre-2021 projects					
Chiller roof structure over pit	8,715	8,715	-	-	-
2018 Enclose Chiller Pit	3,665				
Roofing evaluation & design	13,241	2,078	-	-	11,163
External filtration system	1,907	1,907	-	-	-
Renovate security office	5,978	5,978	-	-	-
Replace aging fire panel	17,140	10,282	6,150	708	-
Replace emergency lighting generator	97,224	97,224	-	-	-
Furniture	30,000	-	5,038	-	24,962
Reading room furniture	20,000	15,640	1,225	-	3,135
Shared workstation - 4-person	2,765	2,765	-	-	-
Additional study room chairs	3,547	3,547	-	-	-
Contingency	20,143	-	7,530	-	12,613
Contingency IT	1,818	-	-	-	1,818
2018 IT equipment	253	253	-	-	-
Total Expenditures	$ 310,596	$ 148,389	45,049	$ 708	$ 112,785

Excess Revenues over Expenditures	39,151
Fund Balance - January 1, 2021	74,342
Fund Balance - December 31, 2021	$ 113,493

Pikes Peak Library District
Penrose Library Capital Projects Fund
For the Twelve-Month Period Ended December 31, 2021

Account Description	Multi-Year Budget	Activity Prior Years	2021	Encumbrances	Available Budget
Revenues and Other Sources of Funds					
Fund transfers in	$ 97,224	$ 96,700	$ 524	$ -	$ -
Expenditures					
2021 Projects					
Open chairs for Adult Education Services	2,500	-	-	2,400	100
Roofing consultant to evaluate existing roof	35,000	-	11,520	8,100	15,380
Install glass wall structure - Executive Assistant area	15,000	-	10,650	-	4,350
Building maintenance/minor renovation projects					-
Add office for Manager	20,000	-	309	-	19,691
Add IT closet	25,000	-	24,662	-	338
Add messinine door structure	15,000	-	7,842	-	7,158
Painting allowance	25,000	-	-	-	25,000
Contingency	25,000	-	-	-	25,000
Pre-2021 Projects					-
Asphalt crack fill	15,764	15,764	-	-	-
Roofing evaluation	30,000	2,078	-	-	27,922
KCH-movable walls/partitions	3,000	-	-	-	3,000
KCH-interior paint	22,390	22,390	-	-	-
KCH-replace awning - front entrance	1,500	-	-	-	1,500
Install carpet In vault for meeting room	1,064	1,064	-	-	-
Purchase mural on garage wall	5,250	5,250	-	-	-
Add storefront wall to create office for Adult Education	11,757	11,757	-	-	-
Replace existing parking meters	50,000	-	-	-	50,000
Penrose campus renovation project	560,381	560,381	-	-	-
Replace lobby rooftop unit	20,544	20,544	-	-	-
Replace existing fire panel	16,921	16,921	-	-	-
Chiller replacement	55,000	-	-	-	55,000
Adjustable height desks	852	852	-	-	-
KCH - chairs For mezzanine	2,550	-	-	-	2,550
KCH - work tables (4), mezzanine	6,200	-	-	-	6,200
Replace all wooden chairs in public area	12,458	12,458	-	-	-
Contingency	122,461	12,665	20,508	-	89,288
Total Expenditures	$ 1,100,592	$ 682,124	75,491	$ 10,500	$ 332,477
Excess Revenues over Expenditures			(74,967)		
Fund Balance - January 1, 2021			417,945		
Fund Balance - December 31, 2021			$ 342,978		

Pikes Peak Library District
Library 21c Capital Projects Fund
For the Twelve-Month Period Ended December 31, 2021

Account Description	Multi-Year Budget	Activity Prior Years	2021	Encumbrances	Available Budget
Revenues and Other Sources of Funds					
Fundraising	$ -	$ -	$ 11,277	$ -	$ 11,277
Fund Transfers In	1,384,467	1,219,467	165,000	-	-
Total Revenues and Other Sources of Funds	1,384,467	1,219,467	176,277	-	11,277
Expenditures					
2021 Projects					
Awning for curbside service	25,000	-	-	-	25,000
Back up generator	105,000	-	-	88,571	16,429
Contingency	25,000	-	5,307	-	19,693
Closet UPS	10,000	-	-	-	10,000
Pre 2021 Projects					-
Courtyard improvements	19,916	19,916	-	-	-
2018 Roof Replacement Fully Ad		-	-	-	-
Roof replacement	712,758	712,758	-	-	-
Replace skylight/repairs	104,560	104,560	-	-	-
Signage	4,850	4,850	-	-	-
Add gas supply to kitchen	25,000	22,491	2,259	250	-
Install new service point first floor	20,000	-	-	-	20,000
Install one way window	6,727	6,727	-	-	-
Revamp Creative Service area	3,000	-	-	-	3,000
Culinary Lab equipment	86,020	825	43,456	913	40,826
Office chairs-meeting room	7,200	7,200	-	-	-
Adjustable height tables - Collection Management	1,200	-	-	-	1,200
Replace chairs - business center	17,000	17,000	-	-	-
Replace desk-Children's Services	6,000	-	-	-	6,000
Three sit/stand converters	874	874	-	-	-
Replace tables and chairs - training room	9,500	-	9,500	-	-
Boiler replacement	291,744	291,744	-	-	-
Contingency	85,293	82,646	385	-	2,262
Audio/visual equipment	4,686	3,974	-	-	713
Studio noise mitigation	21,979	1,417	-	-	20,562
Increase stage size	4,908	1,788	-	-	3,120
Venue LED lighting	3,572	3,095	-	-	477
Total Expenditures	$ 1,601,787	$ 1,281,864	60,907	$ 89,734	$ 169,282
Excess Revenues over Expenditures			115,370		
Fund Balance - January 1, 2021			189,865		
Fund Balance - December 31, 2021			$ 305,235		

Pikes Peak Library District
Capital Reserve Fund
For the Twelve-Month Period Ended December 31, 2021

Account Description	Multi-Year Budget	Activity Prior Years	2021	Encumbrances	Available Budget
Revenues and Other Sources of Funds					
Fundraising	$ 75,000	$ -	75,000	$ -	$ -
Tenant improvement reimbursement	71,897	61,695	10,202	-	-
Fund transfers in	4,586,742	2,526,440	2,060,302	-	-
Sale of assets	12,500	12,500	-	-	-
Total Revenues and Other Sources of Funds	4,746,139	2,600,635	2,145,504	-	-
Expenditures					
Facilities Capital					
2021 Projects					
City bookmobile headlight upgrade	2,500	-	-	-	2,500
City bookmobile leaf spring upgrade	5,000	-	6,074	-	(1,074)
County bookmobile - back-up camera upgrade	1,500	-	-	-	1,500
Lobby stop van - replace lift gate	4,000	-	-	-	4,000
Cheyenne Mountain - Meeting room tables	5,000	-	2,701	-	2,299
Ruth Holley - Curbside drive-up window	10,000	-	-	-	10,000
Ruth Holley - Learning lab - tables	5,000	-	5,000	-	-
Monument - Four (4) Rtu's replacement allowance	12,500	-	-	-	12,500
Old Colorado City - HVAC replacement/upgrades	5,000	-	-	-	5,000
Sand Creek - Replace rooftop unit	50,000	-	-	-	50,000
Sand Creek - Replace crash bar and lock on front door	5,568	-	5,704	-	(136)
Sand Creek - Adjustable height tables	2,052	-	1,953	-	99
Sand Creek - Locking drive-up book returns	6,000	-	3,743	1,557	700
Concrete replacement - districtwide allowance	10,000	-	-	-	10,000
Upgrade fire system dialers to cellular	12,000	-	3,570	5,385	3,045
Asphalt repairs and maintenance - districtwide allowance	15,000	-	14,712	-	288
Furniture replacement contingency	25,000	-	4,097	-	20,903
Roof inspections, preventative maintenance repairs	15,000	-	4,250	-	10,750
Story walks at East, Penrose 21c and Fountain Libraries	16,000	-	15,262	-	738
Elevator electronic access at East and Penrose	3,966	-	-	-	3,966
Purchase uniform recycling retainers at all facilities	10,000	-	-	-	10,000
Pre-2021 Projects					
District-wide - asphalt maintenance	7,628	7,628	-	-	-
Landscape allowance	39,859	37,354	-	2,505	-
Ruth Holley - replace meeting room carpet	13,000	13,000	-	-	-
Ruth Holley - repaint interior	10,000	10,000	-	-	-
Update service points	4,421	4,421	-	-	-
Ruth Holley - add electricity In storage	2,078	2,078	-	-	-
Monument - replace bulbs	864	864	-	-	-
Old Colorado City - replace floor main level	75,000	-	70,390	-	4,610
Roof inspection	25,000	8,992	11,900	3,600	508
Cheyenne Mountain - replace entry tile with carpet	1,980	1,980	-	-	-
Old Colorado City - canopy over book drop	5,000	-	-	-	5,000
Old Colorado City - replace carpet	3,500	-	-	-	3,500
Rockrimmon - replace carpet in meeting room	5,000	5,000	-	-	-
Calhan project	284,202	268,443	6,983	813	7,963
Ruth Holley leasehold improvements	-	-	-	-	-
Manitou Arts Council (MAC) project	198,946	24,480	152,062	2,840	19,564
MAC - intrusion alarms	12,559	6,279	6,280	-	-
MAC - furniture	38,694	18,543	18,980	-	1,171
Improvements other than buildings	15,111	14,263	-	848	-
District-wide - concrete replacement	23,560	5,630	12,200	-	5,730

Pikes Peak Library District
Capital Reserve Fund
For the Twelve-Month Period Ended December 31, 2021

		Activity			
Account Description	Multi-Year Budget	Prior Years	2021	Encumbrances	Available Budget
District-wide - asphalt repairs	47,072	20,823	331	-	25,918
Staff lounge improvements - Penrose	9,972	234	-	-	9,738
Staff lounge improvements - East Library	9,972	1,018	-	-	8,954
Staff lounge improvements - L21c	9,972	2,195	-	-	7,777
Water management system	685	685	-	-	-
District-wide - tree trimming	6,880	6,880	-	-	-
Intrusion alarm system	2,850	2,850	-	-	(0)
Bookmobile - awning replacement	4,000	-	-	4,000	-
Bookmobile - (2) half wraps	15,000	2,787	8,000	4,213	-
Furniture	25,000	8,502	12,888	-	3,610
Furniture - prior year	37,389	37,389	-	-	-
Cheyenne Mountain - workroom cabinets storage	2,000	-	-	-	2,000
Ruth Holley meeting room furniture	15,198	15,198	-	-	-
Ruth Holley study room furniture	2,962	2,962	-	-	-
Rockrimmon - redesign Children's area	2,500	-	1,883	-	617
Cheyenne Mountain circulation desk replacement	15,035	-	15,035	-	-
Fountain - furniture teen gaming area	5,000	-	-	-	5,000
Fountain - chair replacement meeting room	6,500	-	-	-	6,500
Ruth Holley - furniture meeting room	7,032	7,032	-	-	-
Monument - replace chairs adult area	2,400	-	-	-	2,400
Monument - blind replacement community room	4,700	-	-	-	4,700
Monument - tables and chairs replacement	8,000	-	-	-	8,000
Monument - PC tables and chair replacement	2,000	-	-	-	2,000
Old Colorado City - table and chairs replacement	5,650	-	4,080	-	1,570
Old Colorado City - charging tables and computer tables	12,000	-	-	-	12,000
Rockrimmon - meeting room tables	3,000	-	2,880	-	120
Shelving	14,428	14,428	-	-	-
Replace tractor	9,975	9,975	-	-	-
Replace generator bookmobile	12,500	-	-	-	12,500
Contingency	439,065	146,576	78,402	127,021	87,066
Signage allowance	7,618	7,618	-	-	-
Total Facilities Capital	1,733,843	716,107	469,360	152,782	395,594

Communications Capital

2021 Projects

Signage projects	7,550	-	2,500	-	5,050

Pre 2021 Projects

MAC projects	25,450	-	11,847	150	13,453
Monument - signage	3,000	-	-	-	3,000
Palmer Lake - signage	2,000	-	984	984	32
Rockrimmon - signage	2,500	-	-	-	2,500
Ute Pass- signage	2,000	-	-	-	2,000
Total Communications Capital	42,500	-	15,331	1,134	26,035

Information Technology Capital

2021 Projects

Telecommunications switches and UPS	115,200	-	-	1,902	113,298
Cabling infrastructure repair	25,000	-	-	25,000	-
East Admin and staff cabling	85,000	-	85,000	-	-

Pikes Peak Library District
Capital Reserve Fund
For the Twelve-Month Period Ended December 31, 2021

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2021	Encumbrances	
Penrose Admin and staff cabling	35,000	-	13,630	21,370	-
Contingency cabling (non eRate)	15,000	-	-	-	15,000
Technology refresh (staff)	110,000	-	11,151	2,182	96,667
Technology refresh (patrons)	230,000	-	745	-	229,255
AWE literacy stations	55,000	-	35,700	-	19,300
Adult Education Chromebook and hotspots	5,000	-	-	-	5,000
Creative Service specialized sap top (3D Capable)	3,200	-	1,414	-	1,786
Young Adult Services programming Chromebook	5,300	-	-	-	5,300
Security system elevator access control	3,966	-	-	-	3,966
Staff and public printers	5,000	-	1,200	-	3,800
Contingency	20,000	-	7,323	3,220	9,457
Access control	850,000	-	-	-	850,000
Surveillance cameras	100,000	-	-	-	100,000
District-wide audio-visual equipment standardization	56,000	-	4,111	35,029	16,860
Receipt printers	12,500	-	-	-	12,500
Barcode scanners	12,500	-	97	-	12,403
Upgrade to Drupal	40,000	-	7,500	-	32,500
Pre 2021 Projects					
Servers-East Library data updates	2,000	2,000	-	-	-
Data center redesign	90,000	90,000	-	-	-
PC purchases	382,639	20,067	40,344	107,097	215,131
Technology refresh (staff)	44,000	19,516	14,862	-	9,622
Technology refresh (patrons)	131,000	131,000	-	-	-
Replace computers	38,454	38,209	245	-	-
Technology refresh (patrons)	43,795	21,224	22,571	-	-
Laptops- Young Adult Services	6,000	6,000	-	-	-
Laptops-Children's iPad	6,000	6,000	-	-	-
Self check - Penrose additional data ports	2,500	2,500	-	-	-
Scanners-Collect Management	2,080	2,080	-	-	-
Barcode scanners	15,102	15,102	-	-	-
RFID wands	15,000	13,416	-	1,584	-
Copier replacement	291,245	287,235	4,010	-	-
Network switches/UPS	336,000	85,071	96,690	160,496	(6,257)
MAC - networking	80,125	80,030	222	-	(127)
MAC - phone system	7,672	4,498	617	-	2,557
MAC - other	800	-	-	-	800
MAC - endpoints	31,944	13,106	17,502	-	1,336
MAC - security	97,456	35,439	59,454	-	2,563
Surveillance System redesign	18,473	18,473	-	-	-
Telephone switches	94,834	61,503	-	-	33,331
Firewall replacement	60,537	38,990	21,547	-	-
Switches/UPS replacement	40,000	23,165	16,835	-	-
ILS peripherals	265,000	27,434	4,688	54,136	178,742
IT equipment	49,145	49,145	-	-	-
Archival management system	13,400	-	-	-	13,400
AMH bins (2)	20,000	-	-	-	20,000
Genealogy equipment	29,000	15,380	4,220	-	9,400
East Library teen computers	4,000	4,000	-	-	-
Datacenter project	111,399	54,563	9,582	-	47,254
Security system	203,077	-	-	187,795	15,282
Surveillance System	-	-	-	125,000	(125,000)
AV Equipment - districtwide	126,676	1,676	-	-	125,000
IT management reserve	24,277	-	-	-	24,277
Contingency	2,320	2,320	-	-	-

Pikes Peak Library District
Capital Reserve Fund
For the Twelve-Month Period Ended December 31, 2021

		Activity			
Account Description	**Multi-Year Budget**	**Prior Years**	**2021**	**Encumbrances**	**Available Budget**
Total Information Technology Capital	4,469,616	1,169,142	481,260	724,811	2,094,403
Video Studio Capital					
2021 Projects					
Video projector replacements and additions	5,000	-	-	-	5,000
Pre 2021 Projects					
Wireless mic kit	1,327	1,327	-	-	-
Audio recorder	272	272	-	-	-
Audio recorder kit	1,064	1,064	-	-	-
Microphones	8,192	-	8,192	-	-
Video equipment and accessories	1,620	-	-	-	1,620
Video projectors replacement and additions	5,000	-	-	-	5,000
Cameras - Studio21c	33,960	33,960	-	-	-
DSLR cameras - checkout	5,700	-	-	-	5,700
Teleprompter	868	868	-	-	-
Video cam kit - checkout	2,235	2,235	-	-	-
GoPro kits	1,541	1,540	1	-	-
Photo roller system	1,274	1,274	-	-	-
Checkout equipment - L21c	3,242	3,242	-	-	-
Contingency	8,215	-	-	-	8,215
Isolation booth 21C studio	20,000	20,000	-	-	-
Total Video Studio Capital	99,510	65,782	8,193	-	25,535
Creative Services Capital					
2021 Projects					
3D scanner	3,000	-	2,920	-	80
Pre 2021 Projects					
Equipment initiatives	27,900	19,987	3,116	-	4,797
Cricut machines	412	412	-	-	-
Sand Creek-larger kiln	2,994	-	2,994	-	-
East-larger laser cutter	17,440	17,440	-	-	-
New maker kits	1,000	-	-	-	1,000
Equipment replacement	3,500	792	-	-	2,708
Contingency	52,740	5,175	158	-	47,407
Total Creative Services Capital	108,986	43,806	9,188	-	55,992
Total Expenditures	$ 6,454,455	1,994,837	983,332	878,727	$ 2,597,559

Excess Revenues over Expenditures   1,162,172

Fund Balance - January 1, 2021   2,313,943

Fund Balance - December 31, 2021 $ 3,476,115

Pikes Peak Library District
Receipts and Disbursements by Cash Account
For the Month of December 2021

		COLOTRUST Investments	US Bank Checking	Total Cash
Cash and Investments Balance December 1, 2021		$ 21,500,174	$ 31,470	$ 21,531,644
Receipts				
Property Taxes		308,680	-	308,680
Cash Receipts		-	24,102	24,102
Foundation Distribution-3Q			68,277	68,277
DOLA Grant			20,000	20,000
Credit card and other activity		-	11,321	11,321
eRate funding			-	
Interest		816	2	818
Disbursements				
Payment of Bills week of	12/3/2021	-	(5,184)	(5,184)
Payment of Bills week of	12/10/2021	-	(678,625)	(678,625)
Payment of Bills week of	12/17/2021	-	(126,320)	(126,320)
Payment of Bills week of	12/24/2021	-	(92,667)	(92,667)
Payment of Bills week of	12/31/2021	-	(620,377)	(620,377)
Payroll	12/10/2021	-	(742,212)	(742,212)
Payroll and end of month	12/24/2021	-	(723,466)	(723,466)
Transfer between funds		(3,100,000)	3,100,000	-
Cash and Investments December 31, 2021		$ 18,709,671	$ 266,321	$ 18,975,992