

**MINUTES  
PIKES PEAK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
May 24, 2016  
8 am  
Penrose Library**

*Amended June 28, 2016*

**MEMBERS PRESENT**

President Ken Beach, Vice President Cathy Grossman, Secretary/Treasurer John Wilson, Trustee Keith Clayton, Trustee Molly Gary, Trustee Kathleen Owings, Trustee Katherine Spicer

**PIKES PEAK LIBRARY DISTRICT STAFF and OTHERS PRESENT**

Interim Community Engagement & Outreach Officer Sean Anglum, Foundation & Development Officer Dolores Cromeens, Friends of the Pikes Peak Library District Board President Laura Ettinger, Executive Assistant Sue Hammond, Human Resources Division Head Sally Jensen, Information Technology and Virtual Services Officer Richard Peters, Associate Director of Public Services Alan Schlosser-Couch, Special Collections Manager Dennis Daily

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**CALL TO ORDER**

President Beach called the May 24, 2016 meeting of the Pikes Peak Library District Board of Trustees to order at 8:00 am.

**ITEMS TOO LATE FOR THE AGENDA**

There were no items to add to the agenda.

**PUBLIC COMMENT**

There was no public comment.

**CORRESPONDENCE AND COMMUNICATIONS**

**Minutes**

The minutes of the April 26, 2016 meeting of the Board of Trustees were presented for review and approval. Trustee Grossman requested that the minutes be amended to reflect that the External Affairs committee did not meet in April.

**Motion:** John Wilson moved that the minutes of the April 26, 2016 meeting of the Board of Trustees be approved as amended.

**Second:** Cathy Grossman seconded the motion.  
**Vote:** The motion was approved unanimously.

## **Meetings, Programs & Events**

A list of upcoming meetings, programs and events was included in the Board packet.

Editorial cartoonist Chuck Asay will donate his life's work of editorial cartoons to the Pikes Peak Library District. A display of several of Mr. Asay's editorial cartoons will be up at East Library June 1-30, 2016, ending with a panel discussion and reception at East Library on June 30.

The Adult Literacy Celebrate Literacy event is scheduled for May 26 at 6 pm at Library 21c.

## **Presentations**

Special Collections Manager Dennis Daily serves on the PPLD Green Team. Mr. Daily attended the meeting to present information on PPLD's Green Team activities.

The PPLD Green Team promotes sustainability and sustainable practices at PPLD and in the community. The Team provides expert instructors to give public classes on topics such as permaculture and urban gardening, offers a presence at community events and fairs and promotes recycling at PPLD staff events with the mantra of "Reduce, Reuse and Recycle." The Green Team has established a single-stream recycling program at PPLD. The team also maintains the raised bed vegetable gardens at Penrose Library and donates the produce to the Marian House Soup Kitchen and Seeds Community Café. This year the team will begin a pollinator garden in the area next to the raised beds.

*Dennis Daily left the meeting at 8:20 am.*

## **REPORTS**

### **Friends of the Pikes Peak Library District**

Friends of the Pikes Peak Library District Board President Laura Ettinger gave the Friends report.

- The Friends have elected Sydne Dean to their board.
- The Friends are working on the Latina Voices event that will take place in October, and are already working on the 2017 Frank Waters and Golden Quill awards.
- Friends' online sales are "going wild!"

### **Pikes Peak Library District Foundation**

The Pikes Peak Library District Foundation report was included in the Board packet. Foundation & Development Officer Dolores Cromeens reported that the Foundation has received the go-ahead and has submitted to the State Historical Fund for a \$15K assessment grant for the Knights of Columbus building. She noted that tours of the KOC building have begun. The PPLD Foundation collaboration with the Penrose Hospital Foundation continues for the upcoming *Women, Wealth and Wisdom* event which is scheduled for October. The Foundation is partnering with Special Collections' Chuck Asay event on June 30 to

strengthen relationships with Carnegie Society members. The August 19 Geeks Who Drink event now has two media sponsors, Fox TV and the *Colorado Springs Independent*. There are already 17 teams (including a PPLD all-Board team), with 18 more team slots available.

## **Board Reports**

### **External Affairs Committee**

External Affairs Committee Chair Cathy Grossman reported that the committee will meet following today's Board meeting.

### **Governance Committee**

Governance Committee Chair Keith Clayton reported that the Governance Committee will meet in June. The committee has many projects to complete in 2016, including Executive Director Spears' performance review, the upcoming Board Retreat, updating the Bylaws, and recruitment of a new Board member.

### **Internal Affairs Committee**

Internal Affairs Committee Chair John Wilson noted that the Internal Affairs Committee did not meet in May.

### **Board President**

President Beach reported that he spoke at the ceremony to unveil the new mural at Penrose Library. He noted that this was a very special collaboration of artistry and community. President Beach commented that he continues to reflect on the presentation by the Beginning ESL Class at the April Board meeting, and how the Library does transform the community. He stated that PPLD's Adult Education Program is a true gem, and expressed hopes that PPLD will continue to promote the program.

## **Financial Report**

The financial report for the period ending April 30, 2016 was included in the Board packet.

## **Executive Director's Report**

Information from the Aspen Institute's report, *Rising to the Challenge, Re-Envisioning Public Libraries*, was included in the Board packet. Executive Director Spears had planned to lead the Board in a discussion of this material at the meeting. However, Mr. Spears was unable to attend today's meeting, so this discussion will take place at a future meeting.

## **BUSINESS ITEMS**

### **Consent Items: Decision 16-5-1: New Hires**

A list of new hires for the period April 1, 2016 – April 30, 2016 was included in the Board packet.

**Motion:** John Wilson moved that the Board approve the new hires for April 1, 2016 through April 30, 2016 presented.

**Second:** Keith Clayton seconded the motion.

**Vote:** The motion passed unanimously.

## **Old Business**

### **Amendments to Board Bylaws: Discussion**

A red-line copy of the working draft of updates to the Board Bylaws was included in the Board packet. The updates included recommendations by legal counsel for PPLD and the Governance Committee. The Board discussed multiple points in the draft including suggested changes to the indemnification section, voting requirements and other revisions previously discussed at prior meetings. As a result of the discussion, the Board requested that the Governance Committee check the Board Bylaws against PPLD's current Indemnification Policy.

## **New Business**

### **Letter of Intent for a Joint Use Facility with the YMCA: Decision 16-5-2**

A letter of intent between the Pikes Peak Library District and the YMCA of the Pikes Peak Region outlines the intentions of both parties to continue discussions related to the development of a shared use facility. The letter of intent does not bind either party to any set course of action, or obligate either party to enter into any contractual relationship.

Trustees expressed concern over a paragraph in the letter relating to confidentiality, and suggested that the statement of confidentiality be amended to reflect PPLD's need to operate within Colorado Open Meeting statutes.

**Motion:** John Wilson moved that the Board approve the Letter of Intent for a joint use facility with the YMCA of the Pikes Peak Region with the addition of the statement, "The Parties agree to hold all information and discussions surrounding this Letter of Intent in strict confidence; except as otherwise required under Colorado Open Meeting Law."

**Second:** Katherine Spicer seconded the motion.

**Vote:** The motion passed unanimously.

## **ADJOURNMENT**

There being no further business to conduct, President Beach adjourned the meeting at 8:47 am.