

Pikes Peak Library District 2020 Budget



2019 Pikes Peak Library District Board of Trustees

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Pikes Peak Library District 2020 Budget

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December 10, 2019

Citizens of Pikes Peak Library District

GENERAL INFORMATION

Attached is the 2020 Budget (Budget) for Pikes Peak Library District (the District). As required by Colorado State law, the 2020 Budget was presented to the Board of Trustees on October 15, 2019. The 2020 Budget is important for both the budgetary figures as well as its description of the future direction and services of the District for citizens of the Pikes Peak region.

The District's Leadership Team believes the 2020 Budget incorporates the most significant goals and objectives of the District.

The Leadership Team incorporated direction provided by the Board of Trustees throughout the year. Some time frames and goals were modified as a result of limited resources to meet all current objectives and goals.

Legal Requirements

On October 15, 2019, the Chief Librarian/CEO submitted the 2020 Budget to the Board of Trustees, as required by Colorado Statute 29-1-107 and 108. Subsequently, the "notice of budget" was prepared and issued to inform the citizens of the District of the availability of the proposed budget for inspection and comments.

On December 10, 2019, the Board of Trustees conducted a formal public hearing, as required by statute, to give citizens the opportunity to express their comments. This meeting notice was posted following the District's public notification procedures for all Board meetings.

Following the formal public hearing, the Board of Trustees adopted the 2020 Budget, certified its mill levies, and appropriated monies to all funds and accounts. Each individual fund, as required by state statute, is balanced with new and existing carryover revenues equal to all planned and anticipated expenditures.

Reporting Entity

The District was created through state statute (CRS 24-90-110). The District's Board of Trustees consists of seven members from the community. The citizen volunteers are appointed jointly by the Colorado Springs City Council and El Paso County Commissioners for a maximum of two five-year terms. The Trustees convene at regular meetings, as well as at special meetings when necessary, to conduct the business of the District. Trustees are prohibited by law from receiving compensation, and their duties and responsibilities are defined by law (C.R.S. 24-90-109).

The District provides library services to all of El Paso County, excluding Widefield School District 3. Security/Widefield and the town of Manitou Springs did not join the Library District when it was formed in 1962. The town of Manitou Springs subsequently voted to join the District effective January 1, 2013. The District has three regional facilities and 12 smaller facilities, and also offers outreach services through the use of two mobile libraries and one senior services van.

The District's service area is approximately 2,070 square miles. The District owns eight facilities: Calhan Library, East Library, Fountain Library, High Prairie Library, Library 21c, Old Colorado City Library, Penrose Library Campus, and Sand Creek Library. The District leases the other seven facilities: Cheyenne Mountain Library, Manitou Springs Library, Monument Library, Palmer Lake Library, Rockrimmon Library, Ruth Holley Library, and Ute Pass Library. Additionally, a mobile fleet delivers Library services to remote sites and non-mobile populations.

Qualifications to the Budget Process

The figure used for CPI (Denver/Boulder/Lakewood) for 2020 TABOR calculations, which is part of the limit definition, is based on the CPI through June 30, 2019. The final 2019 CPI will not be known until February 2020, well after the 2020 Budget is approved. Accordingly, the 2020 CPI used for these limit calculations is an estimate based on currently available information. It is very likely that the final 2019 CPI will vary from the estimate that is used in our 2020 TABOR limit calculations, and the District may make appropriate changes to the budget, through a Board approved budget amendment (if necessary), once those figures are known.

Usage – Demand for Traditional Library Services

The 2020 Budget includes charts that depict circulation by facility for the past 10 years. Projections indicate that total circulation for the District (excluding automated renewals) will be approximately 7.2 million for both 2019 and 2020 (estimates based on trends during 2019). Circulation is just one of many measures used to evaluate the demand for library services.

Reorganization of District Operations

During 2018 and early 2019, the District completed a reorganization of its operational departments and reporting functions in order to improve efficiency and effectiveness of how the District offers and delivers services to its constituents. The 2020 Budget and the 2019 Budget reflect the changes in departmental staffing and reporting responsibilities, and the account structure for 2019 and 2020 is significantly different in comparison to the structure for 2018 and prior years.

Some of the more significant changes include:

- Public Services departments/expenditures, previously included in one total, is split between Library Services (library design services, including program selections) and Branch Services (library service providers).
- Library Services includes the following departments:
 - Adult Services
 - Children's Services
 - Regional History and Genealogy
 - Creative Services
 - Young Adult Services
 - Adult Education
 - Collection Management (including Interlibrary Loan)
- Branch Services incorporates the operational direct costs of providing library services to its constituents for all of its facilities including mobile library services. For 2020, the

costs of implementing and providing library services are presented by each library facility. This includes presenting operational costs for the three regional facilities (East Library, Penrose Library, and Library 21c). Prior to 2019, the costs for these three regional libraries were included under the various library services departments (Adult Services, Children's Services, Circulation and Shelving Services, etc.).

- The Support Service departments (Communications, Information Technology, Human Resources, Facilities, Development, and Finance) continue to be presented separately in the 2020 Budget and are not part of either the Library Services or the Branch Services categories.

FUND INFORMATION

GENERAL FUND

The following items discuss the issues related to the District's mill levy and property tax revenue calculations.

Property Tax Revenue Limitations

In 1986, the citizens of the District authorized the District to set a mill levy for operating purposes up to 4.000 mills.

The District must adhere to the more restrictive of the two legal limitations when calculating its property tax revenue to be received in any given budget year:

- The State 5.5% property tax revenue limitation
- The Taxpayer Bill of Rights (TABOR)

State 5.5% Limitation

The District received its preliminary 5.5% calculation from the Department of Local Affairs (Form DLG- 53). Under this limit, the District's operating property tax revenue limit is \$30,886,646, or 3.795 mills, which is higher than the District's TABOR limit as discussed below.

TABOR

Mill Levy – Operating Purposes

This property tax revenue limit is based on two factors – CPI and a growth factor:

The estimate of CPI for the Denver/Boulder/Lakewood area for 2019 is 2.53%. The final CPI will not be known until after the 2020 budget is approved.

Using data provided by El Paso County, the growth factor is 3.01%.

The 2020 TABOR factor for the property tax revenue limit calculation is 5.54%. Under this limit, the maximum mill levy allowed for general operating purposes is 3.688 mills. The TABOR calculation is the more restrictive of the two limits.

Mill Levy – Abatements and Credits

The District is authorized to levy a mill rate to cover prior year abatements and credits. This mill levy is not subject to either the State 5.5% limitation or the TABOR's property tax revenue limitation. For 2020, the maximum mill levy allowed for abatements and refunds is 0.043 mills. This mill levy will generate a total of \$350,071 in additional property tax revenue, the amount of which is slightly less than the amount provided by the El Paso County Assessor for this purpose.

Property Tax Revenue Summary

Net Assessed Valuation

2020	\$8,141,178,730
2019	\$7,113,572,510

Mill Levies

General Operating Purposes

2020	3.688
2019	4.000

Abatements and Refunds

2020	0.043
2019	0.018

Temporary Mill Levy Credit

2020	-
2019	(0.018)

Total Mill Levy

2020	3.731
2019	4.000

Property Tax Revenue

General Operating Purposes

2020	\$30,024,667
2019	\$28,454,290

Refunds and Abatements

2020	\$350,071
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2019 \$128,044

Temporary Mill Levy Credit

2020 -

2019 (\$128,044)

Total Property Tax Revenue

2020 \$30,374,738

2019 \$28,454,290

Revenues

Total General Fund budgeted revenues for 2020 are \$35,199,670. The 2019 revenue budget amount is \$33,405,893. The difference is an increase of \$1,793,777.

The following is a brief summary of the more significant items included as part of revenue within the 2020 Budget.

Property Taxes

See discussion above. Property tax revenue typically equates to approximately 85% of the annual revenue budget.

Specific Ownership Taxes: \$3,600,000

This amount equates to approximately 10% of the total 2020 revenue budget. Collections for 2020 are expected to be slightly higher than the estimated total for 2019 primarily because the local economy continues to grow. The 2019 estimate is \$3,475,000.

E-Rate Refund: \$250,000

This is the amount expected for the 2020 funding year, which is higher than the total to be collected during the 2019 funding year. The estimate may change by the budget hearing on December 10, 2019 as management continues to explore what its options are for E-Rate reimbursement purposes.

Fines and Fees: \$100,000

During 2018, the District eliminated fines on most library materials. There has been a statewide and national trend towards eliminating fines. Charging fines can be viewed as an impediment to access to library materials, especially for lower-income families. The budgeted total represents amounts collected for lost materials and the related fees associated with utilizing a collection agency.

Interest Income: \$425,000

Local and national economies have continued to improve, meaning the District anticipates higher interest rates for 2019 and 2020. Given the volatile state of the economy and world markets, the actual amount expected to be earned during 2020 may vary from the estimated amount because interest rates may change significantly. The estimated amount to be received during 2019 is \$425,000.

Copier/Printing Charges: \$96,000

Revenue generated from copier services and printer management services has increased over the past several years. In part, the demand for printing copies of information that is available electronically appears to have increased recently, perhaps due to the availability of such information.

Parking Lot Collections: \$22,000

The 2020 estimate is approximately the same as the estimate for 2019, as total collections appear to have leveled off over the past several years.

Donations/Grants: \$483,519

A recent change in accounting literature for government entities strictly defines how designated funds must be accounted for within the entity's financial records. New activities in designated funds must be accounted for in the General Fund. This figure represents an estimated amount of new financial activity that has typically been accounted for separately as part of the District's designated funds in the past.

This balance includes anticipated funding from both the Federal and State agencies for various grants (excluding E-Rate funding), and it includes an estimate for donations to be received during 2020 based on prior year totals.

Expenditures

The 2020 Budget for General Fund expenditures is \$36,746,146. The budget total for 2019 is \$35,925,495. The change is \$820,651.

The following are the more significant items/issues that are included in the 2020 Budget:

Personnel Budget

The District's staff is arguably its most valuable resource, providing exemplary service that garners the District local accolades along with national and international recognition. The 2020 budget is \$21,909,734 (59.6% of the total 2020 budget).

The 2020 Budget includes funding for 474 existing positions (371.75 full-time equivalents [FTE]), plus an additional 3 new positions for 2020 (1.9 additional FTE), as discussed below.

2020 Pay Structure Adjustments and Issues

During 2016, the District engaged a consultant to complete a comprehensive compensation, classification, and workforce levels study. This study was completed in 2017. There were many objectives to this study, including the development and implementation of a District-wide workforce plan, the development of a classification system, and the development of a pay scale

to help attract top talent for its positions and to be competitive with other employers for retaining talent at a local and national level.

In addition, several issues related to personnel costs are addressed in the 2020 Budget:

1. In November 2016, the citizens of Colorado voted to add a constitutional amendment to increase the minimum wage for workers in Colorado. The minimum wage for Colorado will change from the 2016 rate of \$8.31 per hour to \$9.30 per hour for 2017, \$10.20 per hour for 2018, \$11.10 per hour for 2019, and \$12.00 per hour in 2020 (to be adjusted annually thereafter). The 2020 Budget includes an estimate of \$31,602 to address the minimum wage issue for 2020 by increasing the District's minimum wage in its staffing tables to \$12.00 per hour.
2. As part of the compensation adjustments described above, it should be noted that by adjusting the minimum wage up to \$12.00 per hour, that becomes the minimum wage for the District's two lowest grade classifications (Grade 11 and Grade 12). The District's Management Team, including its Leadership Team, studied the issues related to this situation and evaluated numerous potential solutions. It has developed the following recommendations that are included in the 2020 Budget. The recommendations are as follows:
 - a. Move all positions included under Grade 11 (Shelvers and a Children's Assistant) to Grade 12.
 - b. Move all positions under Grade 12 (Library Assistants) to Grade 13.
 - c. Move all positions under Grade 13 (Senior Library Assistants and a Switchboard Operator) to Grade 14.
 - d. Move all Security Officers, currently Grade 13 to Grade 15 (effective October 7, 2019).
 - e. Move all Senior Security Officers from Grade 16 to Grade 18 (effective October 7, 2019).
 - f. For all positions discussed above, the new hourly rate will be based on which is greater: moving the position to the minimum of the new grade or a 3% adjustment to their current hourly rate. This means everyone affected by these recommendations will receive a minimum of a 3% pay adjustment.
 - g. Apply the Compression Matrix (additional percentage based on quartile placement within the grade and years of service) developed during the compensation study during 2016 to the positions discussed above. For those employees discussed under 2b and 2c above, the Compression Matrix will be applied effective December 30, 2019. For Security employees, the Compression Matrix was applied effective October 7, 2019.
 - h. Effective December 30, 2019 (the first day of the pay period), adjust employee pay (all positions except those discussed under a, b and c above) by 3% subject to satisfactory job performance.
 - i. The estimated total cost for all of these recommendations is approximately \$749,000.
3. The El Paso County Retirement Plan (the Plan) Board of Trustees has indefinitely deferred any increase to the employer and employee contribution rate (currently 8.0%). However, El Paso County approved a payment to the Plan of \$1.1 million to be used to partially offset the

Plan's administrative and other costs. The 2020 Budget includes \$25,000 to augment the contribution from El Paso County.

In addition, as part of the compensation project, the District has committed to comparing the pay structure to the market values for each position at least once every 3 - 5 years. The 2019 Budget includes \$25,000 for a consultant to review the current salary structure to market values and to make recommendations for pay adjustments as funding resources become available.

New Positions

The 2020 Budget includes one new full-time position and additional hours to move two part-time positions to full-time positions. The estimated cost for these positions for 2020 is \$147,149.

The following is a summary of the new position and position adjustments:

- Facilities Project Manager
- Senior Associate (Rockrimmon Library) (additional hours)
- IT Technical Support Analyst (additional hours)

In preparation of the 2020 Budget, District staff completed a through process to identify staffing needs with the understanding that not all position needs would be funded in 2020. The total cost of positions needed that is not included in the 2020 Budget is approximately \$1.5 million. Such requests may be funded in future years contingent upon available funding resources.

Savings from Vacant Positions

The 2020 Budget includes a vacant position savings target of \$700,000. This target is included in the 2020 Budget because of the following:

- The District annually budgets all of its positions as if they will all be filled throughout the year. Realistically, there are vacancies during the year, and it generally takes time to fill the vacant position. This occurs annually, and as a result, savings from vacant positions are added back to fund balance at the end of each year.
- The 2020 Budget includes \$147,149 for new position and position adjustments, as discussed above. Again, the budget is set up as if each position will be filled as of January 1, 2020, and this is not realistic. The new positions will be phased in, some as soon as January 2020, but others will be filled later during 2020.

Payroll Accrual Provision

District employees are paid bi-weekly. Accordingly, there is at least one extra day in each year for which the District must set funds aside to cover the year when there will be 27 pay dates. This will occur again during 2028. The 2020 Budget includes \$70,000 to be set aside for this purpose.

Employee Health Insurance Plan

In 2004, the District implemented a partially self-insured health plan for its eligible employees (those employees with a regularly scheduled work week of 30 - 40 hours). Almost 90% of eligible employees participate in the plan. District contributions to the health plan will be approximately

\$2.2 million in 2020. This amount is reflective of the 5% increase in the renewal rate for 2020, and it is based on employee enrollment that is in place for 2019.

In prior years, the District has been able to offer its participating employees one-to-two months of no premium collections per year given the overall effective use of the plan benefits which resulted in fund balance savings. However, due to the overall use of the Plan benefits and the effects of being able to offer months of no premiums, the Plan's reserves have decreased to the minimum levels that the insurance company recommends meaning there will not be any months of no premium collections during 2020. The impact on the District is approximately \$185,000 in additional costs for 2020, and this is included in the \$2.2 million estimate for 2020.

Benefit Stipend Issues

During 2003, as a result of rising health care costs, the District made some changes in health insurance coverage for its employees. The District previously paid all of its employees with a regularly scheduled workweek of 20 or more hours a benefit stipend. In 2004, the District offered health insurance coverage only to employees, with a regularly scheduled workweek of 30 hours or more, contributing directly towards the monthly premium costs for those employees who elect to participate.

Employees hired prior to July 1, 2003, with a regularly scheduled workweek of 20 - 29 hours, receive a monthly health insurance stipend, as long as they remain employed by the District. For 2020, this cost will not exceed \$22,500 and this amount will continue to decline over future years as employees in this category leave the District.

Contributions to the El Paso County Retirement Plan

The District has participated in the Plan, a defined benefit retirement plan, since its inception in 1967. In short, all District full-time employees are required to participate in this plan. During 2020, the District and its employees will continue to contribute 8.0% of the employee's covered salary each to the Plan. The total amount expected to be contributed to the Plan in 2020 is \$1,025,636, up from the 2019 estimate of \$940,287.

Library Materials

The 2020 Budget includes \$4,925,880 for library materials, which is higher than the 2019 original budget of \$4,630,765. The percentage of all expenditures going directly to library materials in 2020 is 13.4%. This figure approximates the national average for library systems of similar size and is a reflection of the District's emphasis on meeting customer demands and on keeping the collection up-to-date for users.

Included in the figures for 2020 and 2019 is a grant from the State of Colorado in the amount of \$157,445 and \$143,026, respectively, for the purchase of library materials.

Strategic Planning and Long-Term Facilities Plan

The 2020 Budget includes \$200,000 for a strategic plan and a long-term facilities plan. There is \$50,000 set aside in the 2019 Budget meaning the total amount for these two plans is \$250,000. The last strategic plan was completed for the period 2017 - 2020. The last facilities plan was completed approximately 10 years ago.

Training

The 2020 Budget includes \$344,333 to continue the emphasis of training staff appropriately. The benefits of this initiative include professional and personal development of District staff, which in turn allows for improved customer service and a more professional work environment. The amount included in the 2019 budget is \$294,996.

Operating Transfers

The 2020 Budget includes the following transfers:

Capital Reserve Fund	\$1,781,810
East Library Renovation Project Fund	<u>8,545</u>
Total	<u>\$1,790,355</u>

The purpose of these funds, entirely for capital projects, will be discussed in further detail below.

Other Items

The following is a list of other items that are pertinent to the discussion of the 2020 Budget:

1. The District has no General Obligation Bonds or any other similar forms of debt financing outstanding as of December 31, 2019, nor is any anticipated as of December 31, 2020.
2. The District has several operating leases in place for the rental of certain Library facilities.

Fund Balance

As of December 31, 2020, total fund balance is estimated at \$7,839,179. This total includes an estimate for the operational reserve (unassigned fund balance) of \$6,594,250.

Many financial experts recommend a financially prudent operational reserve of 1 - 3 months of operating revenues. For the District, this equates to a range of \$2.9 - \$8.7 million. The estimate of the operational reserve as of December 31, 2020 is 18.7% of 2020 revenues, or about 2.3 months.

The 2020 Budget calls for a reduction in fund balance of (\$1,546,476). This balance is designated to fund one-time capital projects as discussed in further detail below. Please note that the estimated unassigned fund balance as of December 31, 2019, per the original 2019 budget, is \$6,582,048. The revised estimate of the unassigned fund balance as of December 31, 2019 is \$8,168,598, which equates to an increase of \$1,586,550. The majority of this amount comes from estimated budget savings realized during 2019 (savings from vacant staff positions being the primary source).

Fund balance as of December 31, 2020 also includes an estimate of \$1,055,990 for the Emergency Reserve as required by TABOR.

CAPITAL PROJECTS FUNDS

EAST LIBRARY PROJECT FUND

The purpose of this Capital Projects Fund is to account for all financial activity for all capital expenditures related to the East Library facility. This fund is ongoing and it will account for all financial activities related to capital projects for this facility in the future.

The 2020 Budget includes \$120,750 for capital expenditures. The estimated fund balance as of December 31, 2019 is \$112,205, which will be used for these expenditures meaning the difference of \$8,545 will be funded through a transfer from the General Fund.

The largest projects include the following:

- \$32,000 – Replace aging fire panel
- \$30,000 – Purchase of furniture for the reading bay
- \$30,000 – Consultant fees to evaluate conditions of the existing roof

PENROSE LIBRARY PROJECT FUND

The purpose of this Capital Projects Fund is to account for all financial activity for all capital expenditures related to the Penrose Library facility, including the 1905 Carnegie Building and the Knights of Columbus Building located next to the Penrose Library. This fund is ongoing and it will account for all financial activities related to capital projects for this facility in the future.

The 2020 Budget includes \$268,000 for capital expenditures. The estimated fund balance as of December 31, 2019 is \$429,976, which will be used to pay for these expenditures. This means the entire balance of projected expenditures for 2020 Budget will be funded from this amount and that additional funding from the General Fund is not needed.

The largest projects include the following:

- \$55,000 – Replace chiller pumps
- \$50,000 – Purchase parking meter system
- \$30,000 – Consultant fees to evaluate conditions of the existing roof

LIBRARY 21C PROJECT FUND

The purpose of this Capital Projects Fund is to account for all financial activity for all capital expenditures related to the Library 21c facility. This fund is ongoing and it will account for all financial activities related to capital projects for this facility in the future.

The 2020 Budget includes \$217,020 for capital expenditures. The estimated fund balance as of December 31, 2019 is \$448,653, which will be used to pay for these expenditures. This means the entire balance of projected expenditures for 2020 Budget will be funded from this amount and that additional funding from the General Fund is not needed.

The largest projects include the following:

- \$86,020 – Purchase equipment for the culinary lab
- \$30,000 – Purchase record management system primarily for Human Resources and Finance Offices. This is a carryover from prior year.
- \$25,000 – Add gas supply to kitchen for culinary lab

CAPITAL RESERVE FUND

The purpose of this fund is to account for the accumulation of funds to be used on projects specifically identified in future years that are not funded in either the other Capital Projects Funds (described above) or any Special Revenue Fund or any designated fund included within the General Fund.

Such projects include, but are not limited to, furniture replacement, equipment replacement, vehicle replacement, purchases of land for future expansion, construction of new facilities, and renovation projects related to existing facilities, along with IT-related projects.

The 2020 Budget includes \$2,018,795 for capital expenditures. The estimated fund balance as of December 31, 2019 is \$236,985, which will be used for these expenditures meaning the difference of \$1,781,810 will be funded through a transfer from the General Fund.

The largest projects include the following:

- \$845,000 – Purchase new security camera and monitor system district-wide
- \$371,525 – Computer/technology refresh
- \$265,000 – Integrated library system peripheral purchases
- \$245,000 – Network switches and UPS
- \$50,000 – Capital contingency (non-IT related projects)
- \$32,000 – Asphalt projects District-wide

SPECIAL REVENUE FUNDS

The 2020 Budget includes its remaining Special Revenue Funds (SRFs). SRFs are funds established to account for monies previously received by the District that are either restricted or designated (by the donor when applicable) for specific purposes. Given the change in accounting literature, the District's designated funds are no longer accounted for under SRFs and are now required to be accounted for under the General Fund. The remaining funds included under SRFs are to be fully depleted in time.

For purposes of this document, all SRF's are presented here. All funds should be fully depleted by the end of 2019. There are no Budgets for use of these funds in 2020.

2017-2020 STRATEGIC PLAN

Included for informational purposes only.



Providing resources and opportunities that impact individual lives and build community.

Pikes Peak Library District
Strategic Plan 2017-2020

STRATEGIC FOCUS	EFFORTS	OUTCOMES
COMMUNITY	<p>Steward the alignment of the community's talents, abilities and relationships to enrich lives.</p> <p>Facilitate enlightened dialogues to serve as a social connector.</p>	<p>PPLD is a people-focused public library that embraces new ways of working together to advance greater integration and cooperation in our community.</p>
RESOURCES	<p>Provide, maintain and improve a variety of flexible, sustainable and innovative resources.</p> <p>Explore and develop opportunities with other organizations for collaborative resources both internal and external, throughout the District.</p>	<p>PPLD is the center of a thriving community.</p>
INNOVATION / CREATIVITY	<p>Focus on community interests and trends to create opportunities for individuals to collaborate, innovate, inspire one another and generate content.</p> <p>Utilize innovation and creativity to highlight the history and culture of the Pikes Peak Region.</p>	<p>PPLD will support lifelong learning and foster a learning community that allows each individual to maximize their creative potential.</p>
SERVICE	<p>Design and implement services to anticipate and meet the needs of increasingly diverse communities with unique needs and expectations.</p> <p>Remove barriers and take bold risks to design and deliver exemplary services that set a national standard of excellence for libraries.</p>	<p>The customer experience at PPLD will emphasize convenience, speed, ease and satisfaction.</p> <p>PPLD collections and services will be responsive to community needs and relevant to residents' lives.</p>
INTERNAL — STAFF	<p>Create and maintain an environment that allows employees to take maximum advantage of their abilities to grow personally and professionally in alignment with PPLD's mission.</p> <p>Offer competitive compensation, benefits and work environment to attract and retain quality employees.</p> <p>Develop and maintain an organizational structure that is responsive, agile and quality focused.</p>	<p>PPLD staff members are community-focused, confident and motivated.</p>
ACCOUNTABILITY	<p>Build institutional capacity to ensure the future of PPLD.</p> <p>Promote efficient and effective use of financial resources entrusted to PPLD.</p> <p>Foster community understanding of PPLD with a focus on initiatives tied to strategic efforts.</p>	<p>PPLD will be prudent in the utilization of its financial resources.</p> <p>PPLD will have a strong brand as a trusted community resource, asset and partner.</p>

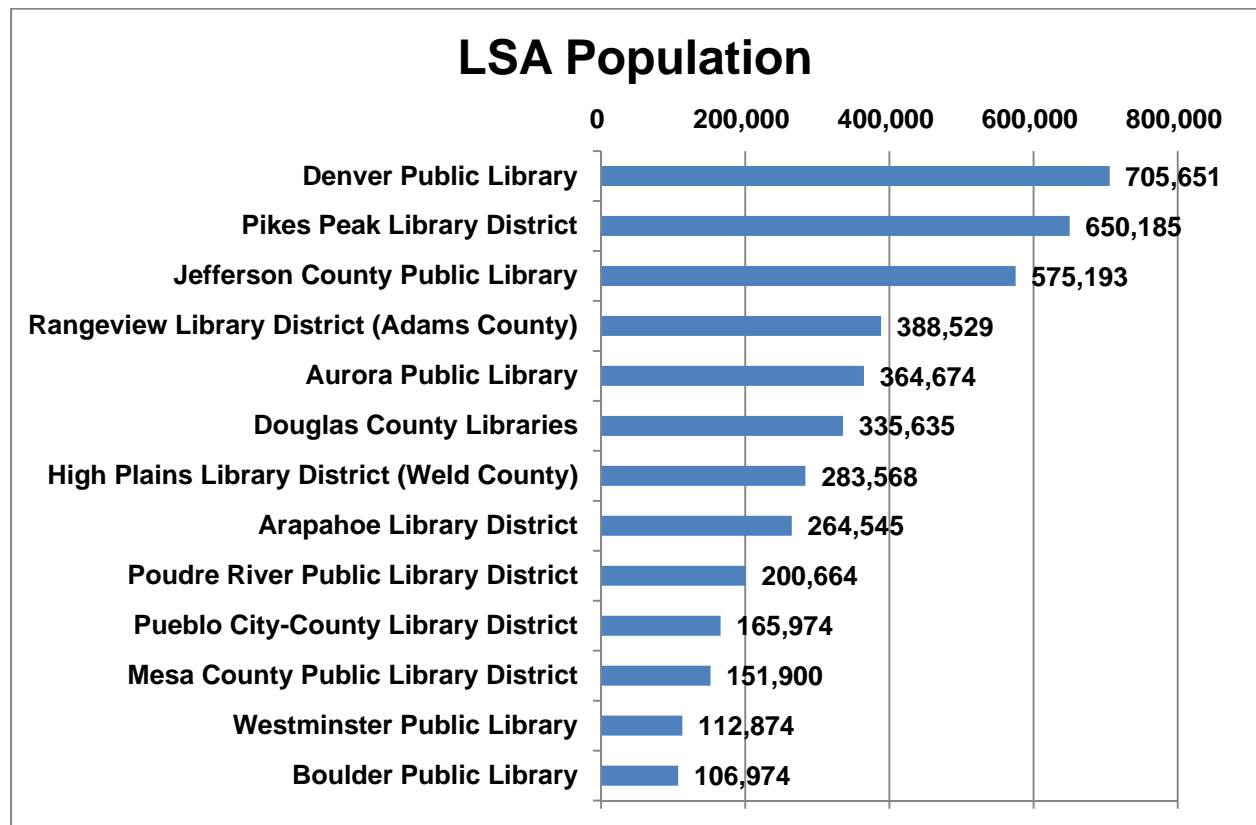
PERFORMANCE MEASURES

Included in this Budget are charts to show how the District compares to other large library systems in Colorado. The source of the information is the Library Research Service. The chart data is for the 2018 calendar year, which represents the most current available data.

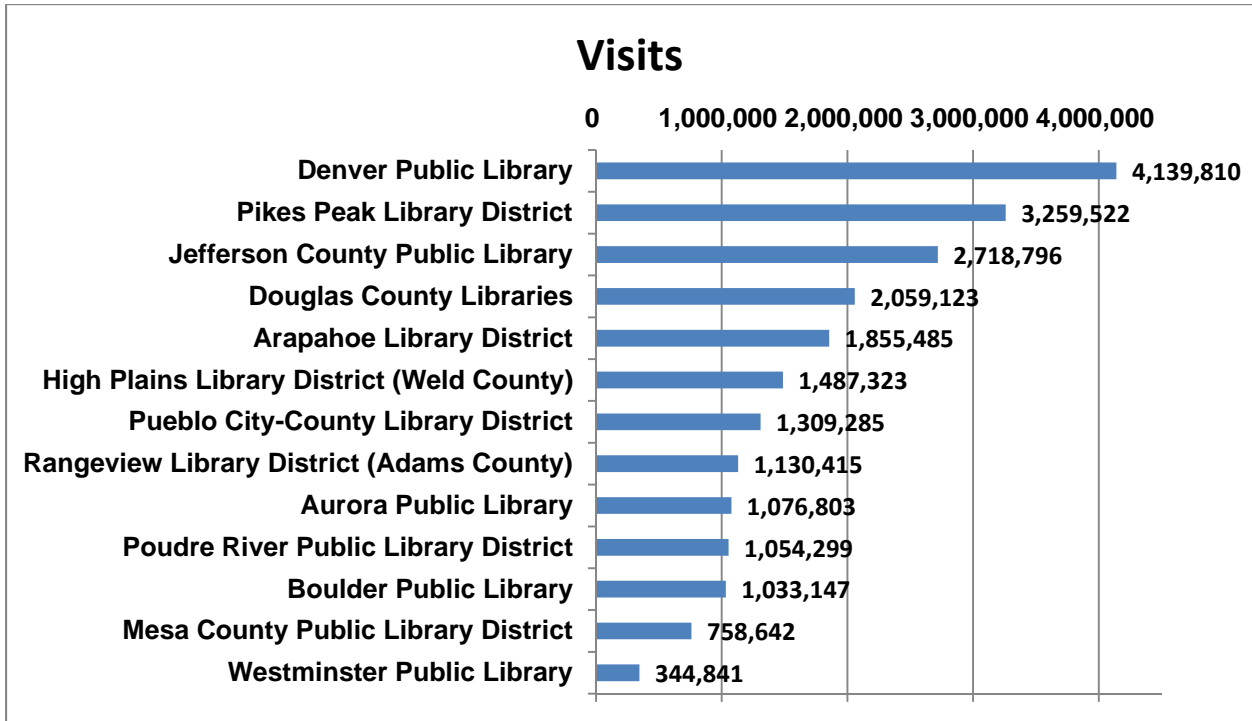
For purposes of this analysis, the following libraries have been selected:

- | | |
|--|---|
| Pikes Peak Library District | Denver Public Library |
| Jefferson County Public Library | Arapahoe Library District |
| Douglas County Libraries | Rangeview Library District (Adams County) |
| High Plains Library District (Weld County) | Pueblo City-County Library District |
| Boulder Public Library | Aurora Public Library |
| Poudre River Public Library District | Mesa County Public Library District |
| Westminster Public Library | |

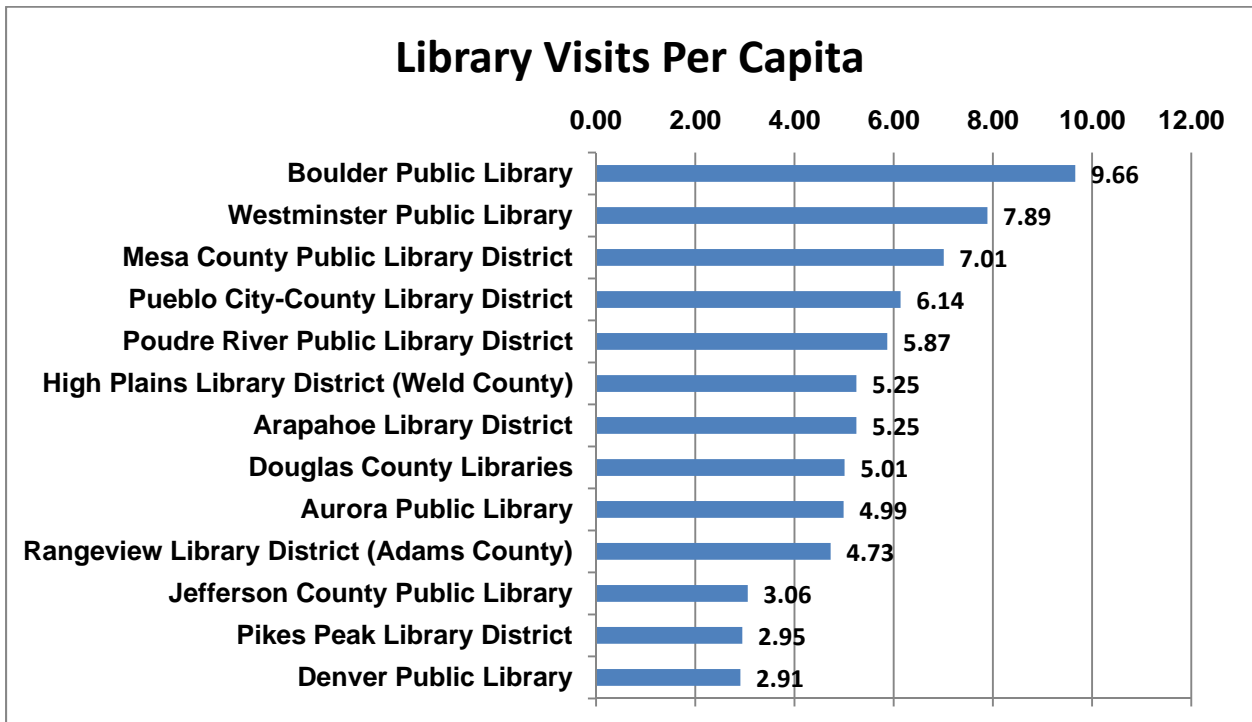
1. Library Service Area (“LSA”) Population – This chart shows the total number of citizens that reside within the boundaries of each library service area. For 2018, the District has the second highest LSA population.



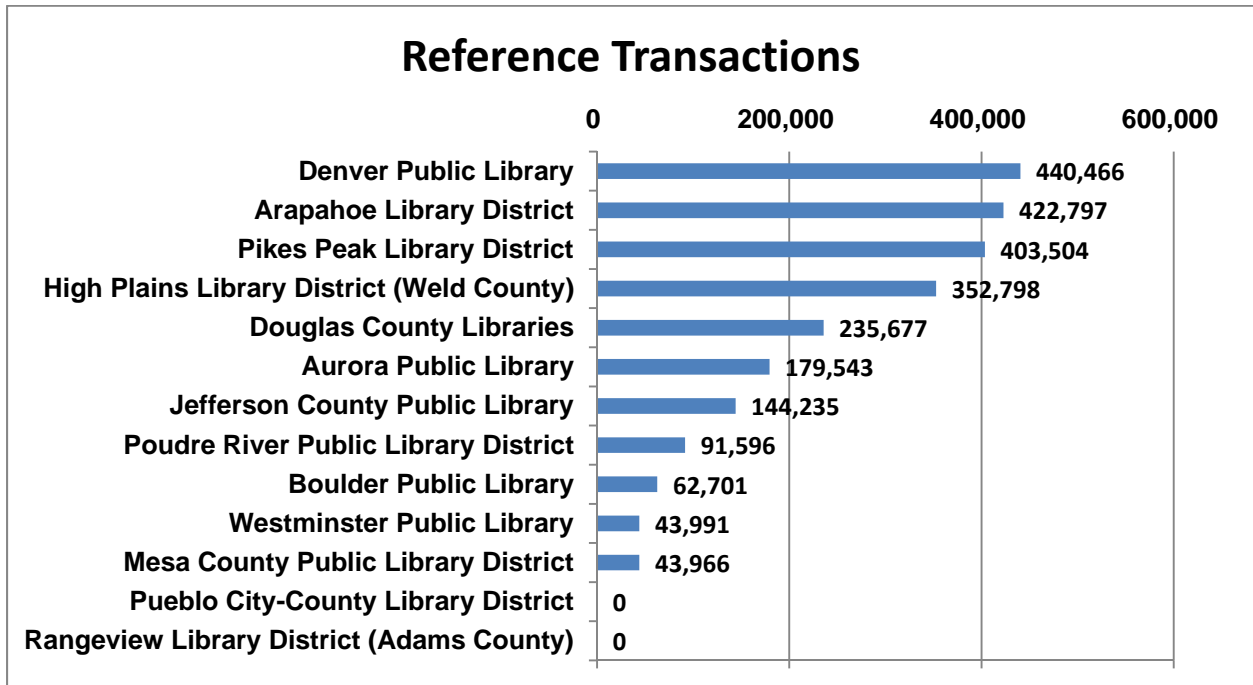
2. **Number of Patron Visits** – This chart shows total library patron visits during 2018. For 2018, the District ranked second in this category, which was the same as for 2017.



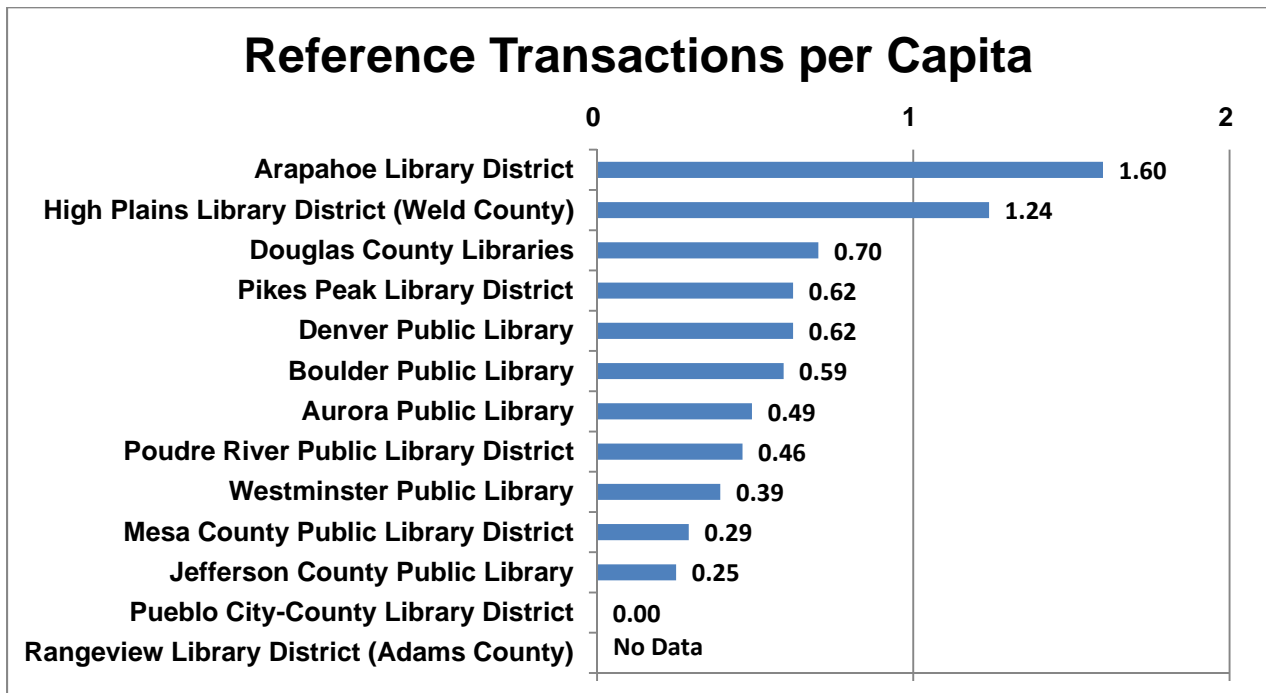
3. **Library Visits Per Capita** – This chart shows total library patron visits divided by the total LSA population. For 2018, the District ranked 12th in this category. For 2017, the District ranked seventh.



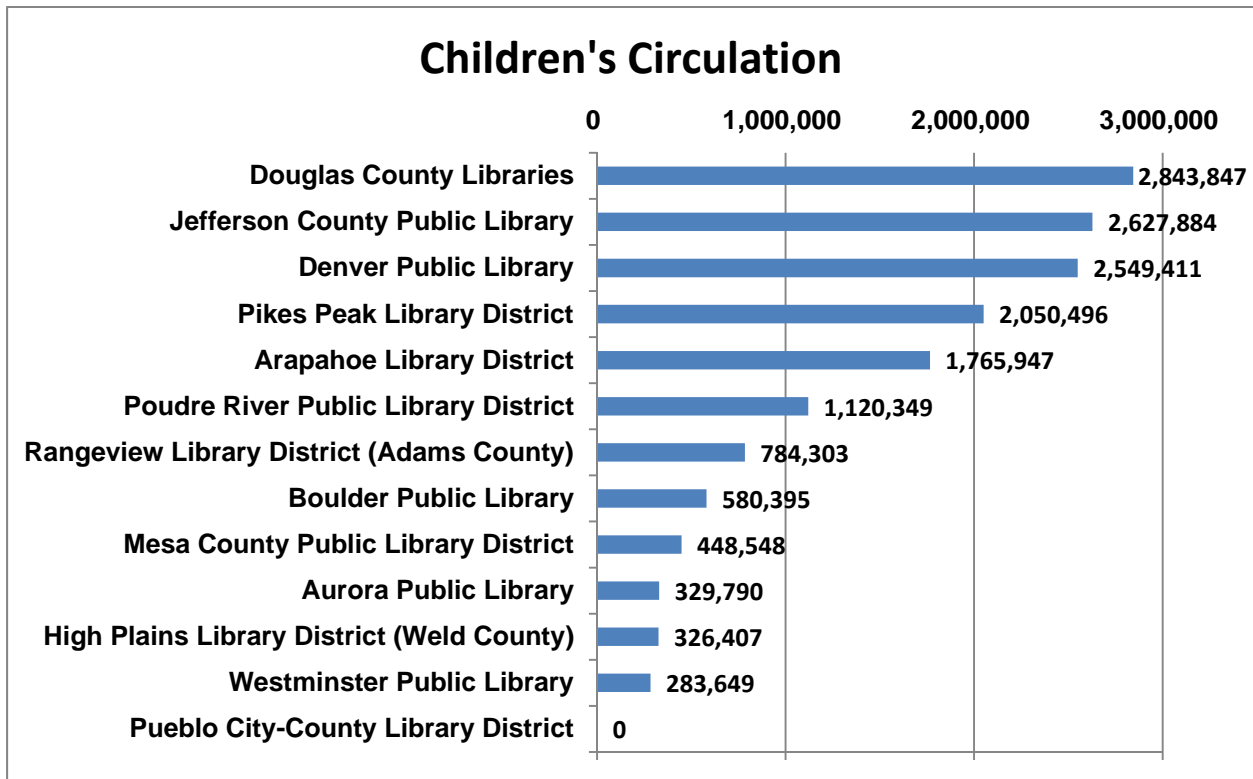
4. **Reference Transactions** – Defined as “an information contact which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by a member of the library staff. This includes in-person, phone, fax, mail, email, live or electronic reference service, and it does not include directional transactions or questions of rules or policies.” For 2018, the District ranked third out of 13 libraries. In 2017, the District ranked first.



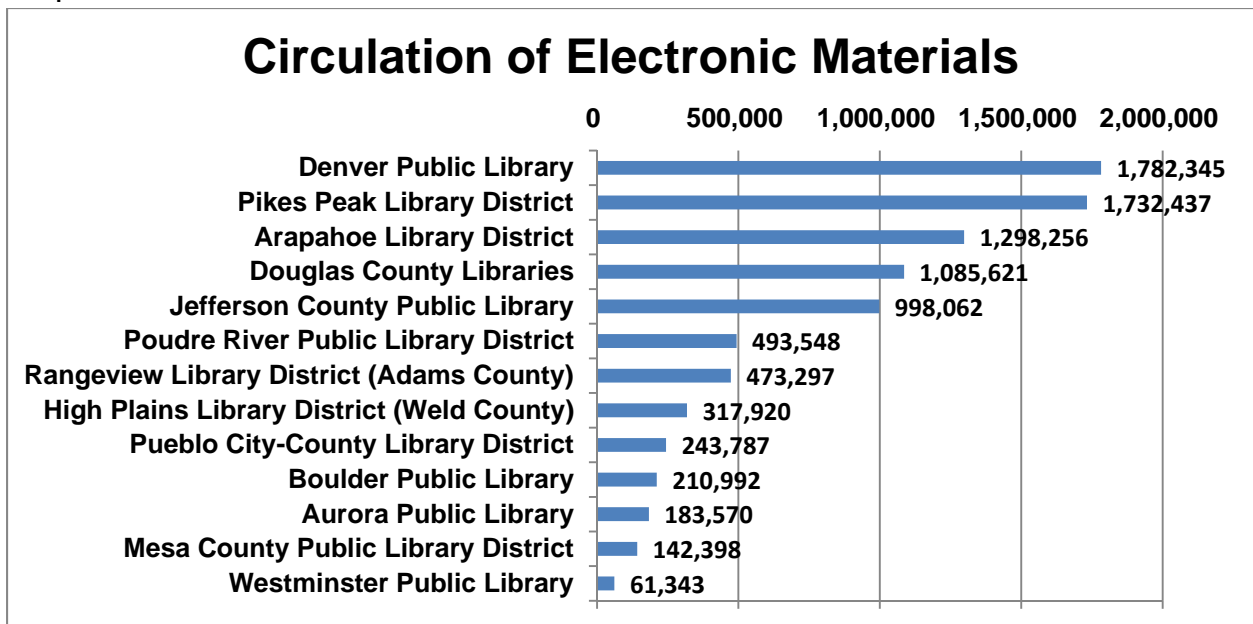
5. **Reference Transactions Per Capita** – This chart shows total reference questions divided by total LSA population. For 2018, the District ranked fourth, which was the same as for 2017.



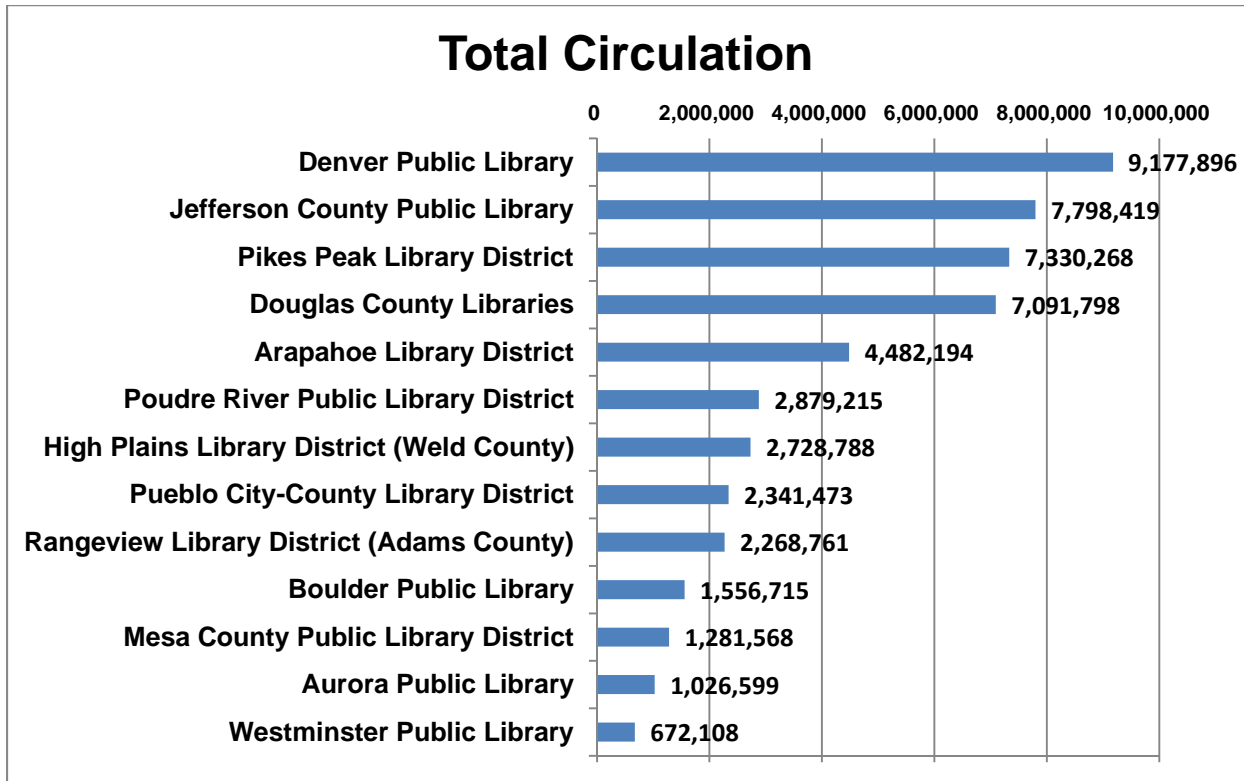
6. **Children's Circulation** – The number of items the library loaned in 2018 to children, including renewals. “Children” are defined as individuals 11 years of age and under. The District ranked fourth out of 13 libraries, down from third for 2017.



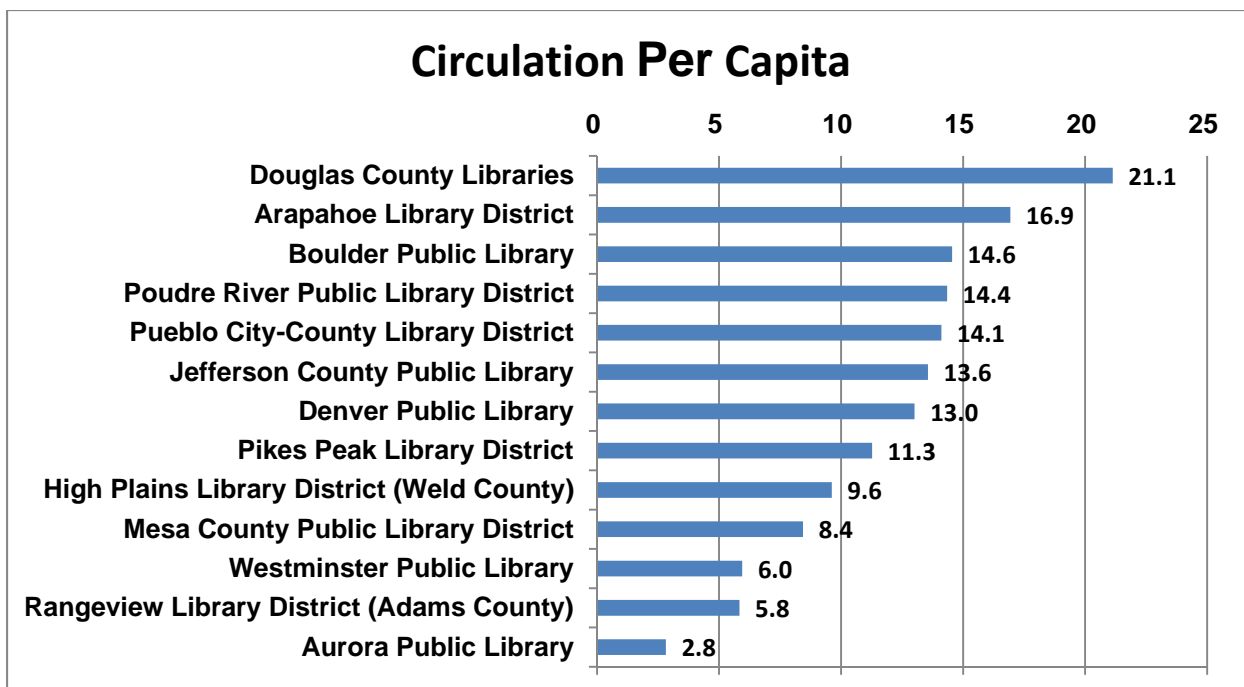
7. **Circulation of Electronic Materials** – This chart shows the total circulation of electronic materials. In 2018, the District ranked second in this category, down from first in 2017.



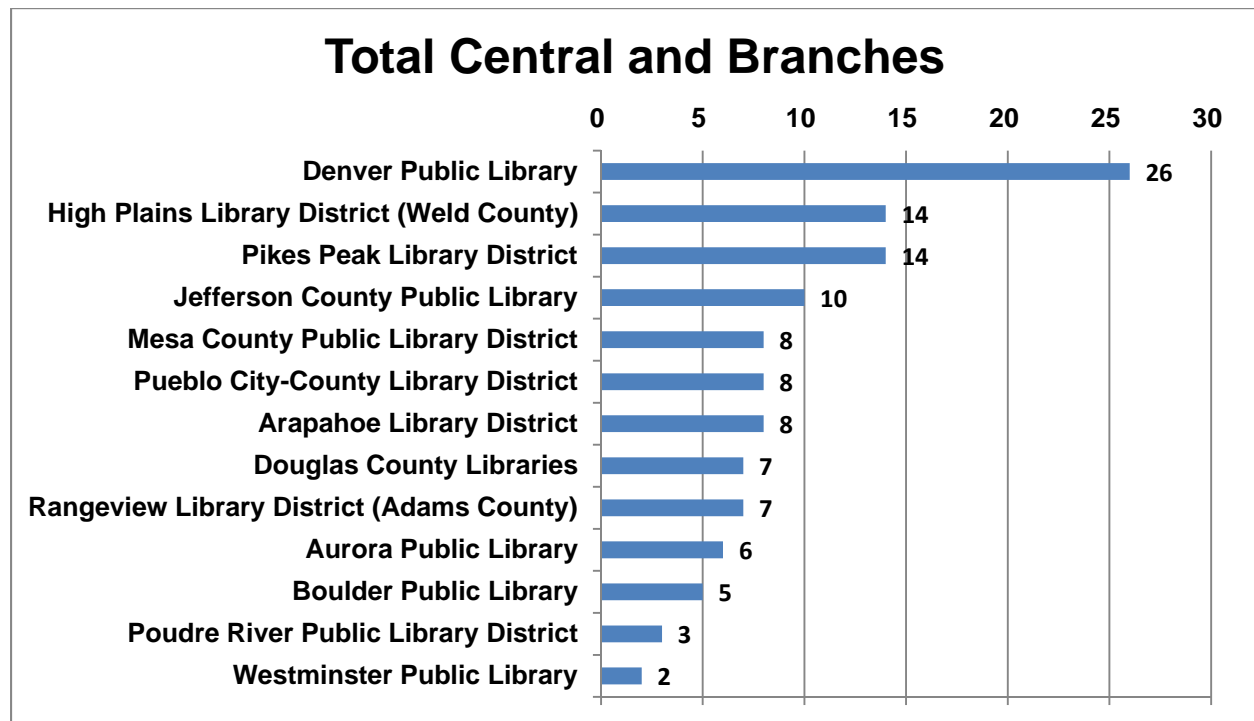
8. **Total Circulation** – This chart shows total circulation during 2018. The District ranked third, primarily due to the size of its LSA population. In 2017, the District also ranked third.



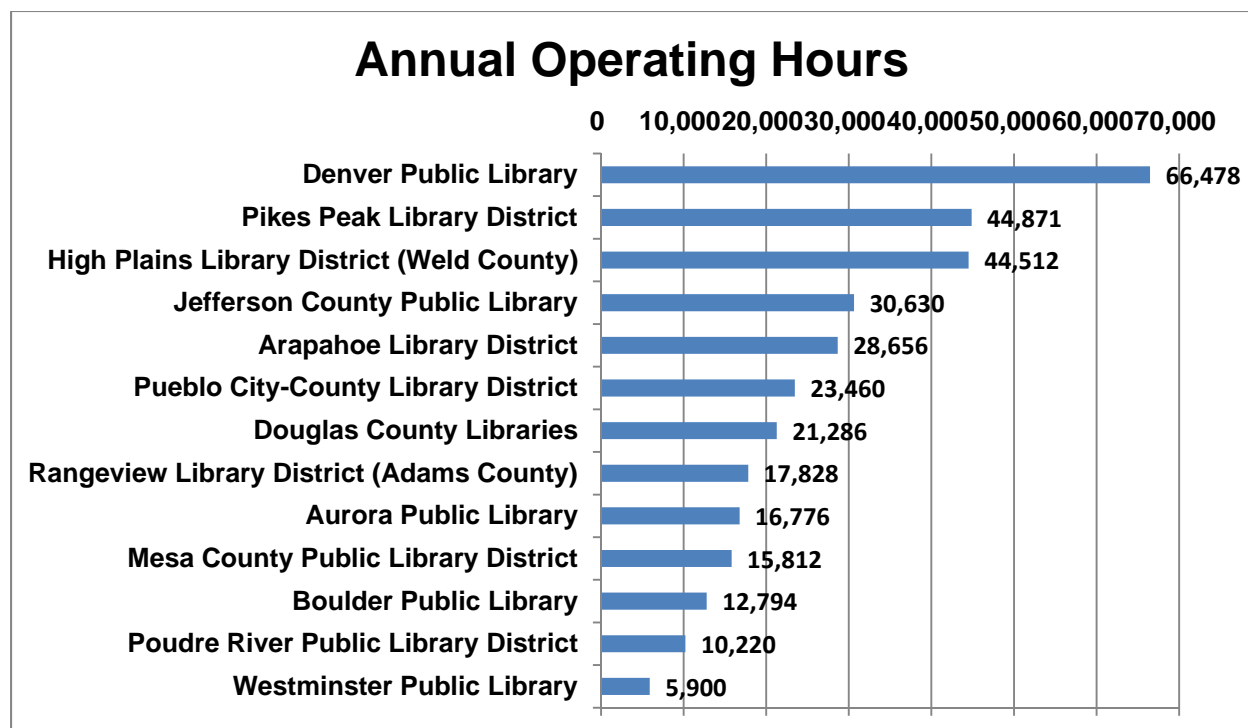
9. **Circulation Per Capita** – This chart shows total circulation divided by LSA population. In 2018, the District ranks eighth, unchanged from 2017.



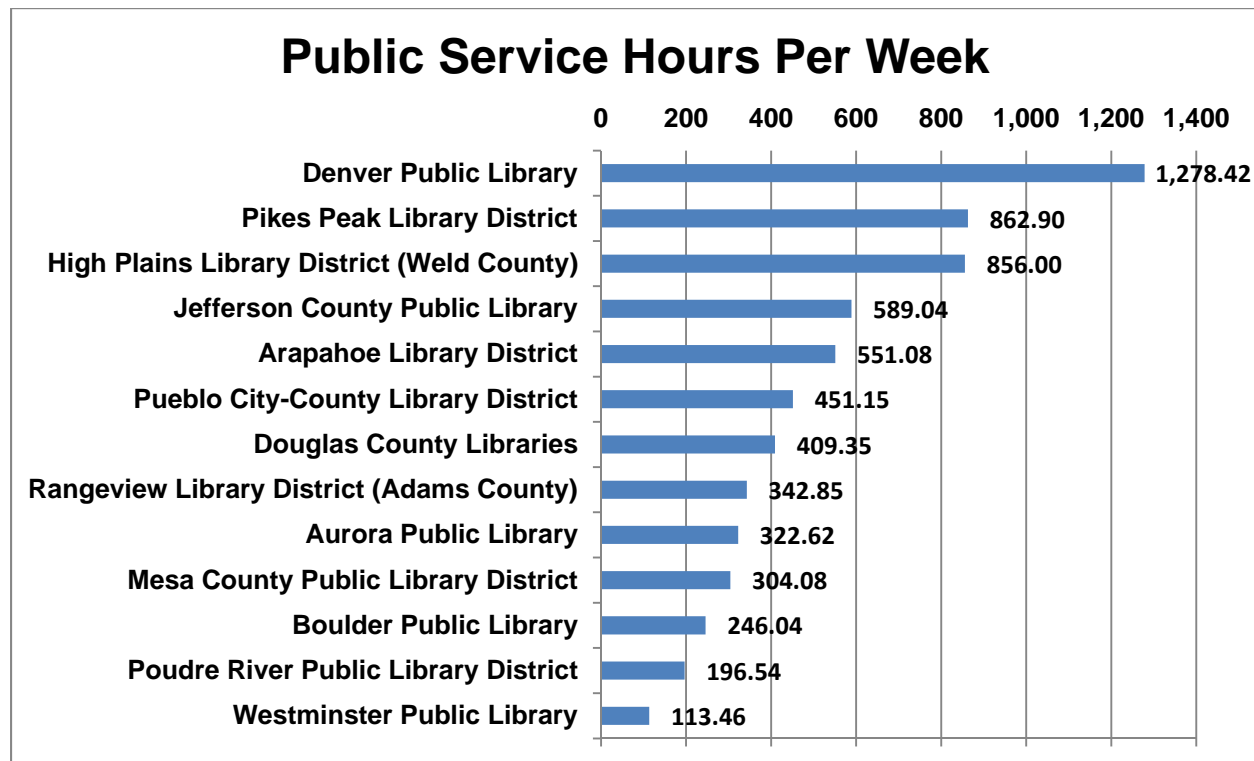
10. Total Central and Branch Facilities – This chart shows the number of library facilities for each library. Unchanged from 2017, the District ranked tied for second with 14 facilities.



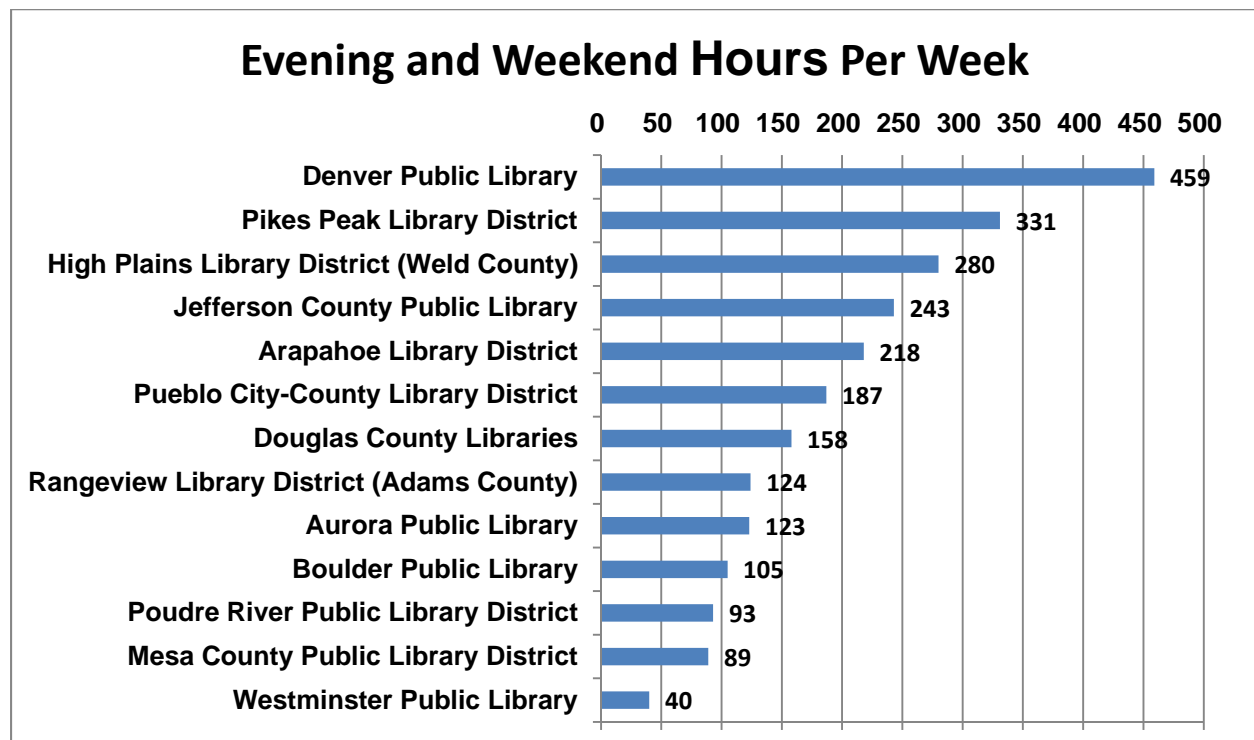
11. Total Annual Operating Hours – Total public service hours that central libraries, branches, and bookmobiles are open to the public, which includes hours for books-by-mail operation. For 2018, the District ranked second out of 13 libraries, unchanged from 2017.



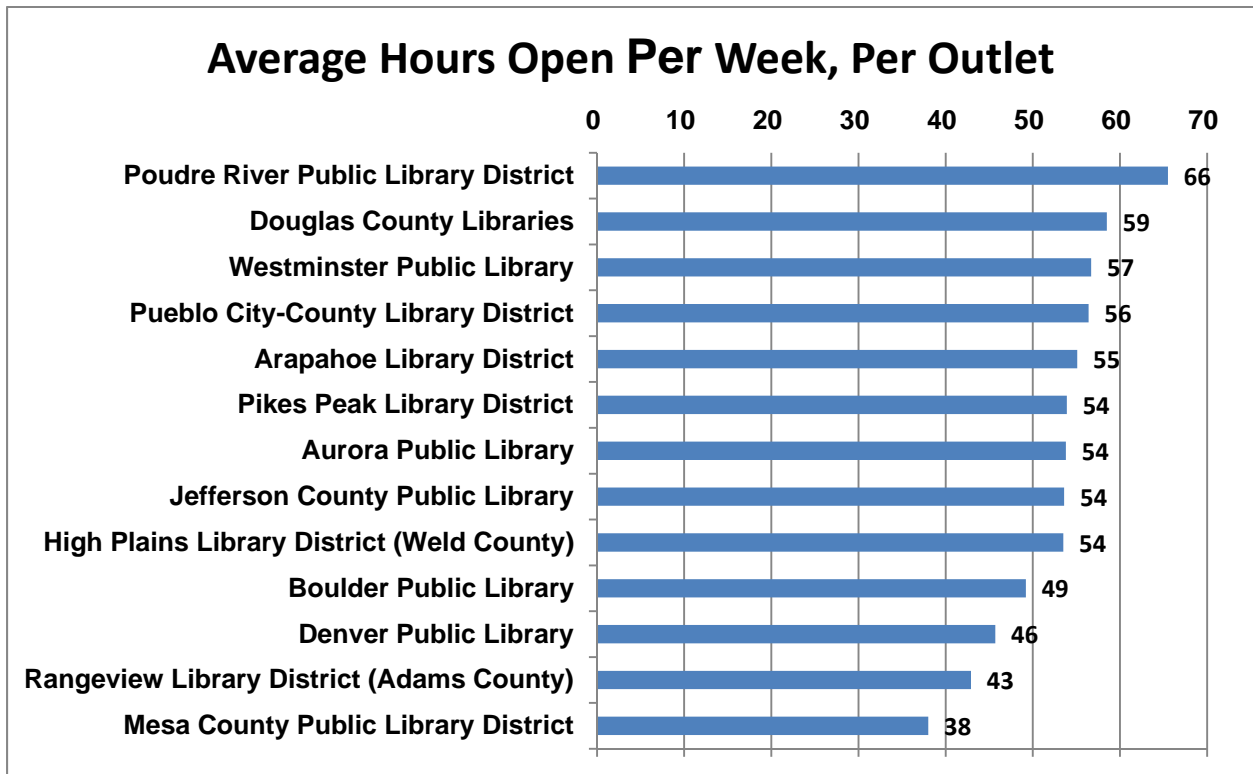
12. Public Service Hours Per Week – This chart shows total number of hours the library is open to the public per week. The District ranked second for 2018 and 2017.



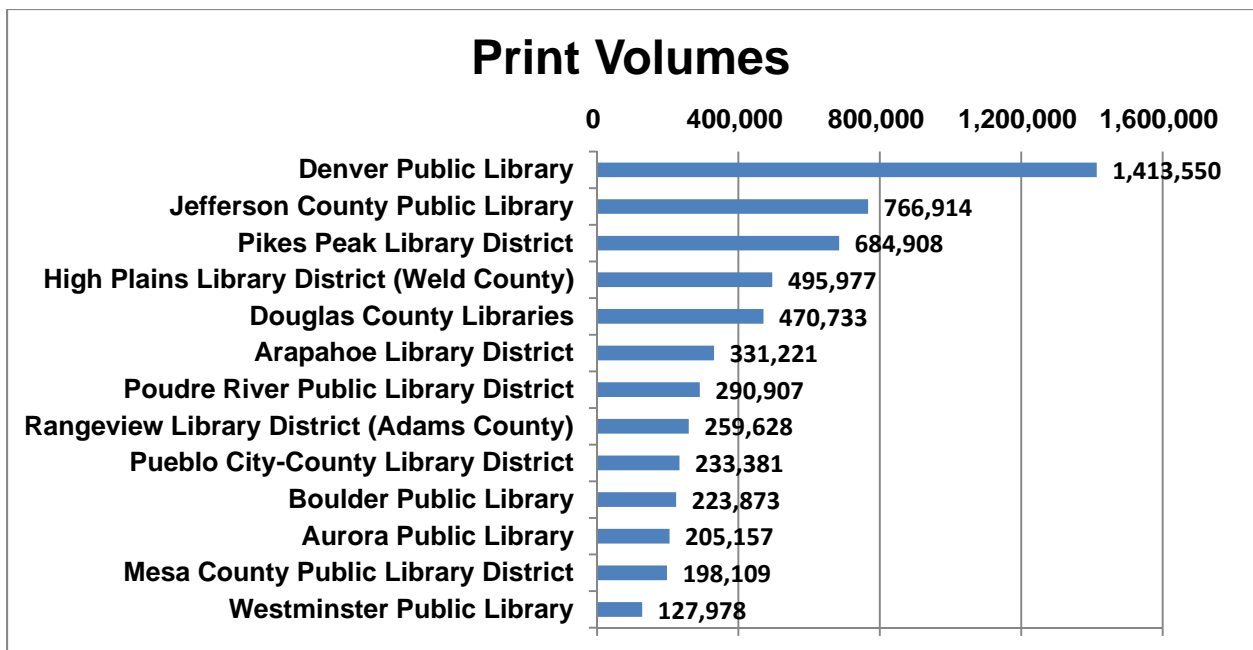
13. Evening and Weekend Hours per Week – This chart shows the aggregate number of hours opened to the public per weekend. For 2018, the District ranked second.



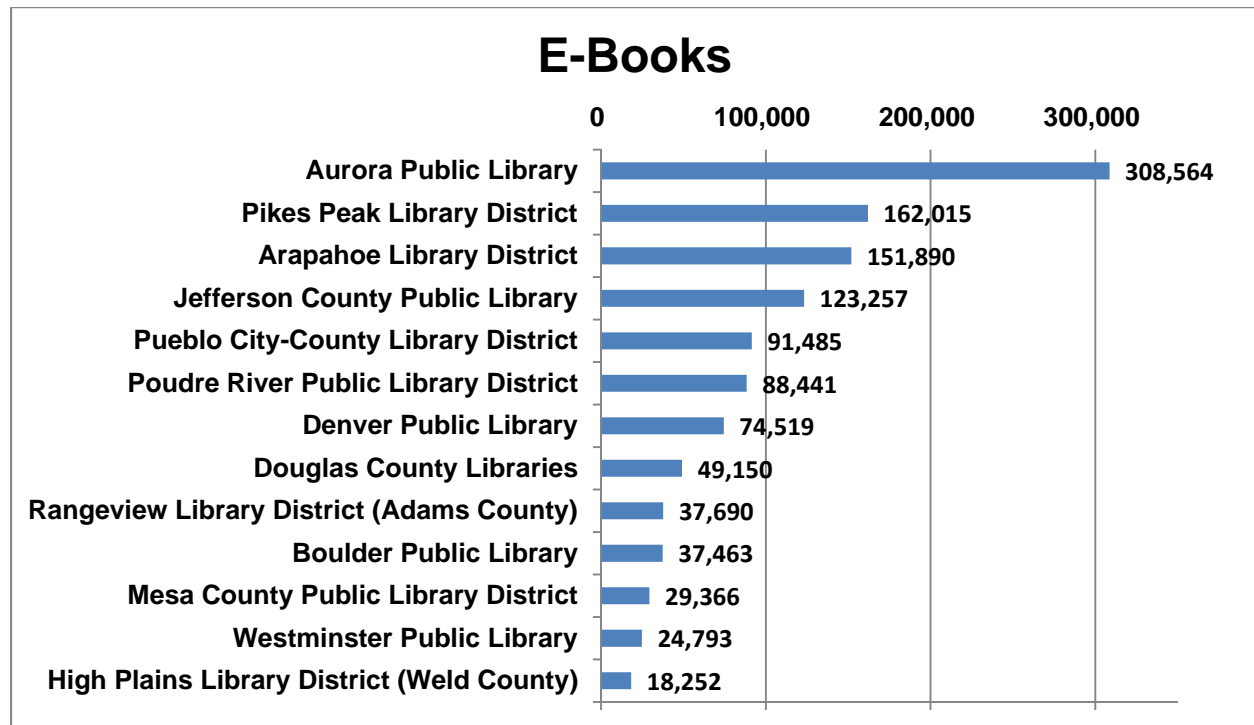
14. Average Hours Open Each Week Per Outlet – The total number of hours that a library and all its outlets are open each week divided by the number of outlets. The District ranked sixth out of 13 libraries, up from eighth in 2017.



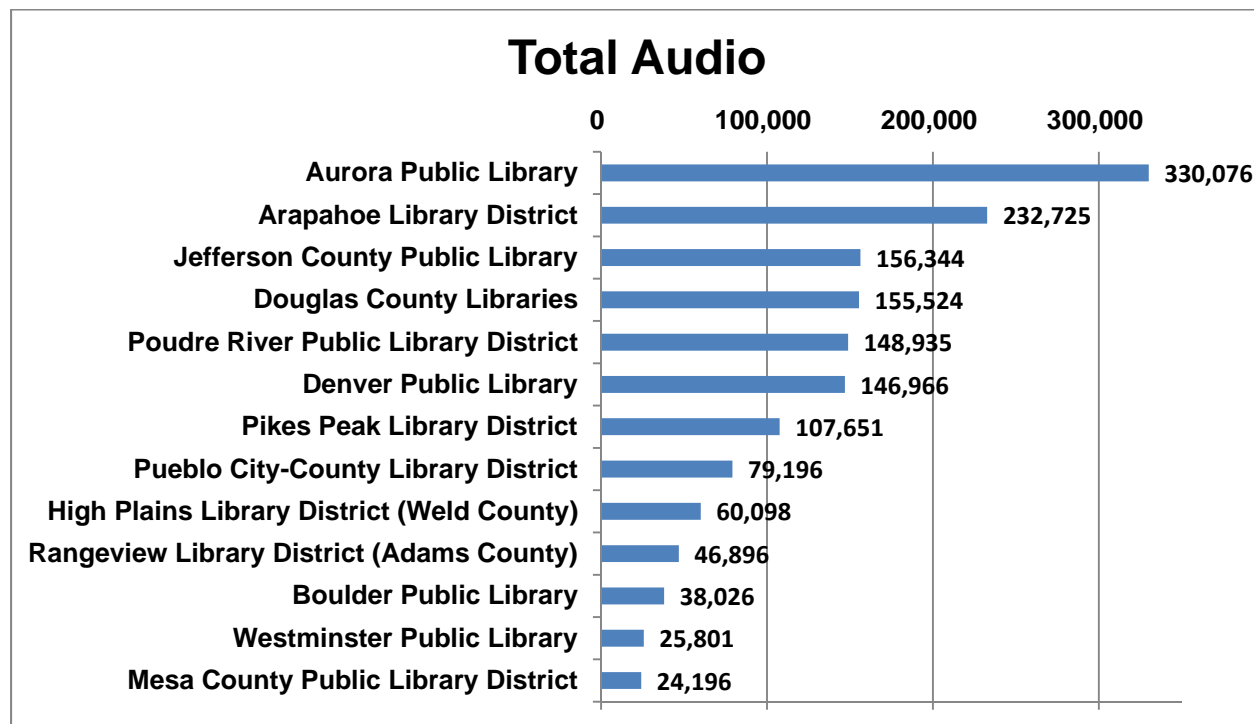
15. Total Print Volumes – The number of printed books and serial publications owned by the library. The District ranked third of the 13 libraries, unchanged from 2017.



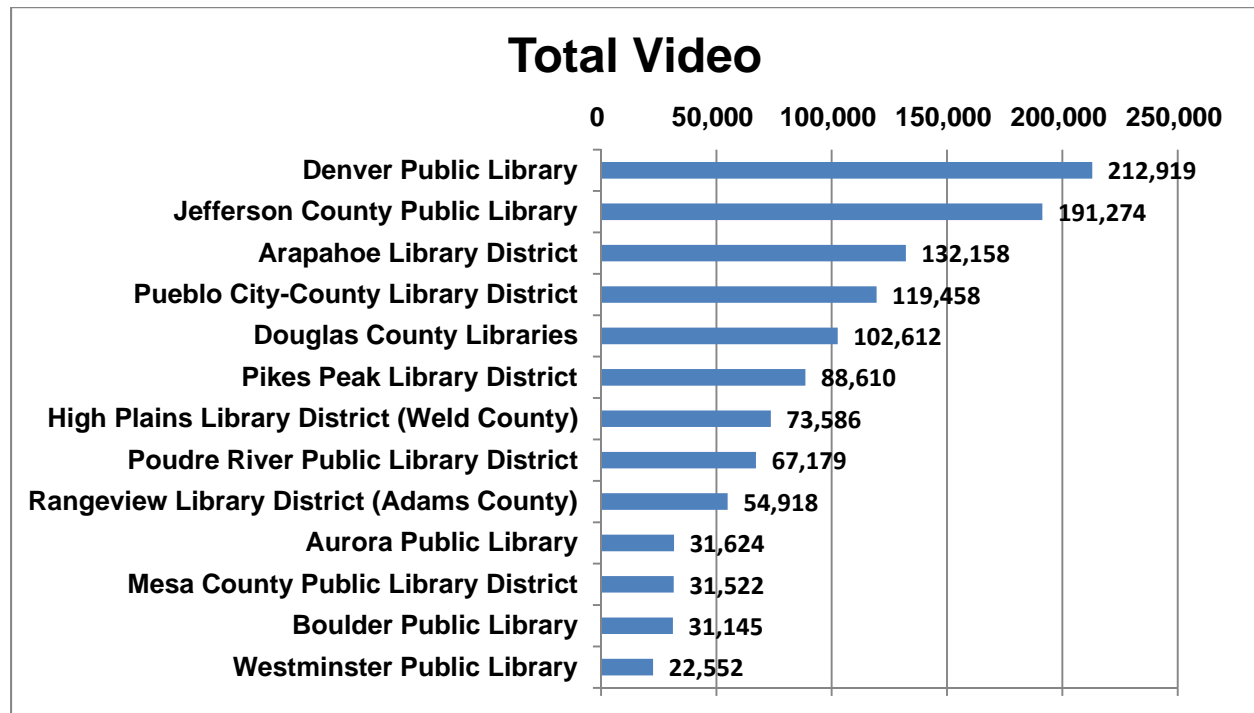
16. Total E-Books – The number of e-books and serial publications owned by the library. The District ranked second out of the 13 libraries, unchanged from 2017.



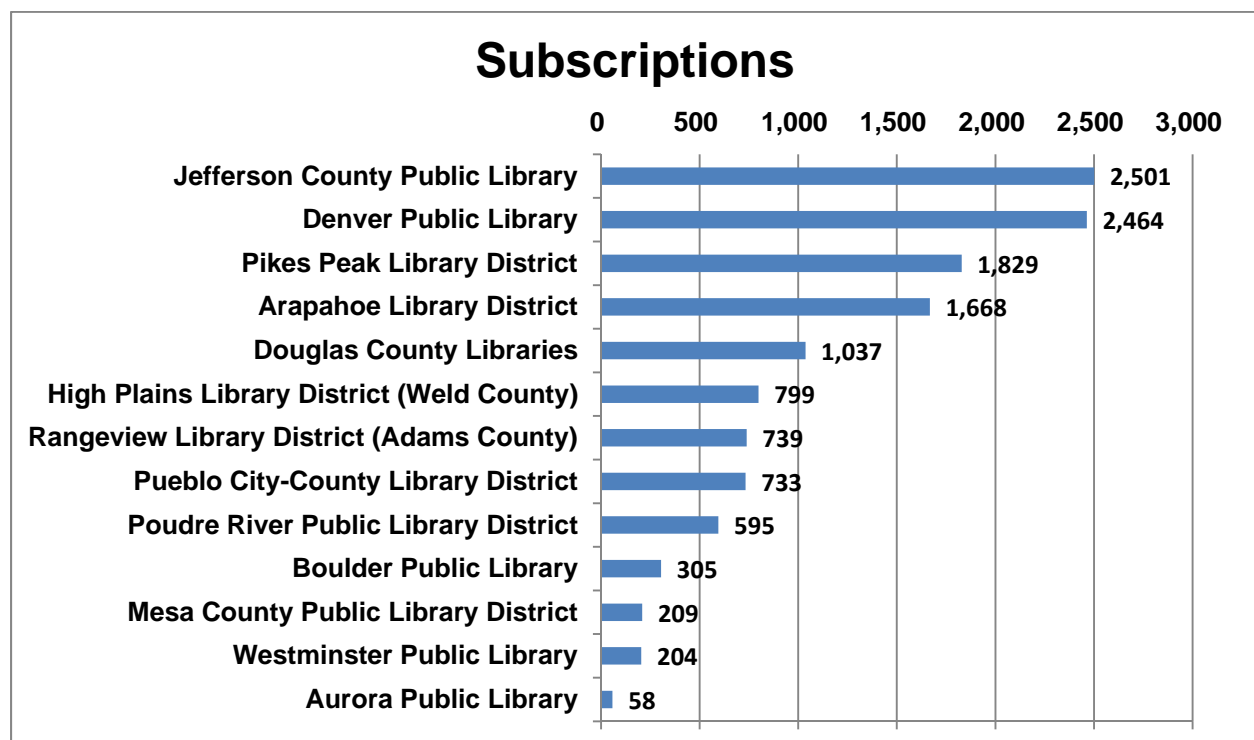
17. Total Audio – Sum of physical or electronic audiobooks, music, and other formats. The District ranked seventh out of the 13 libraries, down from sixth for 2017.



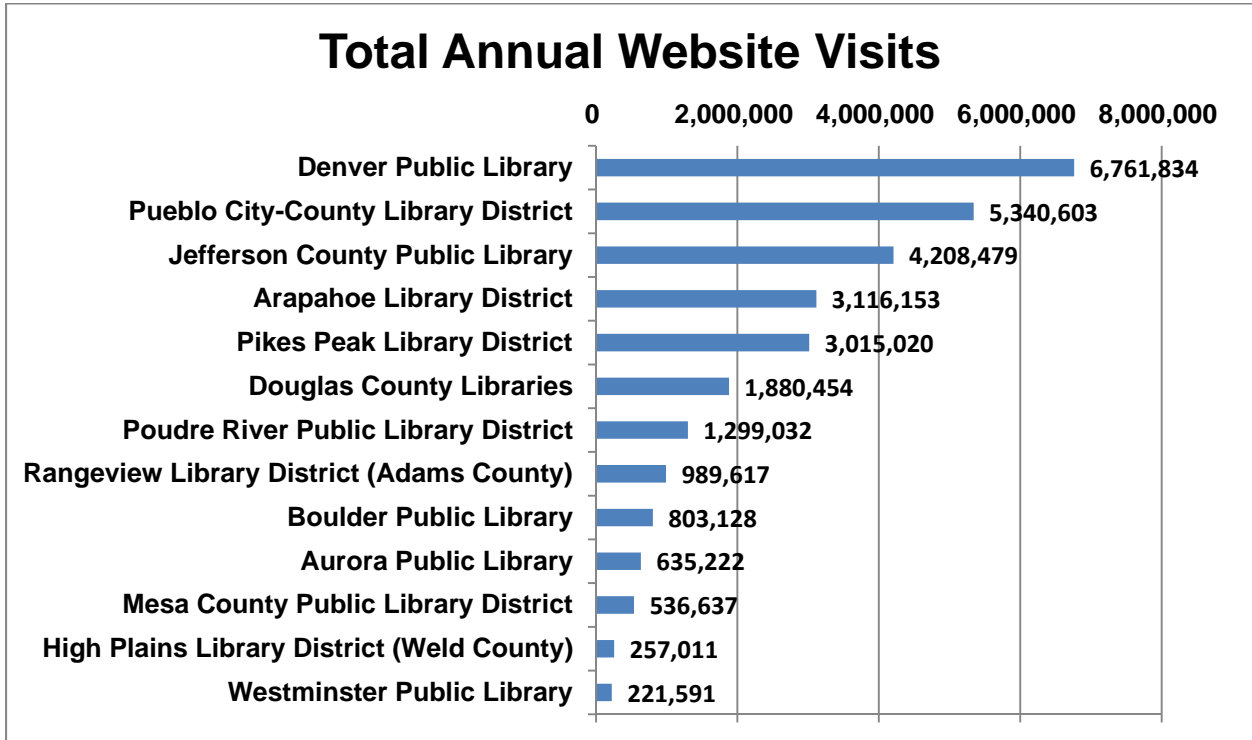
18. Total Video Materials – This number is the sum of physical and electronic video materials. The District ranked sixth in 2018, dropping from fifth in 2017.



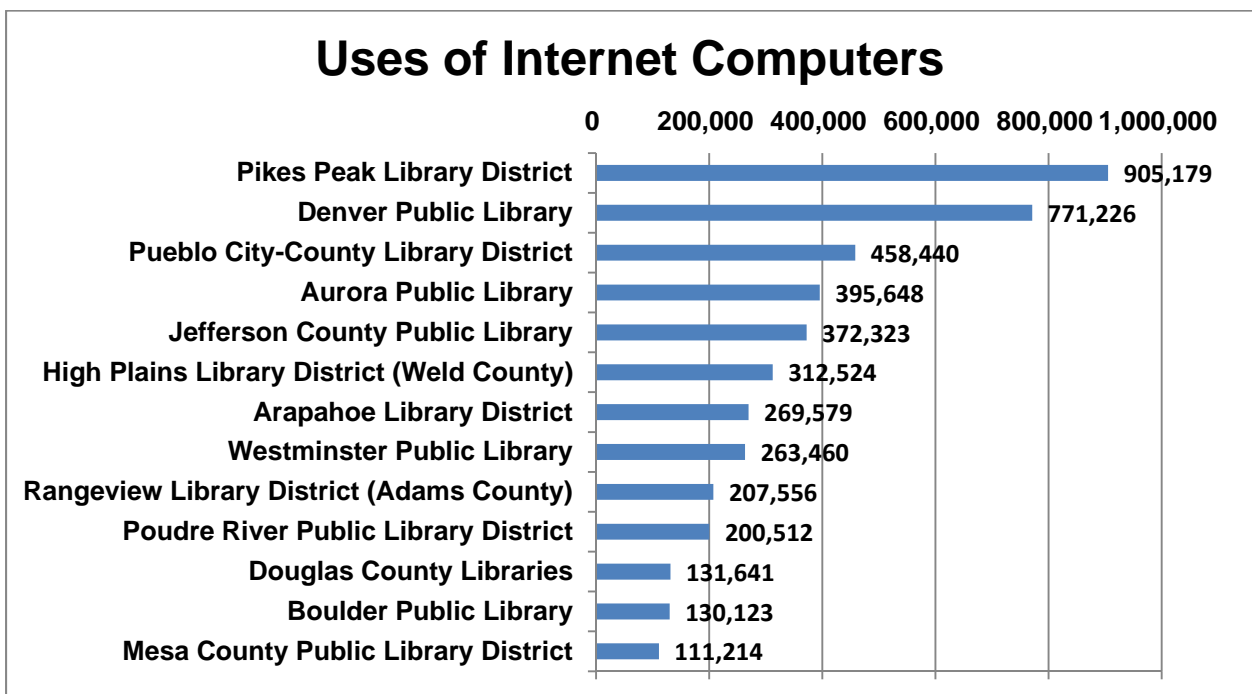
19. Number of Subscriptions – The number of print serial subscriptions, including duplicates, for all outlets. Includes magazines, newspapers, annuals, some government documents, some reference tools, and numbered monograph series. The District ranked third out of the 13 libraries, unchanged from 2017.



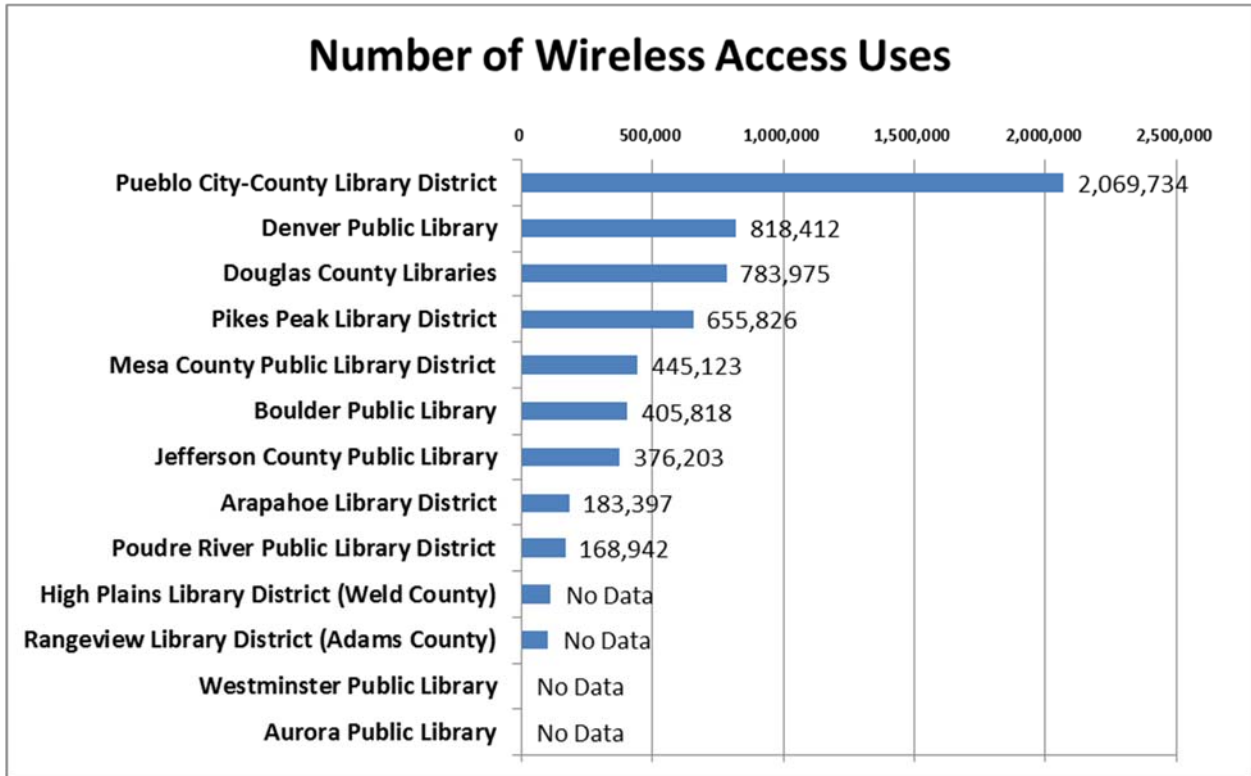
20. Total Annual Website Visits – This chart shows the total number of visits to the library’s main web page. In 2018, the District ranked fifth out of the 13 libraries, down from fourth in 2017.



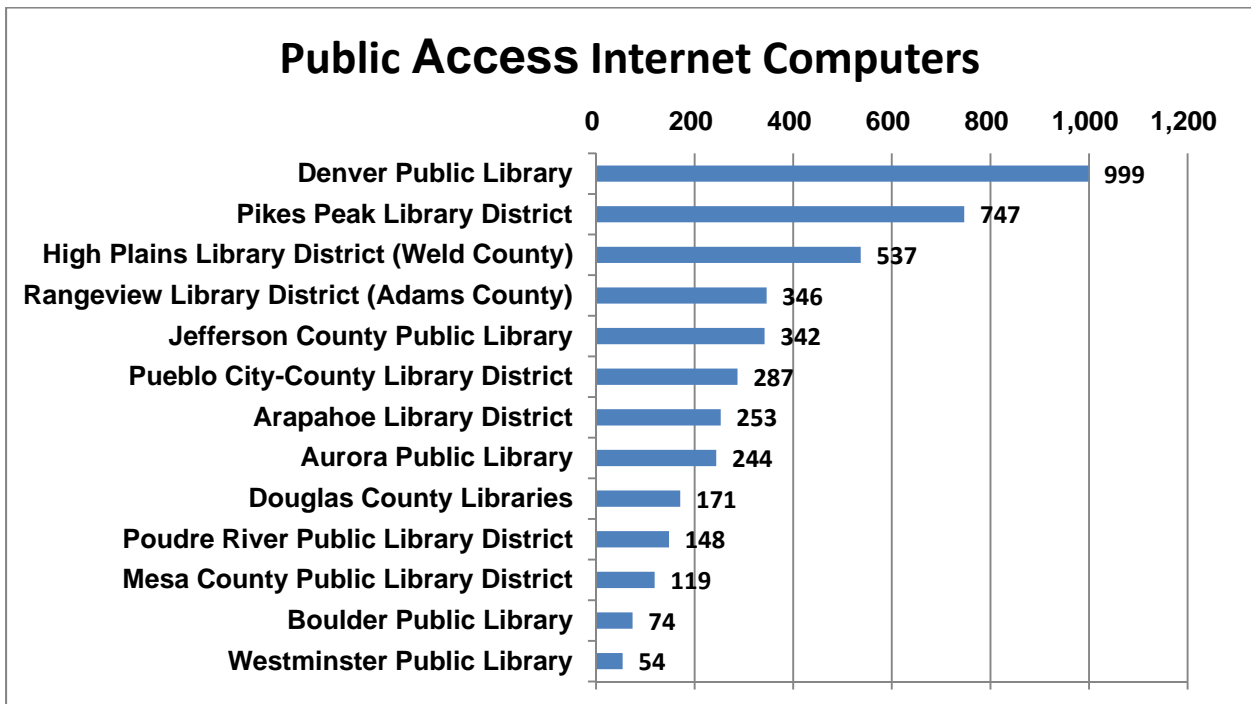
21. Uses of Internet Computers – This chart shows the total number of uses of internet computers. The District ranked first out of these 13 libraries, same as for 2017.



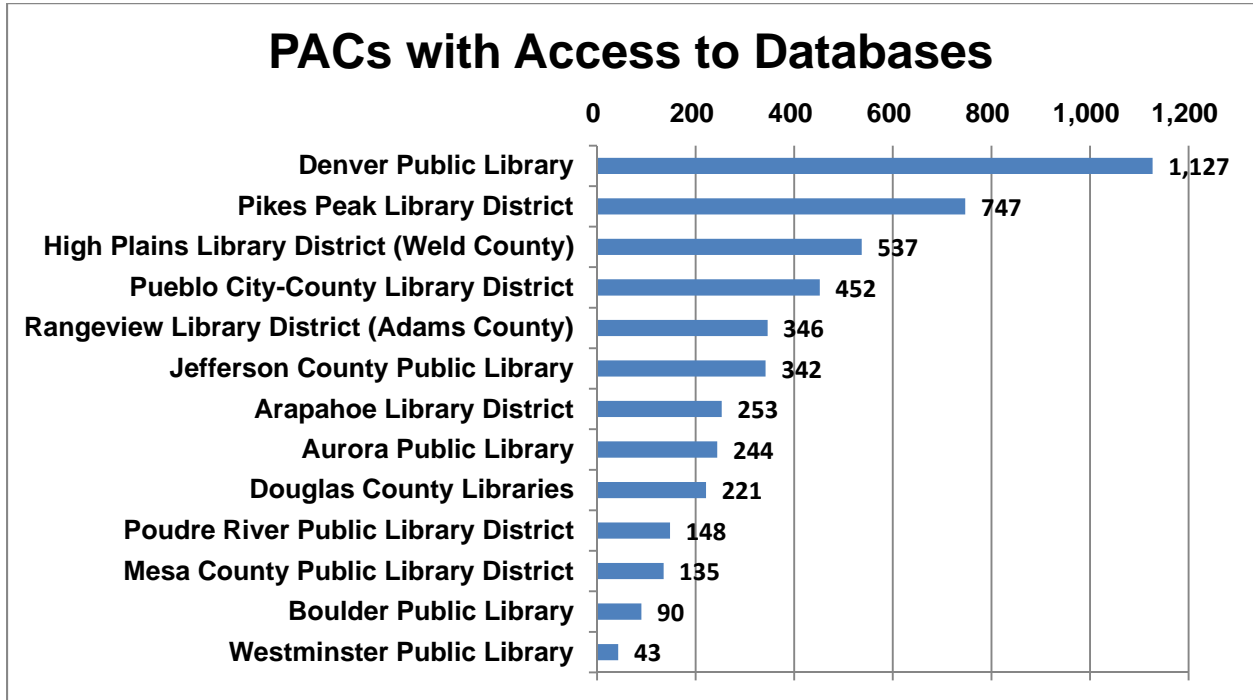
22. Total Number of Wireless Access Uses – This chart shows the total number of wireless access uses. The District ranked fourth out of the 10 libraries that reported this statistic, down from second in 2017.



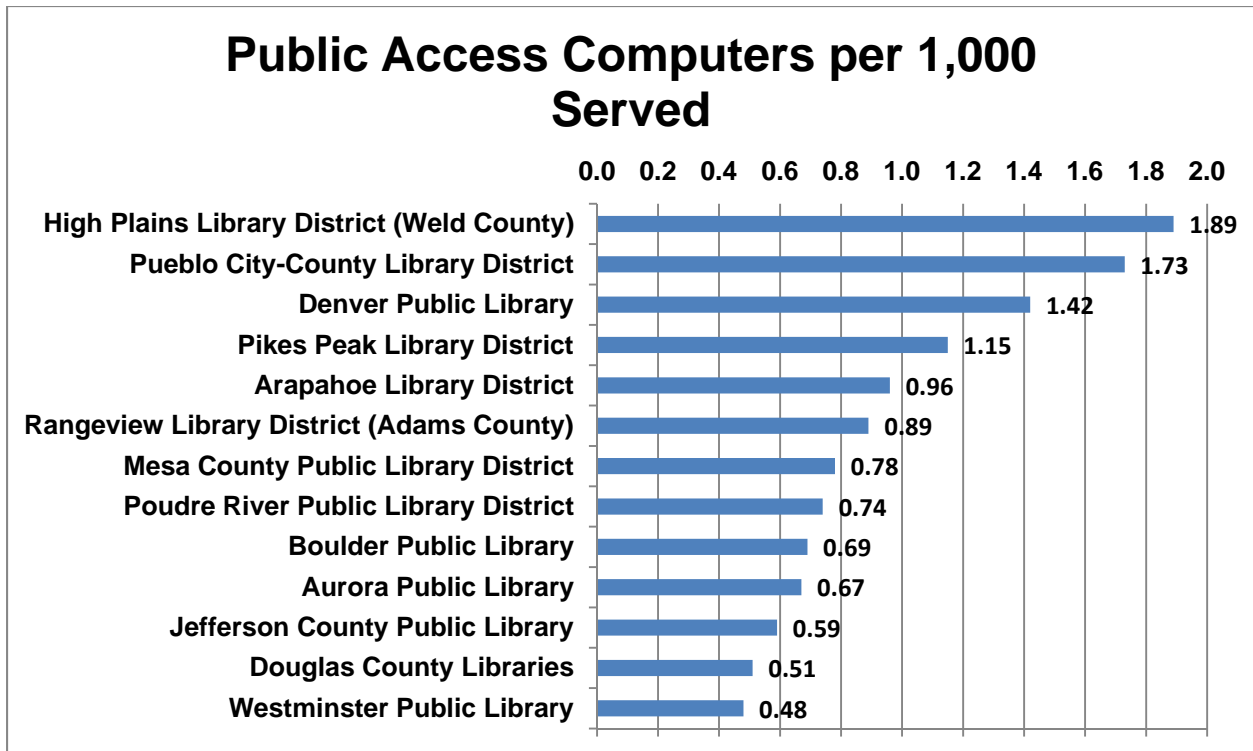
23. Public Access Internet Computers – This chart shows the number of computers offered to the public that has internet access.



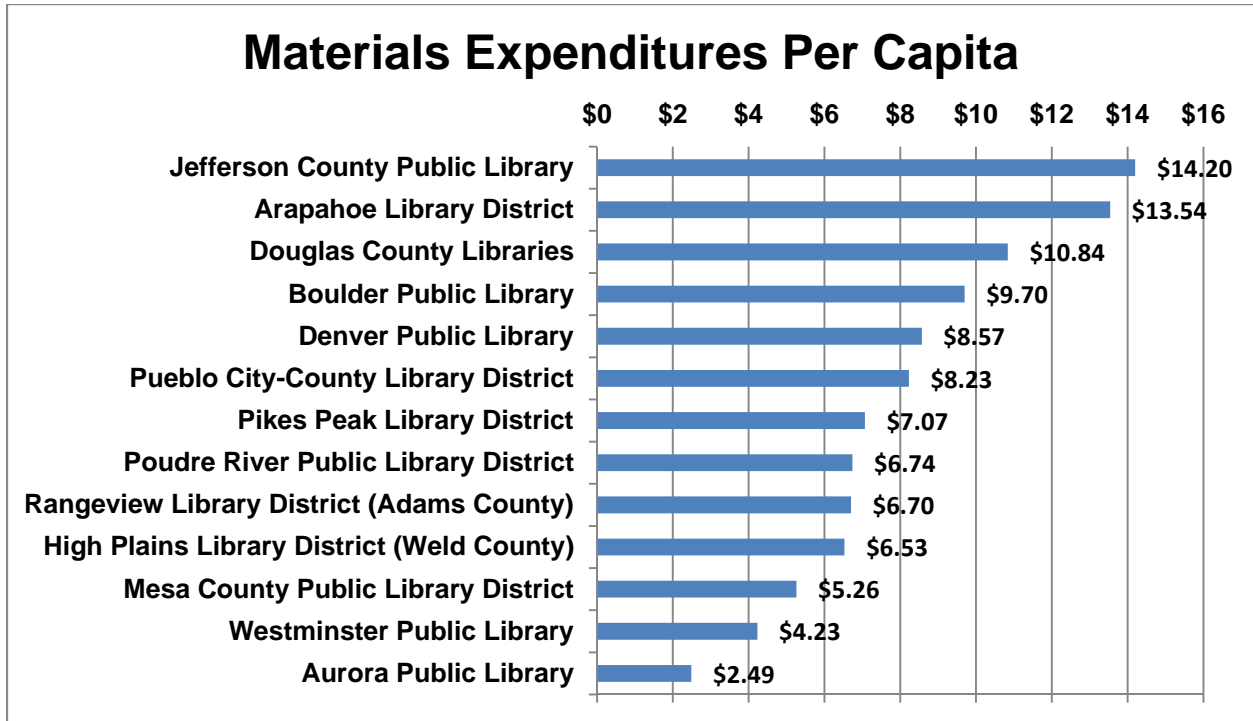
24. **PACs with Access to Databases** – This chart shows the number of public access computers (PACs) which has access to electronic databases.



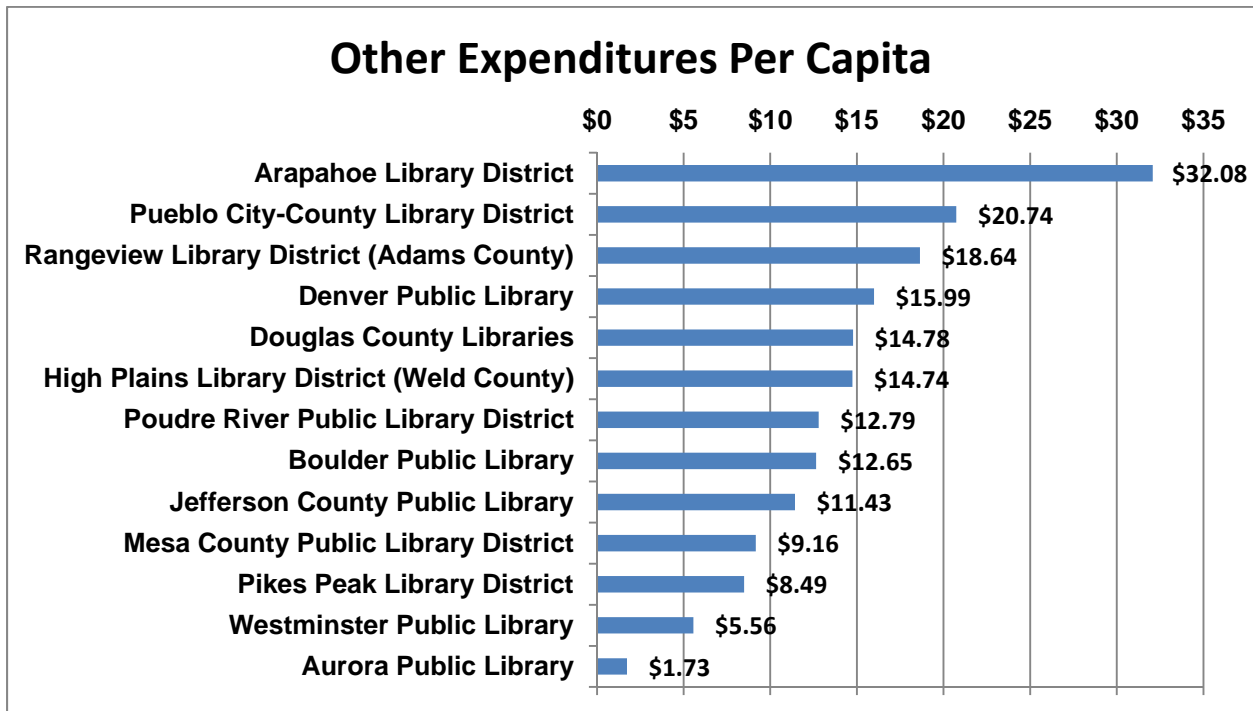
25. **Public Access Computers Per 1,000 Served** – This chart shows total number of public access computers with Internet available divided by the legal service area in thousands. The District ranks fourth out of 13 libraries for 2018, unchanged from 2017.



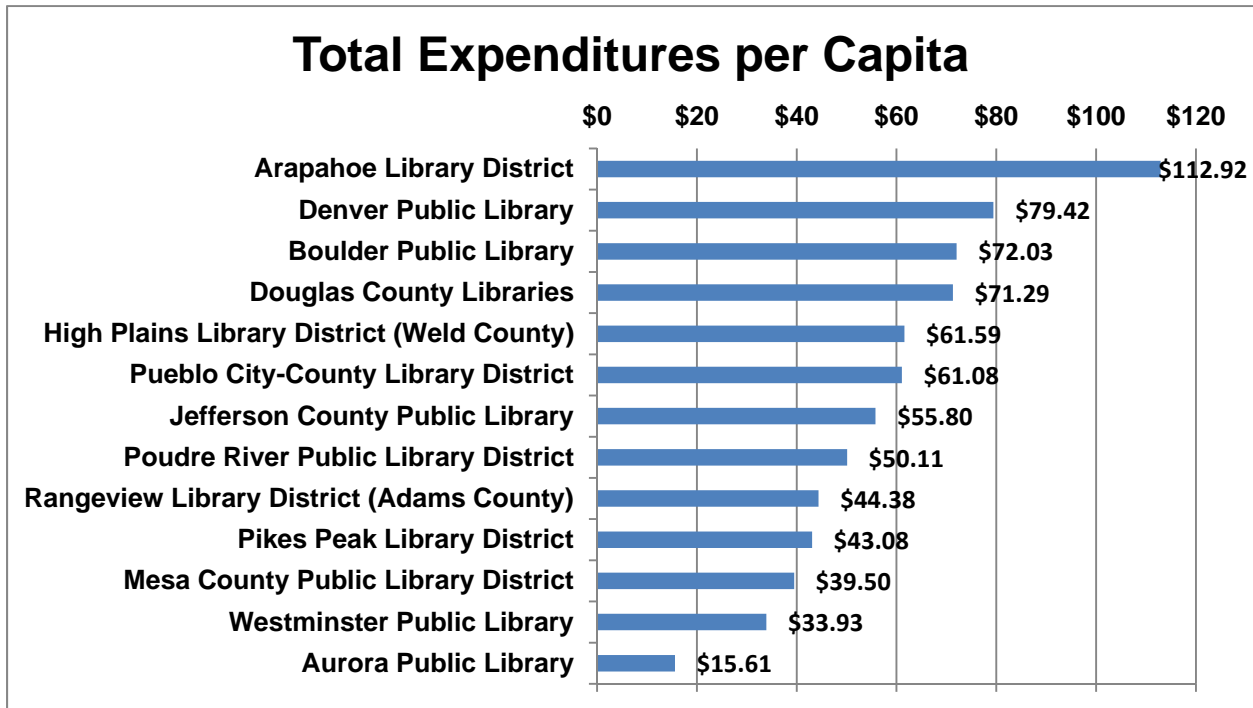
26. Materials Expenditures Per Capita – This chart shows the total materials expenditures divided by total LSA population. In 2018, the District ranked seventh, unchanged from 2017.



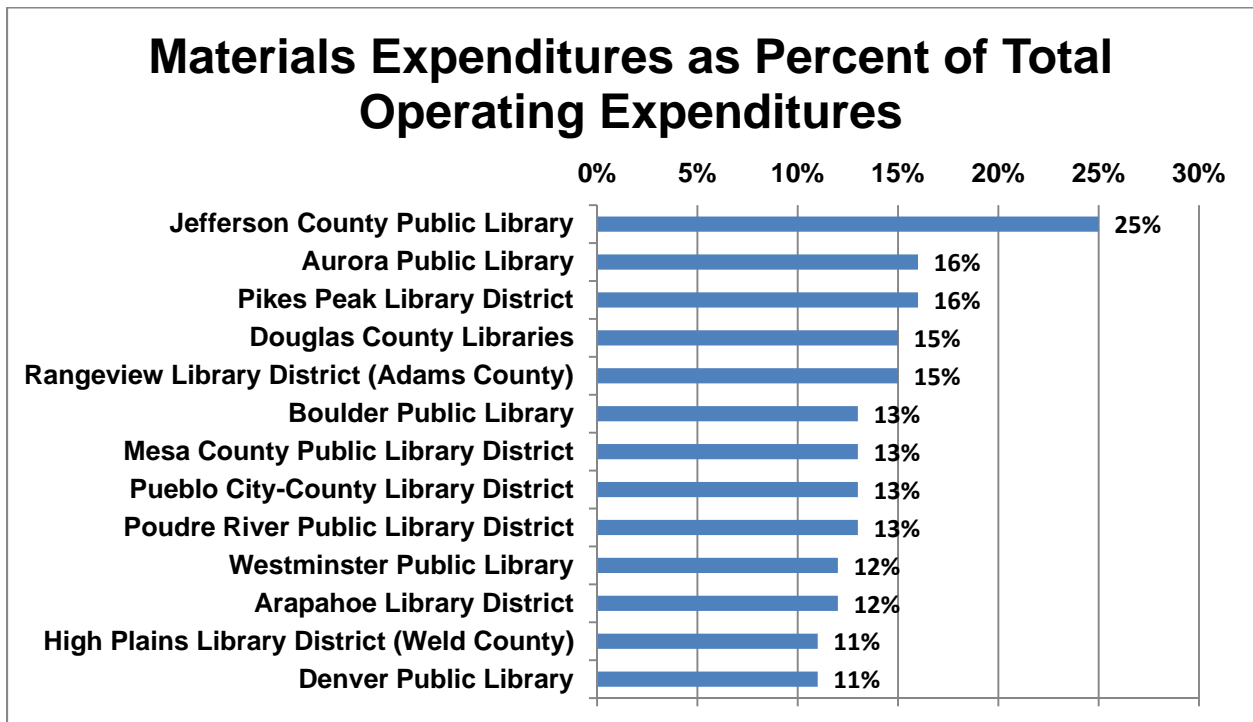
27. Other Expenditures Per Capita – This chart shows all other materials expenditures not reported as print, audio, video, or electronic, such as microforms, kits, and LeapFrog. The District ranked eleventh out of the 13 libraries, down from ninth for 2017.



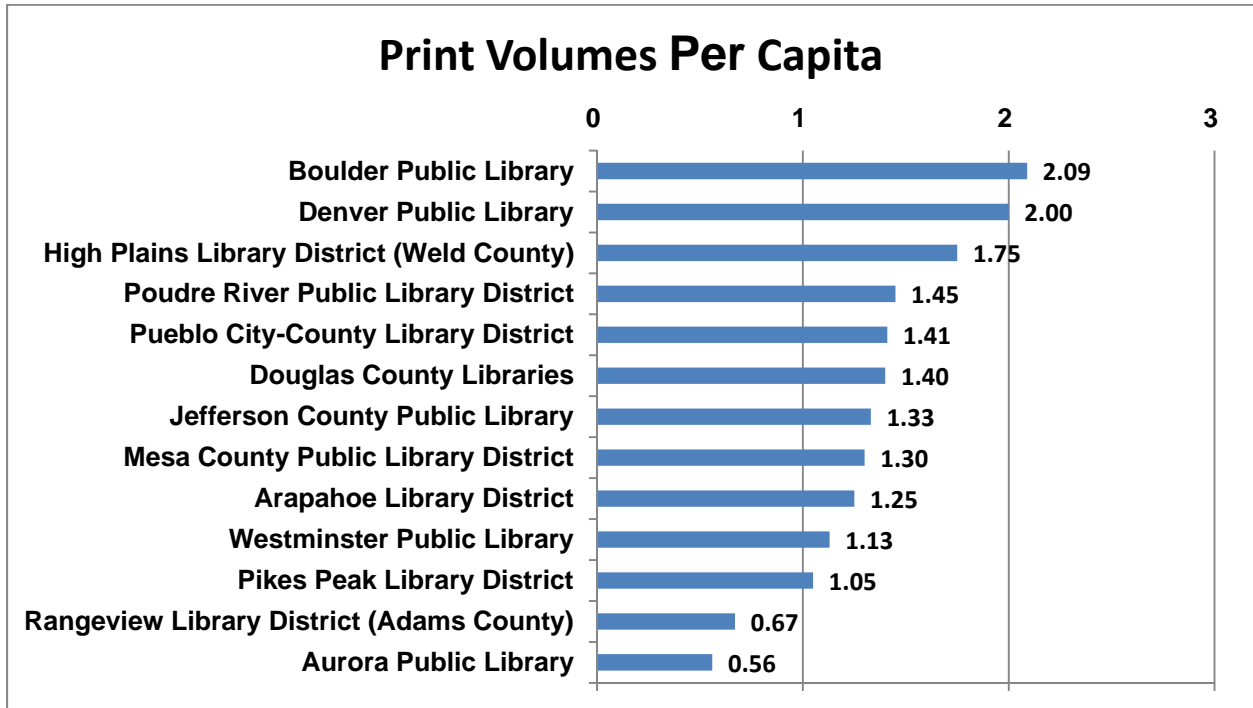
28. Total Expenditures Per Capita – This chart shows the total operating expenditures divided by LSA population. The District ranked tenth out of the 13 libraries for 2018, down from ninth for 2017.



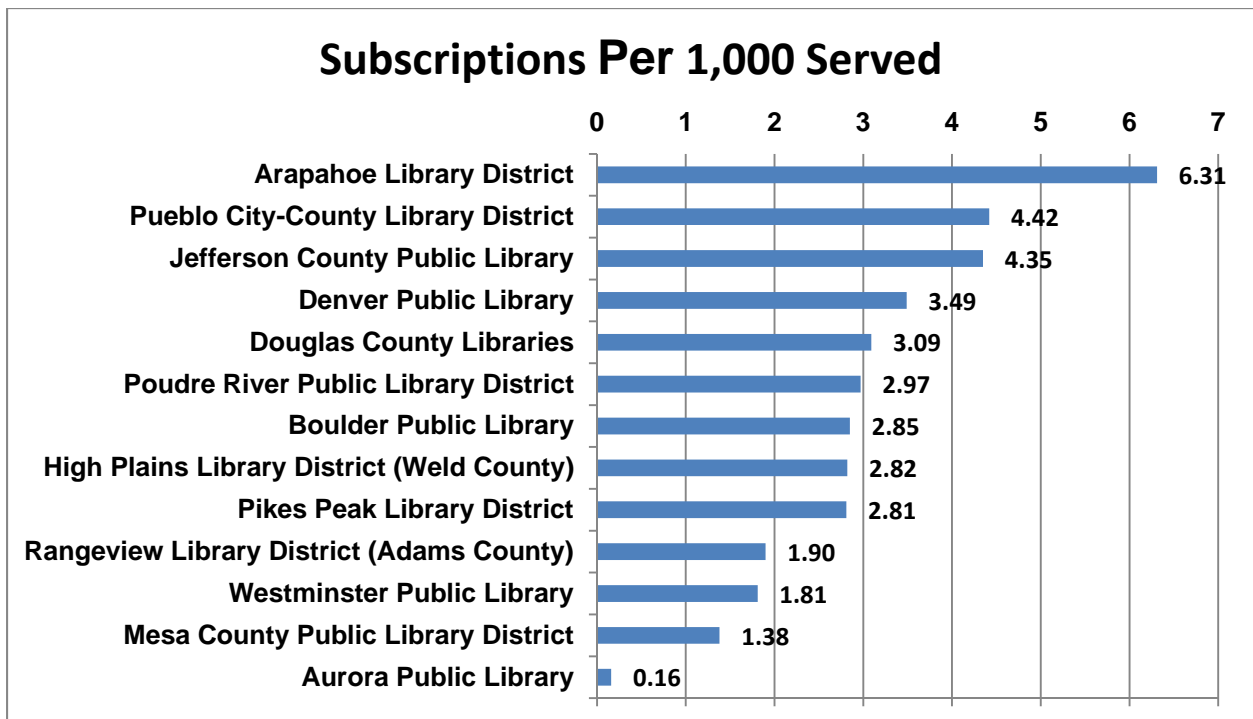
29. Materials Expenditures as Percent of Total Operating Expenditures – This chart shows the cost of all library materials divided by the amount spent for all operating expenses including materials costs. In 2018, the District ranked third out of the 13 libraries, unchanged from 2017.



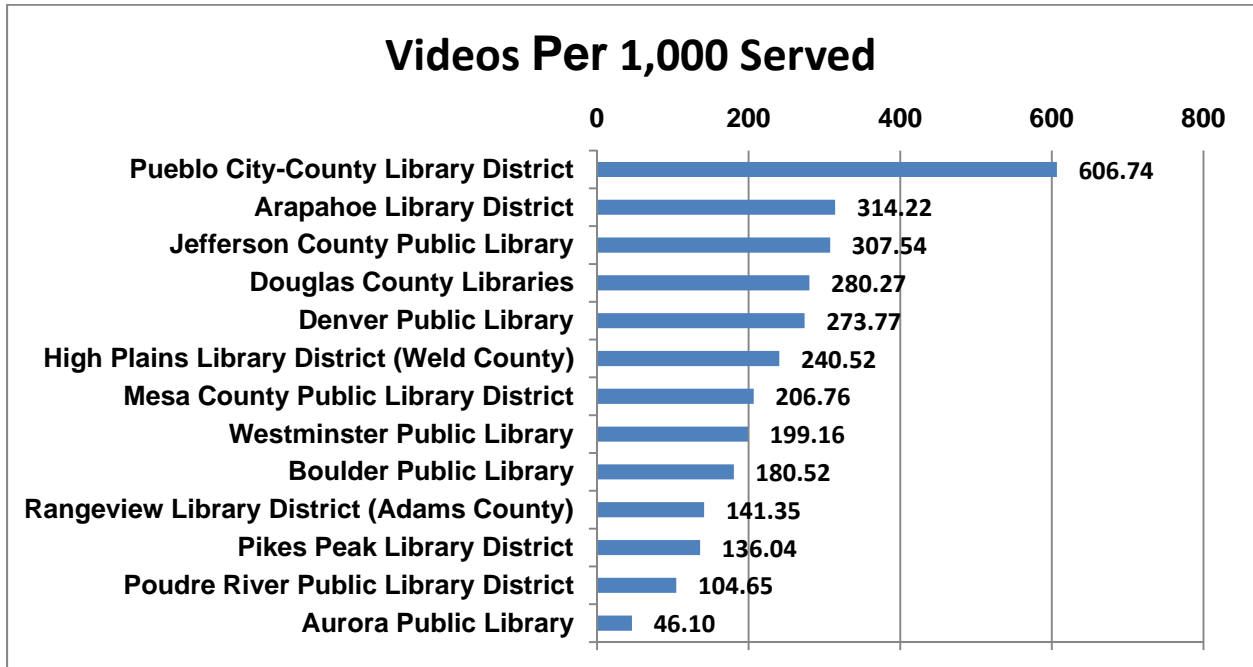
30. Print Volumes Per Capita - This chart shows the number of print volumes the library holds, divided by the library's LSA population. The District ranked eleventh out of the 13 libraries for 2018, unchanged from 2017.



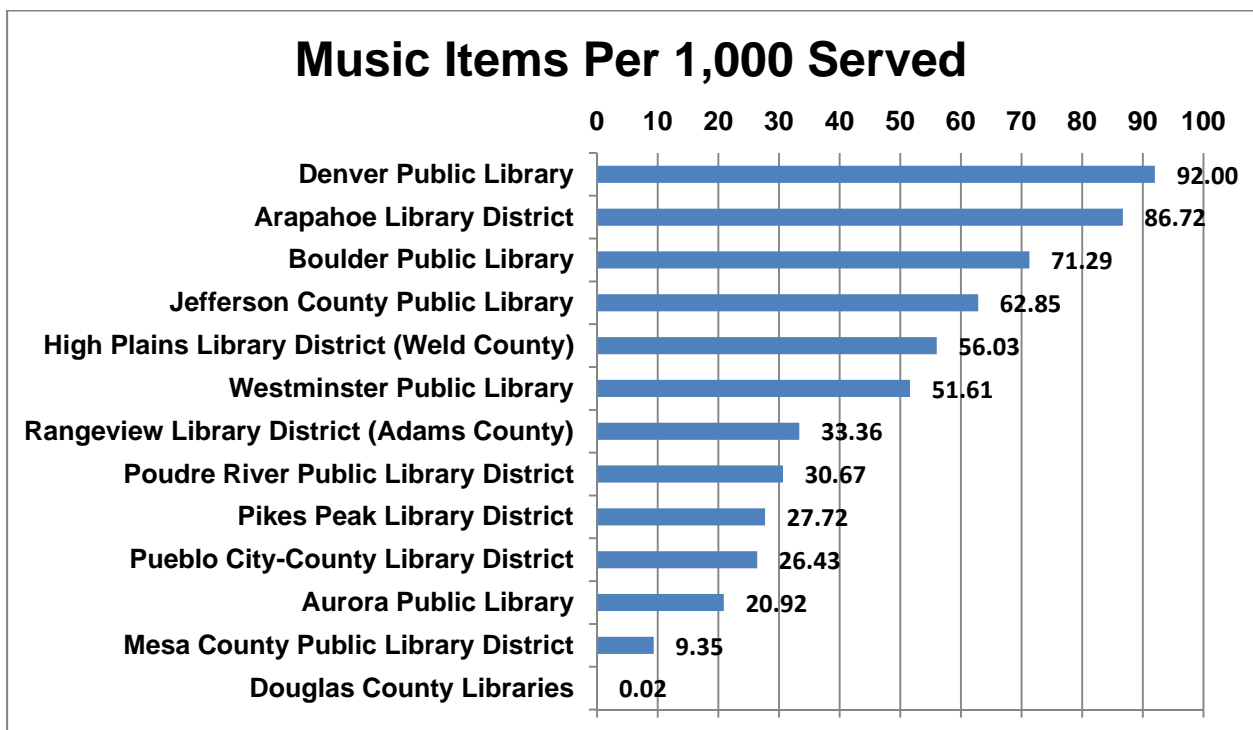
31. Subscriptions Per 1,000 Served – This chart shows the number of serial subscriptions divided by the LSA in thousands. The District ranked ninth out of the 13 libraries, down from seventh in 2017.



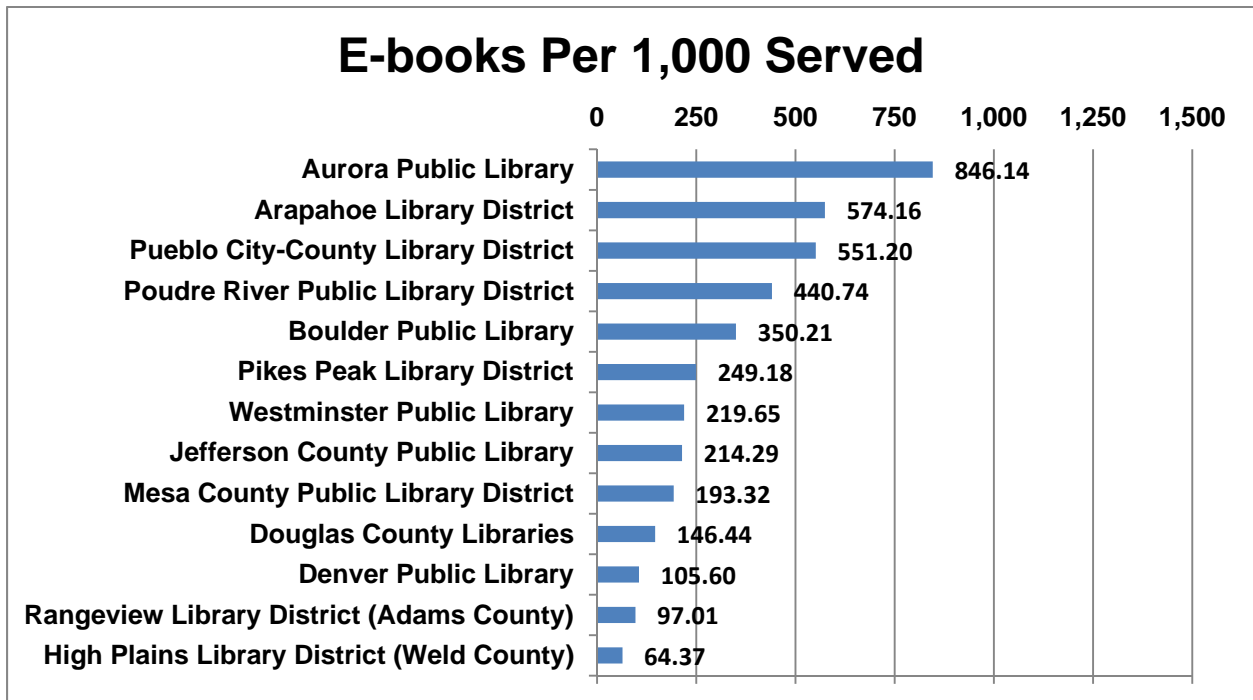
32. Videos Per 1,000 Served – This chart shows the number of videos in the collection per 1,000 population in the LSA. In 2018, the District ranked eleventh in this category, down from ninth in 2017.



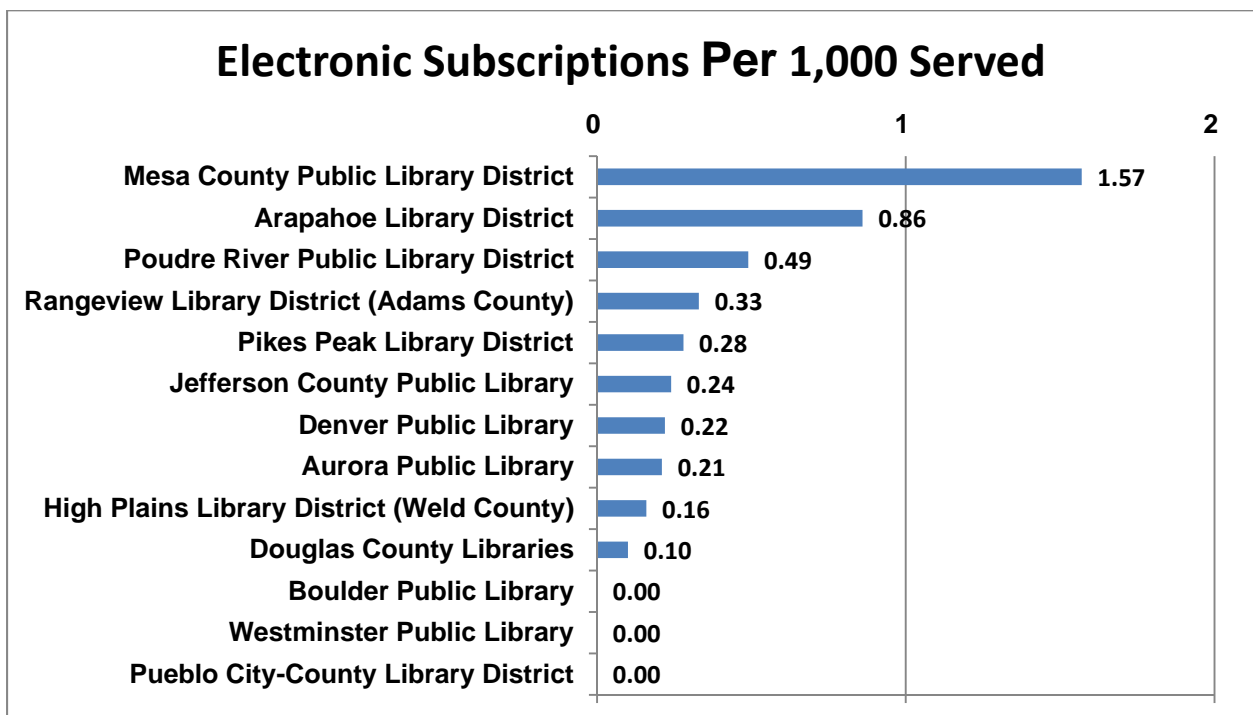
33. Music Items Per 1,000 Served – This chart shows the number of music materials in the collection per 1,000 people within their LSA. The District ranked ninth out of 13 libraries, up from 11th in 2017.



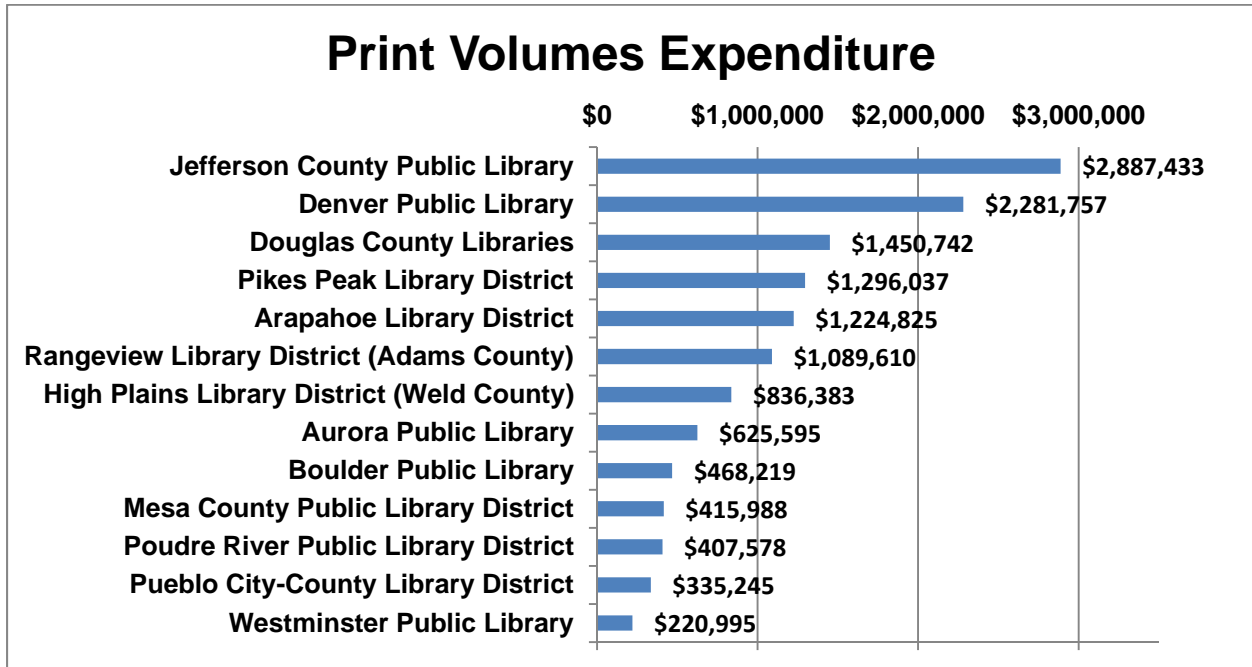
34. E-books Per 1,000 Served – This chart shows the total number of E-books divided by the LSA population (divided by 1,000). The District ranked sixth in this category for 2018, unchanged from 2017.



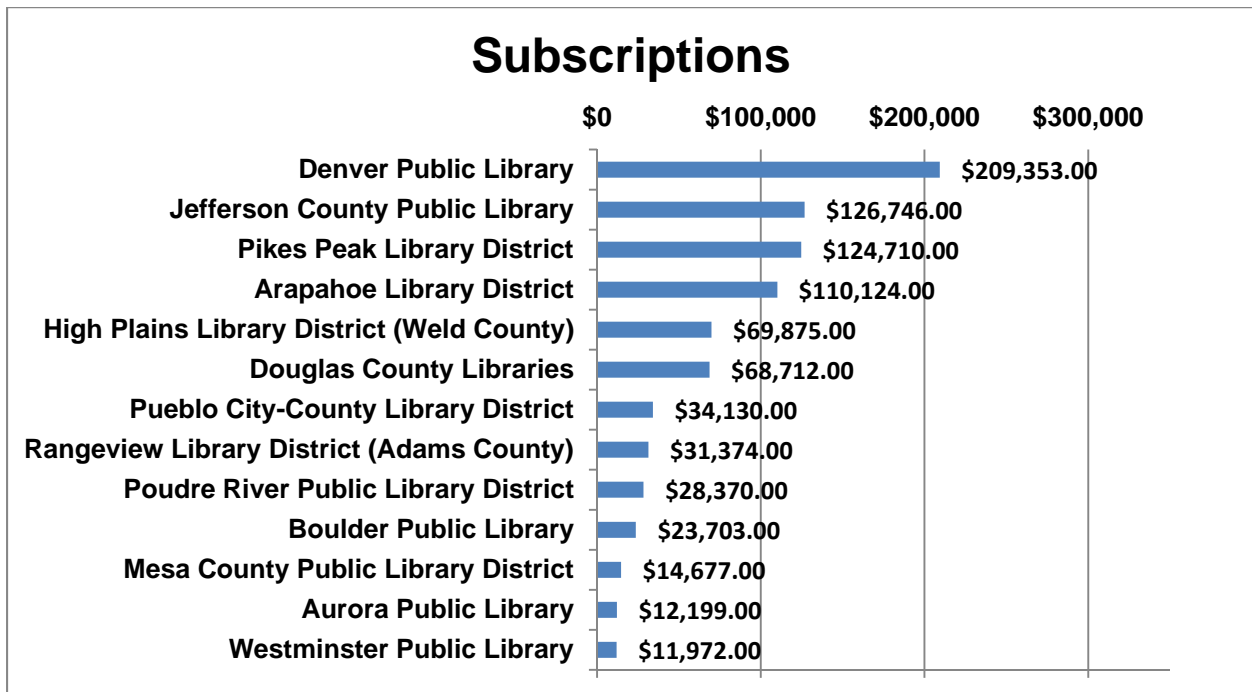
35. Electronic Subscriptions Per 1,000 Served – This chart shows the total number of electronic subscriptions per 1,000 LSA population served. The District is currently ranked fifth out of the 13 libraries. During 2017, the District ranked sixth in this category.



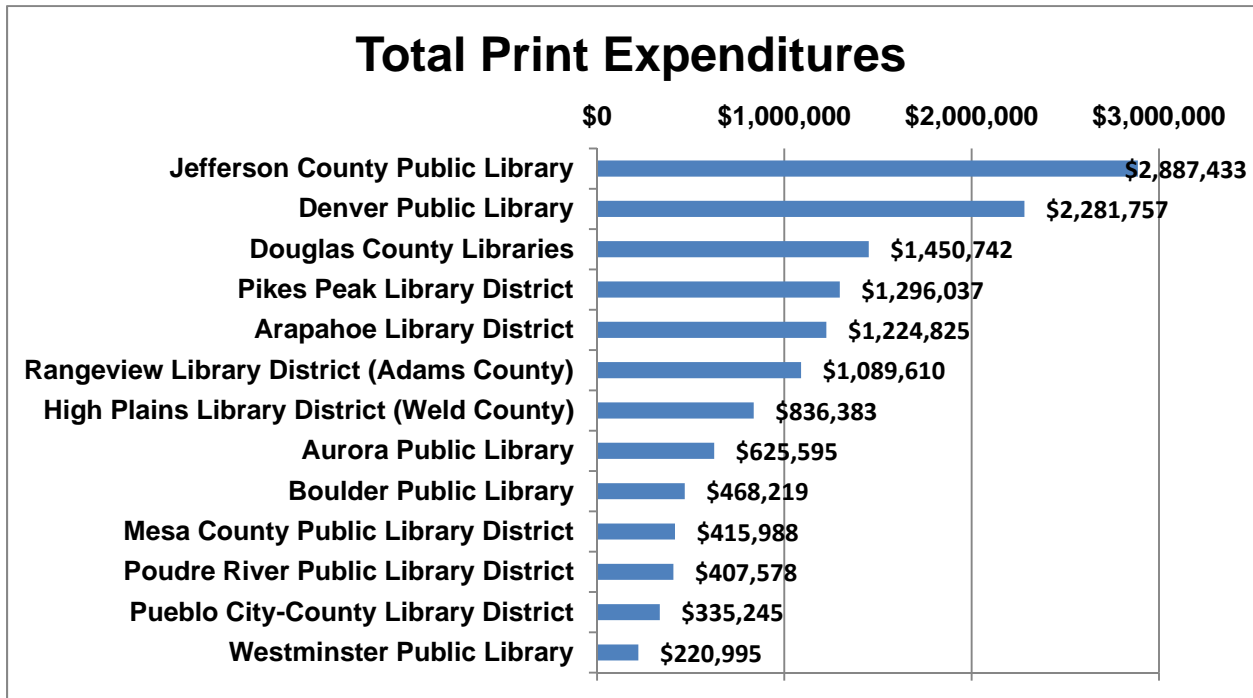
36. Print Volumes Expenditure – This chart shows total expenditures on non-periodical printed publications bound in hard or soft covers or in loose-leaf format, including publications issued in successive parts. The District ranked fourth out of 13 libraries, unchanged from 2017.



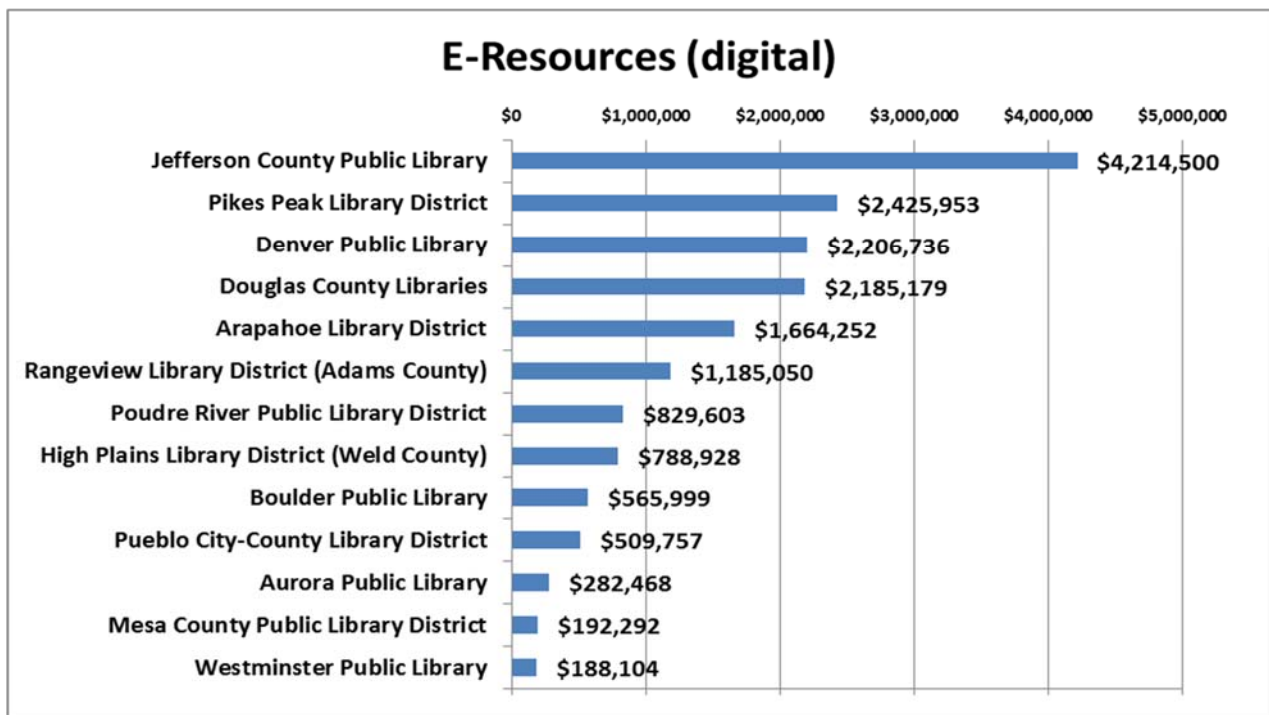
37. Subscriptions Expenditures – This chart shows total expenditures on serial subscriptions including periodicals, newspapers, annuals, some government documents, some reference tools, and numbered monographic series. The District ranked third out of the 13 libraries, unchanged from 2017.



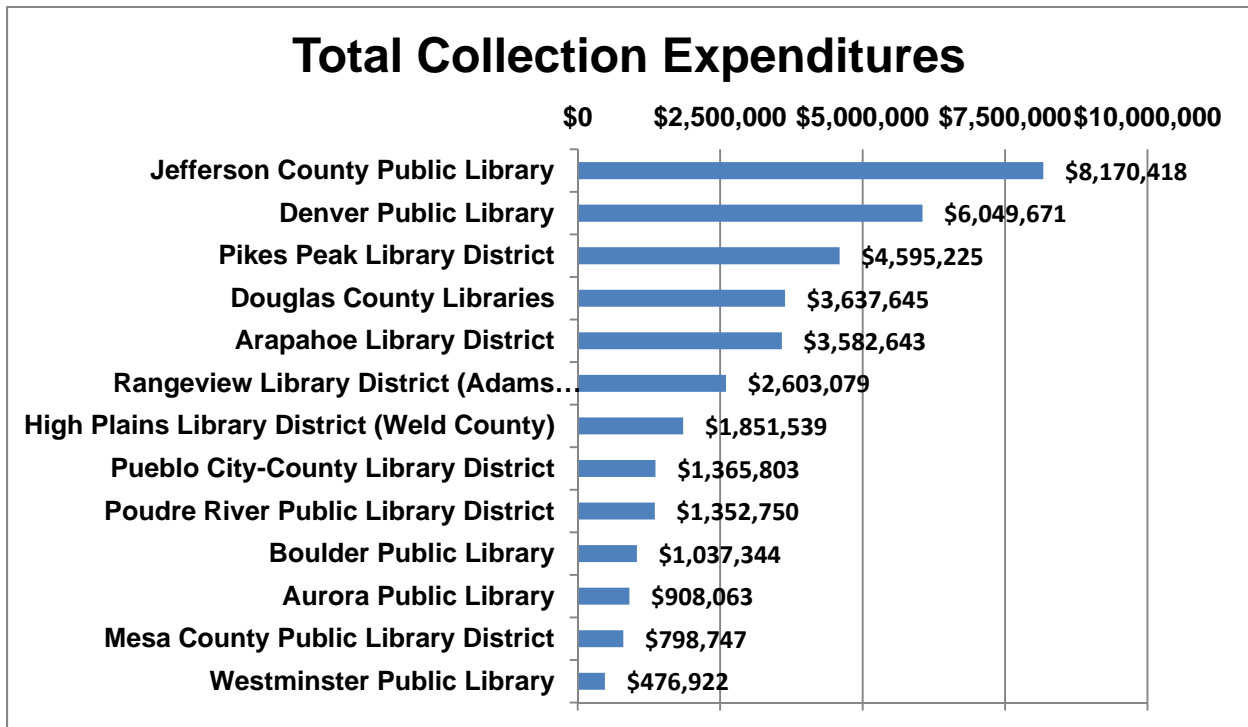
38. Total Print Expenditures – This chart shows the total amount spent on books, bound volumes, and paper subscriptions or serials. The District ranked fourth out of the 13 libraries in this category, unchanged from 2017.



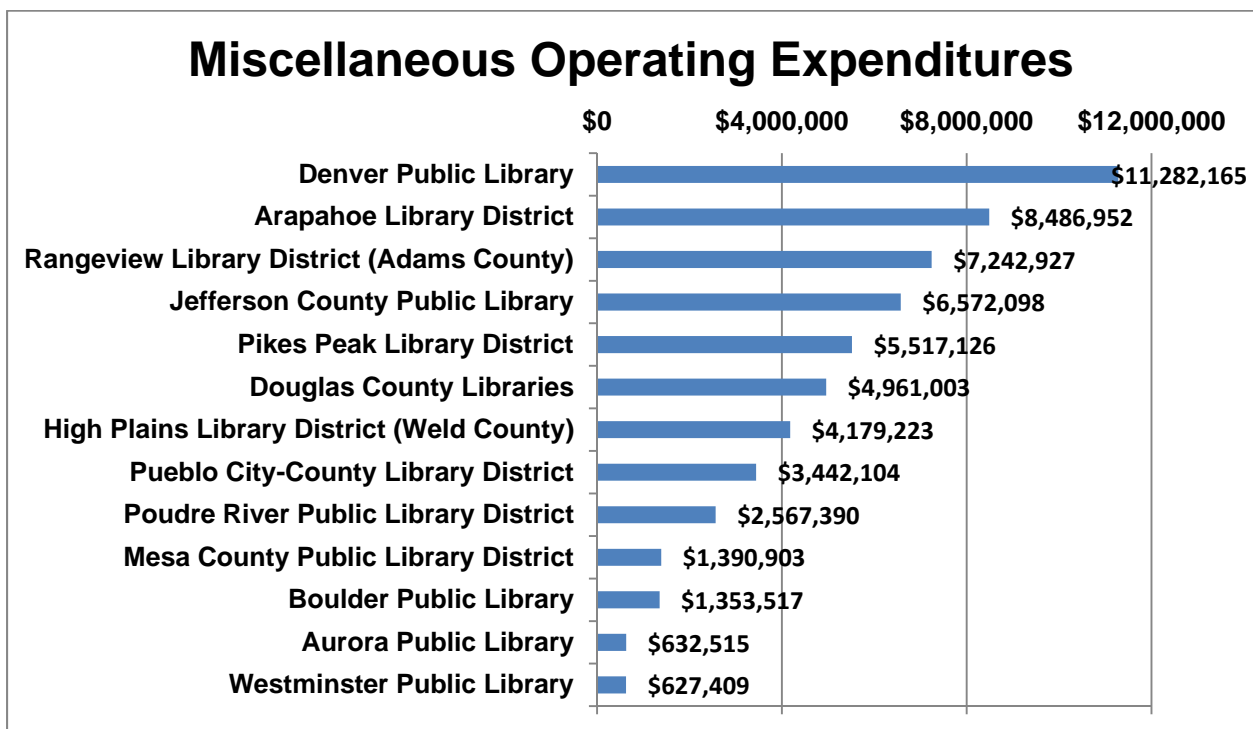
39. Total E-Resources (Digital) Expenditure – This chart shows the total amount spent on digital resources (E-Resources). The District ranked second for 2018, unchanged from 2017.



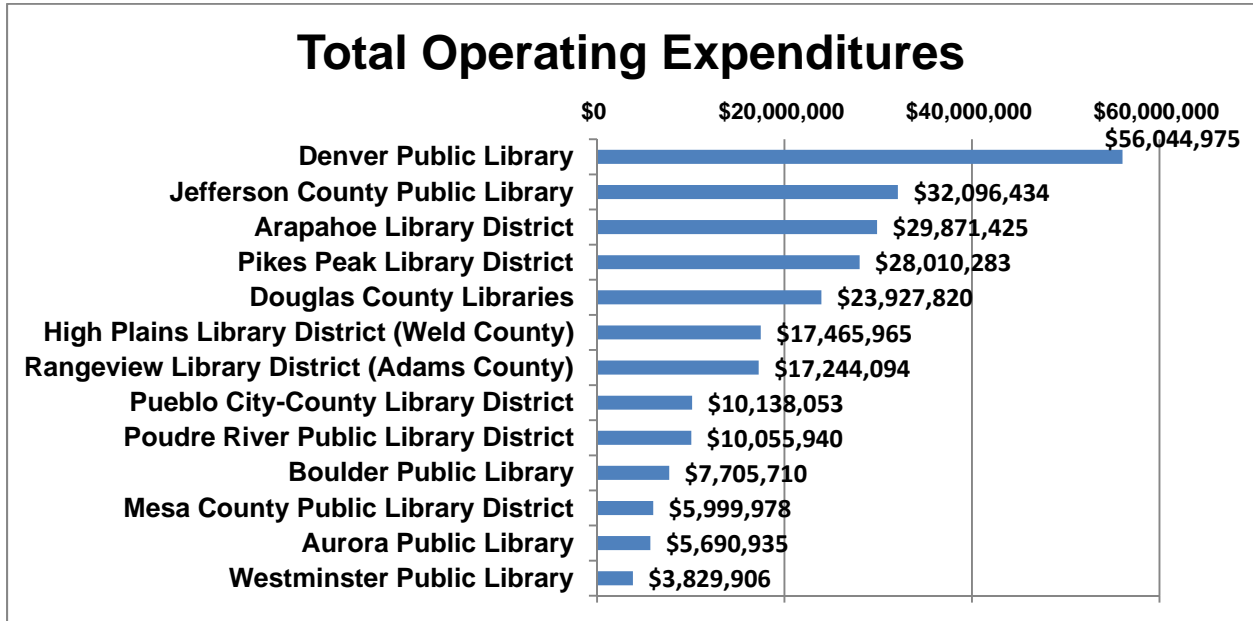
40. Total Collection Expenditures - This chart shows the total amount spent on library materials. In 2018, the District ranked third, primarily due to the size of its LSA population. This rank is unchanged from 2017.



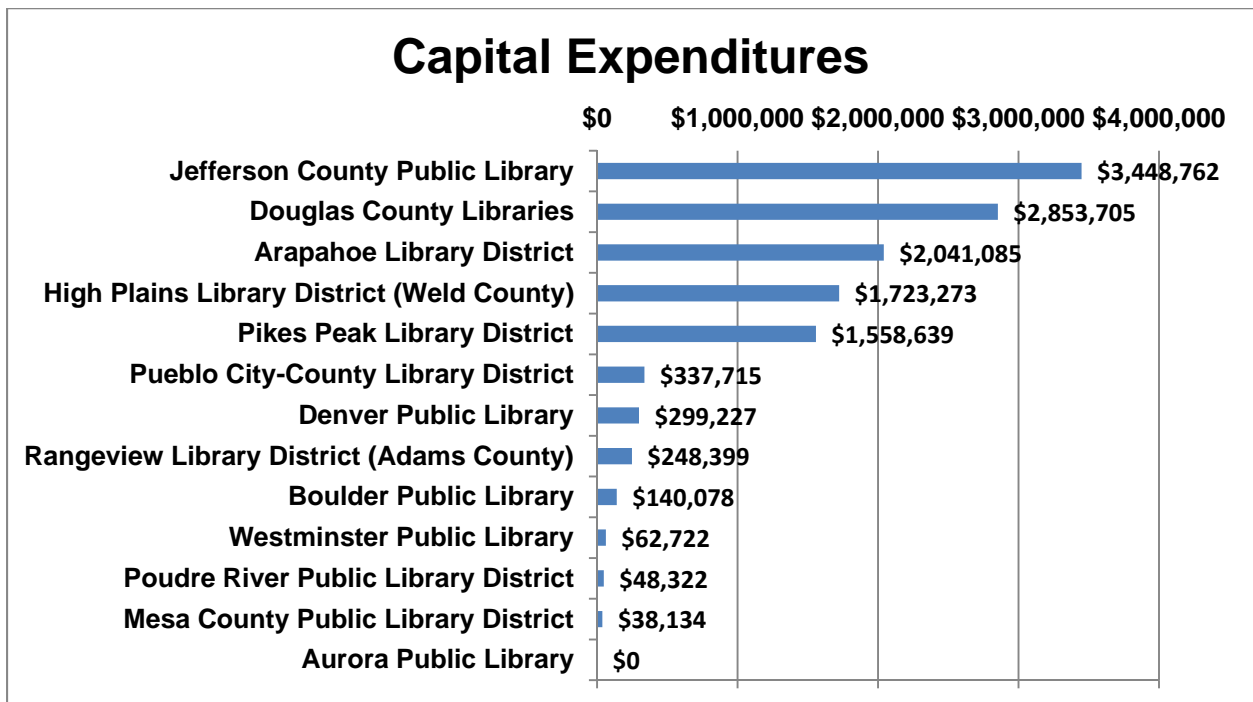
41. Miscellaneous Operating Expenditures – This chart shows the total amount of expenditures during 2018 for all categories other than personnel, library materials and capital.



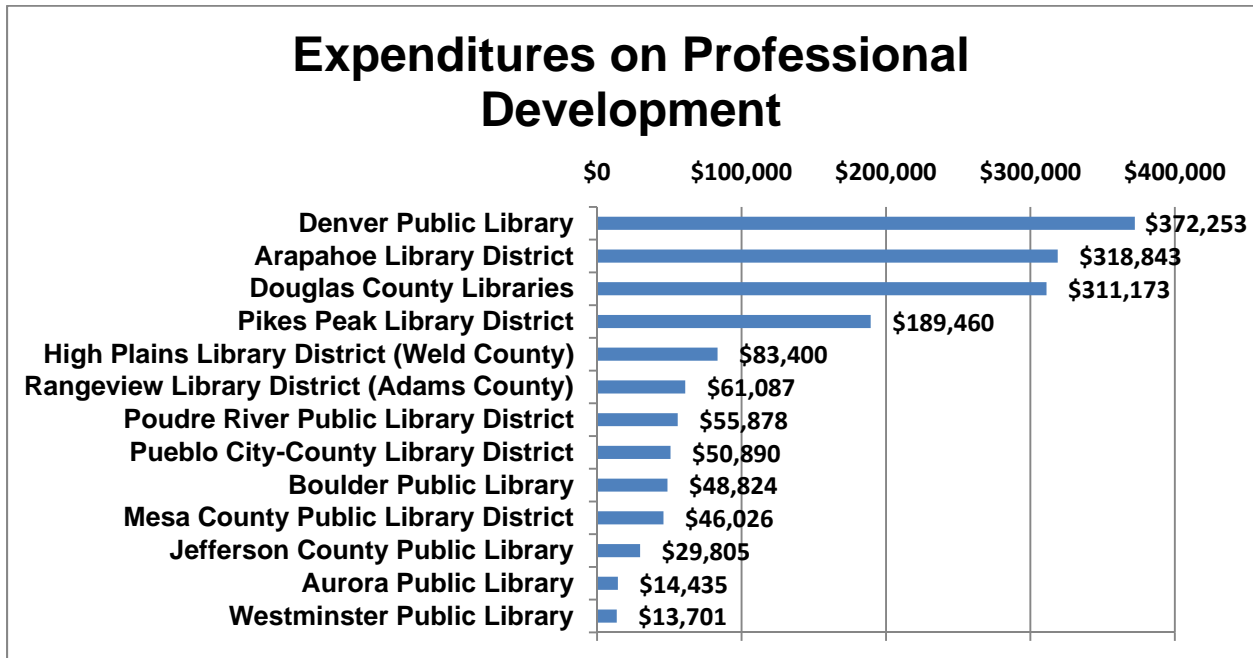
42. Total Operating Expenditures – This chart shows the total amount spent on operations. In 2018, the District ranked fourth, primarily due to the size of its LSA population, down from third in 2017.



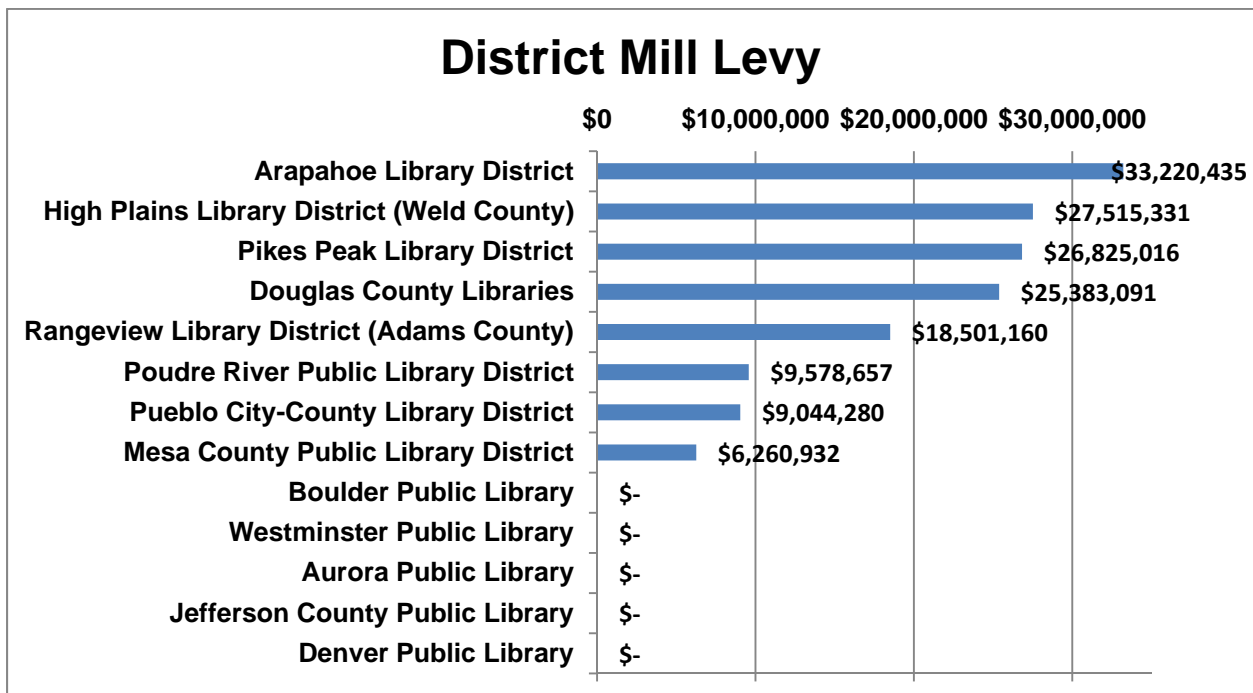
43. Capital Expenditures – This chart shows total expenses paid for new buildings or furnishings, renovations, automation systems, vehicles, and other major one-time projects. Includes all federal, state, local and other revenue used for major capital expenditures. In 2018, the District ranked fifth, down from fourth in 2017.



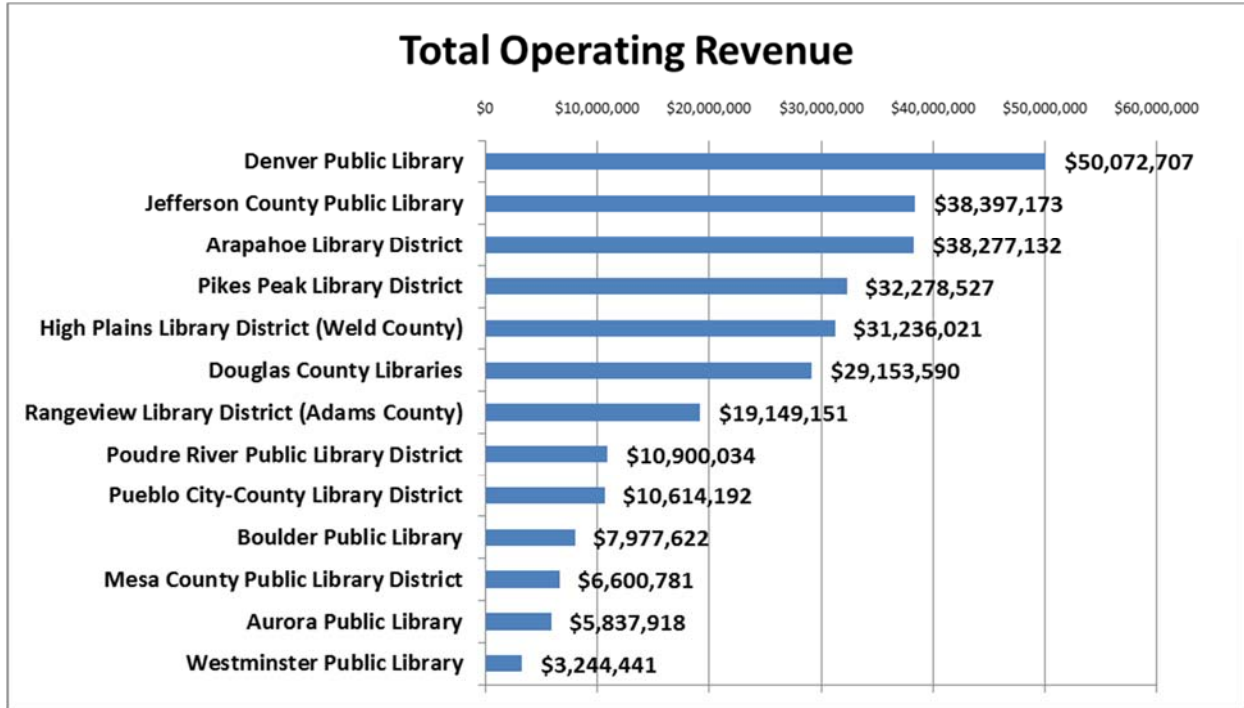
44. Expenditures on Professional Development – This chart shows total expenditures for development and education of staff. The total includes fees, materials, travel costs, conference registrations, workshops, reimbursements, software, videos, and cost of in-house development office. This does not include costs associated with regular staff or human resources meetings. For 2018, the District ranked fourth out of 13 libraries in this category, unchanged from 2017.



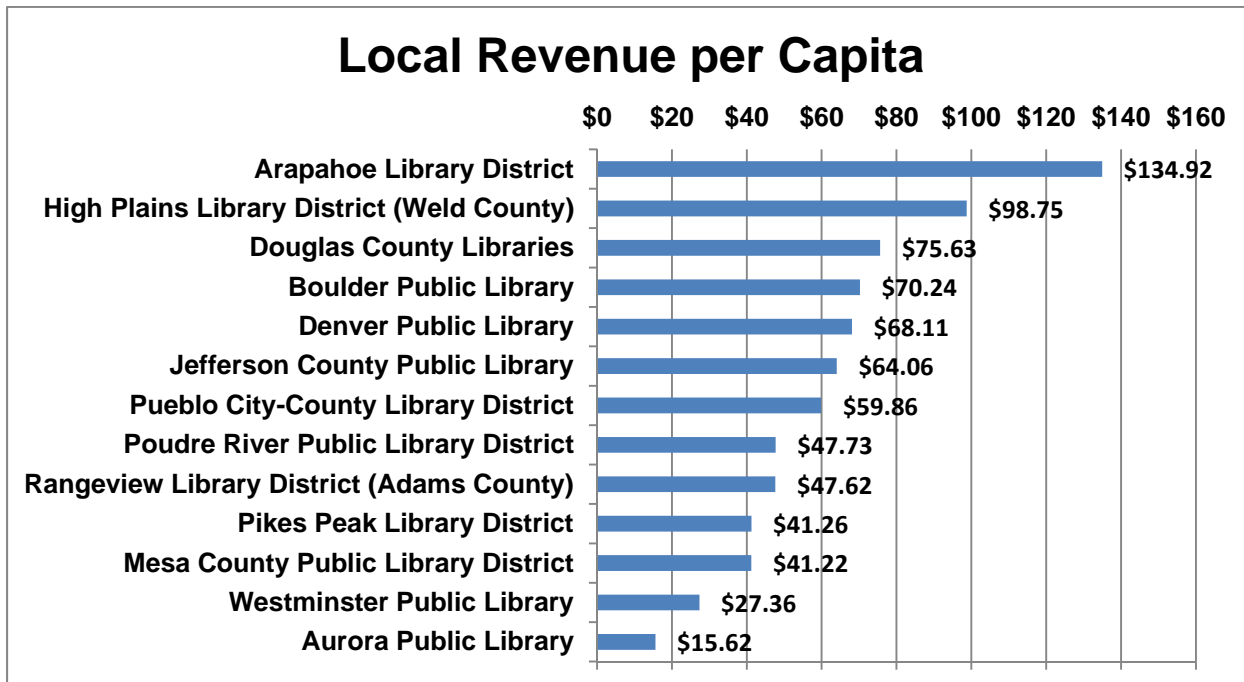
45. District Mill Levy – This chart shows the total amount of property tax revenue received by the District from its mill levy.



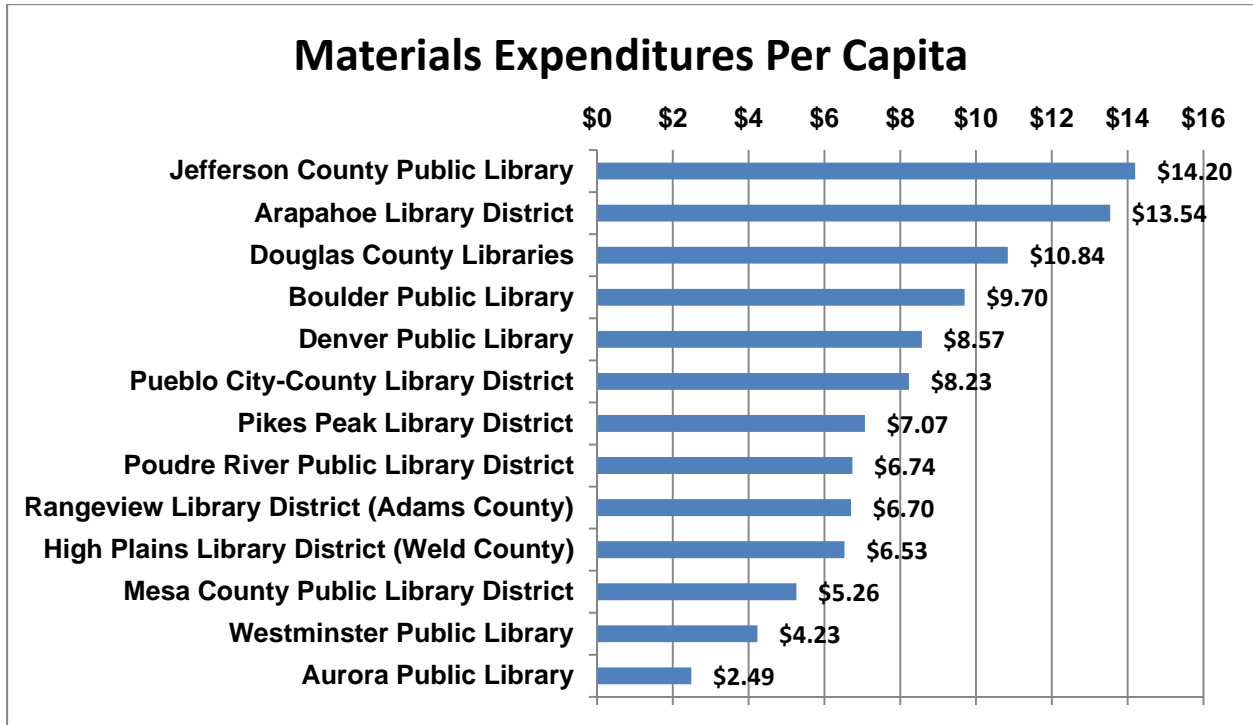
46. Total Operating Revenue – This chart shows total operating revenue for each library. In 2018, the District ranked fourth, primarily due to the size of its LSA population. In 2017, the District also ranked fourth.



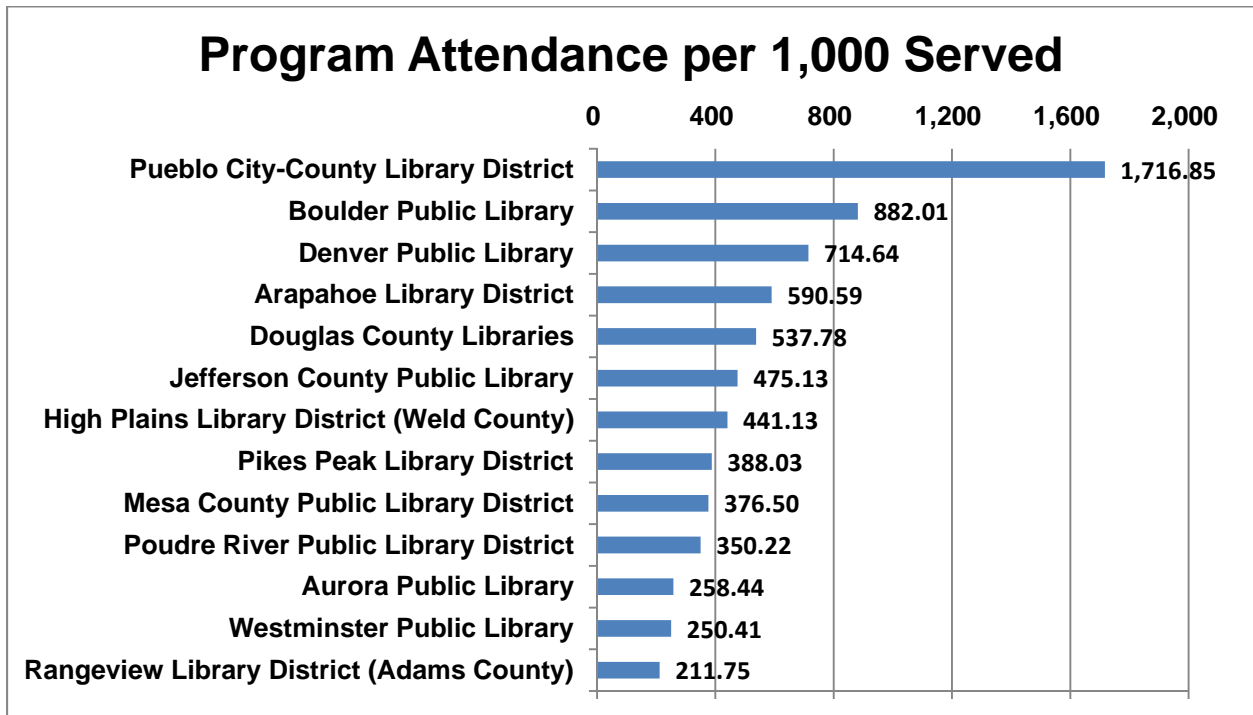
47. Local Revenue Per Capita – This chart shows the total dollars of local revenue (primarily property taxes) divided by the total LSA population. The District ranked tenth out of the 13 libraries, up from eleventh in 2017.



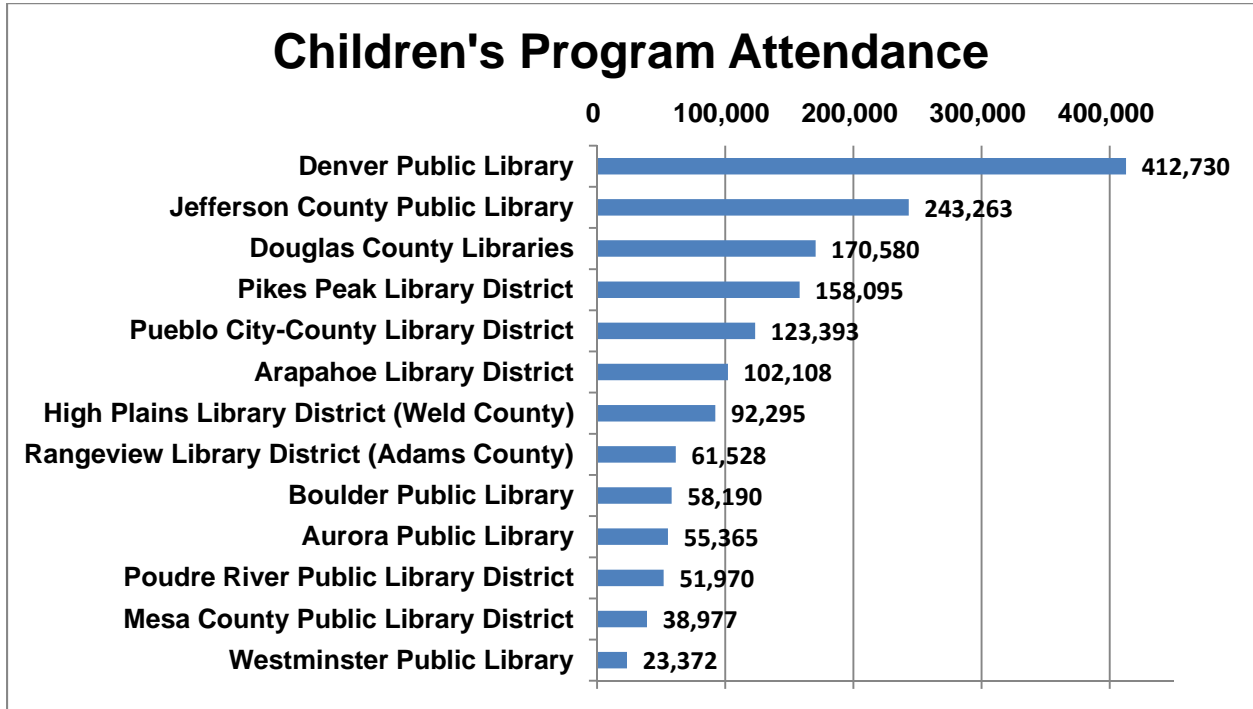
48. Materials Expenditures Per Capita – This chart shows the total materials expenditures divided by total LSA population. In 2018, the District ranked seventh, unchanged from 2017.



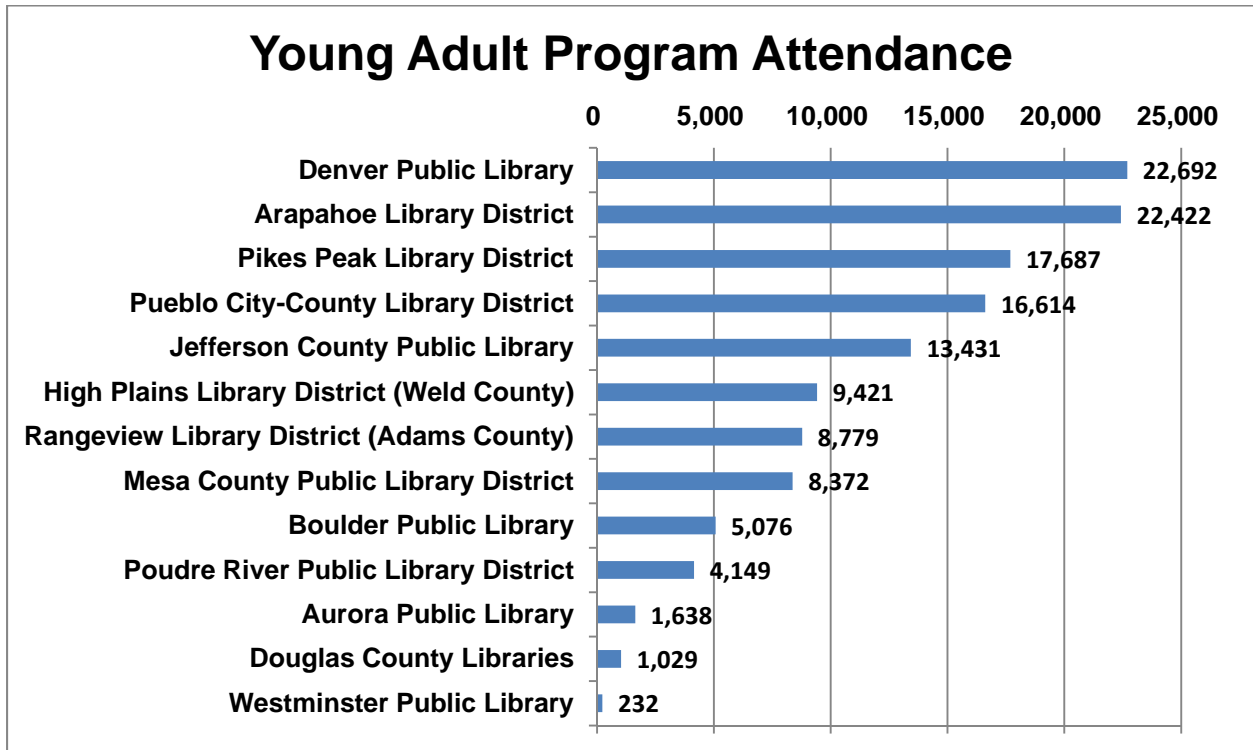
49. Program Attendance Per 1,000 Served – This chart shows total attendance for all programs. In 2018, the District ranked eighth, down from sixth in 2017.



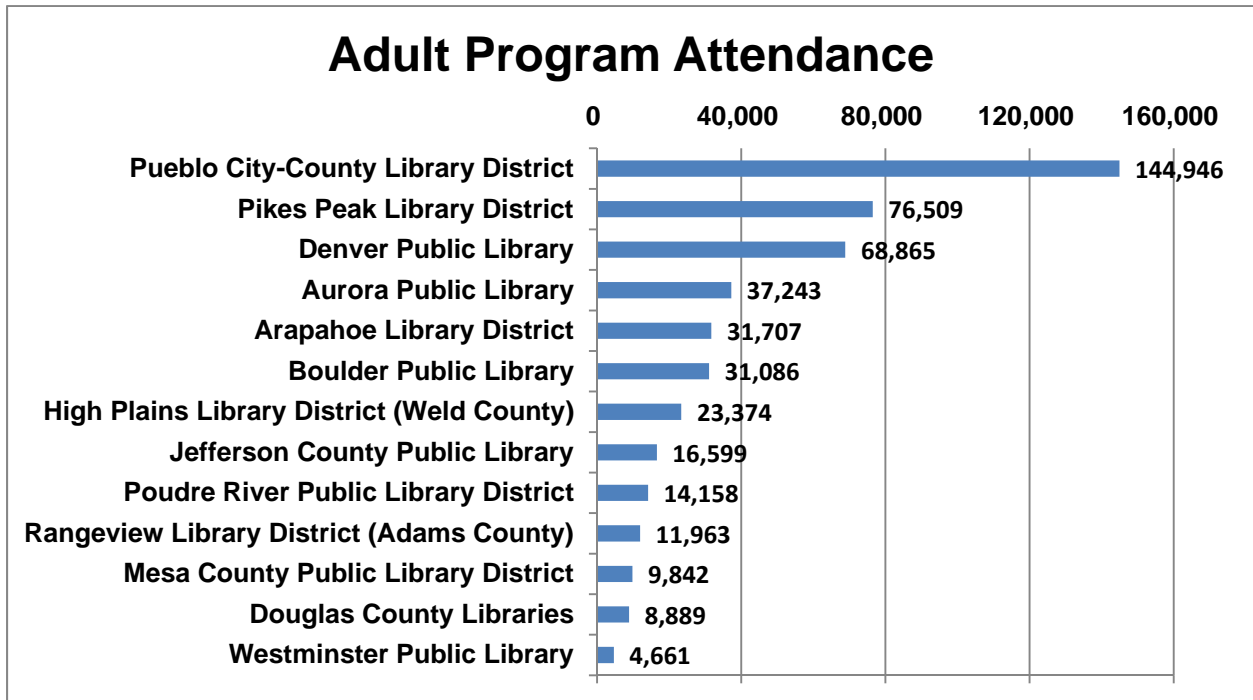
50. **Children's Program Attendance** – This chart shows the total number of attendance at Children's programs.



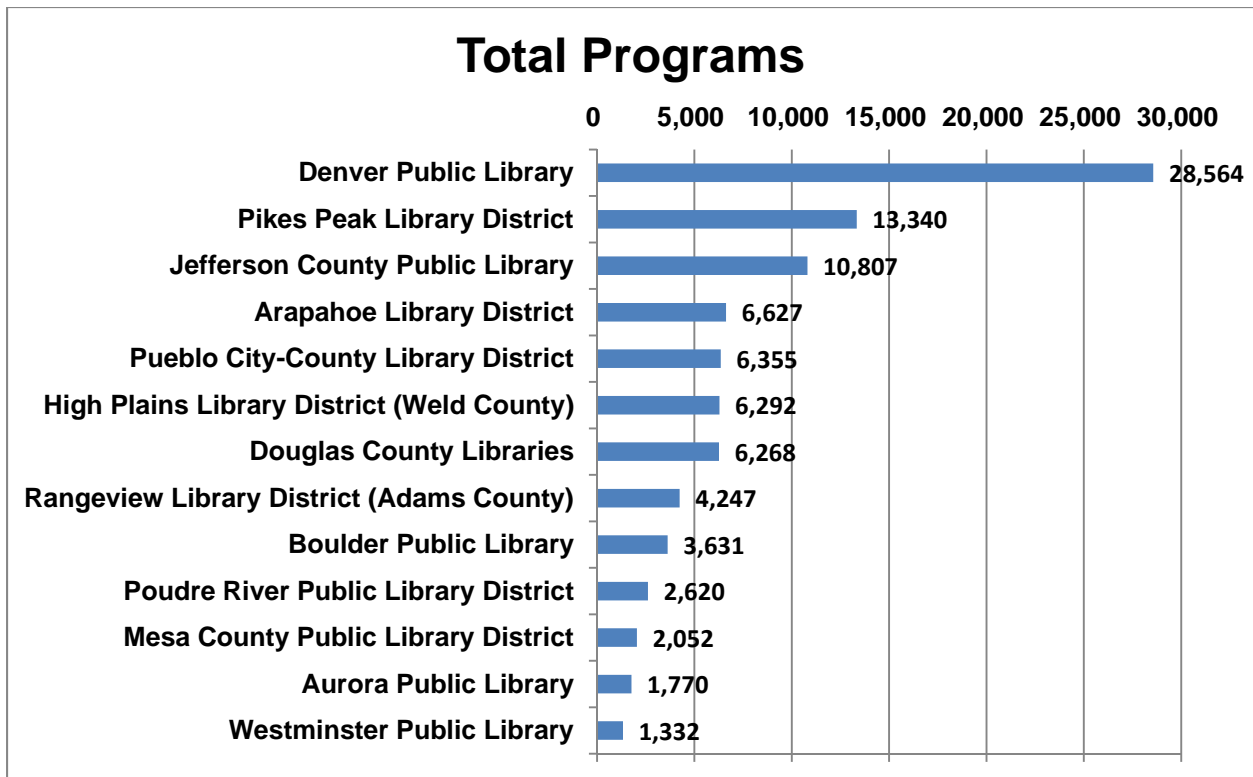
51. **Young Adult Program Attendance** – This chart shows the total number of attendance at Young Adult (primarily teen) programs.



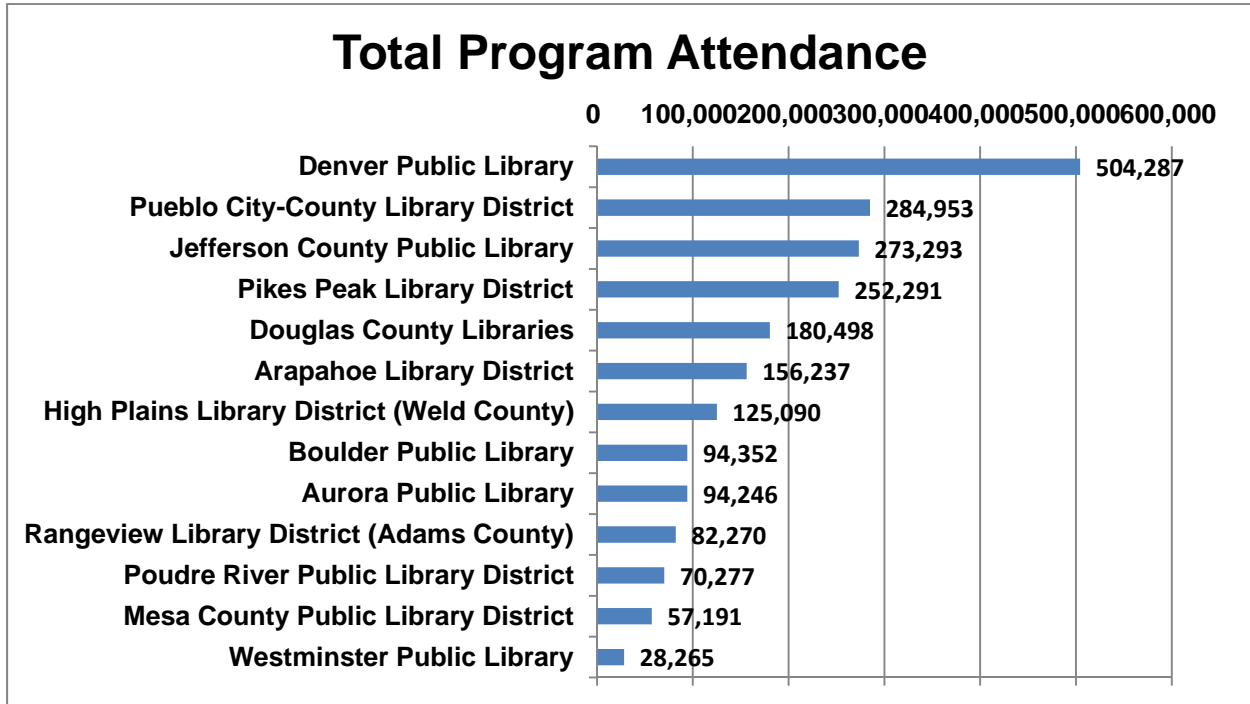
52. Adult Program Attendance – This chart shows the total number of attendance at adult programs.



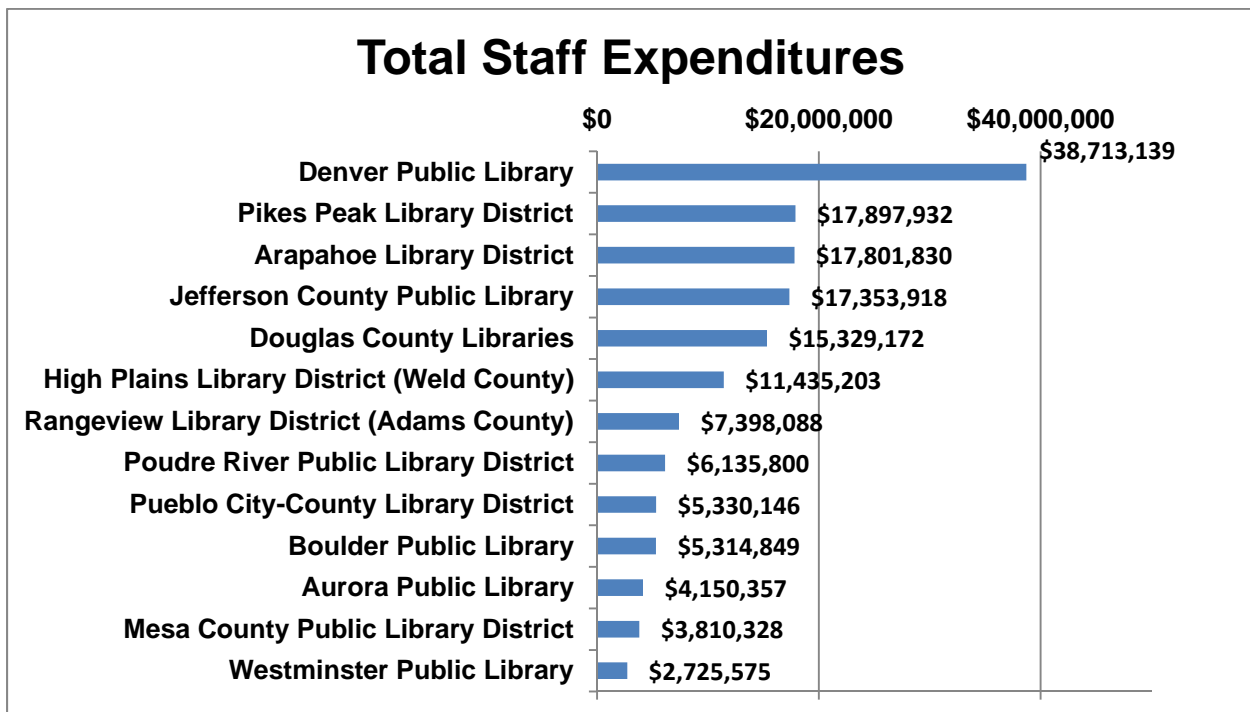
53. Total Programs – This chart shows total number of programs. The District ranks second out of 13 libraries in 2018, unchanged from 2017.



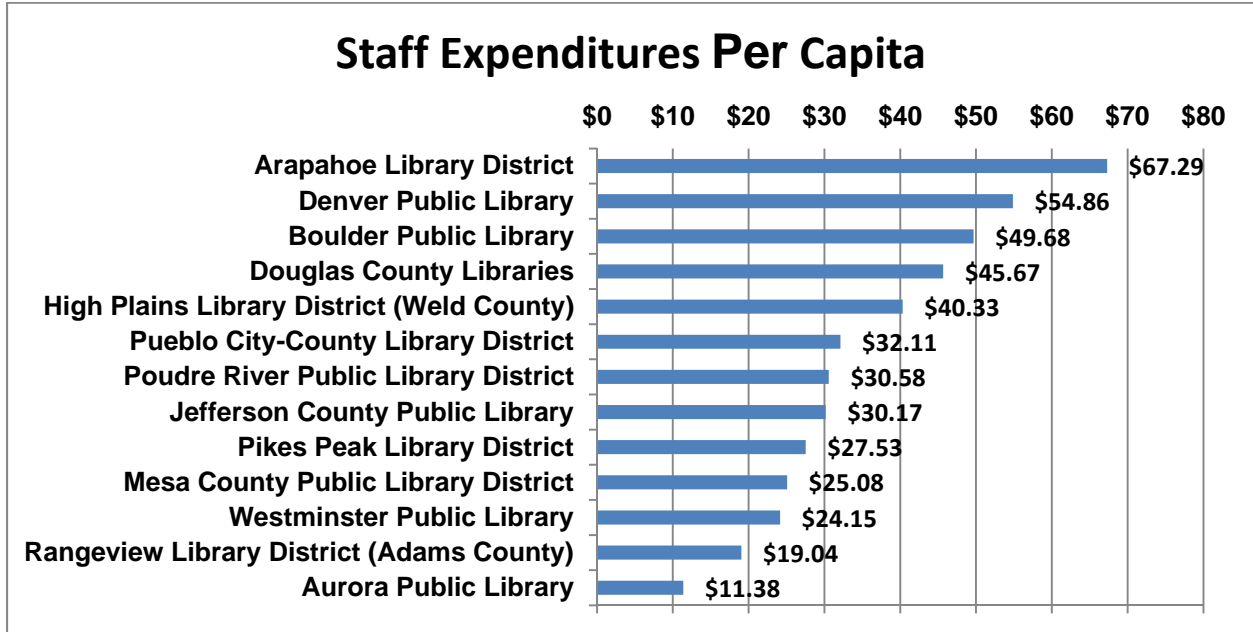
54. Total Program Attendance – This chart shows total count of the audience at all library programs. The District ranked fourth in 2018, down from second in 2017.



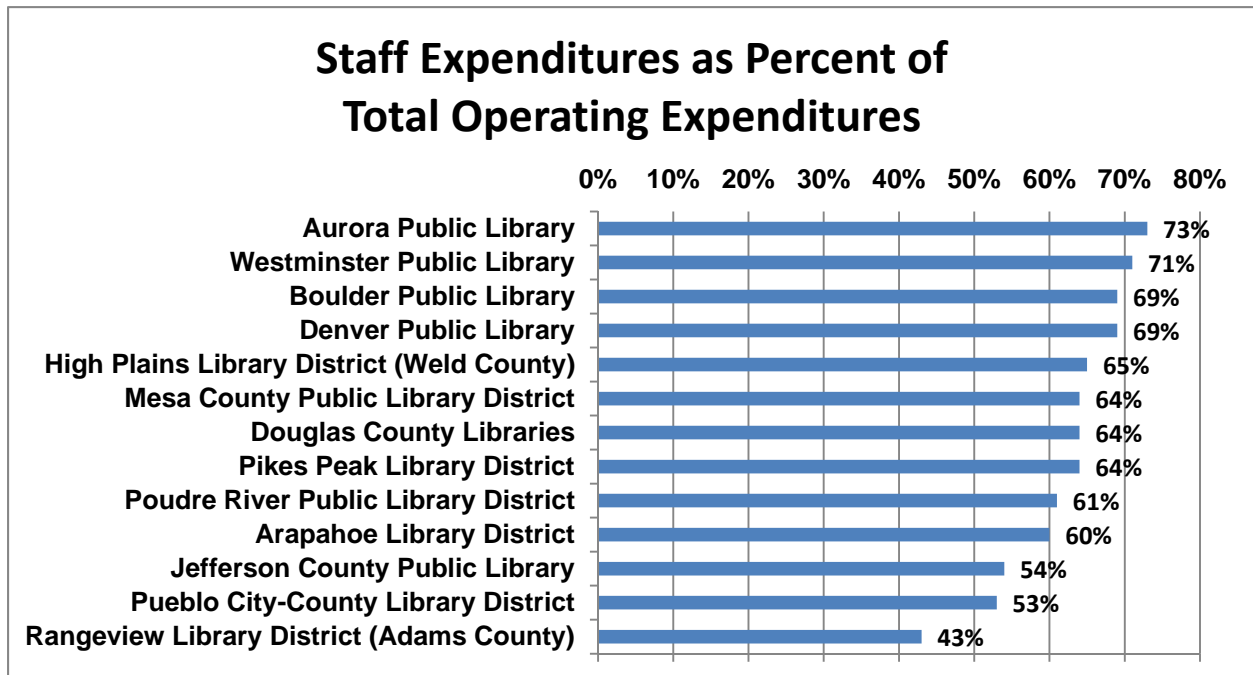
55. Total Staff Expenditures – This chart shows total wages and benefits paid to library staff. In 2018, the District ranked second, primarily due to the size of its LSA population. For 2017, the District ranked second.



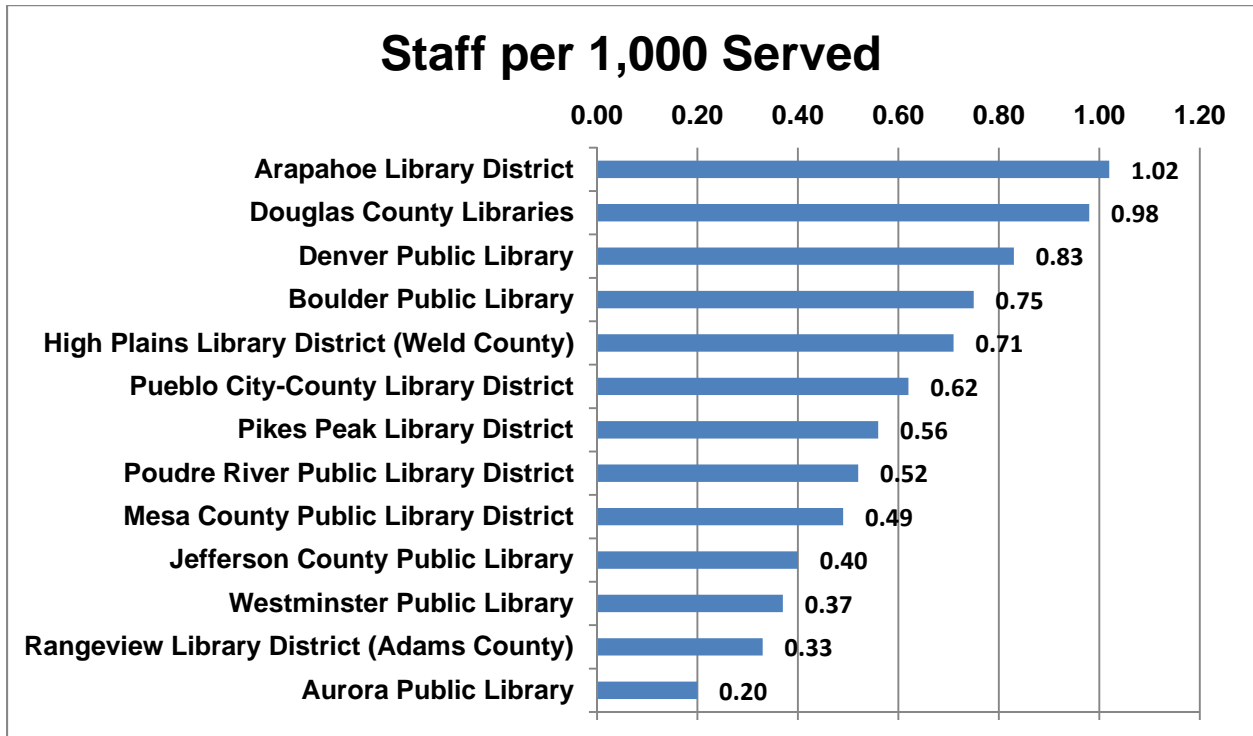
56. Staff Expenditures Per Capita – This chart shows the total staff dollars spent on staff wages and benefits divided by total LSA population. The District ranked ninth out of the 13 libraries, unchanged from 2017.



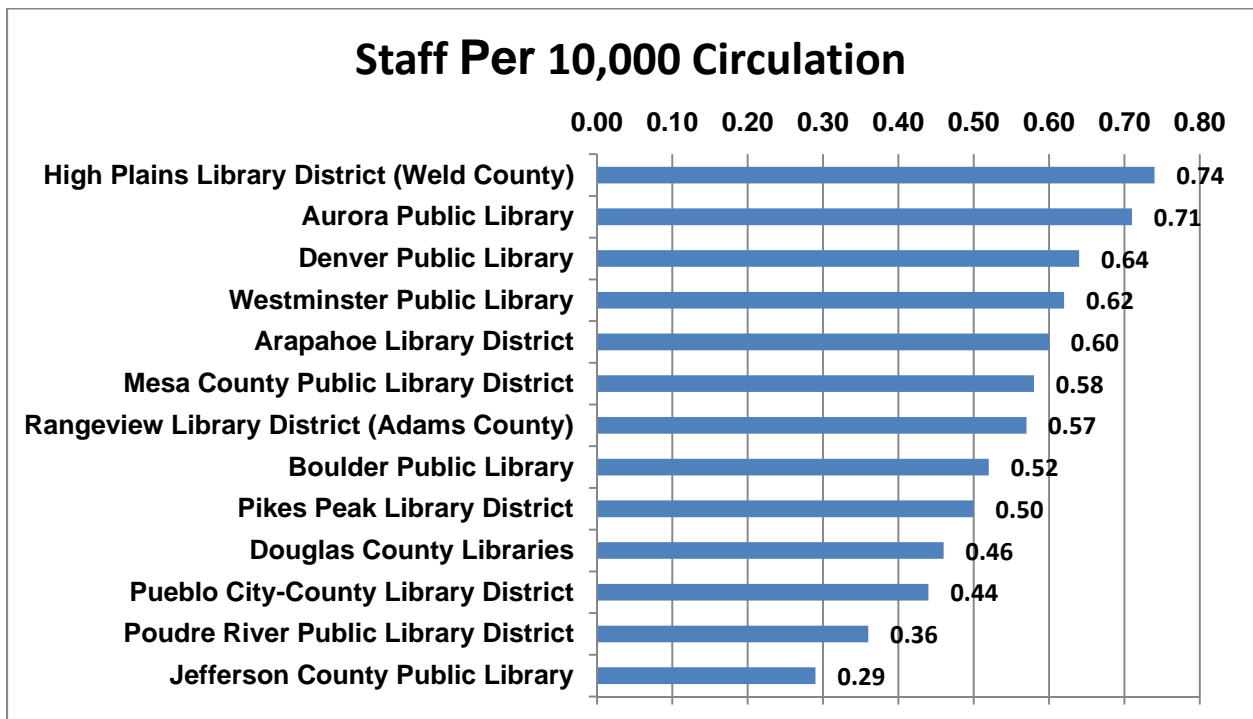
57. Staff Expenditures as Percent of Total Operating Expenditures – This chart shows the sum of all staff expenditures for salaries, wages, and benefits divided by the sum of all operating expenditures for staff, materials, and other purposes. The District ranked eighth in 2018, up from ninth in 2017.



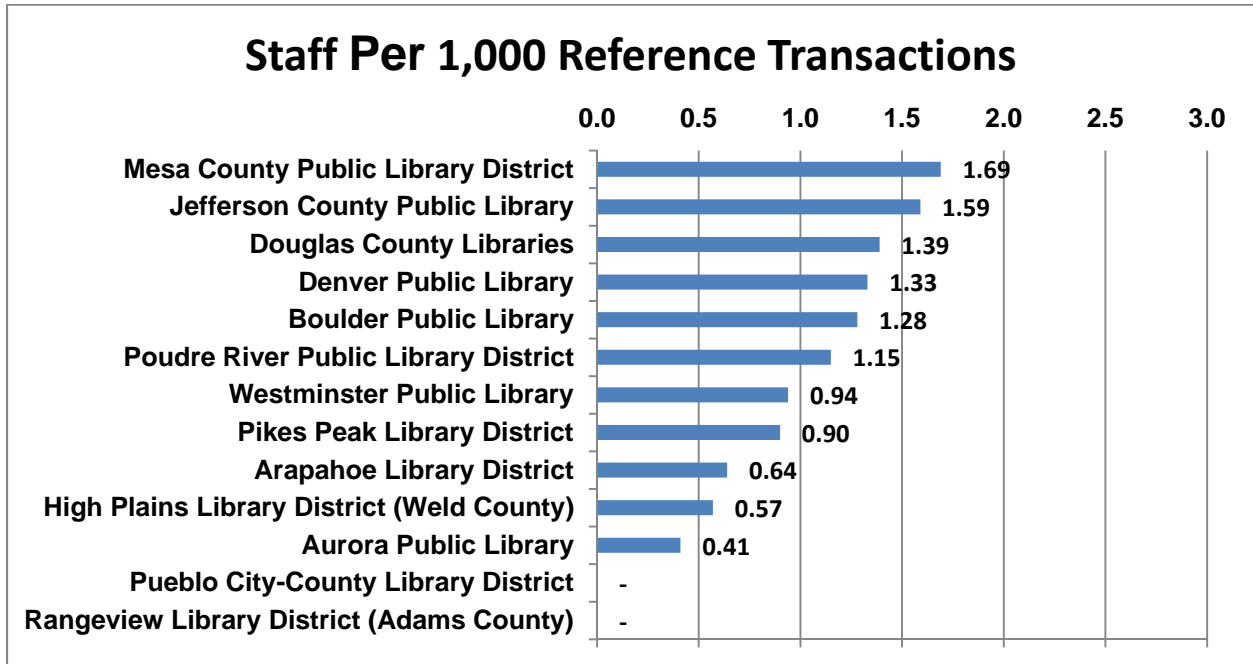
58. Staff Per 1,000 Served – This chart shows total staff divided by the total LSA population (divided by 1,000). The District ranked seventh, unchanged from 2017.



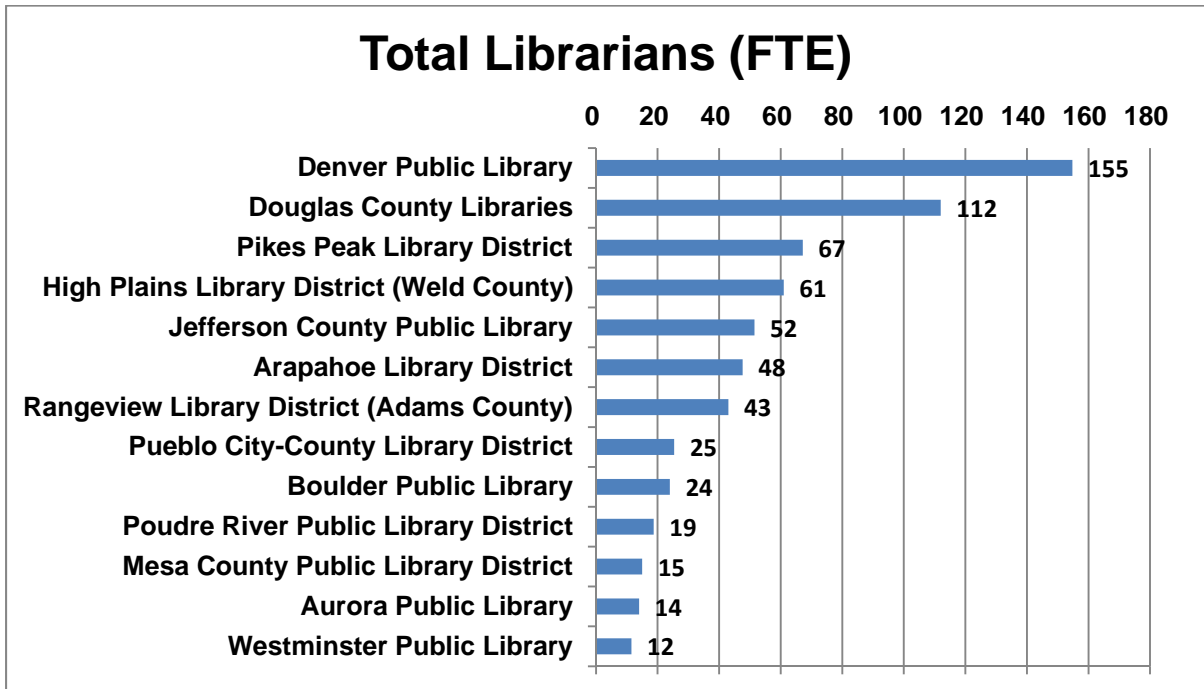
59. Staff Per 10,000 Circulation – This chart shows total staff per 10,000 LSA population. In 2018, the District ranked ninth out of the 13 libraries in this category, unchanged from 2017.



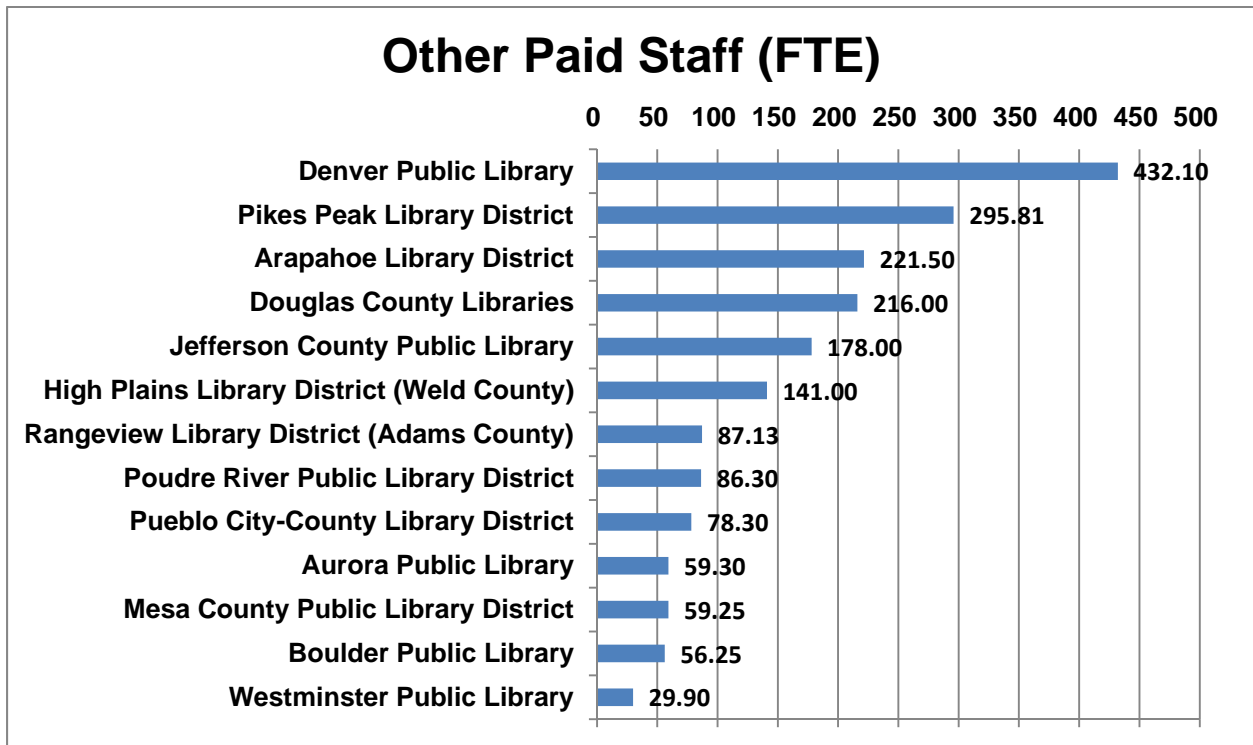
60. Staff Per 1,000 Reference Transactions – This chart shows total staff full-time equivalents divided by total reference transactions (divided by 1,000). For 2017, the District ranked eighth, up from tenth in 2017.



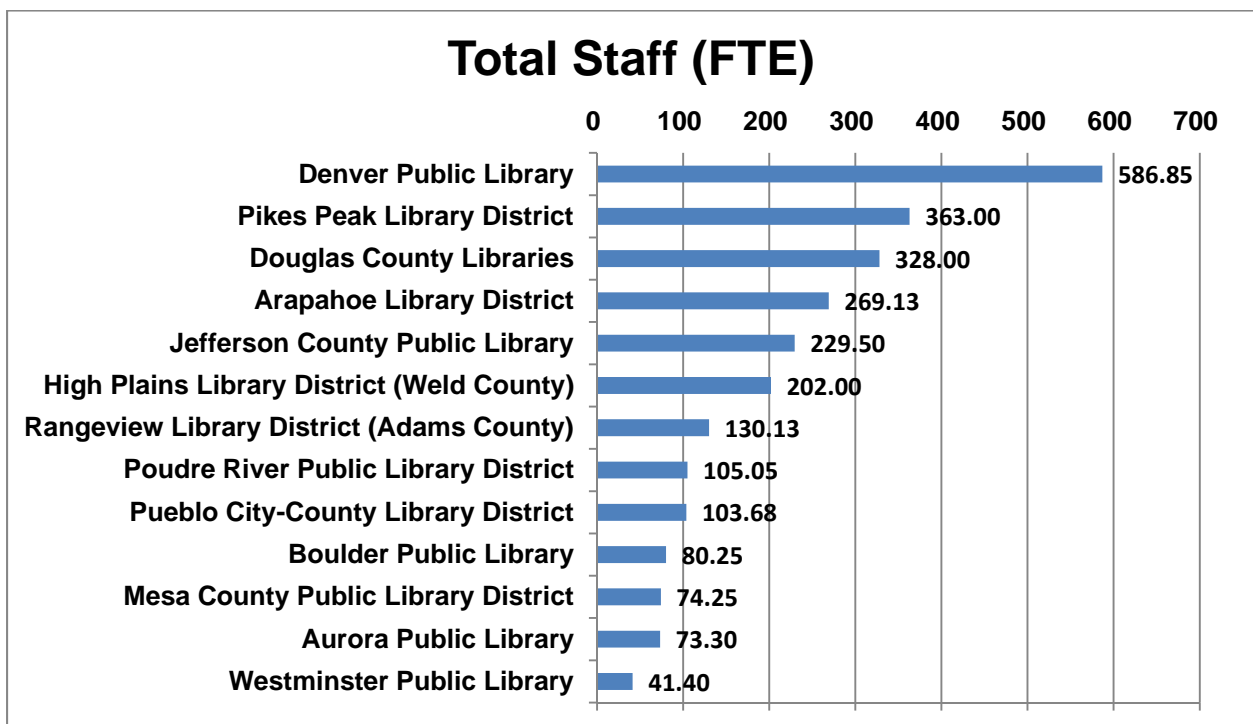
61. Total Librarians (FTE) – This chart shows the total number of full-time equivalents of librarians. For 2018, the District ranked third, again primarily due to the size of its LSA population.



62. Other Paid Staff (FTE) – This chart includes all other FTE employees paid from the reporting unit budget, including plant operations, security, and maintenance staff. For 2018, the District ranked second, unchanged from 2017.



63. Total Staff (FTE) – This chart shows the total number of full-time equivalents of staff. The District ranked second, primarily due to the size of its LSA population; this rank is unchanged from 2017.



TREND INFORMATION

Included in the 2020 Budget are various charts and graphs that depict financial information in a visual format.

BUDGETARY BASIS OF ACCOUNTING

The 2020 budget has been prepared on a modified accrual basis of accounting. Revenue is recognized when available, and expenditures are recognized when the obligation is incurred. Encumbrances are not recorded in the 2019 budget.

ACKNOWLEDGEMENTS

Special thanks and appreciation are expressed to the Board of Trustees, the Leadership Team and the Management Team for their leadership and direction toward completion of the 2020 budget.

Thanks and appreciation are also extended to all District managers, supervisors and staff for their efforts toward examining the budget carefully and planning ahead prudently to complete a balanced 2020 budget.

Respectfully submitted,



John Spears
Chief Librarian and CEO



Michael Varnet, CPA, CPFO
Chief Financial Officer

RESOLUTION TO SET MILL LEVIES

A resolution levying general property taxes for the fiscal year 2020, to help defray the costs of government for the Pikes Peak Library District, Colorado Springs, Colorado, for the 2020 budget year.

WHEREAS, the Board of Trustees of the Pikes Peak Library District has adopted the annual budget in accordance with Local Government Budget Law, on December 10, 2019, and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes is \$35,199,670, and;

WHEREAS, the 2019 net valuation for assessment (payable in 2020) for the Pikes Peak Library District, as certified by the County Assessor, is \$8,141,178,730.

NOW, THEREFORE, BE IT RESOLVED BY THE PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES:

Section 1. That for the purpose of meeting all general operating expenses of Pikes Peak Library District during the 2020 budget year, there is hereby levied a tax of 3.731 mills (comprised of a general operating mill levy of 3.688 mills and a mill levy for refunds and abatements of 0.043 mills), upon each dollar of the total valuation for assessment of all taxable property within the District for the 2019 assessment year.

Section 2. That the Chief Financial Officer of Pikes Peak Library District is hereby authorized and directed to immediately certify to the County Commissioners of El Paso County, Colorado, the mill levies for the Pikes Peak Library District as hereinabove determined and set.

ADOPTED, this 10th day of December 2019.


Wayne A. Vanderschuere, President

RESOLUTION TO ADOPT BUDGET

A resolution summarizing expenditures and revenues for each fund and adopting a budget for the Pikes Peak Library District, Colorado Springs, Colorado, for the calendar year beginning on the first day of January 2020, and ending on the last day of December 2020.

WHEREAS, the Board of Trustees of the Pikes Peak Library District has appointed the Chief Librarian/Chief Executive Officer to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, the Chief Librarian/Chief Executive Officer has submitted a proposed budget to this governing body on October 15, 2019 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 10, 2019, and interested taxpayers were given the opportunity to file or register any objections to the proposed budget, and;

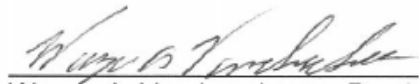
WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Pikes Peak Library District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Chief Librarian/Chief Executive Officer and made a part of the public records of the Pikes Peak Library District.

ADOPTED, this 10th day of December 2019.



Wayne A. Vanderschuere, President

RESOLUTION TO APPROPRIATE SUMS OF MONEY

A resolution appropriating sums of money to the various funds, in the amount and for the purposes as set forth below, for the Pikes Peak Library District, Colorado Springs, Colorado, for the 2020 budget year.

WHEREAS, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on December 10, 2019, and;

WHEREAS, the Board of Trustees has made provision therein for revenues and fund balances in the amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Pikes Peak Library District.

NOW, THEREFORE, BE IT RESOLVED BY THE PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES:

Section 1. That the following sums are hereby appropriated from the revenue and fund balances of each fund, to each fund, for the stated purpose:

General Fund

Current Operating Expenditures	\$34,935,174
Transfers to other funds	<u>1,790,355</u>
Total General Fund	<u>\$36,746,145</u>

East Library Renovation Project Fund

Capital Outlay	<u>\$120,750</u>
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Penrose Library Renovation Project Fund

Capital Outlay	<u>\$268,000</u>
----------------	------------------

North Facility (Library 21c) Project Fund


Capital Outlay	<u>\$217,020</u>
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Capital Reserve Fund

Capital Outlay	<u>\$2,018,795</u>
----------------	--------------------

\$39,370,710

ADOPTED, this 10th day of December 2019.


Wayne A. Vanderschuere, President

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners of El Paso County, Colorado.

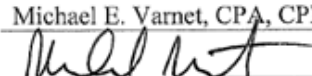
On behalf of the Pikes Peak Library District (taxing entity)
 the Board of Trustees (governing body)
 of the Pikes Peak Library District (local government)

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 8,246,468,310 assessed valuation of: (GROSS assessed valuation, Line 2 of the Certification of Valuation Form DLG 57)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 8,141,178,730 (NET assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/15/2019 for budget/fiscal year 2020
 (not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY	REVENUE
1. General Operating Expenses	3.688 mills	\$ 30,024,667
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction	< - > mills	\$ < - >
SUBTOTAL FOR GENERAL OPERATING:	3.688 mills	\$ 30,024,667
3. General Obligation Bonds and Interest	- mills	\$ -
4. Contractual Obligations	- mills	\$ -
5. Capital Expenditures	- mills	\$ -
6. Refunds/Abatements	0.043 mills	\$ 350,071
7. Other (specify):	- mills	\$ -
	mills	\$
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	3.731 mills	\$ 30,374,738

Contact person: (print) Michael E. Varnet, CPA, CPFO Daytime phone: (719) 884-9700
 Signed:  Title: Chief Finance Officer

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

**Pikes Peak Library District
Budget Timetable
Fiscal Year 2020**

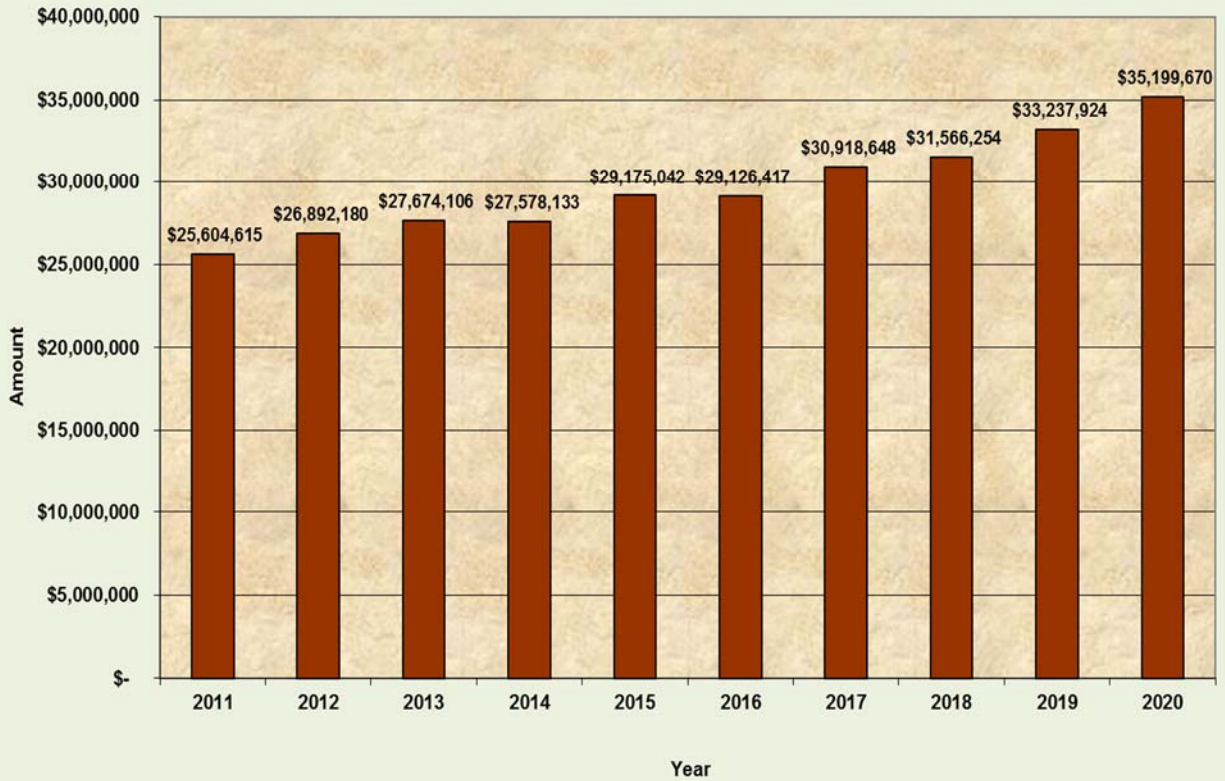
	<u>Target Date</u>	<u>CRS Reference</u>
1. Preliminary discussion with Internal Affairs Committee	July 2019	
2. Preliminary discussion with Leadership Team	July 2019	
3. Budget forms and guidelines are provided to all departments/offices	July 15, 2019	
4. Budget questionnaires are due to Finance	July 19, 2019	
5. Budget input training	July/Aug. 2019	
6. The Chief Librarian/CEO and the Chief Financial Officer meet with each Officer/Manager to discuss budget objectives	Aug. 2019	
7. New accounts/changes to existing accounts due to Finance	July 31, 2019	
8. Preliminary assessed valuation due from County	Aug. 25, 2019	CRS 39-5-121
9. Preliminary CPI – 1 st half 2019 due from State	Aug. 25, 2019	
10. All budget requests due to Finance	Aug. 30, 2019	
11. Budget draft is prepared by Chief Financial Officer	Sept. 16, 2019	
12. Leadership team to discuss budget draft	Sept./Oct. 2019	
13. Internal budget meetings held to discuss budget issues	Sept./Oct. 2019	
14. Budget draft presented to Board of Trustees	Oct. 15, 2019	CRS 29-1-105
15. Notice of Budget and Public Hearing published in <i>The Gazette</i>	Oct. 15, 2019	CRS 29-1-106(1)
16. Public copy available on the District's website	Oct. 15, 2019	
17. Final Assessed Valuation due from County	Nov. 25, 2019	CRS 39-1-111
18. Public hearing is held.	Dec. 10, 2019	
19. Budget, appropriation and mill levies is approved by the Board of Trustees	Dec. 10, 2019	
20. The 2020 mill levy is certified by the Board of Trustees	Dec. 15, 2019	CRS 39-5-128(1)
21. The 2020 accounting records incorporate the 2020 budget	Dec. 31, 2019	
22. 2020 Budget due at Division Local Governments	Jan. 31, 2020	CRS 29-1-113(1)

GENERAL FUND

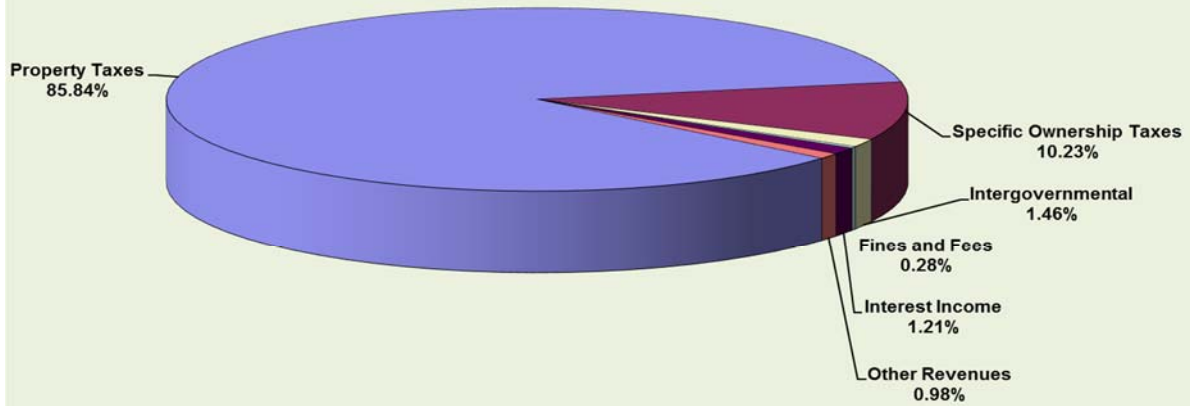
Pikes Peak Library District				
General Fund - Revenue/Expenditure Summary				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
Revenues				
Revenues	\$ 31,566,254	\$ 33,405,893	\$ 33,237,924	\$ 35,199,670
Expenditures				
Expenditures	31,273,150	35,505,009	34,578,210	36,746,146
Budget amendment	-	420,486	-	-
Total Expenditures	31,273,150	35,925,495	34,578,210	36,746,146
Net Excess Revenues Over Expenditures	293,104	(2,519,602)	(1,340,286)	(1,546,476)
Fund Balance - Beginning of Year	10,432,837	10,725,941	10,725,941	9,385,655
Fund Balance - End of Year	\$ 10,725,941	\$ 8,206,339	\$ 9,385,655	\$ 7,839,179

Pikes Peak Library District			
General Fund - Fund Balance Summary			
Three-Year Period Ended December 31, 2020			
	2018	2019	2020
	Actual	Budget/Projection	Budget
Nonspendable			
Prepaid expenditures	\$ 311,114	\$ -	\$ -
Restricted For:			
Emergency (TABOR)	931,085	985,816	1,055,990
Gifts and grants	197,307	191,966	161,866
Assigned To:			
Purchases of books and materials	188,274	-	-
McKinley Trust	39,275	39,275	39,275
Purchased contracts	157,962	-	-
Unassigned	8,900,924	8,168,598	6,582,048
Total Fund Balance	\$ 10,725,941	\$ 9,385,655	\$ 7,839,179

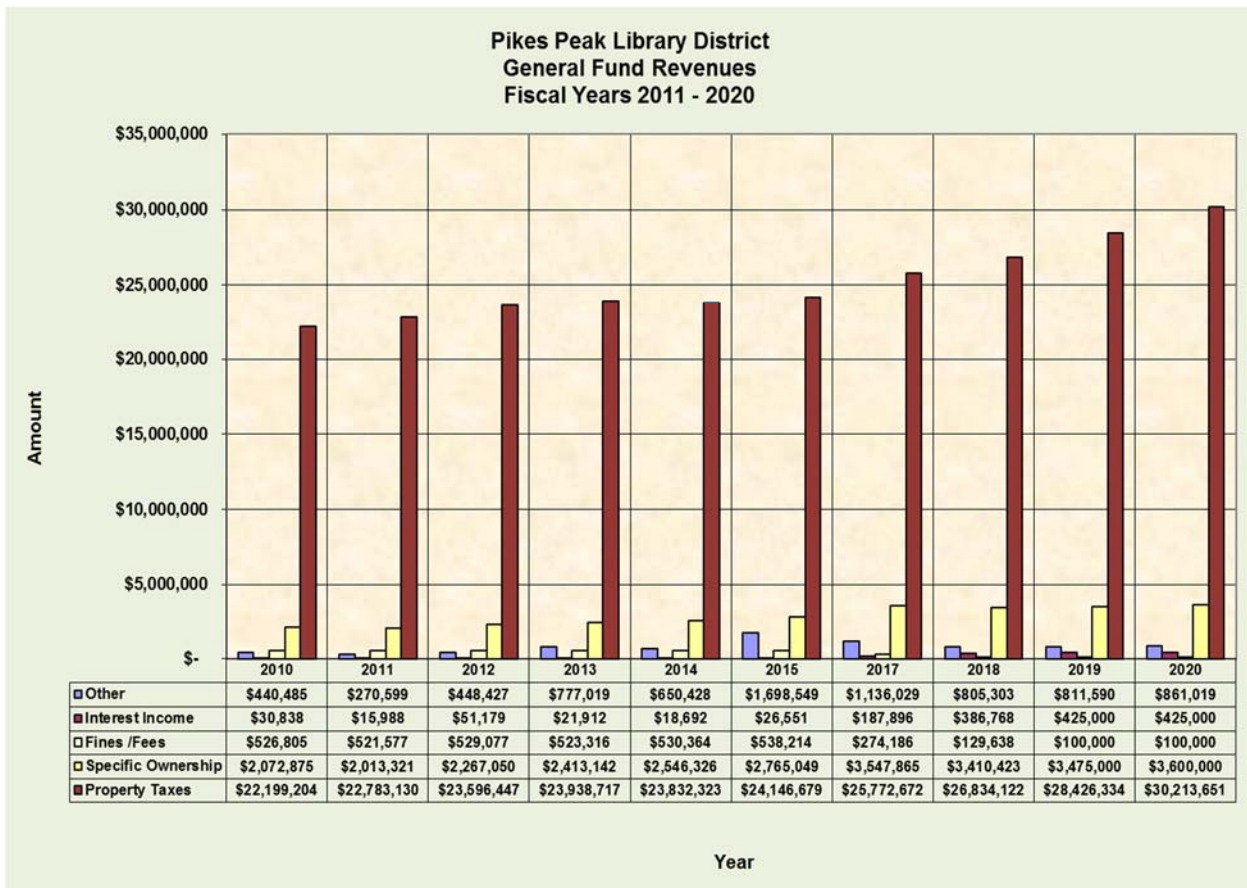
Pikes Peak Library District General Fund Revenues Fiscal Years 2011 - 2020



Pikes Peak Library District General Fund Revenues Fiscal Year 2020



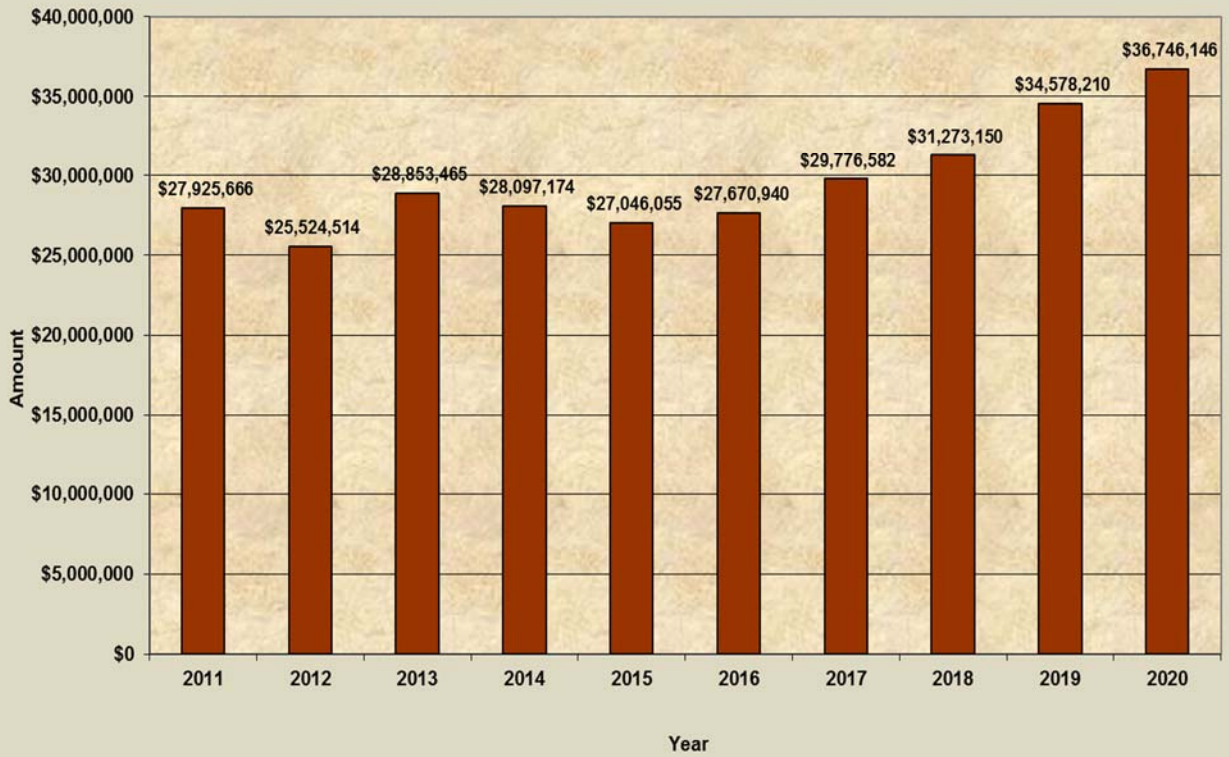
Pikes Peak Library District				
General Fund - Revenue Summary				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
Taxes	\$ 30,244,545	\$ 31,856,834	\$ 31,901,334	\$ 33,813,651
Intergovernmental	384,404	451,974	450,000	514,419
Fines and Fees	129,638	100,000	100,000	100,000
Interest income	386,768	380,000	425,000	425,000
Other Revenues	420,899	617,085	361,590	346,600
Total Revenues	\$ 31,566,254	\$ 33,405,893	\$ 33,237,924	\$ 35,199,670



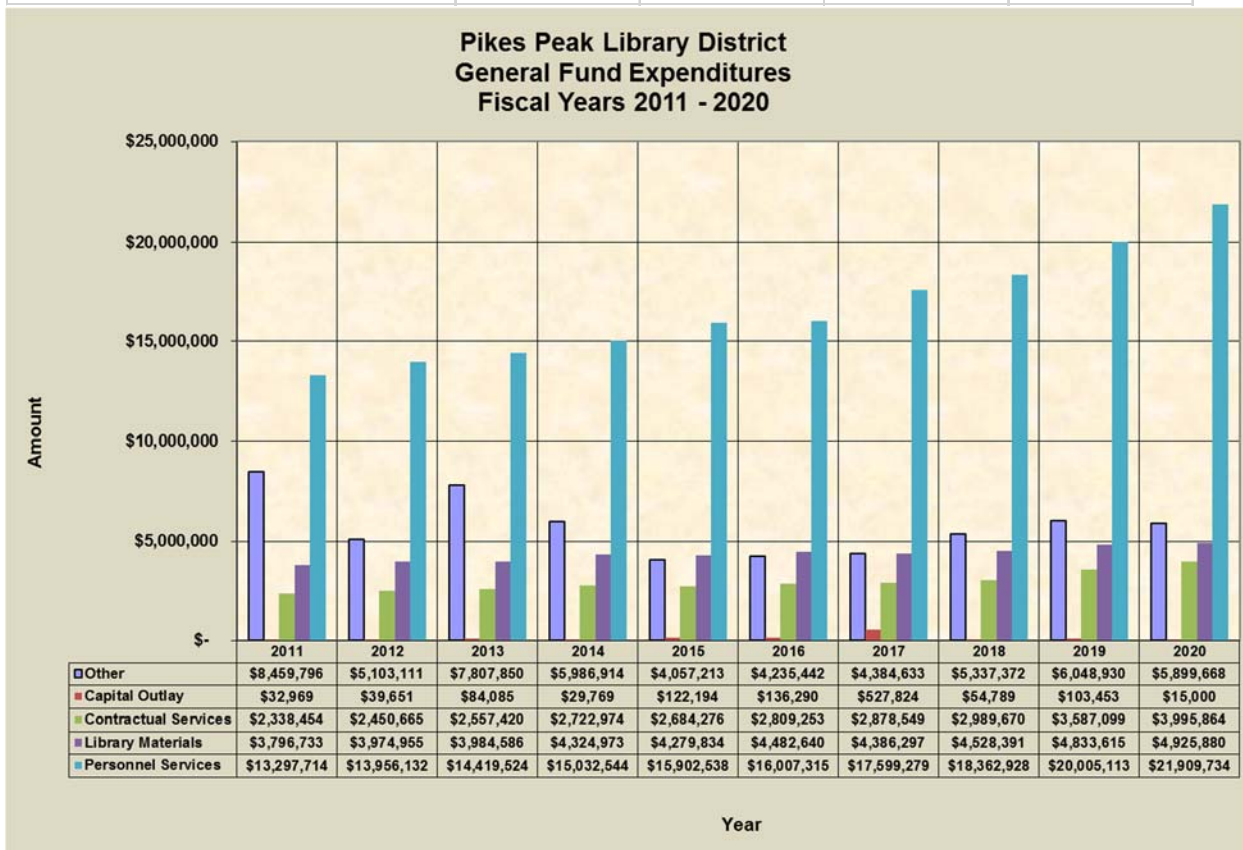
Pikes Peak Library District				
General Fund - Revenues (detail)				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
Taxes				
Current property taxes	\$ 26,689,960	\$ 28,454,290	\$ 28,454,290	\$ 30,374,738
Less: uncollectible taxes	(269,841)	(105,000)	(105,000)	(112,087)
Net Current Property Taxes	26,420,119	28,349,290	28,349,290	30,262,651
Abatements and credits	(145,629)	(140,000)	(120,000)	(120,000)
Omitted property tax revenue	5,451	6,000	6,000	7,000
Delinquent taxes	17,132	17,000	17,000	18,000
Interest on delinquent taxes	35,319	36,000	36,000	36,000
Specific ownership taxes	3,410,423	3,450,000	3,475,000	3,600,000
Payment in lieu of taxes	9,105	10,500	10,000	10,000
Property tax revenue offset - temporary credit	492,625	128,044	128,044	-
Total Taxes	30,244,545	31,856,834	31,901,334	33,813,651
Intergovernmental				
Federal funds - E-Rate	175,292	200,000	200,000	250,000
State funds - library materials	144,112	145,000	143,026	157,445
Federal funds - other categories	65,000	106,974	106,974	106,974
Total Intergovernmental	384,404	451,974	450,000	514,419
Fines and Fees	129,638	100,000	100,000	100,000
Interest Income	386,768	380,000	425,000	425,000
Other Revenues				
Copier charges	104,614	96,000	96,000	96,000
Sale of assets	4,831	5,000	5,000	5,000
Parking lot collections	27,439	33,000	22,000	22,000
Donations/grants	270,283	478,585	234,090	219,100
Other	13,732	4,500	4,500	4,500
Total Other Revenues	420,899	617,085	361,590	346,600
Total Revenues	\$ 31,566,254	\$ 33,405,893	\$ 33,237,924	\$ 35,199,670

Pikes Peak Library District			
Mill Levy Calculation			
Three-Year Period Ended December 31, 2020			
	2018	2019	2020
Assessed Valuation			
Gross	\$ 7,080,595,440	\$ 7,198,824,710	\$ 8,246,468,310
Net	7,001,563,360	7,113,572,510	8,141,178,730
Difference - TIF Districts	\$ 79,032,080	\$ 85,252,200	\$ 105,289,580
Mill Levy - Pikes Peak Library District Budget			
Operating	3.860	4.000	3.688
Property Tax Revenue - Operating	27,026,035	28,454,290	30,024,667
Abatements - Credits	0.023	0.018	0.043
Property Tax Revenue - Abatements and Credits	161,036	128,044	350,071
Temporary Tax Credit	(0.071)	(0.018)	-
Property Tax Revenue	(497,111.00)	(128,044.31)	-
Total Mill Levy	3.812	4.000	3.731
Total Property Tax Revenue - Net AV	26,689,960	28,454,290	30,374,738
Property tax Revenue			
Pikes Peak Library District - Net AV	\$ 26,689,960	\$ 28,454,290	\$ 30,374,738
TIF Districts	306,882	342,543	392,835
Total Property Tax Revenue - Gross AV	\$ 26,996,841	\$ 28,796,833	\$ 30,767,573

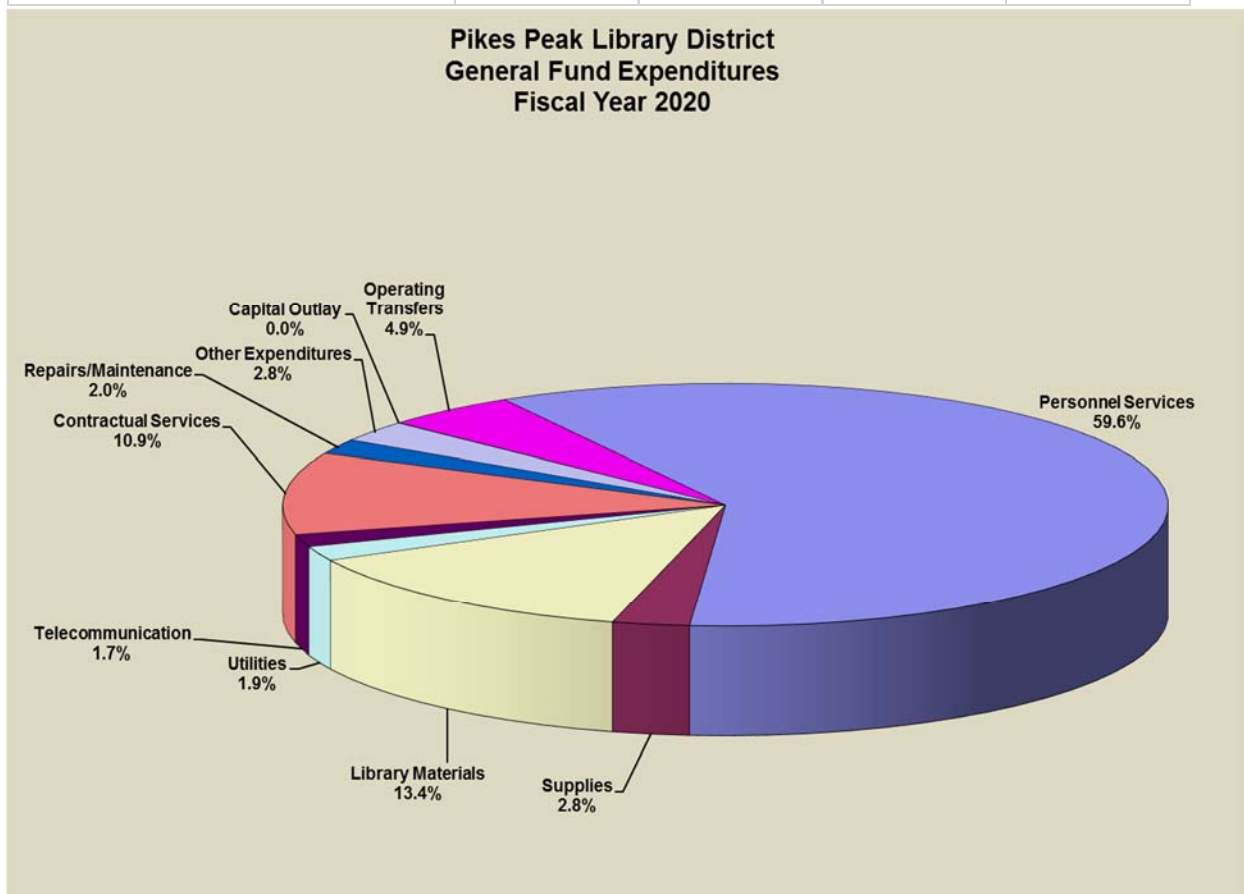
Pikes Peak Library District General Fund Expenditures Fiscal Years 2011 - 2020



Pikes Peak Library District				
General Fund - Expenditures by Major Account Classification				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
Personnel Services	\$ 18,362,928	\$ 20,810,455	\$ 20,005,113	\$ 21,909,734
Supplies	664,381	995,475	952,068	1,031,297
Library Materials	4,528,391	4,833,615	4,833,615	4,925,880
Utilities	618,262	757,083	648,742	713,044
Telecommunication Costs	479,359	466,903	504,903	609,500
Contractual Services	2,989,670	3,693,774	3,587,099	3,995,864
Repairs and Maintenance	554,614	688,171	653,974	726,000
Other Services/Expenditures	573,860	1,133,155	845,832	1,029,472
Capital Outlay	54,789	103,453	103,453	15,000
Operating Transfers To Other Funds	2,441,064	2,443,411	2,443,411	1,790,355
Special Item	5,832	-	-	-
Total Expenditures	\$ 31,273,150	\$ 35,925,495	\$ 34,578,210	\$ 36,746,146

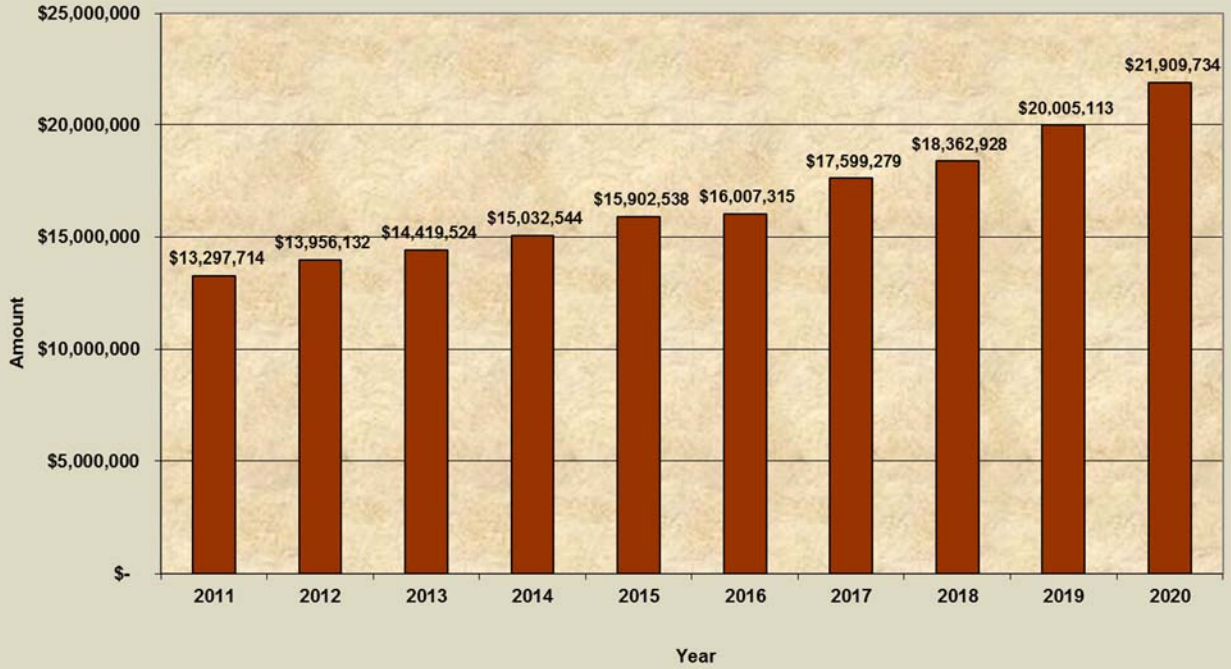


Pikes Peak Library District				
General Fund - Expenditures by Major Account Classification - Percentage To Total Budget				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
Personnel Services	58.7%	57.9%	57.9%	59.6%
Supplies	2.1%	2.8%	2.8%	2.8%
Library Materials	14.5%	13.5%	14.0%	13.4%
Utilities	2.0%	2.1%	1.9%	1.9%
Telecommunication Costs	1.5%	1.3%	1.5%	1.7%
Contractual Services	9.6%	10.3%	10.4%	10.9%
Repairs and maintenance	1.8%	1.9%	1.9%	2.0%
Other Services/Expenditures	1.8%	3.2%	2.4%	2.8%
Capital Outlay	0.2%	0.3%	0.3%	0.0%
Operating Transfers To Other Funds	7.8%	6.8%	7.1%	4.9%
Special Item	0.0%	0.0%	0.0%	0.0%
Total Expenditures	100.0%	100.0%	100.0%	100.0%

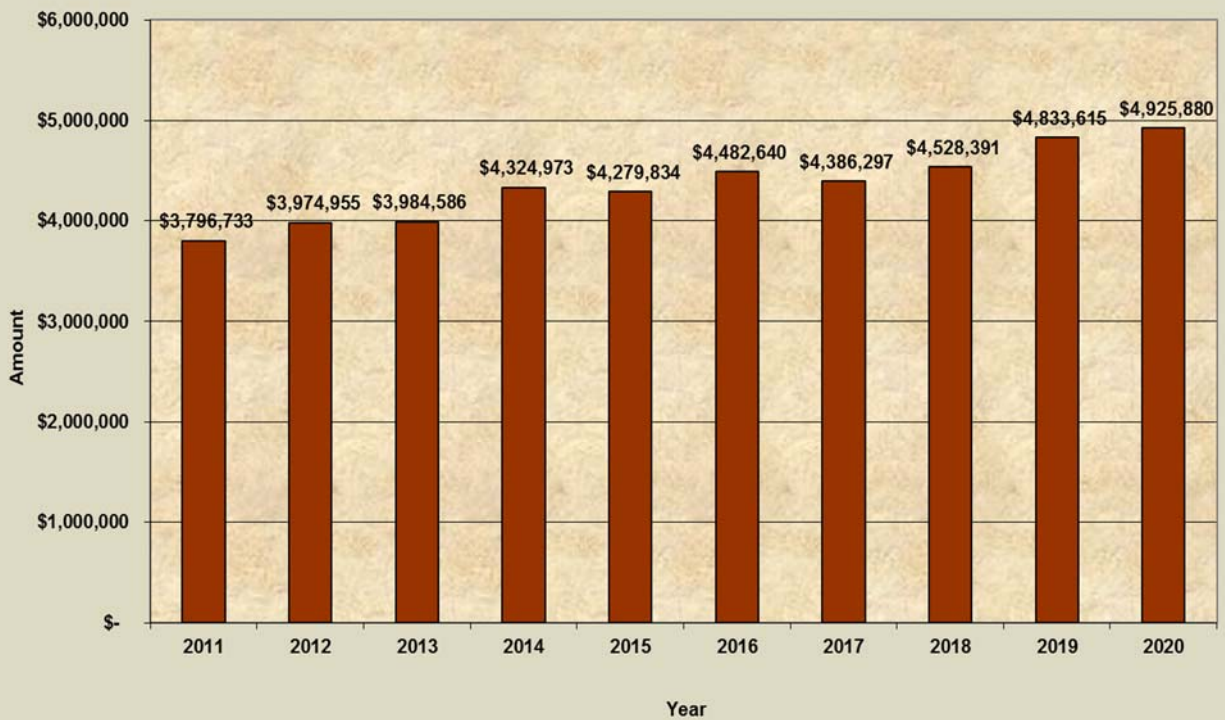


Pikes Peak Library District				
General Fund - Expenditures by Account				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
Personnel Services				
Salaries and wages	\$ 14,079,324	\$ 16,007,768	\$ 15,350,412	\$ 16,718,403
Substitute pay	455,484	421,816	385,750	360,500
FICA	1,063,924	1,293,153	1,154,050	1,276,695
Retirement contribution	837,233	1,033,468	940,287	1,025,636
Health benefits	1,770,282	1,875,000	2,010,764	2,330,000
Unemployment taxes	55,636	47,250	47,250	50,000
Workers compensation	52,718	85,000	70,000	73,500
Tuition reimbursement	43,692	40,000	40,000	40,000
Work study	4,635	7,000	6,600	35,000
Total Personnel Services	18,362,928	20,810,455	20,005,113	21,909,734
Supplies				
Microform	117	2,450	2,450	2,450
Software purchases	207,431	339,025	319,025	377,800
Computer supplies	43,509	50,000	45,000	66,323
Processing supplies	74,525	100,480	95,480	100,000
General supplies	338,799	503,520	490,113	484,724
Total Supplies	664,381	995,475	952,068	1,031,297

Pikes Peak Library District Budget - Personnel Services Fiscal Years 2011 - 2020



Pikes Peak Library District Budget - Library Materials Fiscal Years 2011 - 2020



**Pikes Peak Library District
 General Fund - Expenditures by Account
 Three-Year Period Ended December 31, 2020**

Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
Library Materials				
Print/eMaterials/audio visual materials	3,903,050	4,060,688	4,060,688	4,268,045
Microforms	-	5,000	5,000	5,000
Periodicals	100,570	198,403	198,403	110,000
Serials	19,789	33,297	33,297	25,000
Electronic databases/online services	504,982	536,227	536,227	517,835
Total Library Materials	4,528,391	4,833,615	4,833,615	4,925,880
Utilities				
Gas	63,312	109,168	73,297	91,288
Electric	444,485	526,656	470,608	493,855
Water and sewer	106,544	113,415	96,993	120,057
Storm water fees	3,921	7,844	7,844	7,844
Total Utilities	618,262	757,083	648,742	713,044
Telecommunication Costs				
Telecommunication costs	479,359	466,903	504,903	609,500
Total Telecommunication Costs	479,359	466,903	504,903	609,500

Pikes Peak Library District				
General Fund - Expenditures by Account				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
Contractual Services				
Audit fees	40,935	45,000	45,585	46,000
Legal fees	64,047	65,000	95,000	75,000
Microfilming services	7,690	25,101	25,101	19,600
Consultant fees	122,574	358,525	274,500	461,120
Contract cataloging	32,425	50,600	50,600	45,000
Movie licenses	-	10,000	10,000	24,210
Trash removal	21,085	24,229	21,988	24,881
Copier charges	57,043	56,000	56,000	61,000
Delivery services	183,812	222,231	222,231	226,231
Janitorial services	393,219	447,000	439,101	471,500
Computer agreements	396,835	467,500	461,479	547,769
Collection agency charges	39,138	30,000	30,000	30,000
External printing	86,580	125,000	110,000	105,000
Programming costs	212,762	360,117	345,612	413,325
Insurance	161,438	184,500	163,248	175,000
Facilities rental/CAM	697,835	722,525	720,606	742,228
Parking	44,028	43,646	53,498	54,000
Treasurer's fees	397,170	420,000	425,000	445,000
Storage space	16,200	16,800	17,550	8,400
Employee Assistance Program	14,854	20,000	20,000	20,600
Total Contractual Services	2,989,670	3,693,774	3,587,099	3,995,864

Pikes Peak Library District				
General Fund - Expenditures by Account				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
Repairs and Maintenance				
Telephone/telecommunication maintenance	9,000	43,972	45,372	-
Building repair	86,317	142,750	116,475	148,000
Furniture repair	27,739	34,310	29,354	32,000
Equipment repair	24,394	27,394	24,713	57,250
Equipment maintenance	98,811	99,196	98,316	126,000
Grounds maintenance	71,749	75,500	75,500	84,000
HVAC maintenance	119,205	141,549	132,794	144,500
Vehicle operating costs	64,946	61,000	68,950	70,000
Burglar and fire alarm system maintenance	52,453	62,500	62,500	64,250
Total Repairs and Maintenance	554,614	688,171	653,974	726,000
Other Services/Expenditures				
Mileage reimbursement expenses	52,424	73,800	70,507	83,700
Advertising	69,410	101,000	101,000	126,750
Employee recruitment	30,301	50,500	36,500	56,500
Testing	-	500	500	500
Dues	38,875	63,153	47,653	63,339
Merchandising/book displays	227	1,000	1,000	6,000
Employee recognition	9,487	20,525	18,525	20,525
Board of Trustees	3,849	7,000	5,500	7,000
Marketing promotions	8,085	6,915	6,915	-
Training	179,413	294,996	269,246	344,333
Signage	4,209	20,200	25,000	27,000

Pikes Peak Library District				
General Fund - Expenditures by Account				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
Other Services/Expenditures continued				
Volunteer & Library card program	5,098	5,900	5,900	5,800
Safety	11,534	18,500	17,000	11,000
Summer Adventure prizes	28,937	32,186	32,186	30,000
Summer Adventure party	2,671	3,000	3,000	4,500
Postage	60,808	62,500	62,000	62,500
Bindery	4,851	10,000	10,000	6,500
Other	63,681	361,480	133,400	173,525
Total Other Services/Expenditures	573,860	1,133,155	845,832	1,029,472
Capital Outlay				
Other capital projects	54,789	103,453	103,453	15,000
Total Capital Outlay	54,789	103,453	103,453	15,000
Operating Transfers To Other Funds				
East Library Project Fund	-	139,627	139,627	8,545
Penrose Library Project Fund	1,335,841	96,700	96,700	-
Library 21c Project Fund	-	1,156,100	1,156,100	-
Capital Reserve	1,105,223	1,050,984	1,050,984	1,781,810
Total Operating Transfers To Other Funds	2,441,064	2,443,411	2,443,411	1,790,355
Special Item				
TABOR refund	5,832	-	-	-
Total Expenditures, Operating Transfers To Other Funds and Other Financing Uses	\$ 31,273,150	\$ 35,925,495	\$ 34,578,210	\$ 36,746,146

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
Chief Librarian and CEO Office				
Salaries and wages	\$ 224,640	\$ 231,379	\$ 232,983	\$ 231,379
FICA charges	14,922	17,701	16,430	17,701
Retirement contributions	17,971	18,510	18,510	18,510
Supplies	353	1,000	500	500
Mileage reimbursement expenses	1,021	2,000	1,500	1,500
Dues/Membership/Bus Functions	250	1,000	1,000	1,000
Board of Trustees expenses	3,849	4,000	3,500	4,000
Board Retreat	-	3,000	2,000	3,000
Training/Director's discretion	6,195	28,000	25,000	28,000
Leadership Pikes Peak	-	3,500	-	-
Other expenses	1,254	1,000	800	800
Total Chief Librarian and CEO Office	\$ 270,455	\$ 311,090	\$ 302,223	\$ 306,390
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		2.00	2.00	2.00
Authorized Positioned Category				
Full-time (40 hours per week)		2	2	2
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		2	2	2
MLS FTEs		1.00	1.00	1.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Administration				
Salaries and wages	\$ 180,706	\$ 95,056	\$ 104,843	\$ 95,056
FICA charges	13,108	7,490	7,110	7,272
Retirement contributions	14,196	7,604	8,143	7,604
Supplies	404	1,000	1,000	1,000
Training	94,339	-	-	1,800
Dues	-	-	-	570
Mileage reimbursement expenses	13,052	1,000	1,000	1,000
Total Administration	\$ 315,805	\$ 112,150	\$ 122,096	\$ 114,302
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		2.00	1.00	1.00
Authorized Positioned Category				
Full-time (40 hours per week)		2	1	1
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		2	1	1
MLS FTEs		2.00	1.00	1.00
Customer Service Team				
General supplies	\$ 621	\$ 500	\$ 500	\$ 500
Total Customer Service Team	\$ 621	\$ 500	\$ 500	\$ 500

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Adult Services				
Salaries and wages	\$ -	\$ 619,798	\$ 585,701	\$ 619,798
FICA charges	-	47,415	42,826	47,415
Retirement contributions	-	49,584	46,592	49,584
Supplies	-	1,500	1,500	1,500
Assistive Technology	2,502	7,300	7,300	5,000
Databases/online services	(15,007)	365,000	365,000	368,000
Programming				
Mountain of Authors	150	4,500	4,500	4,000
Library Explorers	5,453	6,700	6,700	6,500
Sign Language	53	2,300	2,300	3,000
Adult Reading	5,187	20,540	20,540	13,000
Senior Services	5,994	6,000	6,000	5,500
Other	4,335	38,986	38,986	43,000
Movie licenses	-	10,000	10,000	10,210
Dues	-	-	-	3,046
Training	-	12,900	12,900	14,680
Mileage reimbursement expenses	-	3,000	5,200	3,500
Total Adult Services	\$ 8,667	\$ 1,195,523	\$ 1,156,045	\$ 1,197,733
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		-	11.00	11.00
Authorized Positioned Category				
Full-time (40 hours per week)		-	11	11
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		-	11	11
MLS FTEs		-	9.00	9.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Adult Services - Penrose Library				
Salaries and wages	\$ 872,660	\$ -	\$ -	\$ -
Substitute pay	36,394	-	-	-
FICA charges	66,266	-	-	-
Retirement contributions	59,562	-	-	-
Supplies	7,726	-	-	-
Toner	8,421	-	-	-
Databases/online services	376,253	-	-	-
Programming	5,168	-	-	-
Mileage reimbursement expenses	6,754	-	-	-
Total Adult Services - Penrose Library	\$ 1,439,204	\$ -	\$ -	\$ -
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalentents (FTEs)		21.22	-	-
Authorized Positioned Category				
Full-time (40 hours per week)		17	-	-
Half-time (20 - 39 hours per week)		8	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		25	-	-
MLS FTEs		8.50	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Adult Services - East Library				
Salaries and wages	\$ 709,256	\$ -	\$ -	\$ -
Substitute pay	46,459	-	-	-
Work study costs	1,676	-	-	-
FICA charges	56,181	-	-	-
Retirement contributions	48,803	-	-	-
Supplies	16,870	-	-	-
Programming costs	4,681	-	-	-
Programming costs - Library Explorers	600	-	-	-
Programming costs - Mountain of Authors	4,190	-	-	-
Merchandising	96	-	-	-
Mileage reimbursement expenses	4,172	-	-	-
Total Adult Services - East Library	\$ 892,984	\$ -	\$ -	\$ -
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		16.32	-	-
Authorized Positioned Category				
Full-time (40 hours per week)		13	-	-
Half-time (20 - 39 hours per week)		6	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		19	-	-
MLS FTEs		8.00	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Adult Services - Library 21c				
Salaries and wages	\$ 283,672	\$ -	\$ -	\$ -
Substitute pay	23,854	-	-	-
FICA charges	22,009	-	-	-
Retirement contributions	16,679	-	-	-
Supplies	7,805	-	-	-
Programming costs - teen	2,915	-	-	-
Programming costs - adult	6,027	-	-	-
Mileage reimbursement expenses	612	-	-	-
Merchandising	131	-	-	-
Total Adult Services - Library 21c	\$ 363,704	\$ -	\$ -	\$ -
Authorized Positions		2018	2019	2020
Total Full Time Equivalentents (FTEs)		8.25	-	-
Authorized Positioned Category				
Full-time (40 hours per week)		6	-	-
Half-time (20 - 39 hours per week)		4	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		10	-	-
MLS FTEs		3.00	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Total Adult Services				
Adult Services	\$ 8,667	\$ 1,195,523	\$ 1,156,045	\$ 1,197,733
Customer Service Team	621	500	500	500
Penrose Library	1,439,204	-	-	-
East Library	892,984	-	-	-
Library 21c	363,704	-	-	-
Total	\$ 2,705,180	\$ 1,196,023	\$ 1,156,545	\$ 1,198,233
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		45.79	11.00	11.00
Authorized Positioned Category				
Full-time (40 hours per week)		36	11	11
Half-time (20 - 39 hours per week)		18	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		54	11	11
MLS FTEs		19.50	9.00	9.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Children's Services				
Salaries and wages	\$ -	\$ 493,126	\$ 474,707	\$ 493,126
Temporary employee	-	3,000	3,000	2,500
FICA charges	-	37,724	34,132	37,724
Retirement contributions	-	39,450	37,877	39,450
Supplies	4,766	5,000	5,000	5,000
IT supplies	-	-	-	290
Family Place supplies	2,165	-	-	-
Educational Resource Center	-	5,000	5,000	5,000
Programming costs	34,325	63,200	63,200	35,600
Spring break programming costs	6,570	5,050	5,050	6,650
Family Fun programming costs	9,178	6,650	6,650	-
Programming-Home School Engagement	-	1,000	1,000	2,500
Presenters	-	-	-	8,000
Stem programming	-	-	-	4,000
Make programming	-	-	-	4,000
Tween programming	-	-	-	4,000
Movie licensing	-	-	-	14,000
Early literacy programming	-	-	-	8,000
School Engagement	-	1,000	1,000	1,000
Dues	-	-	-	1,869
Training	-	11,380	11,380	11,380
Mileage reimbursement expenses	-	4,000	4,000	4,000
Summer Adventure party	2,671	3,000	3,000	4,500
Summer Adventure programming	23,391	26,680	26,680	25,000
Summer Adventure printing and other	2,345	5,506	5,506	1,000
Total Children's Services	\$ 85,411	\$ 710,766	\$ 687,182	\$ 718,589
Authorized Positions				
	2018	2019	2020	
Total Full Time Equivalent (FTEs)	-	9.00	9.00	
Authorized Positioned Category				
Full-time (40 hours per week)	-	9	9	
Half-time (20 - 39 hours per week)	-	-	-	
Part-time (1-19 hours per week)	-	-	-	
Total Authorized Positions	-	9	9	
MLS FTEs	-	6.00	6.00	

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Children's - Penrose Library				
Salaries and wages	\$ 371,029	\$ -	\$ -	\$ -
Substitute pay	7,083	-	-	-
Temporary labor	2,265	-	-	-
Work study costs	239	-	-	-
FICA charges	27,710	-	-	-
Retirement contributions	26,128	-	-	-
Supplies	2,922	-	-	-
Programming costs	532	-	-	-
Mileage reimbursement expenses	2,781	-	-	-
Total Children's - Penrose Library	\$ 440,689	\$ -	\$ -	\$ -
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		6.12	-	-
Authorized Positioned Category				
Full-time (40 hours per week)		5	-	-
Half-time (20 - 39 hours per week)		2	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		7	-	-
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Children's - East Library				
Salaries and wages	\$ 379,267	\$ -	\$ -	\$ -
Substitute pay	10,608	-	-	-
Temporary labor	3,234	-	-	-
FICA charges	28,860	-	-	-
Retirement contributions	22,193	-	-	-
Supplies	3,041	-	-	-
Education Resource Center	4,580	-	-	-
Programming costs	1,702	-	-	-
Mileage reimbursement expenses	1,170	-	-	-
Total Children's - East Library	\$ 454,655	\$ -	\$ -	\$ -
Authorized Positions		2018	2019	2020
Total Full Time Equivalentents (FTEs)		8.27	-	-
Authorized Positioned Category				
Full-time (40 hours per week)		6	-	-
Half-time (20 - 39 hours per week)		4	-	-
Part-time (1-19 hours per week)		1	-	-
Total Authorized Positions		11	-	-
MLS FTEs		4.00	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Children Services - Library 21c				
Salaries and wages	\$ 308,021	\$ -	\$ -	\$ -
Temporary labor	2,790	-	-	-
Substitute pay	18,346	-	-	-
Work study costs	975	-	-	-
FICA charges	23,234	-	-	-
Retirement contributions	22,164	-	-	-
Supplies	5,238	-	-	-
Family Place supplies	1,201	-	-	-
Programming costs	1,743	-	-	-
Mileage reimbursement expenses	1,393	-	-	-
Total Children's - Library 21c	\$ 385,105	\$ -	\$ -	\$ -
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		7.88	-	-
Authorized Positioned Category				
Full-time (40 hours per week)		7	-	-
Half-time (20 - 39 hours per week)		1	-	-
Part-time (1-19 hours per week)		1	-	-
Total Authorized Positions		9	-	-
MLS FTEs		3.00	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Regional History and Genealogy				
Salaries and wages	\$ 458,775	\$ 545,733	\$ 477,374	\$ 547,518
Substitute pay	3,337	4,785	4,185	3,000
FICA charges	34,261	41,885	35,509	41,885
Retirement contributions	24,816	31,162	25,498	31,162
Supplies	2,849	3,000	3,000	3,000
Microform supplies	117	950	950	950
Archive supplies	988	4,438	4,438	3,896
Photo archive supplies	7,141	6,556	6,556	6,471
Consultant fees	6,480	2,000	2,000	2,000
Microfilming services	7,690	25,101	25,101	19,600
Bindery	-	5,000	5,000	5,000
Book mending	-	-	-	1,500
Dues	-	-	-	1,074
Training	-	13,270	13,270	13,270
Mileage reimbursement expenses	565	750	750	750
Symposium	-	-	-	5,000
Programming costs	781	2,240	2,240	7,290
Total Regional History and Genealogy	\$ 547,800	\$ 686,870	\$ 605,871	\$ 693,366
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		9.50	11.00	11.00
Authorized Positioned Category				
Full-time (40 hours per week)		6	7	7
Half-time (20 - 39 hours per week)		7	8	8
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		13	15	15
MLS FTEs		5.00	5.00	5.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Creative Services				
Salaries and wages	\$ 411,726	\$ 267,176	\$ 258,045	\$ 267,176
Substitute pay	9,938	-	-	-
FICA charges	31,182	20,439	19,370	20,439
Retirement contributions	25,964	21,374	20,642	21,374
Supplies	4,338	1,000	1,000	2,810
IT supplies	-	-	-	1,470
Toner	15,309	-	-	-
Supplies - Makerspace - East Library	2,421	-	-	-
Database	-	-	-	10,000
Repairs - Makerspace	-	-	-	12,000
Repairs - Studio	-	-	-	12,000
Repairs - Kitchen	-	-	-	5,000
Repair equipment - East Library	3,182	-	-	-
Programming costs - East Library	2,260	-	-	-
Makerspace consumables	4,225	-	-	-
Maker artists	7,756	9,500	9,500	6,600
Equipment repair	2,048	-	-	-
Programming	7,208	42,648	42,648	55,500
Dues	-	-	-	1,120
Training	-	7,180	6,380	8,960
Mileage reimbursement expenses	921	2,700	1,850	2,700
Total Creative Services	\$ 528,478	\$ 372,017	\$ 359,435	\$ 427,149
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalents (FTEs)		9.50	5.00	5.00
Authorized Positioned Category				
Full-time (40 hours per week)		7	5	5
Half-time (20 - 39 hours per week)		5	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		12	5	5
MLS FTEs		5.00	3.00	3.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Young Adult Services				
Salaries and wages	\$ -	\$ 317,845	\$ 318,057	\$ 317,845
Work study costs	-	3,000	2,600	8,000
FICA charges	-	24,315	23,524	24,315
Retirement contributions	-	25,428	25,427	25,428
Supplies	-	5,200	5,200	5,100
IT supplies	-	-	-	1,270
Programming	34,089	52,038	44,053	31,000
Presenters	-	-	-	8,000
Programming - Summer	-	-	-	17,050
Programming - snacks	-	-	-	5,500
Programming - Yule Ball	-	-	-	3,000
Programming - fashion	-	-	-	750
Dues	-	-	-	2,239
Training	-	15,884	14,884	17,664
Mileage reimbursement expenses	-	7,000	6,000	8,700
Total Young Adult Services	\$ 34,089	\$ 450,710	\$ 439,745	\$ 475,861
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		-	6.00	6.00
Authorized Positioned Category				
Full-time (40 hours per week)		-	6	6
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		-	6	6
MLS FTEs		-	4.00	4.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Adult Education				
Salaries and wages	\$ 218,571	\$ 334,682	\$ 308,163	\$ 334,682
Salaries and wages paid by grant	-	-	-	(85,904)
Substitute pay	2,368	2,500	2,500	2,500
FICA charges	16,022	25,603	22,687	25,603
Retirement contributions	17,939	23,384	23,558	23,384
Supplies	1,882	3,300	3,300	3,300
Databases	-	30,000	30,000	30,000
Training	-	13,270	13,270	13,270
Mileage reimbursement expenses	952	2,000	2,000	2,000
Software	1,675	2,000	2,000	2,000
Advertising costs	-	-	-	750
Translation	-	500	500	500
Volunteer program	1,518	2,200	2,200	2,200
Total Adult Education	\$ 260,927	\$ 439,439	\$ 410,178	\$ 354,285
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		6.50	7.00	7.00
Authorized Positioned Category				
Full-time (40 hours per week)		4	6	6
Half-time (20 - 39 hours per week)		3	2	2
Part-time (1-19 hours per week)		2	-	-
Total Authorized Positions		9	8	8
MLS FTEs		1.00	1.00	1.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Collection Management				
Salaries and wages	\$ 930,131	\$ 1,168,233	\$ 1,142,779	\$ 1,170,733
Temporary labor	10,406	7,000	7,000	-
Substitute pay	2,736	4,375	4,375	8,500
FICA charges	69,571	89,561	85,091	89,561
Retirement contributions	66,795	86,007	83,522	86,007
Supplies	3,452	4,500	4,500	3,000
Processing supplies	74,525	100,480	95,480	95,000
Cataloging services	32,425	50,600	50,600	45,000
Library material purchases	3,767,868	3,938,360	3,938,360	4,109,750
Microforms	-	5,000	5,000	5,000
Periodicals	100,570	198,403	198,403	110,000
Serials	19,789	33,297	33,297	25,000
Databases/online services	82,291	96,365	96,365	58,365
Title Source software/Web Dewey BCR	1,995	2,500	2,500	2,500
ILS maintenance	-	-	-	232,014
ILS other expenditures	-	-	-	41,251
Dues	-	-	-	1,000
Training	-	15,750	15,750	15,750
Bindery	4,851	5,000	5,000	-
ILS test sever	-	12,080	12,080	-
Mileage reimbursement expenses	685	3,000	3,000	3,000
Total Collection Management	\$ 5,168,090	\$ 5,820,511	\$ 5,783,102	\$ 6,101,431
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		23.52	23.52	23.52
Authorized Positioned Category				
Full-time (40 hours per week)		21	21	21
Half-time (20 - 39 hours per week)		4	4	4
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		25	25	25
MLS FTEs		8.00	8.00	8.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Interlibrary Loan				
Work study costs	\$ 1,745	\$ 4,000	\$ 4,000	\$ 6,000
Supplies	5,087	5,529	5,529	5,225
Processing supplies	-	-	-	5,000
OCLC online charges	42,603	44,000	44,000	45,025
State-wide courier contract	9,032	10,000	10,000	14,000
ILL borrowing expenses	4,209	6,000	6,000	6,000
Total Interlibrary Loan	\$ 62,676	\$ 69,529	\$ 69,529	\$ 81,250
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		-	-	-
Authorized Positioned Category				
Full-time (40 hours per week)		-	-	-
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		-	-	-
MLS FTEs		-	-	-

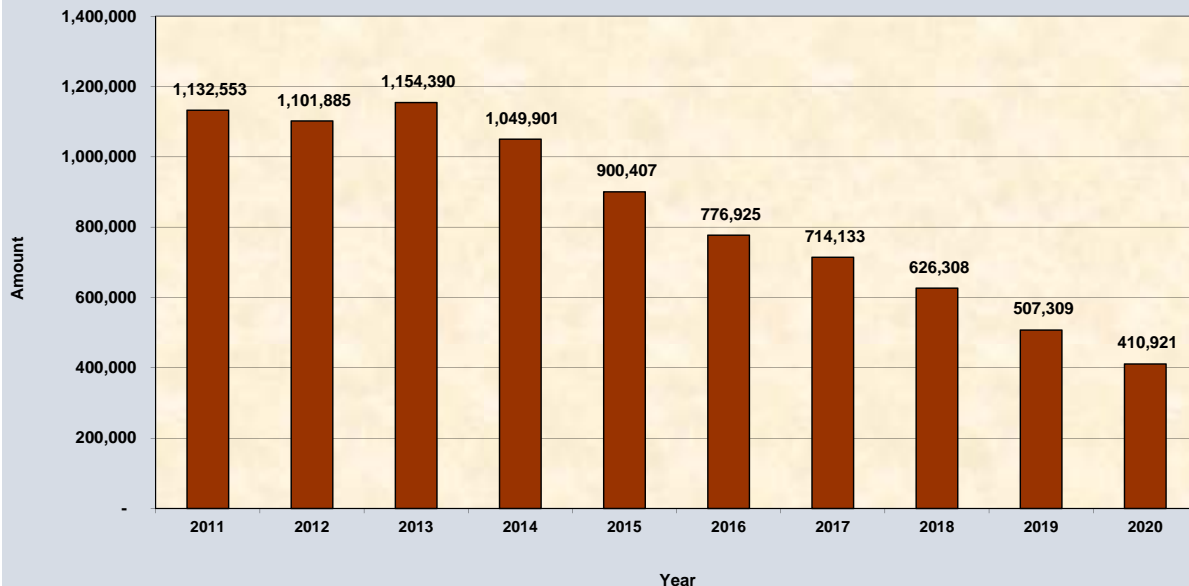
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
LIBRARY SERVICES				
Administration	\$ 315,805	\$ 112,150	\$ 122,096	\$ 114,302
Adult Services	2,705,180	1,196,023	1,156,545	1,198,233
Children's Services	1,365,860	710,766	687,182	718,589
Regional History and Genealogy	547,800	686,870	605,871	693,366
Creative Services	528,478	372,017	359,435	427,149
Young Adult Services	34,089	450,710	439,745	475,861
Adult Education	260,927	439,439	410,178	354,285
Collection Management	5,168,090	5,820,511	5,783,102	6,101,431
Interlibrary Loan	62,676	69,529	69,529	81,250
Total Library Services	\$ 10,988,905	\$ 9,858,015	\$ 9,633,683	\$ 10,164,466
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		119.08	73.52	73.52
Authorized Positioned Category				
Full-time (40 hours per week)		94	66	66
Half-time (20 - 39 hours per week)		44	14	14
Part-time (1-19 hours per week)		4	-	-
Total Authorized Positions		142	80	80
MLS FTEs		47.50	37.00	37.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Administration				
Salaries and wages	\$ -	\$ 97,906	\$ 37,880	\$ -
FICA charges	-	7,490	2,844	-
Retirement contributions	-	7,832	2,944	-
Mileage reimbursement expenses	-	1,000	257	-
Total Administration	\$ -	\$ 114,228	\$ 43,925	\$ -
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		-	1.00	-
Authorized Positioned Category				
Full-time (40 hours per week)		-	1	-
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		-	1	-
MLS FTEs		-	1.00	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
WEST REGION				
Knights of Columbus Hall				
Salaries and wages	\$ -	\$ 53,560	\$ 4,463	\$ 53,560
FICA charges	-	4,097	341	4,097
Retirement contributions	-	4,285	357	4,285
Supplies	-	-	-	1,500
Programming	-	-	-	1,000
Total Administration	\$ -	\$ 61,942	\$ 5,161	\$ 64,442
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		-	1.00	1.00
Authorized Positioned Category				
Full-time (40 hours per week)		-	1	1
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		-	1	1
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Penrose Library				
Salaries and wages	\$ -	\$ 772,733	\$ 629,275	\$ 779,665
Substitute pay	-	31,092	24,000	20,000
FICA charges	-	59,644	47,517	59,644
Retirement contributions	-	47,121	37,233	47,121
Supplies	-	25,300	25,300	15,000
Programming	-	3,500	3,500	3,500
Total Penrose Library	\$ -	\$ 939,390	\$ 766,825	\$ 924,930
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		-	17.64	17.64
Authorized Positioned Category				
Full-time (40 hours per week)		-	13	13
Half-time (20 - 39 hours per week)		-	9	9
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		-	22	22
MLS FTEs		-	4.00	4.00

Pikes Peak Library District
Circulation - Penrose Library
Fiscal Years 2011 - 2020

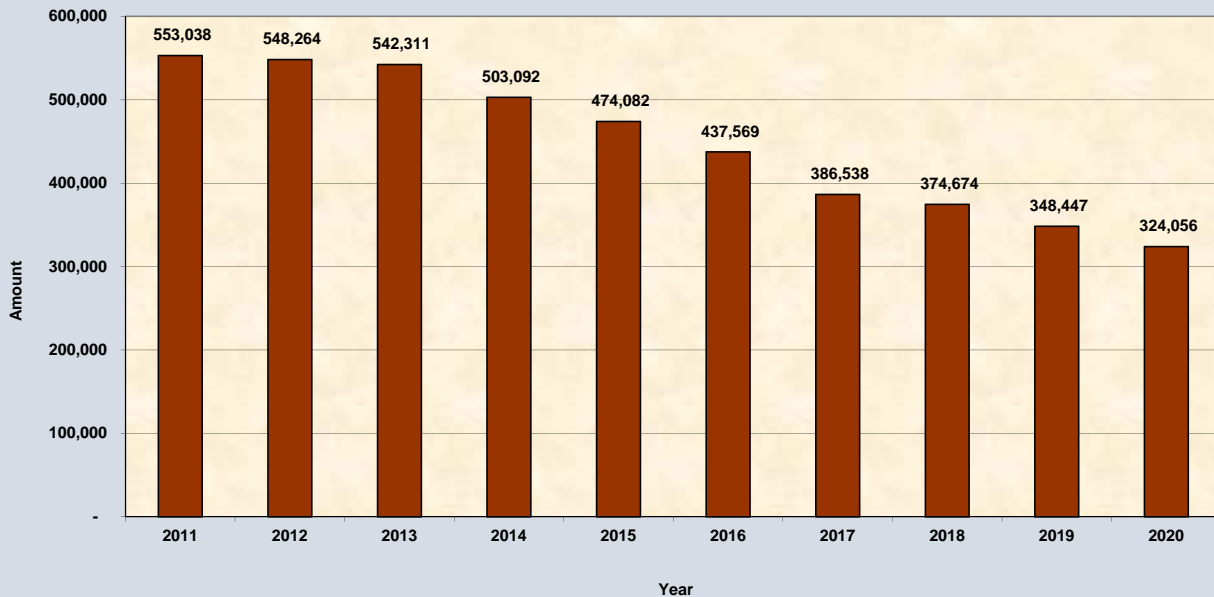


Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Circulation - Penrose Library				
Salaries and wages	\$ 327,939	\$ 294,346	\$ 322,390	\$ 304,346
Substitute pay	22,380	20,880	18,000	10,000
FICA charges	25,921	23,282	24,757	23,282
Retirement contributions	16,246	13,695	15,156	13,695
Supplies	8,355	-	-	-
Total Circulation - Penrose Library	\$ 400,841	\$ 352,203	\$ 380,303	\$ 351,323
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		11.84	11.02	11.02
Authorized Positioned Category				
Full-time (40 hours per week)		7	6	6
Half-time (20 - 39 hours per week)		9	9	9
Part-time (1-19 hours per week)		2	2	2
Total Authorized Positions		18	17	17
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Shelving - Penrose Library				
Salaries and wages	\$ 136,970	\$ 118,290	\$ 126,832	\$ 118,290
Substitute pay	8,779	1,405	1,405	1,500
FICA charges	11,064	9,049	9,735	9,049
Total Shelving - Penrose Library	\$ 156,813	\$ 128,744	\$ 137,972	\$ 128,839
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		6.12	4.88	4.88
Authorized Positioned Category				
Full-time (40 hours per week)		-	-	-
Half-time (20 - 39 hours per week)		9	8	8
Part-time (1-19 hours per week)		3	2	2
Total Authorized Positions		12	10	10
MLS FTEs		-	-	-

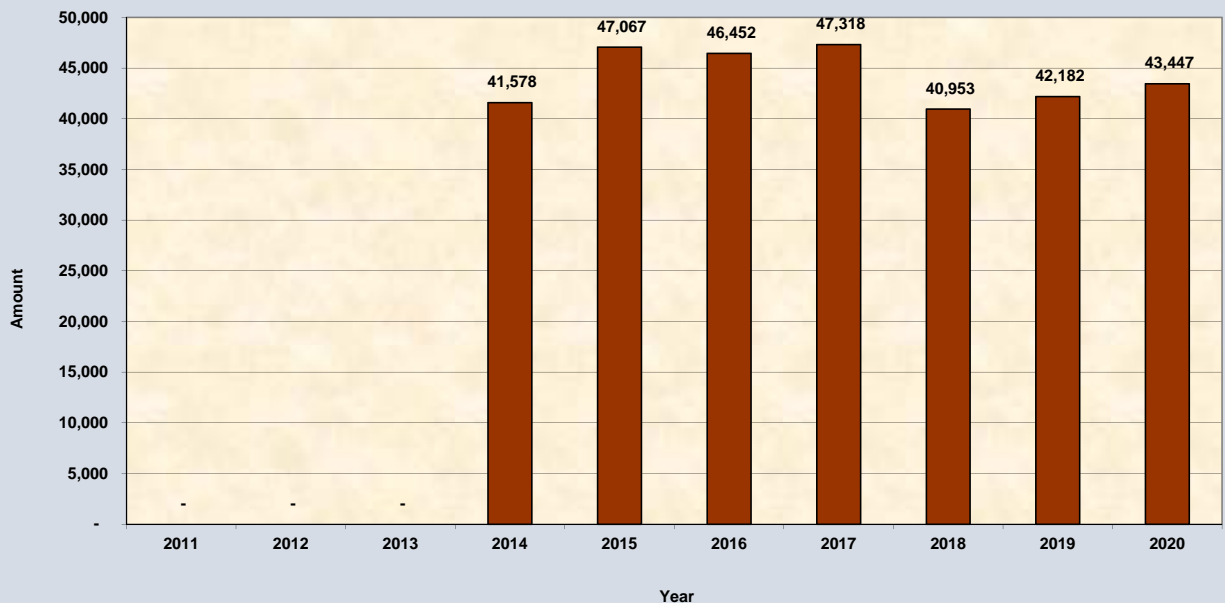
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Cheyenne Mountain Library				
Salaries and wages	\$ 365,939	\$ 367,961	\$ 375,321	\$ 387,358
Substitute pay	26,942	19,397	19,397	7,000
FICA charges	28,788	29,633	29,359	29,633
Retirement contributions	15,344	18,071	17,452	18,071
Supplies	6,414	6,500	6,500	5,500
Programming	-	2,000	2,000	1,000
Total Cheyenne Mountain Library	\$ 443,427	\$ 443,562	\$ 450,029	\$ 448,562
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		10.55	10.58	10.58
Authorized Positioned Category				
Full-time (40 hours per week)		4	5	5
Half-time (20 - 39 hours per week)		9	9	9
Part-time (1-19 hours per week)		4	1	1
Total Authorized Positions		17	15	15
MLS FTEs		1.00	1.00	1.00

**Pikes Peak Library District
Circulation - Cheyenne Mountain Branch
Fiscal Years 2011 - 2020**



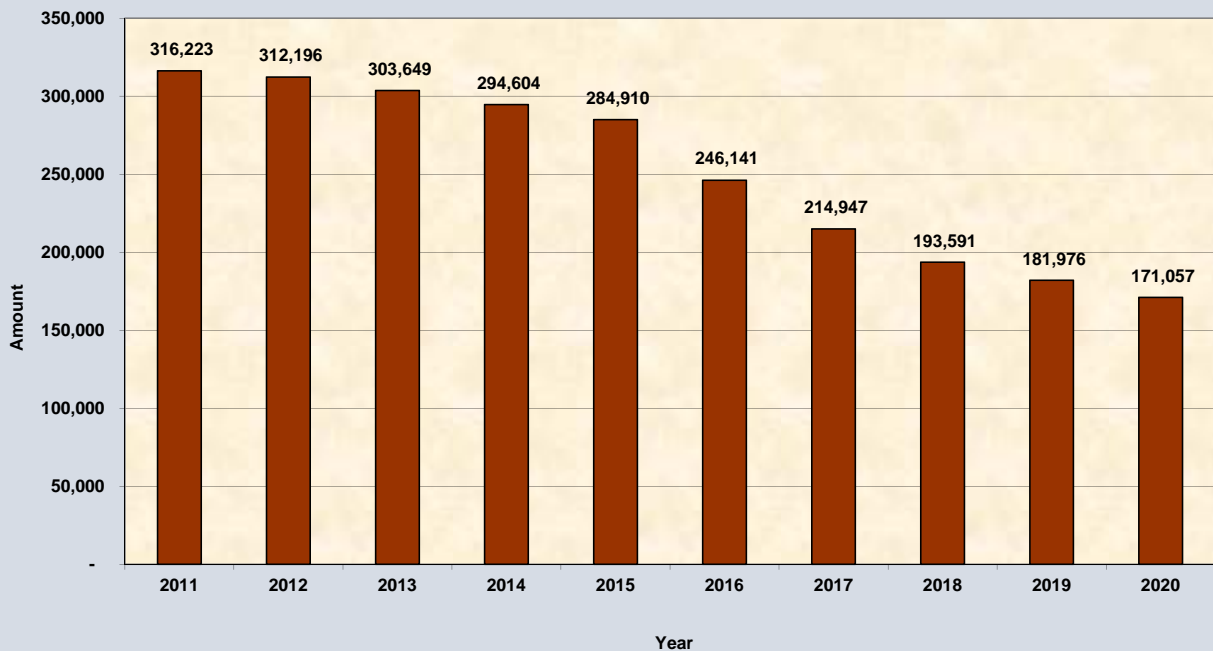
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Manitou Springs Library				
Salaries and wages	\$ 190,096	\$ 206,153	\$ 197,644	\$ 206,153
Substitute pay	8,698	3,500	6,000	3,500
FICA charges	15,027	15,771	15,379	15,771
Retirement contributions	8,668	9,244	9,122	9,244
Supplies	3,830	5,250	5,250	5,500
Programming costs				
Adult	2,126	333	333	400
Children's	1,100	860	860	400
Teen	2,200	333	333	860
Total Manitou Springs Library	\$ 231,745	\$ 241,444	\$ 234,921	\$ 241,828
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		4.25	4.35	4.35
Authorized Positioned Category				
Full-time (40 hours per week)		2	2	2
Half-time (20 - 39 hours per week)		4	4	4
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		6	6	6
MLS FTEs		1.00	1.00	1.00

**Pikes Peak Library District
Circulation - Manitou Springs Library
Fiscal Years 2011 - 2020**



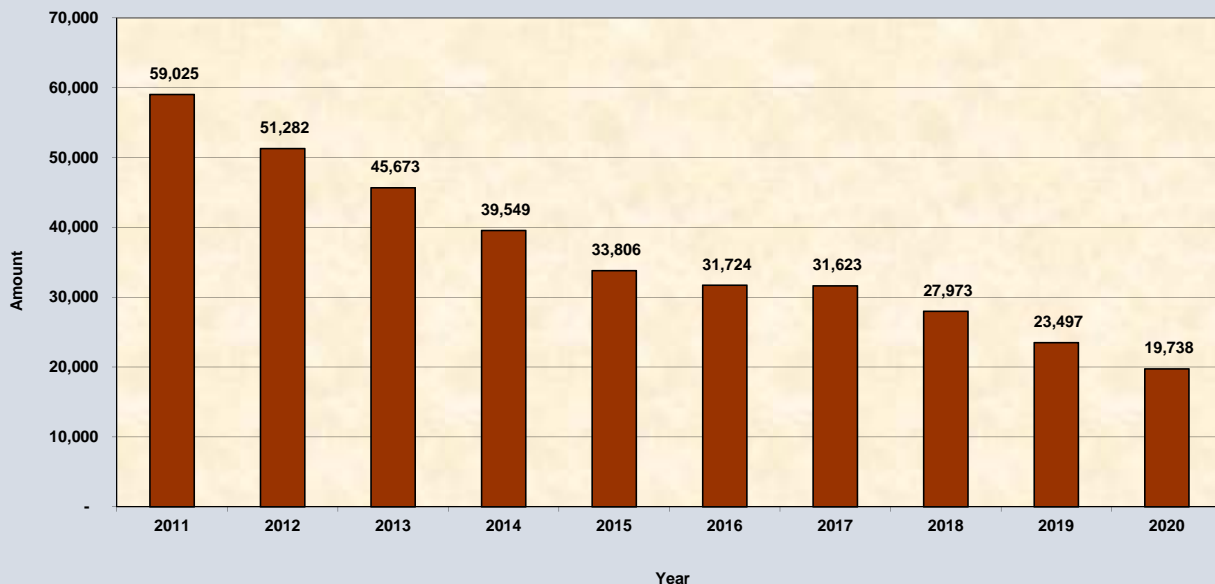
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Old Colorado City Library				
Salaries and wages	\$ 319,270	\$ 332,470	\$ 313,223	\$ 335,926
Substitute pay	8,556	8,956	8,956	5,500
FICA charges	24,338	25,698	23,836	25,698
Retirement contributions	16,333	20,815	19,744	20,815
Supplies	4,368	7,500	7,500	6,500
Programming costs	496	1,000	1,000	900
Total Old Colorado City Library	\$ 373,361	\$ 396,439	\$ 374,259	\$ 395,339
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		8.90	8.90	8.90
Authorized Positioned Category				
Full-time (40 hours per week)		4	6	6
Half-time (20 - 39 hours per week)		8	5	5
Part-time (1-19 hours per week)		1	-	-
Total Authorized Positions		13	11	11
MLS FTEs		1.00	1.00	1.00

**Pikes Peak Library District
Circulation - Old Colorado City Branch
Fiscal Years 2011 - 2020**



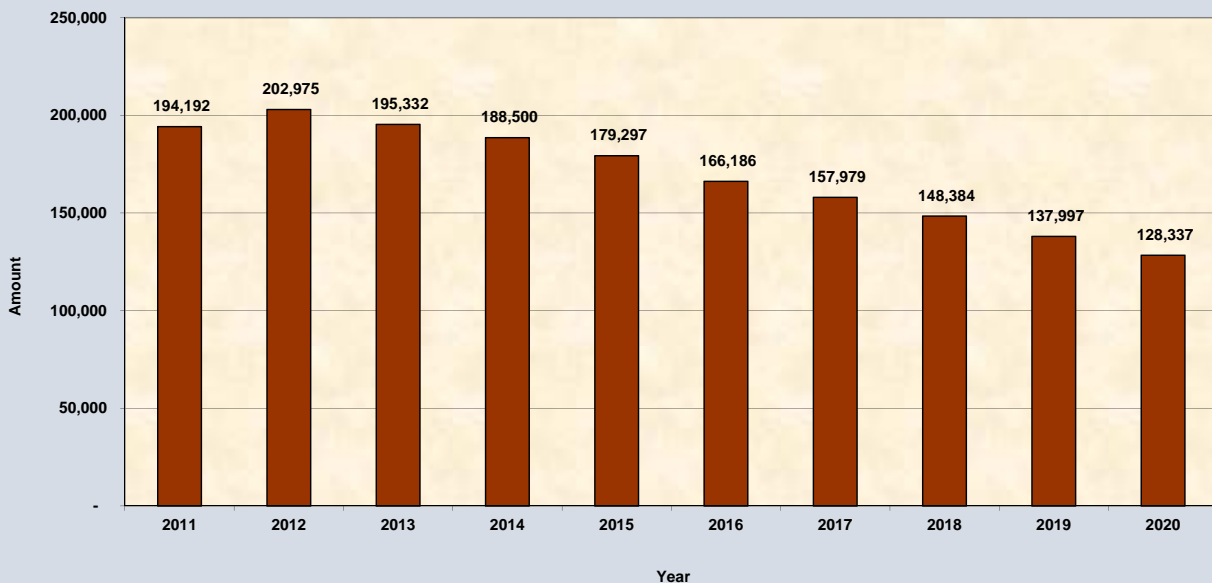
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Ute Pass Library				
Salaries and wages	\$ 42,346	\$ 40,578	\$ 33,325	\$ 45,153
Substitute pay	4,837	5,575	5,575	1,500
FICA charges	3,499	3,454	2,819	3,454
Supplies	602	2,250	2,250	2,250
Programming costs	1,770	750	750	750
Total Ute Pass Library	\$ 53,054	\$ 52,607	\$ 44,719	\$ 53,107
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		1.28	1.35	1.35
Authorized Positioned Category				
Full-time (40 hours per week)		-	-	-
Half-time (20 - 39 hours per week)		2	2	2
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		2	2	2
MLS FTEs		-	-	-

**Pikes Peak Library District
Circulation - Ute Pass Branch
Fiscal Years 2011 - 2020**



Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Mobile Library Services				
Salaries and wages	\$ 292,677	\$ 351,582	\$ 289,952	\$ 385,582
Substitute pay	38,916	40,500	40,500	7,000
FICA charges	24,591	29,497	24,080	29,497
Retirement contributions	13,382	17,344	13,547	17,344
Supplies	2,022	1,850	1,850	1,850
Programming costs	1,533	1,000	1,000	1,100
Training	-	5,000	5,000	5,000
Other expenditures	997	10,450	10,450	1,200
Total Mobile Library Services	\$ 374,118	\$ 457,223	\$ 386,379	\$ 448,573
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		9.15	9.65	9.65
Authorized Positioned Category				
Full-time (40 hours per week)		5	5	5
Half-time (20 - 39 hours per week)		8	9	9
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		13	14	14
MLS FTEs		-	-	-

**Pikes Peak Library District
Circulation - Mobile Library Services
Fiscal Years 2011 - 2020**

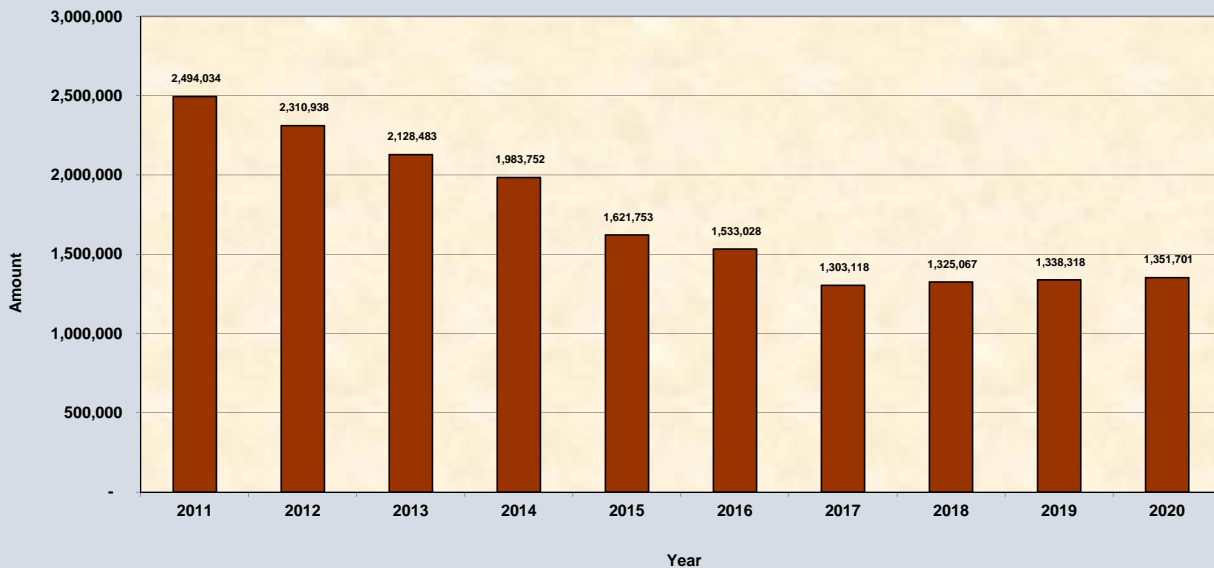


Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
West Region				
Administration	\$ 132,142	\$ 215,569	\$ 191,069	\$ 232,248
Knights of Columbus Hall	-	61,942	5,161	64,442
Penrose Library	-	939,390	766,825	924,930
Circulation - Penrose Library	400,841	352,203	380,303	351,323
Shelving - Penrose Library	156,813	128,744	137,972	128,839
Cheyenne Mountain Library	443,427	443,562	450,029	448,562
Old Colorado City Library	373,361	396,439	374,259	395,339
Manitou Springs Library	231,745	241,444	234,921	241,828
Ute Pass Library	53,054	52,607	44,719	53,107
Mobile Library Services	374,118	457,223	386,379	448,573
Total West Region	\$ 2,165,501	\$ 3,289,123	\$ 2,971,637	\$ 3,289,191
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		57.09	72.37	72.37
Authorized Positioned Category				
Full-time (40 hours per week)		27	41	41
Half-time (20 - 39 hours per week)		49	55	55
Part-time (1-19 hours per week)		10	5	5
Total Authorized Positions		86	101	101
MLS FTEs		4.00	8.00	8.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Southeast Region				
Administration				
Salaries and wages	\$ 95,309	\$ 194,834	\$ 177,071	\$ 194,834
Substitute pay	-	25,000	-	25,000
Work-study	-	-	-	21,000
FICA charges	7,237	14,905	12,699	14,905
Retirement contributions	7,618	15,586	14,033	15,586
IT supplies	-	-	-	7,300
Programming	-	-	-	1,500
Dues	-	-	-	5,000
Training	-	15,583	15,583	15,583
Mileage reimbursement expenses	-	7,000	7,000	12,000
Total Administration	\$ 110,164	\$ 272,908	\$ 226,386	\$ 312,708
Authorized Positions				
	2018	2019	2020	
Total Full Time Equivalent (FTEs)	3.00	4.00	4.00	
Authorized Positioned Category				
Full-time (40 hours per week)	3	4	4	
Half-time (20 - 39 hours per week)	-	-	-	
Part-time (1-19 hours per week)	-	-	-	
Total Authorized Positions	3	4	4	
MLS FTEs	1.00	1.00	1.00	

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
East Library				
Salaries and wages	\$ -	\$ 769,308	\$ 674,394	\$ 769,308
Temporary employees	-	3,500	3,500	-
Substitute pay	-	24,160	50,000	33,300
FICA charges	-	58,852	53,757	58,852
Retirement contributions	-	49,259	40,324	49,259
Supplies	-	32,240	32,240	32,000
Makerspace consumables	-	6,306	6,306	6,000
Microform supplies	-	1,500	1,500	1,500
Programming	-	-	-	3,000
Adult Services	-	500	500	-
Young Services	-	1,000	1,000	-
Children's Services	-	1,000	1,000	-
Creative Services	-	1,000	1,000	-
Makerspace repairs	-	4,551	4,551	-
Total East Library	\$ -	\$ 953,176	\$ 870,072	\$ 953,219
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		-	16.93	16.93
Authorized Positioned Category				
Full-time (40 hours per week)		-	13	13
Half-time (20 - 39 hours per week)		-	7	7
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		-	20	20
MLS FTEs		-	5.00	5.00

**Pikes Peak Library District
Circulation - East Library
Fiscal Years 2011 - 2020**

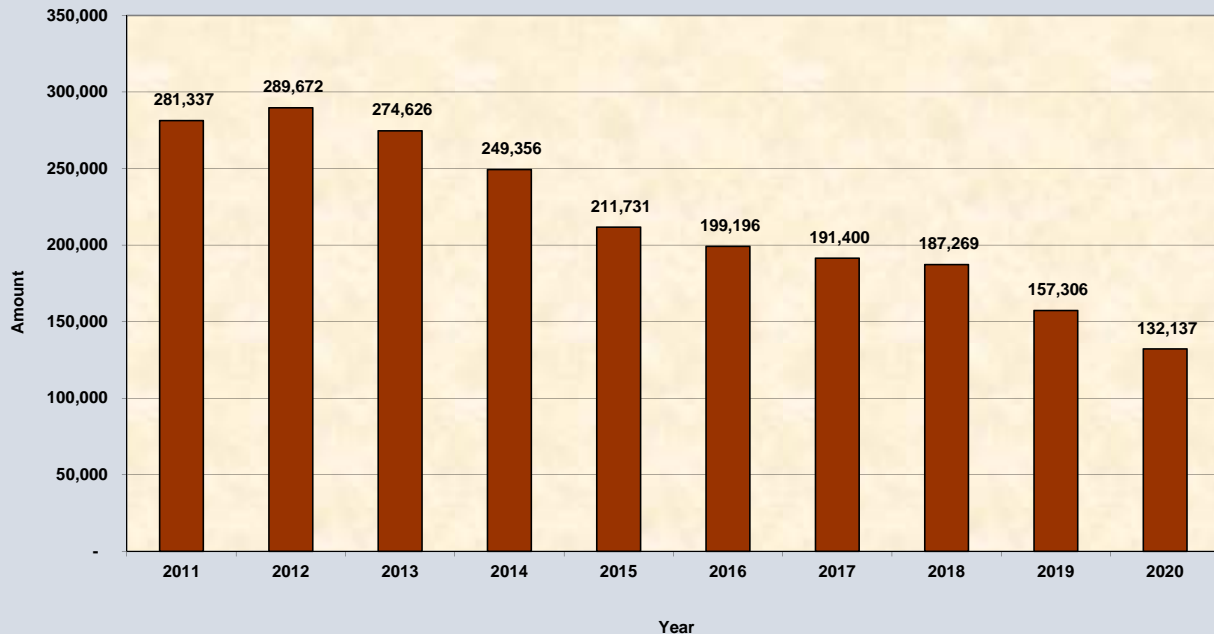


Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Circulation - East Library				
Salaries and wages	\$ 597,755	\$ 491,435	\$ 537,392	\$ 491,435
Substitute pay	17,252	6,044	13,000	-
FICA charges	45,858	37,595	40,736	37,595
Retirement contributions	22,028	20,331	19,877	20,331
Supplies	18,527	37,890	37,890	37,889
Mileage reimbursement expenses	522	-	-	-
Total Circulation - East Library	\$ 701,942	\$ 593,295	\$ 648,895	\$ 587,250
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalentents (FTEs)		18.84	16.35	16.35
Authorized Positioned Category				
Full-time (40 hours per week)		9	8	8
Half-time (20 - 39 hours per week)		12	13	13
Part-time (1-19 hours per week)		7	2	2
Total Authorized Positions		28	23	23
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Shelving - East Library				
Salaries and wages	\$ 294,946	\$ 281,071	\$ 298,953	\$ 281,071
Substitute pay	6,567	3,000	3,000	-
FICA charges	22,846	21,502	22,795	21,502
Retirement contributions	3,623	3,731	3,731	3,731
General supplies	3,484	-	-	600
Total Shelving - East Library	\$ 331,466	\$ 309,304	\$ 328,479	\$ 306,904
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		12.07	10.57	10.57
Authorized Positioned Category				
Full-time (40 hours per week)		1	1	1
Half-time (20 - 39 hours per week)		21	18	18
Part-time (1-19 hours per week)		1	1	1
Total Authorized Positions		23	20	20
MLS FTEs		-	-	-

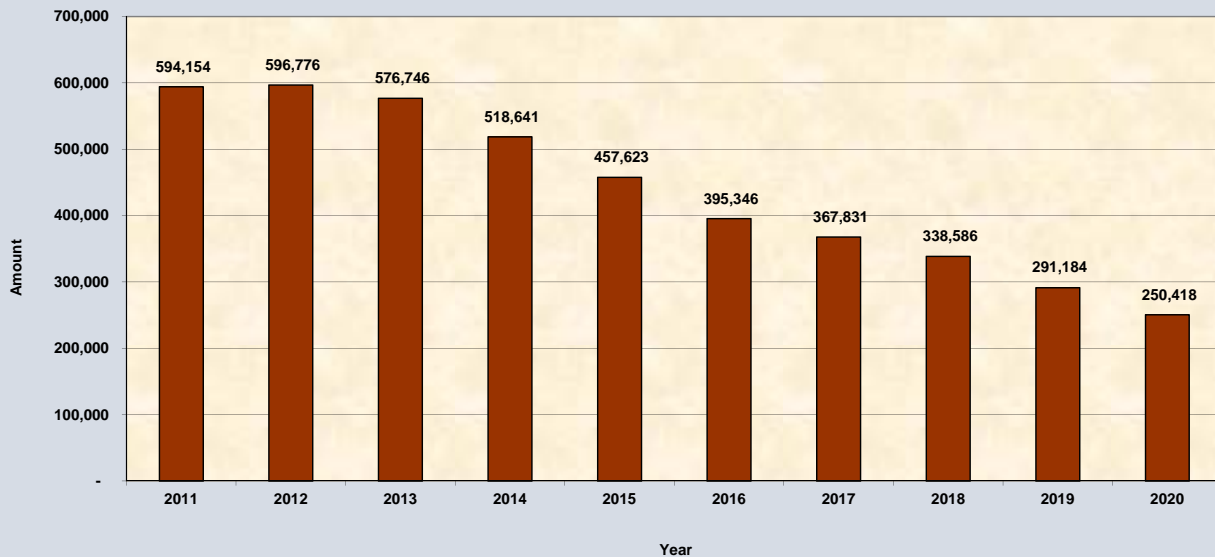
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Fountain Library				
Salaries and wages	\$ 241,360	\$ 294,882	\$ 284,010	\$ 294,882
Substitute pay	15,018	4,000	12,000	6,000
FICA charges	18,588	22,558	21,224	22,558
Retirement contributions	8,507	11,843	11,673	11,843
Supplies	4,999	-	-	5,300
Supplies - Family Place	1,700	2,000	2,000	2,000
Programming costs	3,124	1,000	1,000	7,000
Total Fountain Library	\$ 293,296	\$ 336,283	\$ 331,907	\$ 349,583
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		6.63	7.63	7.63
Authorized Positioned Category				
Full-time (40 hours per week)		2	3	3
Half-time (20 - 39 hours per week)		6	6	6
Part-time (1-19 hours per week)		3	3	3
Total Authorized Positions		11	12	12
MLS FTEs		1.00	1.00	1.00

**Pikes Peak Library District
Circulation - Fountain Branch
Fiscal Years 2011 - 2020**



Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Ruth Holley Library				
Salaries and wages	\$ 318,639	\$ 348,971	\$ 322,111	\$ 348,971
Substitute pay	15,416	7,600	9,000	7,600
FICA charges	24,436	26,696	24,344	26,696
Retirement contributions	15,064	15,107	14,648	15,107
Supplies	7,479	10,000	10,000	10,000
Programming costs	2,338	1,000	1,000	700
Other costs	35	-	-	-
Total Ruth Holley Library	\$ 383,407	\$ 409,374	\$ 381,103	\$ 409,074
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		10.50	9.63	9.63
Authorized Positioned Category				
Full-time (40 hours per week)		6	4	4
Half-time (20 - 39 hours per week)		7	10	10
Part-time (1-19 hours per week)		2	-	-
Total Authorized Positions		15	14	14
MLS FTEs		1.00	1.00	1.00

**Pikes Peak Library District
Circulation - Ruth Holley Branch
Fiscal Years 2011 - 2020**



Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Sand Creek Library				
Salaries and wages	\$ 531,722	\$ 495,628	\$ 485,062	\$ 495,628
Substitute pay	21,983	12,000	16,000	12,000
FICA charges	40,989	37,916	37,179	37,916
Retirement contributions	31,469	28,576	29,110	28,576
General supplies	2,086	-	-	-
Makerspace consumables	-	6,000	6,000	6,000
Recording studio consumables	-	500	500	250
Supplies	10,978	17,000	17,000	17,000
Supplies - Family Place	2,012	2,000	2,000	2,000
Programming costs	5,468	2,000	2,000	1,600
Makerspace & Studio repairs	-	5,600	5,600	-
Total Sand Creek Library	\$ 646,707	\$ 607,220	\$ 600,451	\$ 600,970
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		16.20	12.55	12.55
Authorized Positioned Category				
Full-time (40 hours per week)		12	8	8
Half-time (20 - 39 hours per week)		6	7	7
Part-time (1-19 hours per week)		3	2	2
Total Authorized Positions		21	17	17
MLS FTEs		2.00	2.00	2.00

**Pikes Peak Library District
Circulation - Sand Creek Branch
Fiscal Years 2011 - 2020**

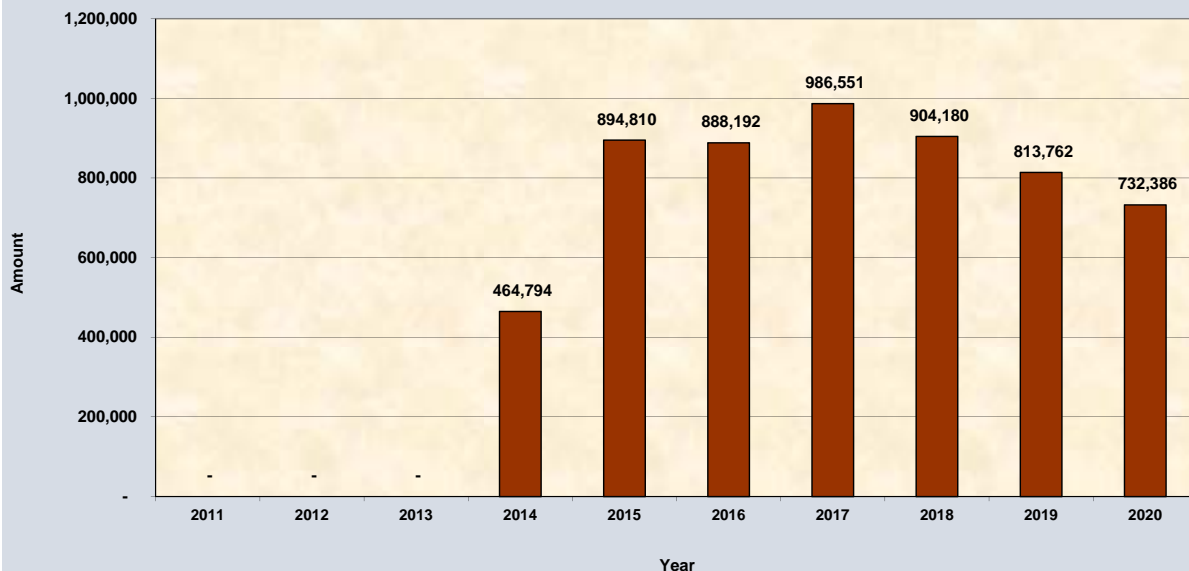


Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Southeast Region				
Administration	\$ 110,164	\$ 272,908	\$ 226,386	\$ 312,708
East Library	-	953,176	870,072	953,219
Circulation - East Library	701,942	593,295	648,895	587,250
Shelving - East Library	331,466	309,304	328,479	306,904
Fountain Library	293,296	336,283	331,907	349,583
Ruth Holley Library	383,407	409,374	381,103	409,074
Sand Creek Library	646,707	607,220	600,451	600,970
Total Southeast Region	\$ 2,466,982	\$ 3,481,560	\$ 3,387,293	\$ 3,519,708
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		67.24	77.66	77.66
Authorized Positioned Category				
Full-time (40 hours per week)		33	41	41
Half-time (20 - 39 hours per week)		52	61	61
Part-time (1-19 hours per week)		16	8	8
Total Authorized Positions		101	110	110
MLS FTEs		5.00	10.00	10.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
North Region				
Administration				
Salaries and wages	\$ 94,348	\$ 143,936	\$ 139,469	\$ 143,936
Substitute pay	-	6,452	-	25,000
FICA charges	6,745	11,011	9,970	11,011
Retirement contributions	7,545	11,515	11,104	11,515
Supplies	206	300	300	9,000
IT supplies	-	-	-	3,993
Dues	-	-	-	3,500
Training	-	15,583	15,583	15,583
Mileage reimbursement expenses	-	7,000	7,000	10,000
Total Administration	\$ 108,844	\$ 195,797	\$ 183,426	\$ 233,538
Authorized Positions				
	2018	2019	2020	
Total Full Time Equivalents (FTEs)	3.00	3.00	3.00	
Authorized Positioned Category				
Full-time (40 hours per week)	3	3	3	
Half-time (20 - 39 hours per week)	-	-	-	
Part-time (1-19 hours per week)	-	-	-	
Total Authorized Positions	3	3	3	
MLS FTEs	1.00	1.00	1.00	

Pikes Peak Library District General Fund - Expenditures by Department Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Library 21c				
Salaries and wages	\$ -	\$ 818,844	\$ 695,521	\$ 838,475
Temporary labor	-	3,500	3,500	3,875
Substitute pay	-	49,631	56,000	30,000
FICA charges	-	64,143	54,558	64,143
Retirement contributions	-	48,672	39,492	48,672
Supplies	-	46,836	46,836	40,000
Repair equipment	-	18,000	18,000	-
Programming	-	10,278	10,278	7,750
Merchandising	-	1,000	1,000	-
Total Library 21c	\$ -	\$ 1,060,904	\$ 925,185	\$ 1,032,915
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		-	18.69	18.69
Authorized Positioned Category				
Full-time (40 hours per week)		-	13	13
Half-time (20 - 39 hours per week)		-	10	10
Part-time (1-19 hours per week)		-	1	1
Total Authorized Positions		-	24	24
MLS FTEs		-	6.00	6.00

Pikes Peak Library District
Circulation - Library 21c
Fiscal Years 2011 - 2020

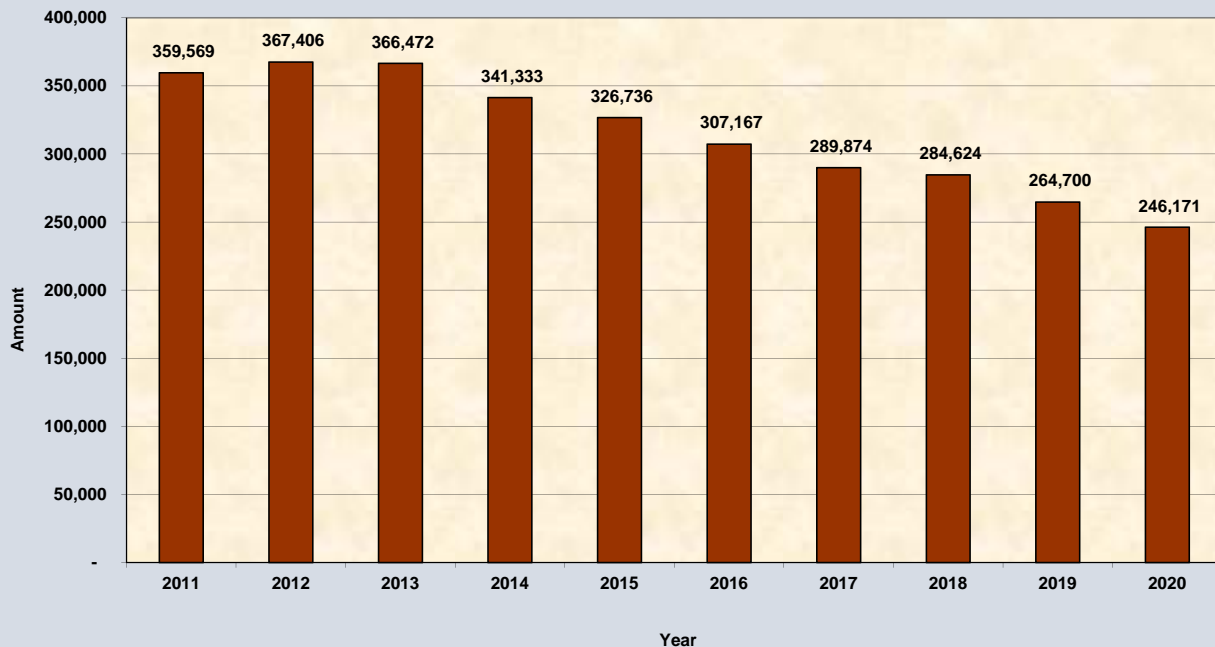


Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Circulation - Library 21c				
Salaries and wages	\$ 230,119	\$ 189,470	\$ 204,259	\$ 194,979
Substitute pay	18,644	19,509	14,000	14,000
FICA charges	17,293	14,916	15,731	14,916
Retirement contributions	8,496	5,488	5,920	5,488
Supplies	9,113	57,018	52,018	45,000
Courier services costs	174,780	212,231	212,231	212,231
Mileage reimbursement expenses	-	700	700	700
Total Circulation - Library 21c	\$ 458,445	\$ 499,332	\$ 504,859	\$ 487,314
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalentents (FTEs)		6.50	6.50	6.50
Authorized Positioned Category				
Full-time (40 hours per week)		2	2	2
Half-time (20 - 39 hours per week)		8	8	8
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		10	10	10
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Shelving - Library 21c				
Salaries and wages	\$ 106,832	\$ 110,793	\$ 91,484	\$ 124,041
Substitute pay	21,208	15,848	17,000	2,600
FICA charges	9,730	9,489	8,991	9,489
Total Shelving - Library 21c	\$ 137,770	\$ 136,130	\$ 117,475	\$ 136,130
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalent (FTEs)		5.25	5.25	5.25
Authorized Positioned Category				
Full-time (40 hours per week)		-	-	-
Half-time (20 - 39 hours per week)		9	9	9
Part-time (1-19 hours per week)		2	2	2
Total Authorized Positions		11	11	11
MLS FTEs		-	-	-

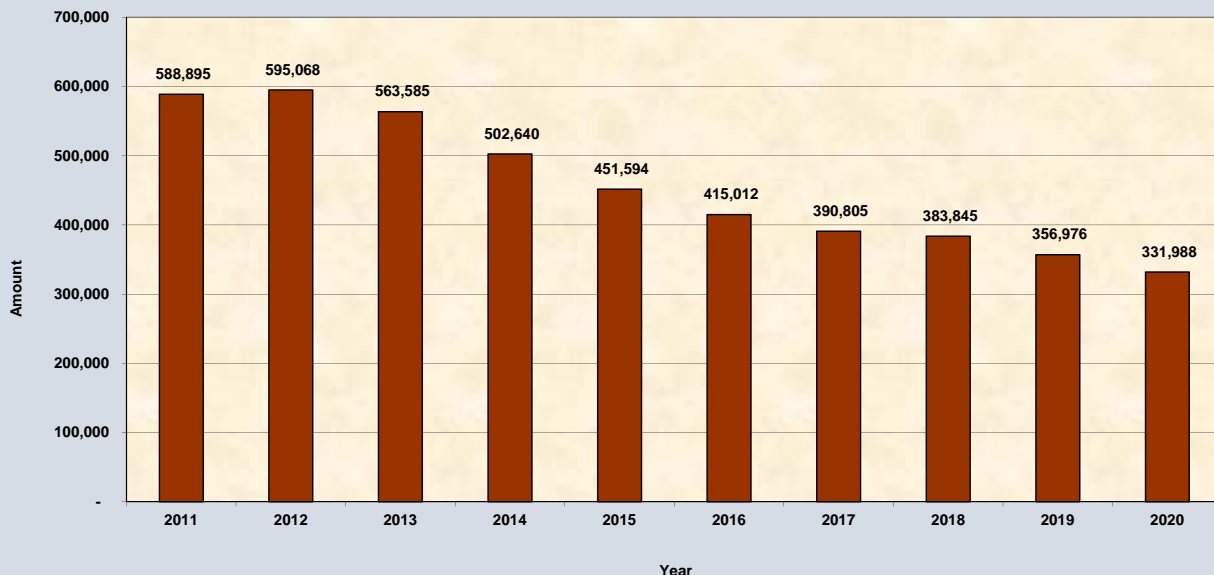
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
High Prairie Library				
Salaries and wages	\$ 234,104	\$ 320,632	\$ 213,582	\$ 320,632
Substitute pay	12,467	6,000	6,000	6,000
FICA charges	18,302	24,528	14,796	24,528
Retirement contributions	12,947	14,976	12,637	14,976
Supplies	3,465	3,600	3,600	3,000
Programming costs	1,652	1,000	1,000	1,000
Total High Prairie Library	\$ 282,937	\$ 370,736	\$ 251,615	\$ 370,136
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		8.25	8.25	8.25
Authorized Positioned Category				
Full-time (40 hours per week)		4	4	4
Half-time (20 - 39 hours per week)		8	8	8
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		12	12	12
MLS FTEs		1.00	1.00	1.00

**Pikes Peak Library District
Circulation - High Prairie Library
Fiscal Years 2011 - 2020**



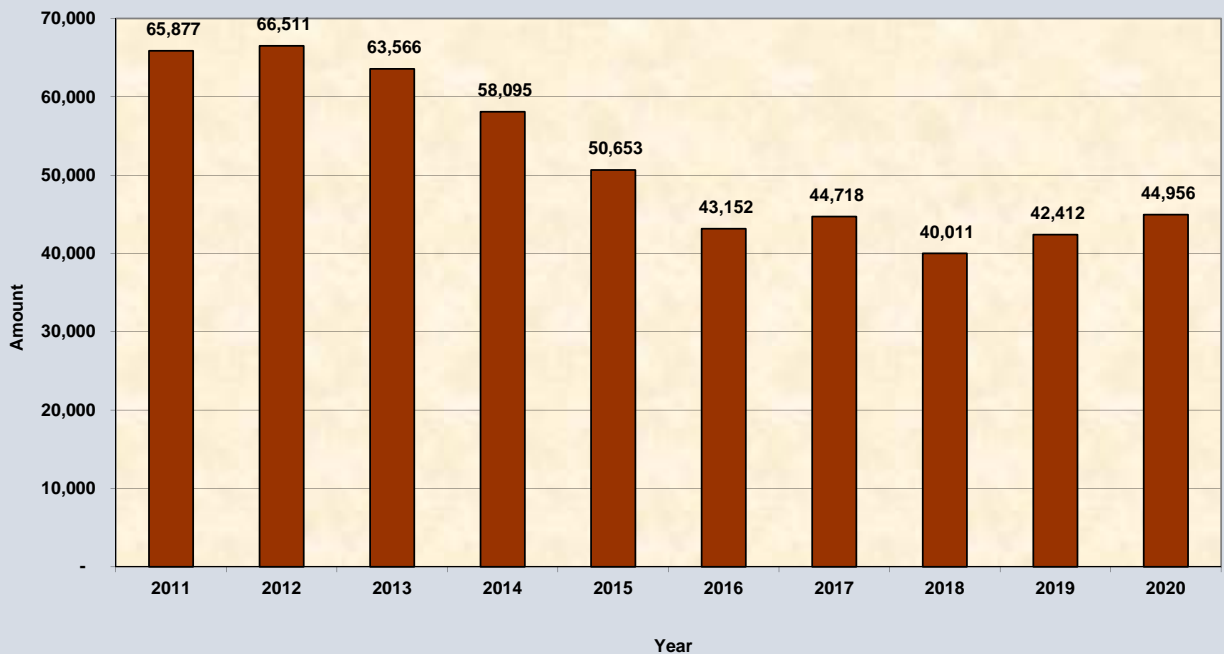
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Monument Library				
Salaries and wages	\$ 361,982	\$ 370,013	\$ 358,723	\$ 370,013
Substitute pay	19,971	9,957	9,957	8,000
FICA charges	28,088	28,306	27,245	28,306
Retirement contributions	14,446	15,229	14,598	15,229
Supplies	5,847	6,700	6,700	5,000
Other costs	470	-	-	-
Programming costs	1,221	1,807	1,807	1,000
Total Monument Library	\$ 432,025	\$ 432,012	\$ 419,030	\$ 427,548
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		10.49	9.96	9.96
Authorized Positioned Category				
Full-time (40 hours per week)		4	4	4
Half-time (20 - 39 hours per week)		7	10	10
Part-time (1-19 hours per week)		6	-	-
Total Authorized Positions		17	14	14
MLS FTEs		1.00	1.00	1.00

**Pikes Peak Library District
Circulation - Monument Branch
Fiscal Years 2011 - 2020**



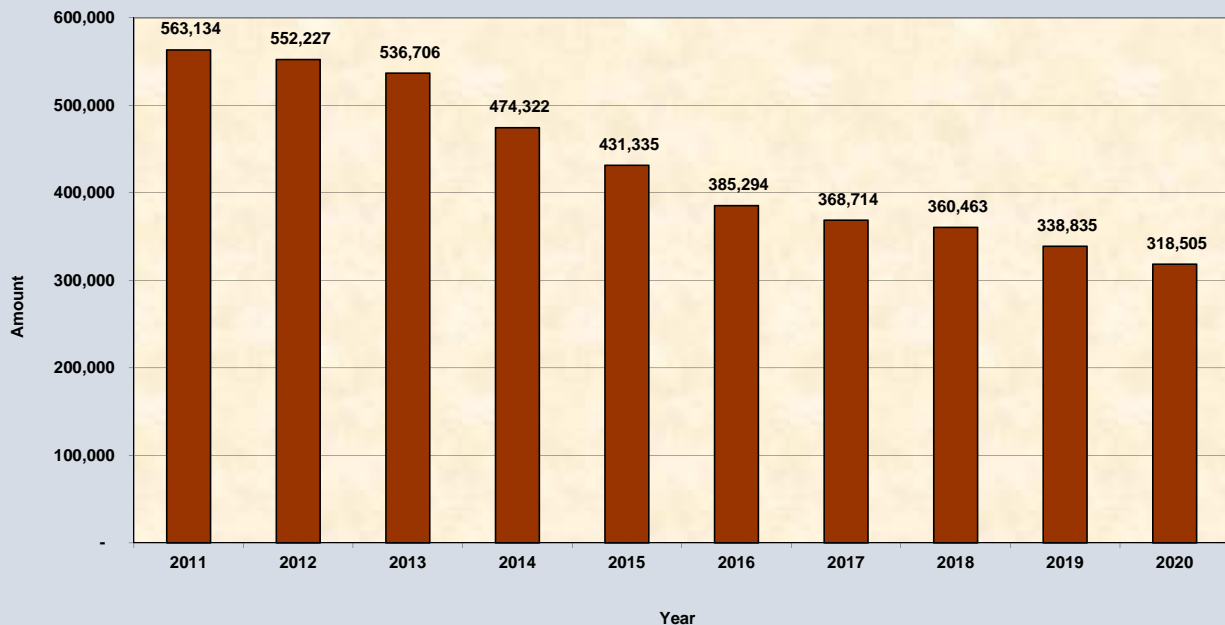
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Palmer Lake Library				
Salaries and wages	\$ 68,157	\$ 69,284	\$ 67,919	\$ 71,684
Substitute pay	4,730	4,900	4,900	2,000
FICA charges	5,571	5,484	5,373	5,484
Supplies	745	650	650	500
Total Palmer Lake Library	\$ 79,203	\$ 80,318	\$ 78,842	\$ 79,668
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalents (FTEs)		2.03	2.03	2.03
Authorized Positioned Category				
Full-time (40 hours per week)		-	-	-
Half-time (20 - 39 hours per week)		3	3	3
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		3	3	3
MLS FTEs		-	-	-

**Pikes Peak Library District
Circulation - Palmer Lake Branch
Fiscal Years 2011 - 2020**



Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
BRANCH SERVICES				
Rockrimmon Library				
Salaries and wages	\$ 360,156	\$ 356,742	\$ 359,148	\$ 356,742
Substitute pay	12,943	9,000	9,000	7,000
FICA charges	27,324	27,291	26,817	27,291
Retirement contributions	15,264	15,695	15,695	15,695
Supplies	4,722	6,000	6,000	5,000
Programming costs	1,498	1,000	1,000	1,000
Total Rockrimmon Library	\$ 421,907	\$ 415,728	\$ 417,660	\$ 412,728
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		10.08	9.45	9.45
Authorized Positioned Category				
Full-time (40 hours per week)		4	4	4
Half-time (20 - 39 hours per week)		9	9	9
Part-time (1-19 hours per week)		5	-	-
Total Authorized Positions		18	13	13
MLS FTEs		1.00	1.00	1.00

**Pikes Peak Library District
Circulation - Rockrimmon Branch
Fiscal Years 2011 - 2020**



Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
North Region				
Administration	\$ 108,844	\$ 195,797	\$ 183,426	\$ 233,538
Library 21c	-	1,060,904	925,185	1,032,915
Circulation - Library 21c	458,445	499,332	504,859	487,314
Shelving - Library 21c	137,770	136,130	117,475	136,130
High Prairie Library	282,937	370,736	251,615	370,136
Calhan Library	-	68,850	18,347	69,600
Monument Library	432,025	432,012	419,030	427,548
Palmer Lake Library	79,203	80,318	78,842	79,668
Rockrimmon Library	421,907	415,728	417,660	412,728
Total North Region	\$ 1,921,131	\$ 3,259,807	\$ 2,916,439	\$ 3,249,577
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		45.60	64.83	64.83
Authorized Positioned Category				
Full-time (40 hours per week)		17	30	30
Half-time (20 - 39 hours per week)		44	60	60
Part-time (1-19 hours per week)		13	3	3
Total Authorized Positions		74	93	93
MLS FTEs		4.00	10.00	10.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
BRANCH SERVICES				
Administration	\$ -	\$ 114,228	\$ 43,925	\$ -
West Region	2,165,501	3,289,123	2,971,637	3,289,191
Southeast Region	2,466,982	3,481,560	3,387,293	3,519,708
North Region	1,921,131	3,259,807	2,916,439	3,249,577
Total Branch Facilities	\$ 6,553,614	\$ 10,144,718	\$ 9,319,294	\$ 10,058,476
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		169.93	215.86	214.86
Authorized Positioned Category				
Full-time (40 hours per week)		77	113	112
Half-time (20 - 39 hours per week)		145	176	176
Part-time (1-19 hours per week)		39	16	16
Total Authorized Positions		261	305	304
MLS FTEs		13.00	29.00	28.00

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
SECURITY				
Security				
Salaries and wages	\$ 479,158	\$ 773,227	\$ 657,504	\$ 773,227
Substitute pay	305	11,250	1,000	-
FICA charges	35,156	59,152	47,881	59,152
Retirement contributions	32,859	50,188	41,398	50,188
Supplies	13,164	13,640	13,640	14,900
Dues	-	-	-	3,585
Mileage reimbursement expenses	5,515	5,000	5,000	4,000
Total Security	\$ 566,157	\$ 912,457	\$ 766,423	\$ 905,052
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalents (FTEs)		15.00	20.52	20.52
Authorized Positioned Category				
Full-time (40 hours per week)		13	16	16
Half-time (20 - 39 hours per week)		4	9	9
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		17	25	25
MLS FTEs		-	-	-
Social Work				
Supplies	\$ -	\$ -	\$ -	\$ 3,500
Mileage	-	-	-	1,000
Dues	-	-	-	1,670
Training	-	-	-	5,000
Total Social Work	\$ -	\$ -	\$ -	\$ 11,170
Safety				
Supplies	\$ -	\$ -	\$ -	\$ 9,450
First Aid Kits	-	-	-	15,033
Maintenance - AED equipment	-	-	-	1,400
Dues	-	-	-	300
Training	-	-	-	5,000
Emergency Preparedness training	-	-	-	9,000
Total Safety	\$ -	\$ -	\$ -	\$ 40,183

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
SECURITY				
Security	\$ 566,157	\$ 912,457	\$ 766,423	\$ 905,052
Social Work	-	-	-	11,170
Safety	-	-	-	40,183
Total Branch Facilities	\$ 566,157	\$ 912,457	\$ 766,423	\$ 956,405
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		15.00	20.52	20.52
Authorized Positioned Category				
Full-time (40 hours per week)		13	16	16
Half-time (20 - 39 hours per week)		4	9	9
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		17	25	25
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
HUMAN RESOURCES OFFICE				
Administration				
Salaries and wages	\$ 243,107	\$ 373,214	\$ 319,103	\$ 373,214
Bilingual staff stipends	-	5,700	5,700	-
FICA charges	18,561	28,551	23,977	28,551
Retirement contributions	14,715	24,812	22,111	24,812
Supplies	3,000	5,323	5,323	4,550
Consultant fees	-	10,000	10,000	10,000
Compensation study	-	25,000	25,000	25,000
Outside services - Flexible Spending Program	8,793	9,500	9,500	9,500
Mileage reimbursement expenses	425	1,750	1,750	1,750
Employee recruitment expenses				
Testing	-	500	500	500
Background checks	16,481	25,000	15,000	30,000
Pre-employment assessment costs	3,225	7,500	7,500	11,000
Advertising costs	150	2,000	2,000	2,500
Recruitment travel costs	6,457	8,500	6,500	8,000
Relocation expenses	2,796	7,000	5,000	4,000
Job fairs	1,192	500	500	1,000
District-wide training programs/initiatives				
All Staff Day	4,845	7,500	7,500	7,500
Leadership	199	5,000	5,000	10,000
Master Drive	2,190	-	-	-
Diversity	-	-	-	19,150
Other programs to be determined	916	20,000	20,000	20,000
Training	6,746	10,000	10,000	10,000
Employee recognition				
District-wide programs	1,241	7,525	5,525	7,525
Tuition reimbursement costs	43,692	40,000	40,000	40,000
Wellness and safety	11,534	18,500	17,000	11,000
Volunteer program costs	3,580	3,700	3,700	3,600
Employee assistance program	14,854	20,000	20,000	20,600
Total Human Resources Office	\$ 408,699	\$ 667,075	\$ 588,189	\$ 683,752
Authorized Positions				
		2018	2019	2020
Total Full Time Equivalents (FTEs)		5.15	6.25	6.25
Authorized Positioned Category				
Full-time (40 hours per week)		4	5	5
Half-time (20 - 39 hours per week)		1	2	2
Part-time (1-19 hours per week)		1	-	-
Total Authorized Positions		6	7	7
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
HUMAN RESOURCES OFFICE				
Organizational Excellence Team				
Employee Recognition	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
Total OET Team	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
HUMAN RESOURCES OFFICE				
Administration	\$ 408,699	\$ 667,075	\$ 588,189	\$ 683,752
Teams				
Organizational Excellence Team	-	3,000	3,000	3,000
Total Teams	-	3,000	3,000	3,000
Total Human Resources Office	\$ 408,699	\$ 670,075	\$ 591,189	\$ 686,752

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
FACILITIES OFFICE				
Facilities - District-wide				
Supplies	\$ 467	\$ 300	\$ 197	300
Facilities supplies	1,683	3,200	2,500	3,200
Vehicle operating costs	64,946	61,000	68,950	70,000
Consultant fees	8,528	15,000	15,000	17,500
Janitorial services	275,173	330,000	322,101	335,500
Carpet cleaning	118,046	117,000	117,000	136,000
Equipment maintenance	13,464	15,380	14,500	18,000
Furniture repair	7,256	6,000	6,000	5,000
Building repairs - branches	15,484	35,250	29,193	36,250
Moving and storage costs	16,200	16,800	17,550	8,400
HVAC maintenance	103,504	103,049	103,049	106,000
Elevator maintenance	39,254	40,500	40,500	43,000
Burglar and fire alarm maintenance	52,453	62,500	62,500	64,250
Grounds maintenance	71,749	75,500	75,500	84,000
Mileage reimbursement expenses	1,974	3,000	3,000	3,000
Training	-	1,000	1,000	1,000
Equipment rental	639	3,620	3,620	1,000
Total Facilities - District-wide	\$ 790,820	\$ 889,099	\$ 882,160	\$ 932,400

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
FACILITIES OFFICE				
Facilities - Penrose Library				
Salaries and wages	\$ 310,271	\$ 211,682	\$ 211,682	\$ 211,682
FICA charges	22,568	16,194	16,194	16,194
Retirement contributions	24,193	16,935	16,935	16,935
Supplies	7,530	8,200	8,220	9,500
Facilities supplies	19,488	25,395	24,070	25,000
Building repairs	28,269	38,000	32,343	42,750
Furniture repairs	10,598	13,810	13,810	12,500
Equipment repairs	835	1,000	428	1,000
Total Facilities - Penrose Library	\$ 423,752	\$ 331,216	\$ 323,682	\$ 335,561
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		5.00	5.00	5.00
Authorized Positioned Category				
Full-time (40 hours per week)		5	5	5
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		5	5	5
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
FACILITIES OFFICE				
Facilities - East Library				
Salaries and wages	\$ 127,736	\$ 128,170	\$ 129,566	\$ 128,170
FICA charges	9,383	9,805	9,564	9,805
Retirement contributions	9,891	10,254	9,964	10,254
Supplies	6,155	8,500	8,043	8,500
Facilities supplies	13,437	16,000	13,841	16,500
Building repairs	25,652	31,000	26,929	32,000
Furniture repairs	8,235	12,500	8,828	12,500
Equipment repairs	496	850	469	850
Total Facilities - East Library	\$ 200,985	\$ 217,079	\$ 207,204	\$ 218,579
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		3.00	3.00	3.00
Authorized Positioned Category				
Full-time (40 hours per week)		3	3	3
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		3	3	3
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
FACILITIES OFFICE				
Facilities - Library 21c				
Salaries and wages	\$ 136,571	\$ 246,543	\$ 246,543	\$ 246,543
FICA charges	9,695	18,861	18,861	18,861
Retirement contributions	10,652	19,723	19,723	19,723
Supplies	4,201	5,000	5,000	5,500
Facilities supplies	11,713	13,000	10,917	13,000
Equipment repair	1,794	3,500	2,002	2,500
Furniture repair	1,650	2,000	716	2,000
Building repairs	16,912	38,500	28,010	37,000
HVAC maintenance	15,701	38,500	29,745	38,500
Total Facilities - Library 21c	\$ 208,889	\$ 385,627	\$ 361,517	\$ 383,627
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		3.00	5.00	5.00
Authorized Positioned Category				
Full-time (40 hours per week)		3	5	5
Half-time (20 - 39 hours per week)		-	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		3	5	5
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
FACILITIES OFFICE				
Facilities - Utilities/Rent - Penrose Library				
Gas	\$ 16,169	\$ 29,706	\$ 20,067	\$ 23,000
Electric	118,818	133,677	120,124	125,000
Water and sewer	30,275	29,483	28,130	33,280
Trash removal	3,365	4,000	4,667	5,000
Parking	44,028	43,646	53,498	54,000
Storm water fee	513	1,026	1,026	1,026
Total Facilities - Utilities/Rent - Penrose Library	\$ 213,168	\$ 241,538	\$ 227,512	\$ 241,306
Facilities - Utilities/Rent - East Library				
Gas	\$ 10,328	\$ 21,218	\$ 11,245	\$ 14,000
Electric	116,719	145,429	130,169	130,000
Water and sewer	28,359	32,054	22,323	32,000
Trash removal	4,171	5,000	4,086	5,000
Storm water fee	1,690	3,380	3,380	3,380
Total Facilities - Utilities/Rent - East Library	\$ 161,267	\$ 207,081	\$ 171,203	\$ 184,380
Facilities - Utilities/Rent - Cheyenne Mountain Library				
Gas	\$ 2,288	\$ 3,395	\$ 2,441	\$ 3,000
Electric	12,107	15,326	11,546	13,300
Trash removal	1,227	1,469	1,445	1,400
Facility rental costs	118,748	131,393	121,378	124,728
Common area maintenance costs	25,304	20,872	30,026	28,000
Total Facilities - Utilities/Rent - Cheyenne Mtn. Library	\$ 159,674	\$ 172,455	\$ 166,836	\$ 170,428

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
FACILITIES OFFICE				
Facilities - Utilities/Rent - Old Colorado City Library				
Gas	\$ 1,337	\$ 2,547	\$ 1,429	\$ 1,700
Electric	4,445	9,523	6,466	7,000
Trash removal	1,571	2,147	1,546	2,236
Water and sewer	772	843	780	843
Storm water fee	52	104	104	104
Total Facilities - Utilities/Rent - Old Colorado City Library	\$ 8,177	\$ 15,164	\$ 10,325	\$ 11,883
Facilities - Utilities/Rent - Palmer Lake Library				
Gas	\$ 630	\$ 1,591	\$ 849	\$ 950
Electric	950	1,777	924	1,100
Water and sewer	897	1,291	671	900
Total Facilities - Utilities/Rent - Palmer Lake Library	\$ 2,477	\$ 4,659	\$ 2,444	\$ 2,950
Facilities - Utilities/Rent - Rockrimmon Library				
Gas	\$ 1,586	\$ 3,090	\$ 1,911	\$ 2,100
Electric	9,148	10,394	9,021	9,500
Trash removal	922	908	883	908
Facility rental costs	170,499	174,834	174,834	179,168
Common area maintenance costs	39,612	48,796	42,774	45,000
Total Facilities - Utilities/Rent - Rockrimmon Library	\$ 221,767	\$ 238,022	\$ 229,423	\$ 236,676

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
FACILITIES OFFICE				
Facilities - Utilities/Rent - Sand Creek Library				
Gas	\$ 1,543	\$ 3,400	\$ 2,112	\$ 3,400
Electric	13,443	16,126	13,513	16,126
Water and sewer	2,597	2,559	2,915	2,660
Trash Removal	321	500	337	500
Common area maintenance costs	17,726	23,364	21,117	23,364
Storm water fee	68	137	137	137
Total Facilities - Utilities/Rent - Sand Creek Library	\$ 35,698	\$ 46,086	\$ 40,131	\$ 46,187
Facilities - Utilities/Rent - Ute Pass Library				
Gas	\$ 1,335	\$ 2,668	\$ 1,114	\$ 2,668
Electric	2,229	3,193	2,292	3,193
Water and sewer	1,373	1,798	1,614	1,870
Facility rental costs	6,700	6,900	6,900	7,105
Total Facilities - Utilities/Rent - Ute Pass Library	\$ 11,637	\$ 14,559	\$ 11,920	\$ 14,836
Facilities - Utilities/Rent - Calhan Library				
Facility rental costs	\$ 15,000	\$ -	\$ -	\$ -
Gas	-	2,500	974	2,500
Electric	-	3,500	1,266	3,500
Water and sewer	-	1,000	971	1,300
Total Facilities - Utilities/Rent - Calhan Library	\$ 15,000	\$ 7,000	\$ 3,211	\$ 7,300
Green Team				
General supplies	\$ 86	\$ 750	\$ 750	\$ 750
Programming	-	100	100	100
Training	122	150	150	150
Total Green Team	\$ 208	\$ 1,000	\$ 1,000	\$ 1,000

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
COMMUNICATIONS OFFICE				
Administration				
Salaries and wages	\$ 525,254	\$ 714,698	\$ 668,046	\$ 714,698
FICA charges	38,945	54,674	49,256	54,674
Retirement contributions	35,794	53,479	48,997	53,479
Substitute pay	5,350	9,000	9,000	5,000
Meeting room supplies	104	1,000	500	1,000
Supplies	3,146	4,100	3,500	3,100
Video production	12,873	12,000	12,000	12,000
Library channel	5,831	8,294	8,294	5,000
Consultant fees	18	50,000	53,000	60,000
PMC repair/replacement	12,480	7,893	7,893	7,500
Newsletters - postage and mail preparation costs	1,309	2,500	2,000	2,500
Dues	149	-	-	15,122
Mileage reimbursement expenses	1,871	5,000	4,500	5,000
External printing services	85,490	125,000	110,000	105,000
Merchandising	-	-	-	6,000
Networking costs	2,553	5,000	4,500	5,000
Marketing promotions	68,403	100,000	100,000	125,000
Community outreach	20,215	14,000	12,000	8,000
Training	3,509	11,000	10,000	11,000
Survey subscription	72	-	-	-
Signage costs	4,209	20,200	25,000	27,000
Total Communications Office	\$ 827,575	\$ 1,197,838	\$ 1,128,486	\$ 1,226,073
Authorized Positions				
	2018	2019	2020	
Total Full Time Equivalents (FTEs)	12.25	14.25	14.25	
Authorized Positioned Category				
Full-time (40 hours per week)	10	13	13	
Half-time (20 - 39 hours per week)	4	2	2	
Part-time (1-19 hours per week)	-	-	-	
Total Authorized Positions	14	15	15	
MLS FTEs	-	-	-	

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
INFORMATION TECHNOLOGY OFFICE				
Administration				
Salaries and wages	\$ 834,387	\$ 1,002,845	\$ 876,464	\$ 1,002,845
FICA charges	61,759	76,718	64,484	76,718
Retirement contributions	61,989	75,705	65,597	75,705
Software	205,756	337,025	317,025	375,800
Computer supplies	43,509	50,000	45,000	44,000
Supplies	3,735	4,500	4,500	9,500
Telecommunication Costs				
Data and network charges	279,802	230,000	268,000	350,000
Data hardware and software maintenance costs	90,551	70,000	70,000	70,000
Voice	46,964	54,000	54,000	60,000
Voice hardware and software maintenance costs	4,016	29,903	29,903	50,000
Cellular	57,848	78,000	78,000	79,500
Cabling	178	5,000	5,000	-
Consultant fees	98,755	197,025	110,000	137,120
Library unique IT systems				
Integrated library services	182,965	191,000	191,000	-
Self-check and automated material handling	91,181	147,000	147,000	151,000
Prospector - software costs	1,362	-	-	-
Server maintenance/offsite storage	46,093	43,316	43,316	65,000
Telecommunication equipment maintenance	9,000	43,972	45,372	-
Security system maintenance	3,559	4,000	3,770	15,000
Training	25,422	31,000	19,000	31,000
Mileage reimbursement expenses	5,597	6,000	6,000	6,000
Total Information Technology Office	\$ 2,154,428	\$ 2,677,009	\$ 2,443,431	\$ 2,599,188
Authorized Positions		2018	2019	2020
Total Full Time Equivalents (FTEs)		13.10	16.10	16.10
Authorized Positioned Category				
Full-time (40 hours per week)		12	15	15
Half-time (20 - 39 hours per week)		2	2	2
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		14	17	17
MLS FTEs		-	-	-
Pikes Peak Library District				

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
DEVELOPMENT OFFICE				
Administration				
Salaries and wages	\$ 112,976	\$ 186,722	\$ 125,608	\$ 186,722
FICA charges	7,966	14,284	8,535	14,284
Retirement contributions	6,756	14,938	10,003	14,938
Development support	5,183	10,500	10,500	20,000
Mileage reimbursement expenses	222	2,400	500	3,000
Other expenses	6,369	1,900	1,000	2,400
Computer support agreement	13,750	19,000	14,000	13,000
Bank fees	454	1,600	600	1,600
Training	875	3,000	1,550	3,000
Supplies	279	500	500	500
Total Development Office	\$ 154,830	\$ 254,844	\$ 172,796	\$ 259,444
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		2.50	3.00	3.00
Authorized Positioned Category				
Full-time (40 hours per week)		2	3	3
Half-time (20 - 39 hours per week)		1	-	-
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		3	3	3
MLS FTEs		-	-	-

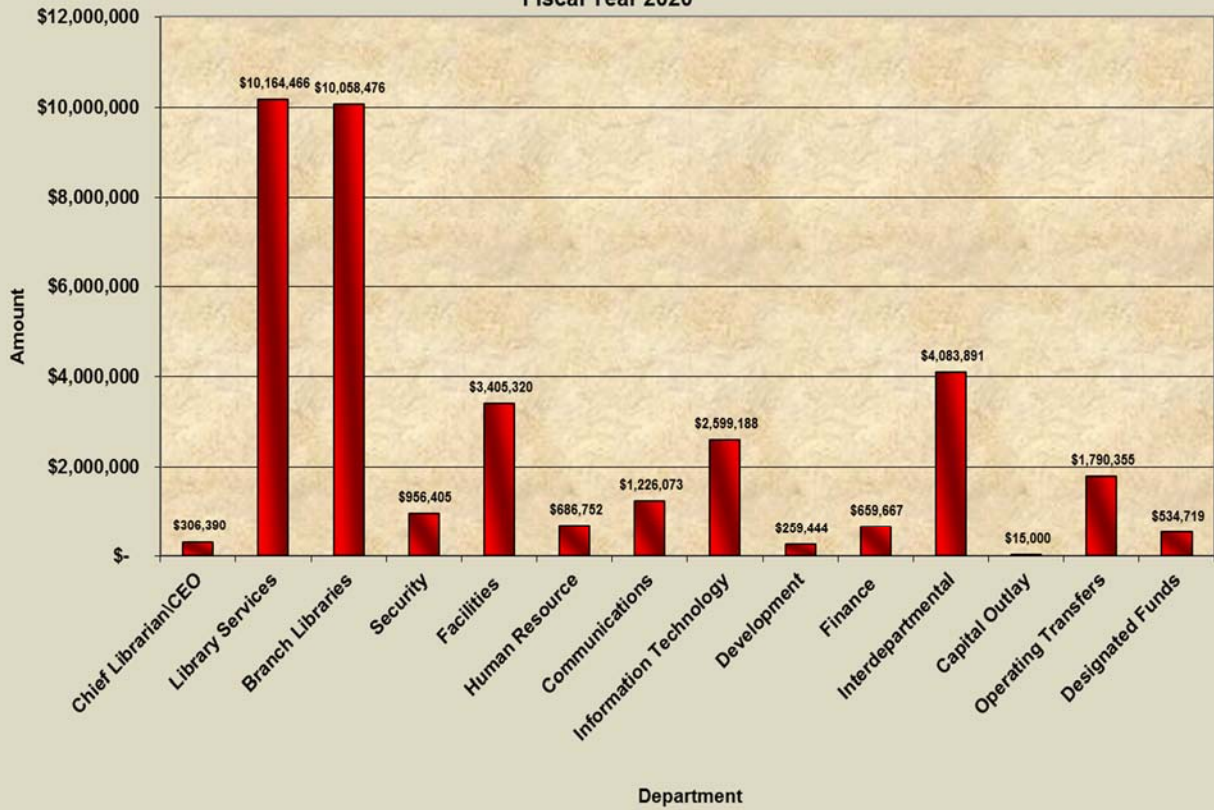
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
FINANCE OFFICE				
Administration				
Salaries and wages	\$ 362,887	\$ 448,469	\$ 428,504	\$ 448,469
FICA charges	25,743	34,308	30,347	34,308
Retirement contributions	26,047	33,911	30,788	33,911
Supplies	5,547	8,436	8,436	8,500
Audit fees	40,935	45,000	45,585	46,000
Legal notices - advertising	707	1,000	1,000	1,000
Fiscal System annual maintenance costs	62,979	64,000	62,979	62,979
Dues	-	-	-	5,500
Mileage reimbursement expenses	1,952	2,500	2,500	2,500
Vault clean-up charges	911	2,100	1,500	1,500
Training	13,818	15,000	12,000	15,000
Total Finance Office	\$ 541,526	\$ 654,724	\$ 623,639	\$ 659,667
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		7.75	7.75	7.75
Authorized Positioned Category				
Full-time (40 hours per week)		7	7	7
Half-time (20 - 39 hours per week)		1	1	1
Part-time (1-19 hours per week)		-	-	-
Total Authorized Positions		8	8	8
MLS FTEs		-	-	-

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
Account	2018 Actual	2019 Budget	2019 Projection	2020 Budget
INTERDEPARTMENTAL				
Vacation/sick leave payout provision	\$ 137,380	\$ 220,000	\$ 220,000	\$ 250,000
Payroll accrual provision	44,816	65,000	65,000	70,000
Contribution - retirement plan	25,000	25,000	25,000	25,000
Personnel items	-	-	-	637,140
Minimum wage adjustment	-	-	-	31,602
Savings from vacant positions	-	(633,816)	-	(700,000)
New positions/temporary positions	-	-	-	147,149
Substitute pay reserve	3,399	30,000	20,000	80,000
Other payroll taxes	10,509	35,000	25,000	25,000
Dues	33,420	55,000	40,000	5,000
Legal fees	64,047	65,000	95,000	75,000
Health insurance	1,664,100	1,750,000	1,886,503	2,200,000
Vision insurance	49,318	62,000	62,130	65,000
Unemployment insurance	55,636	47,250	47,250	50,000
Workers compensation costs	52,718	85,000	70,000	73,500
Life and disability insurance	56,864	63,000	62,131	65,000
Collection agency charges	39,138	30,000	30,000	30,000
Facilities plan	-	50,000	50,000	160,000
Strategic plan	-	-	-	40,000
Supplies	1,318	2,500	2,500	3,000
Postage	59,499	60,000	60,000	60,000
Copier charges	57,043	56,000	56,000	61,000
Patron reimbursement	174	500	500	500
Insurance	161,438	184,500	163,248	175,000
Bank charges	6,756	10,000	10,000	10,000
Treasurer's fees	397,170	420,000	425,000	445,000
Total Interdepartmental	\$ 2,919,743	\$ 2,681,934	\$ 3,415,262	\$ 4,083,891
OPERATING TRANSFERS TO OTHER FUNDS				
East Library Project Fund	\$ -	\$ 139,627	\$ 139,627	\$ 8,545
Penrose Library Project Fund	1,335,841	96,700	96,700	-
Library 21c Facility Project Fund	-	1,156,100	1,156,100	-
Capital Reserve Fund	1,105,223	1,050,984	1,050,984	1,781,810
Total Operating Transfers To Other Funds	\$ 2,441,064	\$ 2,443,411	\$ 2,443,411	\$ 1,790,355

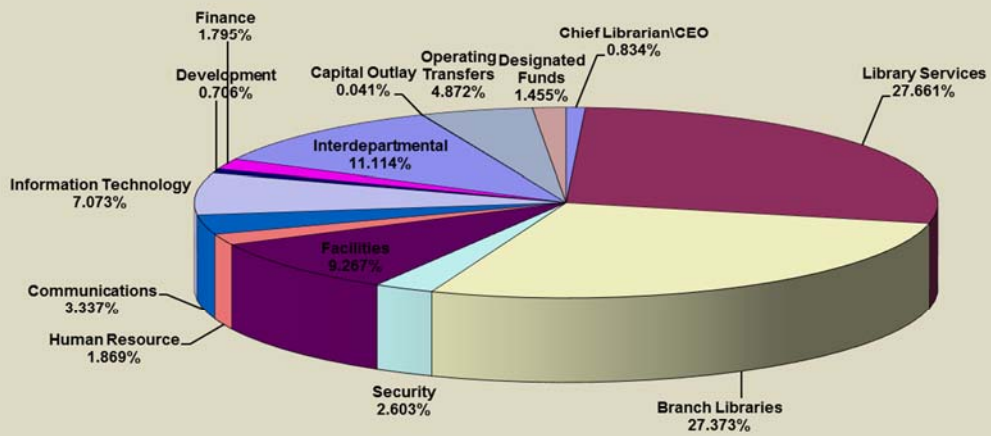
Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
DESIGNATED FUNDS				
Wages/temporary labor	\$ 72,623	\$ 77,170	\$ 77,170	\$ 79,800
FICA charges	5,553	4,854	4,854	6,104
Supplies	10,156	12,919	12,919	-
Library materials - books	135,182	122,328	122,328	158,295
Library materials - electronic databases/online services	61,445	44,862	44,862	51,470
Printing	1,090	-	-	-
Programming	37,140	59,529	53,009	86,275
Advertising	300	-	-	-
Summer Adventure Prizes	3,201	-	-	4,000
Mileage reimbursement expenses	268	-	-	-
Dues	2,503	2,153	2,153	3,000
Employee recognition	8,246	10,000	10,000	10,000
Training	20,237	18,463	18,463	17,450
Community outreach	8,085	6,915	6,915	-
Other grant designated expenses	12,716	297,310	73,930	118,325
Other expenditures	924	-	-	-
Capital outlay	54,789	91,373	91,373	15,000
Total Designated Funds	\$ 434,458	\$ 747,876	\$ 517,976	\$ 549,719
SPECIAL ITEM				
TABOR refund	\$ 5,832	\$ -	\$ -	\$ -
Total Expenditures, Operating Transfers To Other Funds and Other Financing Uses	\$ 31,273,150	\$ 35,925,495	\$ 34,578,210	\$ 36,746,146

Pikes Peak Library District				
General Fund - Expenditures by Department				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
Account	Actual	Budget	Projection	Budget
Summary				
Chief Librarian and CEO Office	\$ 270,455	\$ 311,090	\$ 302,223	\$ 306,390
Library Services	10,988,905	9,858,015	9,633,683	10,164,466
Branch Services	6,553,614	10,144,718	9,319,294	10,058,476
Security	566,157	912,457	766,423	956,405
Human Resources Office	408,699	670,075	591,189	686,752
Facilities Office	3,005,864	3,371,504	3,220,397	3,405,320
Communications Office	827,575	1,197,838	1,128,486	1,226,073
Information Technology Office	2,154,428	2,677,009	2,443,431	2,599,188
Development Office	154,830	254,844	172,796	259,444
Finance Office	541,526	654,724	623,639	659,667
Interdepartmental	2,919,743	2,681,934	3,415,262	4,083,891
Capital Outlay	54,789	91,373	91,373	15,000
Operating Transfers To Other Funds	2,441,064	2,443,411	2,443,411	1,790,355
Designated Funds	379,669	656,503	426,603	534,719
Special Item	5,832	-	-	-
Total General Fund Expenditures	\$ 31,273,150	\$ 35,925,495	\$ 34,578,210	\$ 36,746,146
Authorized Positions		2018	2019	2020
Total Full Time Equivalent (FTEs)		357.76	372.25	371.25
Authorized Positioned Category				
Full-time (40 hours per week)		232	253	252
Half-time (20 - 39 hours per week)		202	206	206
Part-time (1-19 hours per week)		44	16	16
Total Authorized Positions		478	475	474
MLS FTEs		61.50	67.00	66.00

Pikes Peak Library District Expenditures by Department Fiscal Year 2020



Pikes Peak Library District Expenditure Allocation Percentage Fiscal Year 2020



Pikes Peak Library District							
New Positions							
Three-Year Period Ended December 31, 2020							
				Previous	Proposed	Proposed	
Position Name	Location	Previous Grade	Proposed Grade	Hours Week	Hours Week	Hourly Rate	Total Cost
Facilities Project Manager	Facilities	-	23	-	40	\$ 28.96	\$ 82,059
Senior Associate	Rockrimmon Library	18	18	24	40	19.57	31,226
IT Technical Support Analyst	Information Technology	17	17	20	40	17.85	33,864
							<u>\$ 147,149</u>

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Annual Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Annual Fund.				
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ -	\$ 224,949	\$ -	\$ 50,000
Fiscal Year Expenditures				
Other				
Projects yet to be defined	-	203,380	-	50,000
Excess (Deficit) Revenues Over Expenditures	-	21,569	-	-
Fund Balance - Beginning of Year	6,541	6,541	6,541	6,541
Fund Balance - End of Year	\$ 6,541	\$ 28,110	\$ 6,541	\$ 6,541

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Facilities Support Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Facilities Support Fund.				
Excess (Deficit) Revenues Over Expenditures	\$ -	\$ -	\$ -	\$ -
Fund Balance - Beginning of Year	1,050	1,050	1,050	1,050
Fund Balance - End of Year	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Penrose Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Penrose Library's services, programs and assets.				
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 16,000	\$ -	\$ -	\$ -
Fiscal Year Expenditures				
Other	1,820	-	-	-
Excess (Deficit) Revenues Over Expenditures	14,180	-	-	-
Fund Balance - Beginning of Year	(14,180)	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Cheyenne Mountain Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Cheyenne Mountain Library's services, programs and assets.				
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 7,085	\$ -	\$ -	\$ -
Fiscal Year Expenditures				
Other	7,085	-	-	-
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	8,256	8,256	8,256	8,256
Fund Balance - End of Year	\$ 8,256	\$ 8,256	\$ 8,256	\$ 8,256

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Fountain Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Fountain Library's services, programs and assets.				
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 5,000	\$ 43,126	\$ 43,126	\$ -
Fiscal Year Expenditures				
Capital outlay				
Access control upgrades	4,000	-	-	-
Patio furniture	-	1,200	1,200	-
Furniture replacement adult area	-	3,500	3,500	-
Carpet replacement	-	35,000	30,445	-
Meeting room tables	-	3,426	3,426	-
Total Fiscal Year Expenditures	4,000	43,126	38,571	-
Excess (Deficit) Revenues Over Expenditures	1,000	-	4,555	-
Fund Balance - Beginning of Year	(330)	670	670	5,225
Fund Balance - End of Year	\$ 670	\$ 670	\$ 5,225	\$ 5,225

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
High Prairie Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's High Prairie Library's services, programs and assets.				
Fiscal Year Expenditures				
Capital outlay				
Furniture	\$ 541	\$ -	\$ -	\$ -
Excess (Deficit) Revenues Over Expenditures	(541)	-	-	-
Fund Balance - Beginning of Year	6,418	5,877	5,877	5,877
Fund Balance - End of Year	\$ 5,877	\$ 5,877	\$ 5,877	\$ 5,877

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Manitou Springs Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Manitou Springs Library's services, programs and assets.				
Fiscal Year Expenditures				
Program expenditures	\$ 2,200	\$ -	\$ -	\$ -
Excess (Deficit) Revenues Over Expenditures	(2,200)	-	-	-
Fund Balance - Beginning of Year	8,605	6,405	6,405	6,405
Fund Balance - End of Year	\$ 6,405	\$ 6,405	\$ 6,405	\$ 6,405

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Monument Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Monument Library's services, programs and assets.				
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 500	\$ -	\$ -	\$ -
Fiscal Year Expenditures				
Capital outlay				
Teen area furniture	\$ 3,216	\$ -	\$ -	\$ -
Total Fiscal Year Expenditures	3,216	-	-	-
Excess (Deficit) Revenues Over Expenditures	(2,716)	-	-	-
Fund Balance - Beginning of Year	3,235	519	519	519
Fund Balance - End of Year	\$ 519	\$ 519	\$ 519	\$ 519

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Old Colorado City Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Old Colorado City Library's services, programs and assets.				
Fiscal Year Expenditures				
Capital outlay				
Roof inspection and repairs	\$ 3,150	\$ -	\$ -	\$ -
Excess (Deficit) Revenues Over Expenditures	(3,150)	-	-	-
Fund Balance - Beginning of Year	14,594	11,444	11,444	11,444
Fund Balance - End of Year	\$ 11,444	\$ 11,444	\$ 11,444	\$ 11,444

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Palmer Lake Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Palmer Lake Library's services, programs and assets.				
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ -	\$ 4,500	\$ 4,500	\$ -
Fiscal Year Expenditures				
Capital outlay				
Carpet replacement	-	4,500	4,500	-
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	961	961	961	961
Fund Balance - End of Year	\$ 961	\$ 961	\$ 961	\$ 961

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Ruth Holley Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Ruth Holley Library's services, programs and assets.				
Excess (Deficit) Revenues Over Expenditures	\$ -	\$ -	\$ -	\$ -
Fund Balance - Beginning of Year	291	291	291	291
Fund Balance - End of Year	\$ 291	\$ 291	\$ 291	\$ 291

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Sand Creek Library Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Sand Creek Library's services, programs and assets.				
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 13,000	\$ -	\$ -	\$ -
Other Resources - PPLD Fund Balance	18,900	-	-	-
Total Fiscal Year Estimated Revenues	31,900	-	-	-
Fiscal Year Expenditures				
Capital outlay				
Makerspace costs	31,000	-	-	-
Other costs	900	-	-	-
Total Fiscal Year Expenditures	31,900	-	-	-
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	-	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Mobile Library Services Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Mobile Library's services, programs and assets.				
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	179	179	179	179
Fund Balance - End of Year	\$ 179	\$ 179	\$ 179	\$ 179

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
1905 Carnegie Facility Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund				
	2018	2019	2019	2020
To accumulate funds for the support of the District's Carnegie Facility services, programs and assets.	Actual	Budget	Projection	Budget
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 10,000	\$ -	\$ -	\$ -
Fiscal Year Expenditures				
Capital outlay				
HVAC control upgrade	10,427	-	-	-
Excess (Deficit) Revenues Over Expenditures	(427)	-	-	-
Fund Balance - Beginning of Year	600	173	173	173
Fund Balance - End of Year	<u>\$ 173</u>	<u>\$ 173</u>	<u>\$ 173</u>	<u>\$ 173</u>

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
1905 Carnegie Garden Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund				
	2018	2019	2019	2020
To accumulate funds for the support of the District's Carnegie Garden.	Actual	Budget	Projection	Budget
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	2,462	2,462	2,462	2,462
Fund Balance - End of Year	\$ 2,462	\$ 2,462	\$ 2,462	\$ 2,462

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
East Library Support Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund				
	2018	2019	2019	2020
To accumulate funds for the support of the District's East Library Facility services, programs and assets.	Actual	Budget	Projection	Budget
Fiscal Year Estimated Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 1,500	\$ -	\$ -	\$ -
Excess (Deficit) Revenues Over Expenditures	1,500	-	-	-
Fund Balance - Beginning of Year	-	1,500	1,500	1,500
Fund Balance - End of Year	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Mini-Maker Faire Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund				
	2018	2019	2019	2020
To accumulate funds for the support of the District's Mini-maker Faire program.	Actual	Budget	Projection	Budget
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 10,609	\$ 3,550	\$ 3,550	\$ -
Fiscal Year Expenditures				
Program expenditures	-	3,550	3,550	-
Other	385	-	-	-
Total Fiscal Year Expenditures	385	3,550	3,550	-
Excess (Deficit) Revenues Over Expenditures	10,224	-	-	-
Fund Balance - Beginning of Year	146	10,370	10,370	10,370
Fund Balance - End of Year	\$ 10,370	\$ 10,370	\$ 10,370	\$ 10,370

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Children's Services Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund				
	2018	2019	2019	2020
To accumulate funds for the support of the District's Children's Services, including programs and assets.	Actual	Budget	Projection	Budget
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ -	\$ 20,000	\$ -	\$ -
Sales	100	-		
Total Fiscal Year Estimated Revenues	100	20,000	-	-
Fiscal Year Expenditures				
Library materials	1,636	-	-	-
Other	5,854	22,253	2,253	-
Total Fiscal Year Expenditures	7,490	22,253	2,253	-
Excess (Deficit) Revenues Over Expenditures	(7,390)	(2,253)	(2,253)	-
Fund Balance - Beginning of Year	10,050	2,660	2,660	407
Fund Balance - End of Year	\$ 2,660	\$ 407	\$ 407	\$ 407

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Kirkpatrick Fund - Author Series				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Kirkpatrick Fund services, programs and assets.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 7,240	\$ 10,000	\$ 3,480	\$ -
Fiscal Year Expenditures				
Program expenditures	171	10,000	3,480	-
Excess (Deficit) Revenues Over Expenditures	7,069	-	-	-
Fund Balance - Beginning of Year	(7,069)	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Adult Services Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Adult Services department.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 16,524	\$ 3,500	\$ 3,500	\$ -
Fiscal Year Expenditures				
Program expenditures	-	3,700	3,700	2,500
Other costs	983	1,050	1,050	-
Total Fiscal Year Expenditures	983	4,750	4,750	2,500
Excess (Deficit) Revenues Over Expenditures	15,541	(1,250)	(1,250)	(2,500)
Fund Balance - Beginning of Year	3,023	18,564	18,564	17,314
Fund Balance - End of Year	\$ 18,564	\$ 17,314	\$ 17,314	\$ 14,814

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Adult Reading Program Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Adult Reading Program.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 717	\$ 2,500	\$ 2,500	\$ -
Other Resources - PPLD Fund Balance	-	1,979	1,979	-
Total Fiscal Year Estimated Revenues	717	4,479	4,479	-
Fiscal Year Expenditures				
Program expenditures	521	4,479	4,479	-
Excess (Deficit) Revenues Over Expenditures	196	-	-	-
Fund Balance - Beginning of Year	(196)	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Senior Services Program Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Senior Services program.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 1,345	\$ -	\$ -	\$ -
Excess (Deficit) Revenues Over Expenditures	1,345	-	-	-
Fund Balance - Beginning of Year	850	2,195	2,195	2,195
Fund Balance - End of Year	\$ 2,195	\$ 2,195	\$ 2,195	\$ 2,195

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Young Adult Services Program Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Young Adult Services' programs and assets and the East Library Teen Center.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 14,879	\$ 9,900	\$ 9,900	\$ -
Other Revenue	470	-	910	-
PPLD contribution	-	-	-	8,314
Total Fiscal Year Estimated Revenues	15,349	9,900	10,810	8,314
Fiscal Year Expenditures				
Program expenditures	7,563	3,200	3,200	8,200
Capital outlay	189	-	-	-
Other	3,201	8,800	8,800	4,000
Total Fiscal Year Expenditures	10,953	12,000	12,000	12,200
Excess (Deficit) Revenues Over Expenditures	4,396	(2,100)	(1,190)	(3,886)
Fund Balance - Beginning of Year	680	5,076	5,076	3,886
Fund Balance - End of Year	\$ 5,076	\$ 2,976	\$ 3,886	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Summer Adventure Program Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Summer Adventure Program's services, programs and assets.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 12,611	\$ -	\$ -	\$ -
PPLD contribution	-	-	-	1,286
Total Fiscal Year Estimated Revenues	12,611	-	-	1,286
Fiscal Year Expenditures				
Other				
Summer Reading Program prizes	-	-	-	20,000
Excess (Deficit) Revenues Over Expenditures	12,611	-	-	(18,714)
Fund Balance - Beginning of Year	6,103	18,714	18,714	18,714
Fund Balance - End of Year	\$ 18,714	\$ 18,714	\$ 18,714	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Regional History and Genealogy Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Regional History and Genealogy Departments services, and assets.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 7,100	\$ 5,500	\$ 5,500	\$ 8,450
Other Revenue	5,038	-	4,000	-
Other Resources - PPLD Fund Balance	-	-	-	16,500
Total Fiscal Year Estimated Revenues	12,138	5,500	9,500	24,950
Fiscal Year Expenditures				
Program expenditures	4,149	5,500	5,500	5,500
Capital outlay				
Servers	-	-	-	15,000
Other	1,234	-	-	8,450
Total Fiscal Year Expenditures	5,383	5,500	5,500	28,950
Excess (Deficit) Revenues Over Expenditures	6,755	-	4,000	(4,000)
Fund Balance - Beginning of Year	(6,755)	-	-	4,000
Fund Balance - End of Year	\$ -	\$ -	\$ 4,000	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Collection Management Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Collection Management's services, programs and assets.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 12,752	\$ -	\$ -	\$ -
State funding	144,112	145,000	143,026	157,445
	156,864	145,000	143,026	157,445
Other Resources - PPLD Fund Balance	-	-	956	-
Total Fiscal Year Estimated Revenues	156,864	145,000	143,982	157,445
Fiscal Year Expenditures				
Library materials	156,025	146,270	146,270	157,445
Excess (Deficit) Revenues Over Expenditures	839	(1,270)	(2,288)	-
Fund Balance - Beginning of Year	1,449	2,288	2,288	-
Fund Balance - End of Year	\$ 2,288	\$ 1,018	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Adult Education Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Adult Education department's AEFFLA grant.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 65,000	\$ 106,974	\$ 106,974	\$ 106,974
Expenditures covered by General Fund	24,645	-	-	-
Total Fiscal Year Estimated Revenues	89,645	106,974	106,974	106,974
Fiscal Year Expenditures				
Personnel	72,595	77,024	77,024	85,904
Library materials	10,950	19,231	19,231	21,070
Other	6,100	10,719	10,719	-
Total Fiscal Year Expenditures	89,645	106,974	106,974	106,974
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	-	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Career Online High School Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Career Online High School programs and assets.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 35,750	\$ 40,985	\$ 40,985	\$ 68,000
Fiscal Year Expenditures				
Library materials	26,986	30,000	30,000	30,000
Other	750	-	-	-
Scholarships	-	-	-	30,000
Vouchers	-	8,625	8,625	6,000
Supplies	-	800	800	-
Refreshments	-	1,000	1,000	2,000
Calculators	-	560	560	-
Total Fiscal Year Expenditures	27,736	40,985	40,985	68,000
Excess (Deficit) Revenues Over Expenditures	8,014	-	-	-
Fund Balance - Beginning of Year	(8,014)	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Adult Education Support Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Adult Education Support programs and assets.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 9,221	\$ -	\$ -	\$ -
Fiscal Year Expenditures				
Other	2,737	-	-	-
Excess (Deficit) Revenues Over Expenditures	6,484	-	-	-
Fund Balance - Beginning of Year	10,044	16,528	16,528	16,528
Fund Balance - End of Year	\$ 16,528	\$ 16,528	\$ 16,528	\$ 16,528

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Video Center Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Video Production Center's services, programs and assets.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 5,692	\$ 15,000	\$ 15,000	\$ -
Other	17,500	-	-	-
Total Fiscal Year Estimated Revenues	23,192	15,000	15,000	-
Fiscal Year Expenditures				
Capital outlay	445	15,000	15,000	-
Excess (Deficit) Revenues Over Expenditures	22,747	-	-	-
Fund Balance - Beginning of Year	10,767	33,514	33,514	33,514
Fund Balance - End of Year	\$ 33,514	\$ 33,514	\$ 33,514	\$ 33,514

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Makerspace Programs Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Makerspace programs				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 5,000	\$ -	\$ -	\$ -
Fiscal Year Expenditures				
Programming	5,000	-	-	-
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	7,500	7,500	7,500	7,500
Fund Balance - End of Year	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Communications Office Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Communications Office.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 18,871	\$ -	\$ -	\$ -
Fiscal Year Expenditures				
Other	8,085	6,915	6,915	-
Excess (Deficit) Revenues Over Expenditures	10,786	(6,915)	(6,915)	-
Fund Balance - Beginning of Year	1,550	12,336	12,336	5,421
Fund Balance - End of Year	\$ 12,336	\$ 5,421	\$ 5,421	\$ 5,421

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Staff Organization Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Staff Organization.				
Fiscal Year Revenues				
Expenditures covered by General Fund	\$ 8,246	\$ 10,000	\$ 10,000	\$ 10,000
Fiscal Year Expenditures				
Other - staff activities	8,246	10,000	10,000	10,000
Total Fiscal Year Expenditures	8,246	10,000	10,000	10,000
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	-	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Inclusive Internship Initiative Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To account for all financial activity related to the Inclusive Internship Initiative Program				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ -	\$ 5,000	\$ 5,000	\$ -
Contributions by PPLD	5,581	-	-	-
Total Fiscal Year Estimated Revenues	5,581	5,000	5,000	-
Fiscal Year Expenditures				
Personnel costs	5,581	5,000	5,000	-
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	-	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
El Pomar Nonprofit Resources Center Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To account for all financial activity related to the El Pomar Nonprofit Resource Center.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ -	\$ 7,000	\$ 7,000	\$ 7,000
Contributions by PPLD	5,043	193	193	-
Total Fiscal Year Estimated Revenues	5,043	7,193	7,193	7,000
Fiscal Year Expenditures				
Library materials	1,029	2,940	2,940	1,250
Other	4,701	4,253	4,253	5,750
Total Fiscal Year Expenditures	5,730	7,193	7,193	7,000
Excess (Deficit) Revenues Over Expenditures	(687)	-	-	-
Fund Balance - Beginning of Year	687	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
All Pikes Peak Reads Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To account for all financial activity related to the District's All Pikes Peak Reads services, programs and activities.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ -	\$ 5,000	\$ 5,000	\$ 36,000
Other	18,000	18,000	18,000	18,000
Total Fiscal Year Estimated Revenues	18,000	23,000	23,000	54,000
Fiscal Year Expenditures				
Program expenditures	6,588	15,000	15,000	46,000
Other	530	8,000	8,000	8,000
Total Fiscal Year Expenditures	7,118	23,000	23,000	54,000
Excess (Deficit) Revenues Over Expenditures	10,882	-	-	-
Fund Balance - Beginning of Year	(10,882)	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Pikes Peak Poet Laureate Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To account for all financial activity related to the Pikes Peak Poet Laureate's programs and activities.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ -	\$ 2,000	\$ 2,000	\$ -
Fiscal Year Expenditures				
Program expenditures	-	2,000	2,000	-
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	1,060	1,060	1,060	1,060
Fund Balance - End of Year	<u>\$ 1,060</u>	<u>\$ 1,060</u>	<u>\$ 1,060</u>	<u>\$ 1,060</u>

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Shivers Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Shivers Fund's programs and activities.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 10,000	\$ 35,000	\$ 35,000	\$ 15,000
Expenditures covered by General Fund	5,581	-	-	-
Total Fiscal Year Estimated Revenues	15,581	35,000	35,000	15,000
Fiscal Year Expenditures				
Program expenditures	15,581	35,000	35,000	15,000
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	-	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Staff Development Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Staff Development programs.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 5,297	\$ 15,000	\$ 15,000	\$ 16,000
Expenditures covered by General Fund	12,973	12,927	12,927	-
Total Fiscal Year Estimated Revenues	18,270	27,927	27,927	16,000
Fiscal Year Expenditures				
Other				
Training - IFLA Conference	18,270	27,927	27,927	16,000
Excess (Deficit) Revenues Over Expenditures	-	-	-	-
Fund Balance - Beginning of Year	-	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Ciavonne Trust Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Children's Services, including programs and assets.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 500	\$ 650	\$ 650	\$ 650
Fiscal Year Expenditures				
Program expenditures	369	650	650	650
Excess (Deficit) Revenues Over Expenditures	131	-	-	-
Fund Balance - Beginning of Year	(131)	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Donor Relations Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's donor relations activities.				
Excess (Deficit) Revenues Over Expenditures	\$ -	\$ -	\$ -	\$ -
Fund Balance - Beginning of Year	6,052	6,052	6,052	6,052
Fund Balance - End of Year	\$ 6,052	\$ 6,052	\$ 6,052	\$ 6,052

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Authors Programs Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Authors programs.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 5,406	\$ -	\$ -	\$ -
Fiscal Year Expenditures				
Program expenditures	-	-	-	1,000
Excess (Deficit) Revenues Over Expenditures	5,406	-	-	(1,000)
Fund Balance - Beginning of Year	8,716	14,122	14,122	14,122
Fund Balance - End of Year	\$ 14,122	\$ 14,122	\$ 14,122	\$ 13,122

Pikes Peak Library District				
General Fund - Designated Fund (included in General Fund)				
Library 21c Designated Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Library 21c program activities.				
Fiscal Year Revenues				
Donations				
Pikes Peak Library District Foundation	\$ 1,410	\$ -	\$ -	\$ -
Excess (Deficit) Revenues Over Expenditures	1,410	-	-	-
Fund Balance - Beginning of Year	(1,410)	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -

**CAPITAL PROJECTS FUND
EAST LIBRARY RENOVATION PROJECT FUND**

Pikes Peak Library District					
Capital Projects Fund - East Library Project Fund					
Three-Year Period Ended December 31, 2020					
		2018	2019	2019	2020
		Actual	Budget	Projection	Budget
Sources of Funds					
Funding - Pikes Peak Library District Foundation					
Fundraising	\$	32,501	\$ 5,000	\$ 5,000	-
Funding - Pikes Peak Library District					
Operating transfer - General Fund		-	139,627	139,627	\$ 8,545
Total Sources of Funds		32,501	144,627	144,627	8,545
Uses of Funds					
Building Items					
Building maintenance/minor renovation projects					
Replace canvas roll-up awning materials		6,000	-	-	-
Replace public water fountains with ADA water bottle fill types		4,706	-	-	-
Replace staff lounge blinds		5,358	-	-	-
Replace story time room divider		18,000	-	-	-
Additional study room chairs		-	3,500	-	-
Reface cabinets in story time office		15,000	5,500	-	-
Contingency		-	18,212	-	-
Enclose chiller pit		-	15,398	15,398	-
Chiller roof structure over chiller pit		-	19,000	8,040	-
Replace emergency lighting generator		-	83,065	80,465	-
Roofing consultant to evaluate existing roof		-	30,000	-	30,000
New window screen/shades for Children's		-	1,627	-	-
External filtration system for laser cutter		-	10,000	1,907	-
Reading Bay area furniture		-	20,000	-	20,000
Patio furniture fundraised		-	-	-	-
Adult Education 4-person shared workstation		-	4,000	2,765	-
Roof inspection and repairs		650	-	-	-
Children's - cabinets		-	5,478	-	-
Tractor replacement		9,999	-	-	-
Purchase laminator		1,795	-	-	-
Renovate Security office		-	-	-	5,750
Reading bay furniture		-	-	-	30,000
Replace aging fire panel		-	-	-	32,000
Convert sound booth in community room to storage		-	-	-	3,000
IT equipment		-	2,071	2,071	-
Update security equipment		-	5,000	-	-
Total Uses of Funds		61,508	222,851	110,646	120,750
Excess Revenues Over Expenditures		(29,007)	(78,224)	33,981	(112,205)
Fund Balance - Beginning of Year		107,231	78,224	78,224	112,205
Fund Balance - End of Year	\$	78,224	\$ -	\$ 112,205	\$ -

**CAPITAL PROJECTS FUND
PENROSE LIBRARY RENOVATION PROJECT FUND**

Pikes Peak Library District				
Capital Projects Fund - Penrose Library Project Fund				
Three-Year Period Ended December 31, 2020				
		2018	2019	2019
		Actual	Budget	Projection
				2020
				Budget
Sources of Funds				
	Fundraising			
	Pikes Peak Library District Foundation	\$ 426,291	\$ -	\$ -
	Funding - Pikes Peak Library District			
	Operating transfer - General Fund	1,335,841	96,700	96,700
				\$ -
	Total Sources of Funds	1,762,132	96,700	96,700
				-
Uses of Funds				
	Penrose entry way	2,130	-	-
	Roof inspection and repairs	650	-	-
	Cobble conversion	7,676	-	-
	Roof preventative maintenance repairs	-	5,130	5,130
	Replace existing parking lot meters	-	50,000	-
	Roofing consultant to evaluate existing roof	-	30,000	-
	Asphalt crack fill	-	15,500	15,764
	Replace rooftop unit	-	23,500	20,544
	Replace existing fire panel	-	18,500	16,921
	Charging station outlets	-	2,000	-
	Larger trash receptacles	-	3,600	-
	Work/Circulation room in basement (2 adj height desks)	-	3,600	852
	Upgrade two interior elevators	50,923	-	-
	Chiller pumps replacement	-	55,000	-
	27" laminator	1,795	-	-
	Renovation costs	779,928	850,363	568,006
	Carnegie - Add wall to separate public arewa from staff area	-	-	-
				5,000

Pikes Peak Library District					
Capital Projects Fund - Penrose Library Project Fund					
Three-Year Period Ended December 31, 2020					
		2018	2019	2019	
		Actual	Budget	Projection	
				2020	
				Budget	
	KCH - movable walls/partitions for displays	-	-	-	3,000
	KCH - chairs for mezzanine	-	-	-	2,550
	KCH - work tables (4) for mezzanine	-	-	-	6,200
	KCH - interior paint	-	-	-	15,000
	KCH - exterior trim paint	-	-	-	8,500
	KCH - replace awnings at front entrance	-	-	-	1,500
	Add (9) meeting room tables	-	-	-	3,500
	Convert Pine/Aspen room lighting to dimmable	-	-	-	13,000
	Install carpet in valut for meeting room	-	-	-	2,000
	Replace all wooden chairs in public area	-	-	-	13,000
	Replace catalog computers to pillars	-	-	-	1,500
	Replace current computer tables in lab (8)	-	-	-	10,000
	Purchase stages for two Columbine rooms	-	-	-	12,000
	Purchase mural on garage wall	-	-	-	5,250
	Expand lighting controls in lower level to same as main level	-	-	-	15,000
	Add storefront wall to create office in Adult Education	-	-	-	15,000
	Power for moving catalog computers	-	-	-	1,000
	Contingency	-	42,876	42,876	-
	Total Uses of Funds	843,102	1,100,069	670,093	268,000
	Excess Revenues Over Expenditures	919,030	(1,003,369)	(573,393)	(268,000)
	Fund Balance - Beginning of Year	84,339	1,003,369	1,003,369	429,976
	Fund Balance - End of Year	\$ 1,003,369	\$ -	\$ 429,976	\$ 161,976

**CAPITAL PROJECTS FUND
LIBRARY 21c FACILITY PROJECT FUND**

Pikes Peak Library District					
Capital Projects Fund - Library 21c Project Fund					
Three-Year Period Ended December 31, 2020					
		2018	2019	2019	2020
		Actual	Budget	Projection	Budget
Sources of Funds					
Funding - Fundraising					
	Donations - Pikes Peak Library District Foundation	\$ 167,128	\$ -	\$ -	\$ -
Funding - Pikes Peak Library District					
	Operating transfer - General Fund	-	1,156,100	1,156,100	-
	Total Sources of Funds	167,128	1,156,100	1,156,100	-
Uses of Funds					
Building Items					
	Concrete walkway between east and south parking lots	18,949	-	-	-
	Roof replacement (fully adhered, unballasted roofing system)	19,800	1,075,200	732,558	-
	Roof inspection/repairs	650	2,350	-	-
	Replace skylight system	-	108,000	104,560	-
	Conference room window treatments	4,848	-	-	-
	Improvements Teen Gaming room	8,725	9,409	-	-
	Concrete walkway between east and south parking lots	-	19,500	-	-
	Contingency	-	48,431	48,431	-
	New Teen service desk	-	1,200	-	-
	Courtyard improvements	-	20,000	19,916	-
	Ent and Make II window treatment	-	4,152	-	-

Pikes Peak Library District					
Capital Projects Fund - Library 21c Project Fund					
Three-Year Period Ended December 31, 2020					
		2018	2019	2019	2020
		Actual	Budget	Projection	Budget
	Install additional can lights	-	1,200	1,200	-
	New display case with lighting	3,461	-	-	-
	Re-bulb Children's area	-	1,200	-	-
	Children's shelf movers	-	2,500	2,500	-
	Studio column, make space for ISO booth	-	1,000	-	-
	Office chair replacement (children's) and meeting rooms	-	7,200	7,200	-
	Collection Management tables, height adjustable	-	1,200	1,200	-
	Audio booth	-	2,000	2,000	-
	Increase stage size	10,092	4,908	4,908	-
	Studio noise mitigation	3,021	21,979	21,979	-
	Venue LED lighting	6,428	3,572	3,572	-
	Venue improvements and equipment	-	33,676	-	-
	Production music	1,600	-	-	-
	Public equipment EOL replacement	3,846	-	-	-
	New public equipment inventory	3,631	-	-	-
	AV equipment maintenance	7,313	4,686	4,686	-
	Culinary lab equipment	-	-	-	86,020
	Record management system	-	30,000	-	30,000
	Add gas supply to kitchen for culinary lab	-	-	-	25,000
	Replace business center/learning lab chairs	-	-	-	17,000
	Install new service point on first floor	-	-	-	20,000
	Add charging tables/towers	-	-	-	6,000
	Install one-way window	-	-	-	5,500
	Replace Children's service desk	-	-	-	6,000
	Revamp Creative Services area	-	-	-	3,000
	Three sit/stand converters	-	-	-	1,000
	Replace training room tables and chairs	-	-	-	9,500
	Acoustic improvements to editing offices	-	-	-	8,000
	Signage	-	5,000	5,000	-
	Total Uses of Funds	92,364	1,408,363	959,710	217,020
	Excess Revenues Over Expenditures	74,764	(252,263)	196,390	(217,020)
	Fund Balance - Beginning of Year	177,499	252,263	252,263	448,653
	Fund Balance - End of Year	\$ 252,263	\$ -	\$ 448,653	\$ 231,633

**CAPITAL PROJECTS FUND
CAPITAL RESERVE FUND**

Pikes Peak Library District				
Capital Projects Fund - Capital Reserve Fund				
Three-Year Period Ended December 31, 2020				
		2018	2019	2019
		Actual	Budget	Projection
				2020
				Budget
Sources of Funds				
Funding - Pikes Peak Library District				
	Operating transfer - General Fund	\$ 1,105,223	\$ 1,050,984	\$ 1,050,984
				\$ 1,781,810
Funding - Fundraising				
	Donations - Pikes Peak Library District Foundation	85,351	123,000	123,000
				-
	Total Sources of Funds	1,190,574	1,173,984	1,173,984
				1,781,810
Uses of Funds				
MOBILE LIBRARY SERVICES				
	Front desk replacement	-	-	-
				2,000
	Awning ewplacement	-	-	-
				4,000
	(2) half wraps	-	-	-
				13,000
	Replace generator for bookmobile 705	-	12,500	12,500
				-
CHEYENNE MOUNTAIN LIBRARY				
	Replace existing circulation desk	-	-	-
				15,000
	Replace entry tile with walk-off carpet tile	-	-	-
				5,000
	Work room cabinets and storage	-	2,000	2,000
				-
FOUNTAIN LIBRARY				
	Teen furniture to support gaming area	-	-	-
				5,000
	Window tint in Children's area	-	3,000	-
				-
	Meeting Room AV Closet	-	3,000	3,000
				-
	Chair replacement in meeting room	-	-	-
				6,500

Pikes Peak Library District				
Capital Projects Fund - Capital Reserve Fund				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
RUTH HOLLEY LIBRARY				
Other furniture or equipment replacement				
Learning lab furniture	-	-	-	10,000
Replace meeting room carpet and staff area	-	13,000	17,401	-
Meeting room furniture	-	15,000	15,176	-
Study room furniture	-	3,000	2,927	-
Repaint interior	-	10,000	7,008	-
Update service points	-	5,000	5,000	-
Add electricity to Friends storage closet	-	2,000	2,000	-
MONUMENT LIBRARY				
Replace (4) adult area chairs	-	-	-	2,400
Community Room back area blind replacement	-	-	-	4,700
Community Room tables and chairs replacement	-	-	-	8,000
Replace teen area PC table and chair	-	-	-	2,000
Access control upgrades	7,928	-	-	-
Replace bulbs	-	1,200	1,200	-
OLD COLORADO CITY LIBRARY				
Canopy over bookdrop	-	-	-	5,000
Replace carpet to rubber in meeting room	-	-	-	3,500
Replace meeting room chairs and tables	-	-	-	5,650
Charging tables (4) and computer tables (6)	-	-	-	12,000
New wood floor on main level - fundraised	-	75,000	75,000	-
ROCKRIMMON LIBRARY				
Replace meeting room carpet	-	-	-	6,000
Meeting room tables	-	-	-	3,000
Furniture for Children's redesign	-	2,500	2,500	-
SAND CREEK LIBRARY				
Other furniture or equipment replacement				
Children's and Teen area furniture	-	7,000	-	-

Pikes Peak Library District				
Capital Projects Fund - Capital Reserve Fund				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
CALHAN BRANCH				
Calhan renovation ptoject	32,314	515,642	515,642	-
OTHER ITEMS				
Concrete replacement - districtwide allowance	-	23,560	23,560	-
Staff lounges improvements	84	29,916	29,916	-
Tree trimming - district-wide	-	-	-	15,000
Adult Education workspace improvements	28,907	-	-	-
Asphalt repairs and maintenance - districtwide allowance	20,901	15,072	15,072	32,000
Water management system	6,627	10,000	5,000	-
Upgrade fire system dialers	-	15,000	-	-
Capital contingency	31,291	50,000	50,000	-
Other vehicle replacement	41,329	8,625	-	-
Furniture replacement contingency	10,744	-	-	25,000
Ellicott facility allowance	-	200,000	-	-
Roof inspections, preventative maaintenance repairs	-	10,000	10,000	15,000
Contingency	-	178,763	178,763	50,000
Asphalt Maintenance - Old Colorado City, High Prairie, Fountain	-	7,500	7,628	-
Total - Facilities	180,125	1,218,278	981,293	249,750

Pikes Peak Library District				
Capital Projects Fund - Capital Reserve Fund				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
INFORMATION TECHNOLOGY				
Servers				
East Library data updates	-	2,000	2,000	-
Computers				
Technology refresh (staff)	121,515	19,000	19,000	-
Collection Management scanners	-	2,080	2,080	-
PCs - video editing	-	11,114	11,114	-
Technology refresh (patrons)	-	131,000	131,000	-
Barcode scanners, RFID equipment				
	-	15,102	15,102	-
Telecommunications equipment				
Telecommunications switches and UPS	-	100,000	100,000	246,000
Self check stations				
District wide/AMH bin project	5,877	-	-	-
Penrose Library - additional data ports	-	2,500	2,500	-
Laptops				
Young Adult Services	-	6,000	6,000	-
Children's Services iPads	-	6,000	6,000	-
Equipment Initiatives				
RFID Wends	-	15,000	15,000	-
AMH bins	-	20,000	20,000	-
Archival management system	-	13,400	13,400	-
Datacenter redesign	-	75,000	75,000	-
Surveillance system redesign	-	125,000	125,000	-
Telephone wireless or USB headsets	-	30,000	30,000	-
IT security and operations center	-	10,000	10,000	-
Copiers and printers replacement project	100,282	301,000	301,000	-
Telephone system upgrade/replacement project	184,934	-	-	-
District-wide audio-visual equipment standardization	-	75,000	75,000	-
Children's equipment	93,357	-	-	-
Regional History and Genealogy equipment	-	29,000	29,000	-
East Library tween computers	-	4,000	4,000	-
Contingency				
	42,746	53,835	53,835	-
Servers				
Telecommunications switches and UPS	-	94,834	94,834	-
Firewall Replacement				
	-	45,000	45,000	-
Switches/UPS rotation				
	-	40,000	40,000	-

Pikes Peak Library District					
Capital Projects Fund - Capital Reserve Fund					
Three-Year Period Ended December 31, 2020					
		2018	2019	2019	2020
		Actual	Budget	Projection	Budget
Computers					
	Technology Refresh (staff)	-	68,795	68,795	371,525
	Technology Refresh (patrons)	-	39,484	39,484	-
	Security system equipment	-	-	-	845,000
	Library system peripheral	-	-	-	265,000
	Datacenter redesign	-	111,399	111,399	-
	District-wide audio-visual equipment standardization	-	50,000	50,000	-
	Total Information Technology	548,711	1,495,543	1,495,543	1,727,525
COMMUNICATIONS					
Signage					
	Monument Library	-	-	-	3,000
	Palmer Lake Library	-	-	-	2,000
	Rockrimmon Library	-	-	-	2,500
	Ute Pass Library	-	-	-	2,000
	Total Communications	-	-	-	9,500

Pikes Peak Library District				
Capital Projects Fund - Capital Reserve Fund				
Three-Year Period Ended December 31, 2020				
	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
VIDEO STUDIO				
Peripheral equipment				
Video projector replacements and additions	-	5,000	5,000	-
Renovation costs				
Isolation booth - Library 21c Studio	-	20,000	20,000	-
Equipment Initiatives				
Replacement wireless mic kit	-	1,300	1,300	-
Replacement audio recorder	-	300	300	-
Photo roller system	-	1,000	1,000	-
New checkout equipment L21c	-	3,900	3,900	-
Replacement cameras - Studio 21c (5)	-	37,500	37,500	1,620
Replacement chargeable batteries	-	1,620	1,620	-
Replacement DSLR cameras for checkout	-	5,700	5,700	-
Replace audio recorder kit	-	1,200	1,200	-
Replacement teleprompter	-	1,550	1,550	-
Replace video camera kit for checkout	-	3,000	3,000	-
Replace GoPro kits	-	1,500	1,500	-
Replace tripod system	-	320	320	-
Total Video Studio	-	83,890	83,890	1,620
CREATIVE SERVICES				
Equipment				
Replacement Circuit machines	-	1,200	1,200	-
Sand Creek Library - vinyl record cutter	-	9,000	9,000	-
Sand Creek Library - larger kiln	-	3,000	3,000	-
East Library - Larger laser cutter	-	18,000	18,000	-
New maker kits	-	1,000	1,000	2,500
Replacement Lu;zbot Mini 3D printer	-	-	-	10,200
Replacement TAZ 6 3D printers	-	-	-	17,000
Replacement Silhouettes Sand Creek and L21c libraries	-	-	-	700
Equipment replacement fund	7,782	3,500	3,500	-
Contingency	-	48,886	48,886	-
Total Creative Services	7,782	84,586	84,586	30,400
Total Uses of Funds	736,618	2,882,297	2,645,312	2,018,795
Excess Revenues Over Expenditures	453,956	(1,708,313)	(1,471,328)	(236,985)
Fund Balance - Beginning of Year	1,254,357	1,708,313	1,708,313	236,985
Fund Balance - End of Year	\$ 1,708,313	\$ -	\$ 236,985	\$ -

SPECIAL REVENUE FUNDS

Pikes Peak Library District				
General Fund - Special Revenue Fund				
Annual Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the acquisition of specific assets or the purchase of specific services not specifically identified through another established fund.				
Fiscal Year Estimated Revenues				
Fiscal Year Expenditures				
Other expenditures	\$ -	\$ 212	\$ 212	\$ -
Total Fiscal Year Expenditures	-	212	212	-
Excess (Deficit) Revenues Over Expenditures	-	(212)	(212)	-
Fund Balance - Beginning of Year	212	212	212	-
Fund Balance - End of Year	\$ 212	\$ -	\$ -	\$ -

Pikes Peak Library District				
Special Revenue Fund				
Cheyenne Mountain Library Support Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Cheyenne Mountain Library's services, programs and assets.				
Fiscal Year Expenditures				
Capital Outlay	\$ -	\$ 812	\$ 812	\$ -
Total Fiscal Year Expenditures	-	812	812	-
Excess (Deficit) Revenues Over Expenditures	-	(812)	(812)	-
Fund Balance - Beginning of Year	812	812	812	-
Fund Balance - End of Year	\$ 812	\$ -	\$ -	\$ -

Pikes Peak Library District				
Special Revenue Fund				
Fountain Library Support Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Fountain Library's services, programs and assets.				
Fiscal Year Expenditures				
Capital outlay				
Upgrade lock system to card reader system	\$ 7,165	\$ -	\$ -	\$ -
Paint refresh	-	8,500	8,500	-
Other	-	3,060	3,060	
Total Fiscal Year Expenditures	7,165	11,560	11,560	-
Excess (Deficit) Revenues Over Expenditures	(7,165)	(11,560)	(11,560)	-
Fund Balance - Beginning of Year	18,725	11,560	11,560	-
Fund Balance - End of Year	\$ 11,560	\$ -	\$ -	\$ -

Pikes Peak Library District				
Special Revenue Fund				
High Prairie Library Support Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's High Prairie Library's services, programs and assets.				
Fiscal Year Expenditures				
Capital outlay	\$ 60,659	\$ 113,916	\$ 113,916	\$ -
Total Fiscal Year Expenditures	60,659	113,916	113,916	-
Excess (Deficit) Revenues Over Expenditures	(60,659)	(113,916)	(113,916)	-
Fund Balance - Beginning of Year	174,575	113,916	113,916	-
Fund Balance - End of Year	\$ 113,916	\$ -	\$ -	\$ -

Pikes Peak Library District				
Special Revenue Fund				
Sand Creek Library Support Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Sand Creek Library's services, programs and assets.				
Fiscal Year Expenditures				
Capital outlay	\$ 3,000	\$ 27,772	\$ 27,772	\$ -
Total Fiscal Year Expenditures	3,000	27,772	27,772	-
Excess (Deficit) Revenues Over Expenditures	(3,000)	(27,772)	(27,772)	-
Fund Balance - Beginning of Year	30,772	27,772	27,772	-
Fund Balance - End of Year	\$ 27,772	\$ -	\$ -	\$ -

Pikes Peak Library District				
Special Revenue Fund				
1905 Carnegie Support Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's 1905 Carnegie Library's services, programs and assets.				
Fiscal Year Expenditures				
Capital outlay	\$ -	\$ 4,374	\$ 4,374	\$ -
Total Fiscal Year Expenditures	-	4,374	4,374	-
Excess (Deficit) Revenues Over Expenditures	-	(4,374)	(4,374)	-
Fund Balance - Beginning of Year	4,374	4,374	4,374	-
Fund Balance - End of Year	\$ 4,374	\$ -	\$ -	\$ -

Pikes Peak Library District				
Special Revenue Fund				
1905 Carnegie Garden Support Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's 1905 Carnegie Garden area.				
Fiscal Year Expenditures				
Other expenditures	\$ -	\$ 998	998	-
Total Fiscal Year Expenditures	-	998	998	-
Excess (Deficit) Revenues Over Expenditures	-	(998)	(998)	-
Fund Balance - Beginning of Year	998	998	998	-
Fund Balance - End of Year	\$ 998	\$ -	\$ -	\$ -

Pikes Peak Library District				
Special Revenue Fund				
Regional History and Genealogy Support Fund				
Three-Year Period Ended December 31, 2020				
Purpose of Fund	2018	2019	2019	2020
	Actual	Budget	Projection	Budget
To accumulate funds for the support of the District's Regional History and Genealogy department.				
Fiscal Year Expenditures				
Other expenditures	\$ -	\$ 1,113	\$ 1,113	\$ -
Total Fiscal Year Expenditures	-	1,113	1,113	-
Excess (Deficit) Revenues Over Expenditures	-	(1,113)	(1,113)	-
Fund Balance - Beginning of Year	1,113	1,113	1,113	-
Fund Balance - End of Year	\$ 1,113	\$ -	\$ -	\$ -

**FIVE YEAR CAPITAL PLAN
FISCAL YEARS 2021 – 2025**

Pikes Peak Library District					
Five Year Capital Plan - East Library Project Fund					
Fiscal Years 2021 - 2025					
		2021	2022	2023	2024
		Budget	Budget	Budget	Budget
					2025
					Budget
Sources of Funds					
Funding - Pikes Peak Library District					
	Operating transfer - General Fund	\$ 847,500	\$ 412,500	\$ 320,000	\$ 409,500
					\$ 172,000
Uses of Funds					
Building Items					
	Building maintenance/minor renovation projects				
	Building card reader project	-	30,000	-	-
	Replace canvas roll-up awning materials	-	-	-	6,500
	Additional study room chairs	-	-	5,000	-
	Concrete replacement	7,000	-	-	8,000
	Alucaband panel caulking	-	-	-	22,000
	Surveillance equipment	-	-	-	-
	Reading Bay area furniture	25,000	-	-	20,000
	Parking lot replacement/maintenance	-	-	-	-
	Asphalt 2" overlay	-	-	-	220,000
	Overflow lot improvements (2" overlay)	-	65,000	-	-
	Elevators				
	Cab upgrade	-	-	50,000	-
	Mechanical upgrade	-	-	85,000	-
	Landscaping allowance				
	Conversion to Xeriscape type of landscaping	-	150,000	-	-
	Painting allowance	-	-	30,000	-
	Roof				
	Replacement	650,000	-	-	-
	Roof inspection and repairs	-	-	-	5,000

Pikes Peak Library District					
Five Year Capital Plan - East Library Project Fund					
Fiscal Years 2021 - 2025					
		2021	2022	2023	2024
		Budget	Budget	Budget	Budget
					2025
					Budget
Departments/Offices					
Administrative Services					
Other furniture or equipment replacement		10,000	-	-	-
Teen Services					
Teen Center					
Interior paint		5,500	-	-	-
Other furniture or equipment replacement					
Mural		-	-	-	-
Chair replacement		-	7,500	-	-
Facilities Department					
Other furniture or equipment replacement					
Tractor replacement		-	10,000	-	-
Contingency		150,000	150,000	150,000	150,000
Total Uses of Funds		847,500	412,500	320,000	409,500
Excess Revenues Over Expenditures		\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District					
Five Year Capital Plan - Penrose Library Project Fund					
Fiscal Years 2021 - 2025					
	2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Budget
Sources of Funds					
Funding - Pikes Peak Library District					
Operating transfer - General Fund	\$ 770,000	\$ 432,850	\$ 790,500	\$ 375,500	\$ 677,000
Uses of Funds					
PENROSE PUBLIC LIBRARY					
Building Items					
General Furniture replacement	-	15,000	-	15,000	-
Meeting room furniture	-	-	-	15,000	-
Building maintenance/minor projects					
Seal joints plaza concrete	-	-	-	-	6,000
Replace existing entry automated door openers	-	7,500	-	-	-
Redress mulch in landscaped areas in front of building	-	-	-	3,000	-
Roof replacement	475,000	-	-	-	-
Replace plaza concrete	-	-	30,000	-	-
Asphalt crack fill	-	-	-	7,500	7,500
Replace rooftop unit	-	23,500	-	-	25,000
Exterior					
Façade repair (tuck and pointing)	18,000	-	-	-	18,500
Elevator modernization - mechanical	-	-	150,000	-	-
Parking lot replacement/maintenance					
Overlay and restriping	-	-	7,500	-	-
2" overlay on upper lot	82,000	-	-	-	-
2" overlay on lower lot	100,000	-	-	-	-
HVAC replacement/upgrades					
Chiller replacement	-	-	-	-	260,000
Chiller pumps replacement	-	-	58,000	-	-
Boiler replacement	-	-	150,000	-	-
Cooling tower replacement	-	-	-	-	-
Penrose Library entry way - concrete replacement					
Penrose Library entry way - concrete replacement	-	45,000	-	-	-
Landscaping allowance					
Landscaping allowance	-	-	-	-	5,000
Tree-trimming	-	1,850	-	-	-

Pikes Peak Library District					
Five Year Capital Plan - Penrose Library Project Fund					
Fiscal Years 2021 - 2025					
	2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Budget
Children's Services - Penrose Library					
Other furniture or equipment replacement					
Shelving signage	-	-	-	-	-
Replace 4 staff chairs	-	-	10,000	-	-
Furniture replacement for Children's area					
Circulation Department					
Other furniture or equipment replacement	-	-	20,000	-	-
Contingency - to be allocated	-	300,000	300,000	300,000	300,000
1905 CARNEGIE BUILDING					
Painting allowance	-	-	30,000	-	-
Roof replacement	70,000	-	-	-	-
Other furniture or equipment replacement	-	-	-	5,000	-
End caps and canopies for shelving units					
KCH OFFICE BUILDING/PENROSE LIBRARY					
Meeting room furniture replacement	-	15,000	10,000	-	-
Building maintenance/minor renovation projects					
Renovation costs	-	-	-	-	25,000
Other					
Contingency	25,000	25,000	25,000	30,000	30,000
Total Uses of Funds	770,000	432,850	790,500	375,500	677,000
Excess Revenues Over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District					
Five Year Capital Plan - Library 21c Project Fund					
Fiscal Years 2021 - 2025					
		2021	2022	2023	2024
		Budget	Budget	Budget	Budget
					2025
					Budget
Sources of Funds					
Funding - Pikes Peak Library District					
	Operating transfer - General Fund	\$ 217,000	\$ 320,000	\$ 307,000	\$ 456,000
					\$ 263,500
Uses of Funds					
Building Items					
Parking Lot					
	Replacement	5,000	-	5,000	5,000
	Concrete walkway between east and south parking lots				5,500
	Seal coat and restripe	-	30,000	-	-
	Annual repair of parking lot	2,000	-	2,000	3,000
					3,000
Roofing Costs					
	Roof replacement (fully adhered, unballasted roofing system)	-	-	-	-
	Roof inspection/repairs	-	-	2,500	-
	Replace skylight system				2,500
Landscaping					
	Shrubbery/general improvement/tree trimming	-	-	-	8,000
	Initial irrigation repairs/upgrade	-	25,000	-	-
	Convert turf to native grass	-	60,000	-	-
Building Interior					
	Lift replacement	-	-	-	45,000
	Elevator modernization - cab	-	-	-	35,000
	Elevator modernization - mechanical	-	-	-	75,000
	Interior paint allowance	-	-	15,000	20,000
					25,000
HVAC Costs					
	Boiler replacement	-	-	85,000	-
					-

Pikes Peak Library District					
Five Year Capital Plan - Library 21c Project Fund					
Fiscal Years 2021 - 2025					
	2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Budget
Renovation Costs					
Back up generator	-	45,000	-	-	-
Building Locks	-	-	-	-	-
Intrusion alarm system	-	-	15,000	-	-
Other Items					
Contingency - to be allocated	-	10,000	-	-	10,000
Office chair replacement (children's) and meeting rooms	45,000	-	-	-	-
Meeting room table replacement	-	-	20,000	-	-
Collection Management tables, height adjustable	5,000	-	2,500	-	2,500
Tractor replacement	-	-	-	-	20,000
Venue chair and table replacement	-	-	-	10,000	-
Information Technology					
Servers					
UPS - sener room	-	-	10,000	-	-
Switches	-	-	-	50,000	-
Computer equipment					
Core switching	-	-	-	50,000	-
Closet UPS	10,000	-	-	10,000	-
WIFI WAPS	-	-	-	40,000	-
Other					
Contingency - to be allocated	150,000	150,000	150,000	150,000	150,000
Total Uses of Funds	217,000	320,000	307,000	456,000	263,500
Excess Revenues Over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -

Pikes Peak Library District					
Five Year Capital Plan - Capital Reserve Fund					
Fiscal Years 2021 - 2025					
		2021	2022	2023	2024
		Budget	Budget	Budget	Budget
					2025
					Budget
Sources of Funds					
Funding - Pikes Peak Library District					
	Operating transfer - General Fund	\$ 1,918,500	\$ 2,151,400	\$ 1,555,500	\$ 1,938,500
					\$ 2,916,300
Uses of Funds					
MOBILE LIBRARY SERVICES					
	East county library services	-	200,000	-	-
	Vehicle maintenance/minor items				
	Replace generator for bookmobile 705	-	-	-	16,000
CHEYENNE MOUNTAIN LIBRARY					
	Painting allowance	10,000	-	-	-
	Other furniture or equipment replacement				
	General furniture replacement	-	7,500	-	-
FOUNTAIN LIBRARY					
	Painting allowance	-	15,000	-	-
	Roof maintenance	6,000	-	6,500	-
	Parking lot replacement/maintenance				
	Overlay and restriping	6,500	-	-	-
	2" asphalt overlay	-	-	-	25,000
	HVAC replacement				
	5 Rtu's replacement allowance	35,000	-	-	-
	Landscaping allowance	-	-	5,000	-
	Other furniture or equipment replacement				
	Replace canopies on short children's shelving	7,500	-	-	7,500
	Upgrade access control	-	-	12,000	-

Pikes Peak Library District						
Five Year Capital Plan - Capital Reserve Fund						
Fiscal Years 2021 - 2025						
		2021	2022	2023	2024	2025
		Budget	Budget	Budget	Budget	Budget
HIGH PRAIRIE LIBRARY						
	Carpet replacement	-	25,000	-	-	-
	Building maintenance/minor renovation projects					
	Painting allowance	-	-	-	-	12,000
	Roof replacement	-	-	-	-	-
	Parking lot replacement/maintenance					
	Sealcoat and restriping	7,500	-	-	-	-
	2" asphalt overlay	-	-	-	-	25,000
	HVAC replacement					
	5 Rtu's replacement allowance	25,000	-	-	-	25,000
	Landscaping allowance	-	-	-	5,000	-
	Other furniture or equipment replacement					
	Upgrade access control	-	-	12,000	-	-
	General furniture replacement	-	-	7,500	-	-
RUTH HOLLEY LIBRARY						
	Building maintenance/minor renovation projects					
	Access control upgrades	-	-	12,000	-	-
	Painting allowance	-	-	-	-	15,000
	Other furniture or equipment replacement					
	General furniture replacement	-	8,000	-	-	-

Pikes Peak Library District					
Five Year Capital Plan - Capital Reserve Fund					
Fiscal Years 2021 - 2025					
	2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Budget
MANITOU SPRINGS BRANCH					
Carpet replacement	-	10,000	-	-	-
Painting allowance	10,000	-	-	-	-
MONUMENT LIBRARY					
Building maintenance/minor renovation projects					
Restroom improvements	-	-	-	15,000	-
Access control upgrades	-	-	15,000	-	-
Painting allowance	-	-	-	-	10,000
HVAC replacement/upgrades					
4 Rtu's replacement allowance	12,000	-	-	-	25,000
Other furniture or equipment replacement					
Meeting room furniture replacement	10,000	-	-	-	-
General furniture replacement	-	-	10,000	-	-
OLD COLORADO CITY LIBRARY					
Carpet replacement	-	-	7,500	-	-
Building maintenance/minor renovation projects					
Restroom improvements	-	-	-	25,000	-
Painting allowance	-	10,000	-	-	-
Exterior trim paint	-	13,000	-	-	-
Roof replacement	-	-	-	-	40,000
Roof inspection and repairs	-	1,400	-	-	-
Parking lot replacement					
Sealcoat and restriping	-	3,000	-	-	-
2" asphalt overlay	-	-	-	15,000	-
HVAC replacement/upgrades	4,000	-	7,000	-	-
Landscaping allowance	-	4,000	-	-	-
Other furniture or equipment replacement					
General furniture replacement	8,000	-	-	-	-
PALMER LAKE LIBRARY					
Carpet replacement	-	5,000	-	-	-
Painting allowance	-	3,000	-	-	-
HVAC replacement/upgrades	-	-	-	3,500	-
Other furniture or equipment replacement					
General furniture replacement	-	2,500	-	-	-

Pikes Peak Library District					
Five Year Capital Plan - Capital Reserve Fund					
Fiscal Years 2021 - 2025					
	2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Budget
ROCKRIMMON LIBRARY					
Carpet replacement	-	-	-	-	40,000
Building maintenance/minor renovation projects					
Public restroom improvements	-	-	20,000	-	-
Upgrade lock system to card reader system	-	-	-	-	-
Access control upgrades	-	-	12,000	-	-
Other furniture or equipment replacement					
Furniture replacement	-	-	5,000	-	-
SAND CREEK LIBRARY					
Carpet replacement	-	-	-	55,000	-
Building maintenance/minor renovation projects					
Access control upgrades	-	-	12,000	-	-
Painting allowance	-	-	15,000	-	-
Roof replacement	-	-	-	-	200,000
HVAC replacement/upgrades					
Replace rooftop unit	50,000	-	-	50,000	-
Other furniture or equipment replacement					
General furniture replacement	-	10,000	-	-	-
UTE PASS BRANCH					
Carpet replacement	-	4,500	-	-	-
Painting allowance	5,000	-	-	-	-
Other furniture or equipment replacement					
General furniture replacement	-	3,500	-	-	-
CALHAN BRANCH					
Painting allowance	-	-	-	-	5,000
General furniture replacement	-	-	3,000	-	-
Roof replacement	-	-	10,000	-	-
OTHER ITEMS					
Concrete replacement - districtwide allowance	-	12,000	-	12,000	-
Tree-trimming allowance	10,000	-	-	-	-
Asphalt repairs and maintenance - districtwide allowance	42,000	16,000	16,000	16,000	16,000
Capital contingency	50,000	50,000	50,000	50,000	50,000
Other vehicle replacement	-	45,000	-	-	-
Furniture replacement contingency	25,000	25,000	25,000	25,000	25,000
Total Facilities	323,500	473,400	262,500	296,500	511,500

Pikes Peak Library District					
Five Year Capital Plan - Capital Reserve Fund					
Fiscal Years 2021 - 2025					
	2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Budget
INFORMATION TECHNOLOGY					
IT Infrastructure					
Servers (Replacements, Storage, Data Domain, Data Center Redesign)					
Replacements	25,000	40,000	40,000	40,000	40,000
Server Replacement	28,000	28,000	28,000	28,000	28,000
Primary storage	-	-	25,000	25,000	-
Branch server replacements	-	-	40,000	-	-
Offsite backup system	20,000	20,000	20,000	20,000	20,000
Datacenter redesign	-	-	-	-	125,000
Storage Expansion	10,000	10,000	10,000	-	10,000
Transition to cloud computing study and cloud access security broker	50,000	50,000	-	-	-
Replace data domain	-	-	-	7,000	7,000
Archival Management System	-	-	-	-	-
	133,000	148,000	163,000	120,000	230,000
Network Infrastructure					
Telecommunications switches and UPS	50,000	50,000	50,000	50,000	50,000
Tipping point replacements (Bandwidth Shapper)	-	10,000	10,000	10,000	-
Firewall replacement	-	-	20,000	20,000	20,000
UPS rotation	-	-	-	10,000	-
Wireless system (upgrade or replacement system)	60,000	5,000	5,000	30,000	30,000
Internet protocol address management boxes	-	-	-	-	12,000
Cabling infrastructure repair	100,000	100,000	100,000	100,000	100,000
DNA hardware and software for centralized switch management					
	210,000	165,000	185,000	220,000	212,000
Voice Infrastructure					
Phone system	-	-	-	115,000	115,000
Interactive voice response server	-	-	-	-	30,000
Phone management tool	-	-	-	-	20,000
Voice gateways for remote survivability	20,000	20,000	-	-	-
	20,000	20,000	-	115,000	165,000
Technology Refresh (Computers for Staff and Patrons)					
Technology refresh (staff)	110,000	110,000	110,000	110,000	110,000
Adult Education department - laptops	10,000	-	-	-	10,000
Laptop staff lab - Penrose Library	20,000	-	-	-	20,000
Laptop staff lab - East Library	20,000	-	-	-	20,000
Technology refresh (patrons)	230,000	230,000	230,000	230,000	230,000
Laptops replacements and tablets, loans and netbooks	25,000	25,000	25,000	25,000	25,000
Purchase Office Suite (20XX)	110,000	110,000	110,000	110,000	-
Help desk/remote management/remote deployment	-	-	-	-	30,000
Tablets for reference	-	-	-	5,000	-
Self check stations					
	525,000	475,000	475,000	480,000	445,000

Pikes Peak Library District					
Five Year Capital Plan - Capital Reserve Fund					
Fiscal Years 2021 - 2025					
	2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Budget
Future Planning					
Software defined networking research/technology research	10,000	10,000	-	-	10,000
Architecture study	10,000	10,000	10,000	-	-
Transition to cloud computing	-	-	-	75,000	-
	20,000	20,000	10,000	75,000	10,000
CIO Contingency, Management Reserve and IT Dept Misc Requirements					
Contingency	50,000	50,000	50,000	50,000	50,000
IT Security and Operations Center	-	-	-	10,000	-
Penetration and security intrusion testing	-	-	-	-	20,000
	50,000	50,000	50,000	60,000	70,000
Surveillance and Security Infrastructure					
Access control	150,000	200,000			
Update aging security equipment - Penrose	35,000	-	5,000	-	10,000
Update aging security equipment - East	35,000	-	5,000	-	5,000
	220,000	200,000	10,000	-	15,000
Audio and Visual Services					
District-wide audio-visual equipment standardization	-	100,000	100,000	-	-
	-	100,000	75,000	-	-
Desktop Printers/Laser printers					
Services district wide	-	-	-	-	120,000
Staff and public	5,000	5,000	5,000	5,000	5,000
Replacements - East Library and Penrose Library	-	-	-	15,000	-
Replacement - Finance Office	-	-	-	4,000	-
	5,000	5,000	5,000	24,000	125,000
Automated Material Handling					
District wide/AMH bin project	-	-	-	-	350,000
	-	-	-	-	350,000

Pikes Peak Library District					
Five Year Capital Plan - Capital Reserve Fund					
Fiscal Years 2021 - 2025					
	2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Budget
IT Support Services for Library Staff					
LCD signage project	6,000	-	-	-	-
AWE children's literacy stations (Replacement System)	37,000	37,000	-	-	42,550
AWE children's literacy stations (Warranty Extension)	-	-	-	-	40,250
District wide/AMH bin project	-	-	-	-	350,000
Receipt printers	12,500	12,500	12,500	12,500	12,500
Barcode scanners, RFID equipment	12,500	12,500	12,500	12,500	12,500
Library system replacement fund	-	-	-	-	-
Envisionware Document Center	20,000	-	-	-	10,000
Offsite email hosting, MS Office Online	-	-	-	25,000	-
Media dispensers (or DVD Kiosks)	35,000	-	-	-	35,000
Laptop dispensers	-	-	-	25,000	-
Mobile device management	-	-	-	10,000	-
Web firewall	-	-	-	7,000	-
Five Fence Robots	-	-	-	9,000	-
NAS for Special Collections	-	3,000	-	-	-
Networked storage device	-	-	-	30,000	-
Card swipe equipment	25,000	25,000	-	-	25,000
Children's - iPads for programming	-	-	-	7,000	-
Collection Management - replace Zebra printers	9,000	-	-	-	-
Special Collections - microfilm scanner	-	-	15,000	-	-
	157,000	90,000	40,000	138,000	527,800
UNFUNDED IT REQUIREMENTS (Regional and Community Library)					
Community Library	125,000	125,000	-	125,000	125,000
Regional Library	-	150,000	150,000	150,000	-
	125,000	275,000	150,000	275,000	125,000
Total Information Technology	1,465,000	1,548,000	1,163,000	1,507,000	2,274,800
VIDEO STUDIO					
Peripheral equipment					
Video projector replacements and additions	5,000	5,000	5,000	10,000	5,000
Equipment Initiatives					
Equipment contingency	50,000	50,000	50,000	50,000	50,000
Total Video Studio	55,000	55,000	55,000	60,000	55,000
CREATIVE SERVICES					
Equipment					
Equipment replacement fund	25,000	25,000	25,000	25,000	25,000
Contingency	50,000	50,000	50,000	50,000	50,000
Total Creative Services	75,000	75,000	75,000	75,000	75,000
Total Uses of Funds	1,918,500	2,151,400	1,555,500	1,938,500	2,916,300
Excess Revenues Over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -