

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
May 17, 2023 5 pm
PENROSE – COLUMBINE ROOM



[VIRTUAL MEETING \(ZOOM\)](#)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799
Meeting ID: 867 7654 8192
Passcode: 569086

Vice President Dora Gonzales, Erin Bents, Debbie English, Julie Smyth, Dr. Ned Stoll, Scott Taylor

Chief Librarian and CEO Teona Shainidze Krebs, West Regional Director Michael Doherty, Executive Assistant Laura Foster, Senior Librarian Christa Funke, Chief Information Technology Officer Justin Goodwin, Chief Financial Officer Randy Green, Controller Kim Hoggatt, Chief Development Officer and Foundation Executive Officer Lance James, Friends of the Pikes Peak Library District Board President Rita Jordan, Regional Security Supervisor Jenn Kay, Facilities Project Manager Travis Keeton, Chief Facilities Management Officer Gary Syling, Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Sand Creek Library Manager Sara Sharples, Internal Communications Specialist Jeremiah Walter, Mobile Library Manager Lisa Ward, Senior Library Associate Caitlyn Zimmer, Carla Anderson, City Councilmember Nancy Henjum, Michael Swendrowski

Members absent: President Aaron Salt

REGULAR MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER – 5:00 P.M.

Vice President Dora Gonzales called the May 17, 2023 regular meeting of the Pikes Peak Library District Board of Trustees to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

There was no public comment.

REPORTS

Friends of the Pikes Peak Library District Report

The Friends of the Pikes Peak Library District Report was included in the Board packet. Friends of the Pikes Peak Library District Board President Rita Jordan stated that the Friends are busy preparing for the Literary Awards that will take place June 3rd at the Doubletree

Pikes Peak Library District Foundation Report

The Pikes Peak Library District Foundation Report was included in the Board packet. Chief Development Officer and Foundation Executive Officer Lance James shared that gifts from Library Giving day are still being received. The latest total is 826 gifts for a total of \$68,631.

Financial Report: April 2023

The April 2023 Financial Report was included in the Board packet. Chief Financial Officer Randy Green shared that insurance spending is tracking higher than expected so far this year. In response to a question about Sand Creek maintenance, Mr. Green shared that although we own the space, the strip mall owners maintain the common areas. In regard to the recent plumbing issues, all tenants in the complex share the cost.

Public Services Report

Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles stated that Pikes Peak Make event returned to PPLD for the first time since the pandemic in 2020. Ms. Sayles shared that staff pulled records from 1950 at the request of a patron. Although these types of requests are infrequent, this is a service that we provide to the public. The Regional History and

Genealogy Symposium will be held on June 10, from 10:00 a.m. – 1:00 p.m. at East Library. Adult Education Graduation will take place on Friday, June 16 from 3:00 – 4:30 p.m. in The Hall at Penrose Library.

Trustee Erin Bents commented that her son's classmate enjoyed participating in the Jean Ciavonne poetry contest.

Support Services Reports: Communications Report, Facilities Report, Human Resources Report, Information Technology Report, Safety, Security, and Community Resources Report

Gary Syling shared that the parking meter kiosks at Penrose Library are ready to use once conflicts between the software and the PPLD network are resolved.

Chief Librarian's Report

Chief Librarian and CEO Teona Shainidze-Krebs thanked Penrose staff for their professional handling of an incident between patrons that resulted in injury. All patrons involved in the incident were suspended from PPLD. A debrief of the incident was held with staff involved to evaluate staff response and gather suggestions on how the process can be improved.

Ms. Shainidze-Krebs attended and spoke at the Shivers Concert on Friday, May 21, 2023. The concert was well attended.

Board Reports

Governance Committee Report

Governance Committee Chair Scott Taylor shared that the Committee met on May 2, 2023. The discussion included a celebration in appreciation of Mina Liebert's service to PPLD, The Board retreat that is scheduled for September 8 at the Penrose House Carriage House. Goals for the Chief Librarian and CEO will be developed in June or July. Mr. Taylor also mentioned that Dr. Stoll will complete his first term as a Trustee this year and is eligible to apply for a second term if interested.

Internal Affairs Committee Report

Internal Affairs Committee Chair stated that the Committee met on May 2, 2023. Manitou Springs City Administrator Denise Howell and Manitou Springs Mayor John Graham provided a presentation on the renovations of the Manitou Springs Carnegie Library and will present to the Board of Trustees at the June 21, 2023 meeting. Ms. Howell and Mayor Graham provided funding options for review, asking the Board to provide feedback on which options may be viable for PPLD.

Public Affairs Committee Report

Public Affairs Chair Debbie English shared that the Committee met on May 2, 2023. An Executive Session was held in conference with PPLD legal counsel Debbie Menkins for the purpose of receiving legal advice. Teona Shainidze-Krebs and Tammy Sayles were asked to stay for the Executive Session, and Denise Abbott was called into the Executive Session in progress.

Liaison comments

City Councilmember Nancy Henjum shared that she requested to be a liaison to the PPLD Board of Trustees and is very happy to attend the Board meeting. She welcomed the Board of Trustees to reach out to her at any time.

Trustee comments

Scott Taylor thanked the District for providing Discovery Kits to the community. His children enjoy them and are looking forward to the next one.

Erin Bents attended the Library Week Proclamation reading that took place at the Green Mountain Falls Town Hall meeting in early May. Ms. Bents mentioned that she is registering her children for Summer Adventure

Dora Gonzales shared that she enjoyed attending the Library Week Proclamation in Green Mountain Falls.

Julie Smyth shared that she visited 6 of PPLD's libraries with Teona Shainidze Krebs on a Friday in late April and met several PPLD staff. She hopes to visit other libraries in the near future.

BUSINESS ITEMS

Consent Items – **DECISION 23-5-1 Minutes of the April 19, 2023 Board of Trustees meeting**

Motion: Erin Bents made a motion that the Board of Trustees approve the April 19, 2023 Board of Trustees meeting minutes as presented.

Second: Dr. Stoll seconded the motion.

Vote: The motion was approved unanimously.

New Business

DECISION 23-5-2: Mobile Library Replacement

The Mobile Library Replacement memo was included in the Board packet. Mobile Library Manager Lisa Ward shared PPLD's current 32-foot mobile library is ready to retire. A team of facilities, services, and mobile library staff worked together to determine the requirements for this RFP. The chosen vendor, TechOps Specialty Vehicles, LLC, proposed an energy efficient (clean diesel), sustainable vehicle with an uninterrupted power supply. Consultant Michael Swendrowski shared the layout of the vehicle, including modular shelving at a 15-degree angle that can be easily moved within the vehicle when needed. The proposal includes a 50% wrap of the vehicle and does not include a wheelchair lift. PPLD's other mobile library vehicles do have wheelchair lifts. At the request of Scott Taylor, the specifications of the vehicle will be provided. PPLD hopes to sell or donate the retired vehicle as has been done in the past.

Motion: Dr. Ned Stoll made a motion that the Pikes Peak Library District Board of Trustees approve the Mobile Library Replacement as presented.

Second: Erin Bents seconded the motion.

Vote: The motion was approved unanimously.

DECISION 23-5-3: Library 21c – Turf Conversion and Irrigation Modifications, with presentation

The Library 21c – Turf Conversion and Irrigation Modifications memo was included in the Board packet. Chief Facilities Officer Gary Syling explained the conversion will result in significant savings due to reduced maintenance and less watering. PPLD is working with Landscape Architect Carla Anderson and partnering with Colorado State University (CSU) for incentives that are offered for this type of project. All grasses and shrubs used are grown in Colorado. A layout of the project will be provided.

City Councilmember Nancy Henjum, as a Colorado Springs Utilities Board member, shared her appreciation of PPLD making this change. She believes Library 21c can be a demonstration garden for the City and members of the Pikes Peak area. Gary Syling thanked Landscape Architect Carla Anderson, Facilities Project Manager Travis Keeton, and Facilities Supervisor Rich Egan for participating in this process. Fisk Lawscapes is recommended as the vendor for this project and is already under contract with PPLD.

Motion: Dr. Ned Stoll made a motion that the Pikes Peak Library District Board of Trustees approve the Library 21c – Turf Conversion and Irrigation Modifications as presented.

Second: Debbie English seconded the motion.

Vote: The motion was approved unanimously.

ADJOURNMENT

There being no further business to discuss Vice President Dora Gonzales adjourned the May 17, 2023 meeting of the Pikes Peak Library District Board of Trustees at 6:32 pm.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>