

# Pikes Peak Library District Community Partnership Request Form

Pikes Peak Library District's contributions to the community are expanded and enriched through collaboration and community partners for the broadest range of educational, cultural, social, and economic resources and programs. PPLD encourages strategic community partnerships with organizations with a common interest to work collaboratively together toward a common goal, as long as those partnerships support the Library's mission and strategic goals, as well as meet the needs of the community.

## ORGANIZATION INFORMATION:

Organization Name:

Organization Description:

Mission Statement:

Website:

Type of Organizations:

- |  |  |
|--|--|
| <input type="checkbox"/> Nonprofit               | <input type="checkbox"/> For-profit        |
| <input type="checkbox"/> Educational institution | <input type="checkbox"/> Government agency |
| <input type="checkbox"/> Faith-based             | <input type="checkbox"/> Military          |
| <input type="checkbox"/> Other: _____            |  |

## CONTACT INFORMATION:

Name:

Job Title:

Address:

Email:

Phone Number:

How did you hear about Pikes Peak Library District? (select all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Word of mouth                             | <input type="checkbox"/> Another organization         |
| <input type="checkbox"/> Online search                             | <input type="checkbox"/> Outreach/special event       |
| <input type="checkbox"/> Social media                              | <input type="checkbox"/> Media (TV, radio, newspaper) |
| <input type="checkbox"/> PPLD employee, board member, or volunteer | <input type="checkbox"/> Other: _____                 |





Proposed date range of partnership:

What following criteria does the prospective partnership meet? (select all that apply)

- Aligns with the Library's mission and goals
- Provides or promotes community and/or library resources
- Increase library's exposure in the community
- Builds community through engagement
- Meets a community need
- Relevance to community interests and issues
- Educational
- Fosters creativity
- Mutually beneficial
- Operates within El Paso County
- Non-commercial in nature, and does not include the solicitation of products or services.
- Available to all patrons regardless of age, race, religion, familial beliefs, sexual orientation, gender identity, or political affiliation

Were you referred to this form by a PPLD staff member?

- Yes  No

(If yes, please list name): \_\_\_\_\_

Would you like to receive future communication from the Pikes Peak Library District, including organizational news, events and other ways that you can get involved?

- Yes  No

**Please submit completed form to Community Partnership Coordinator, Elyse Jones, at [ejones@ppld.org](mailto:ejones@ppld.org), with any applicable supporting documents.**

Only organizations deemed appropriate and compatible with the mission, goals and policies of PPLD – and meet a set of criteria – will be considered for a potential partnership based on PPLD staff and resource availability. Please submit request for partnership in a reasonable amount of time prior to the proposed date range of partnership.

For questions, please contact (719) 531-6333, x6448.

**OFFICE USE ONLY:**

Request received:

Decision response sent:

- Approved  Denied



## DEFINITIONS OF PARTNERSHIPS

**Programming** – Any planned activity or class that provides shared experiences through a broad range of library services or resources that includes arts, cultural and/or educational opportunities for participants. This can be a one-time program or reoccurring.

**Special event** – A private or public event with PPLD’s involvement with the planning and implementation, at a PPLD library location or at an off-site location for the purpose of awareness and engagement outside of the PPLD’s normal programs or activity.

**Sponsorship** – Financial funding for event or organizational cause with recognition of support.

**Promotional** – Increased awareness of an organization, event, initiative, or campaign.

**Collaborative** – An open process or tool to engage a broad array of organizations to come together to find solutions for issues/problems. All collaboration are partnerships, but not all partnerships are collaborations.

**Request for presenters** – PPLD staff to present on a relevant subject area to a group or organization for a specific purpose with recognition to PPLD.

**Other** – Does not fall into any of the aforementioned categories