PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
SEPTEMBER 16, 2026 5 PM
LIBRARY 21C - VENUE

PIKES PEAK LIBRARY DISTRICT

Cultivate spaces for belonging,
personal growth, and strong communities

VIRTUAL MEETING (ZOOM)
Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799
Meeting ID: 818 6293 8095
Passcode: 949486

Anyone interested in making a public comment at this meeting must sign up before 5 p.m.
Please arrive or log in (if attending virtually) early. Meeting room doors will open by 4:30 p.m.
The virtual meeting will open by 4:45 p.m.
The Board President will invite agenda-related public comment(s) before Business Items are discussed.
One hour of public comment for items not on today's agenda will occur before the end of the meeting.
One public comment per person.

REGULAR MEETING OF THE BOARD OF TRUSTEES

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ITEMS TOO LATE FOR THE AGENDA

IV. REPORTS

A.	Internal Affairs Committee	*Five minutes*	
B.	Public Affairs Committee	*Five minutes*	
C.	Governance Committee	*Five minutes*	
D.	Trustee comments		
E.	Friends of the Pikes Peak Library District Report (Rita Jordan)	*Five minutes*	(p.3)
F.	Pikes Peak Library District Foundation Report (Courtney VanCleave)	*Five minutes*	(p.4)
G.	Financial Report June, July and August 2026 (Kim Hoggatt)	*Five minutes*	(p.5)
H.	Public Services Report (Tammy Sayles)	*Ten minutes*	(p.29)
	1. Summer Adventure (Melody Alvarez)		
I.	Support Services Reports: Communications; Facilities & Security; Human Resources; Information Technology, Strategy & Innovation		(p.35)
J.	CEO Report (Teona Shainidze-Krebs)	*Five minutes*	
	1. Facilities Snapshot		(p.55)
	2. Key Library Statistics		(p.56)
	3. 2025 Annual Report		(p.58)

V. BUSINESS ITEMS

A. Consent Items

Consent items shall be acted upon as a whole unless a specific item is called for discussion.
Any item called for discussion shall be acted upon separately as "New Business".

1. Minutes of June 24, 2026 Board of Trustees meeting (p.66)

B. New Business

a.	DECISION 26-9-1:	Multifunction Devices and Managed Print Services Recommendation (Daniel Stone)	(p.69)
b.	DECISION 26-9-2	Taxpayer's Bill of Rights (TABOR) Emergency Reserve Policy (Kim Hoggatt)	(p.70)
c.	DISCUSSION	Board of Trustees Retreat	(p.71)

VI. PUBLIC COMMENT NOT RELATED TO TODAY'S AGENDA (*3 Minute Time Limit per Person*)

VII. ADJOURNMENT

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at https://ppld.org/board-trustees

Friends of the Pikes Peak Library District September 2026 Report

The Friends are now focused on our next events, the Fall Big Booksale, October 8 – 11, and Sip & Shop, Dec 6, to show appreciation to the PPLD staff and Friends volunteers.

Sales	(Gross)	
Sales – June & July	Amazon	$812
	eBay	$13,116
	Web storefront	$828
	East Bookstore	$11,256
	Library 21C	$4,675
	Penrose	$1,040
	Beyond Books Sale	$428
TOTAL SALES		$32,155

The total volunteer hours for June and July 1,647 hours.

Summer Reading Sale: This event ran simultaneously at two locations (Library 21c and East) during the Summer Adventure concerts on June 1 from 1:00–4:30 p.m. As with our Homeschool Sale, several attendees said they were previously unaware of the Friends bookstore at 21c. Total sales—including items at regular prices—were $170 at Library 21c and $428 at East. Numbers are included above in the total sales by location.

Beyond Books Sale: An “inspo” table with volunteer-supplied samples of handcrafted projects made with the materials we provided was set up in the hall outside the sale. The sale ran from 5:00–7:00 pm, with a few shoppers lingering until 7:30. Traffic was steady, with approximately 35 shoppers. Sales results: 428 pounds sold at $1/lb: $428.00, Added donations: $52.97, Total income: $480.97. There was quite a lot of material left over. Next year, we’ll plan a longer sale, perhaps 1–7 pm.

Christmas in July Sale: Sale ran 7/22–7/31 with 25% off for purchases of $25 minimum. Marked-down items included products listed prior to 2026 (about 20% of inventory).
• Key takeaway: most sales came from non-discounted items—awareness and promotion drove revenue; our baseline pricing is strong.

Flash Clearance Sale: A flash sale at the East Bookstore to empty shelves and create space. Promotion began July 31 for the one-day sale on Saturday, August 8.

Rita A. Jordan, President
Friends of the Pikes Peak Library District

REPORT

Pikes Peak Library District Foundation **UNAUDITED**
Statement of Financial Activity
As of July 31, 2026 and July 31, 2025

	Month	YTD	Budget	Variance	Month	PY
	July 31, 2026	**2026**	**2026**	**2026**	**July 31, 2025**	**2025**
Revenues						
Giving						
Individuals	$ 10,196	$ 135,295	-	-	$ 10,125	$ 128,757
Foundations	15,000	16,692	-	-	-	15,500
Corporation	799	21,667	-	-	1,252	7,801
Sponsorships	-	6,887	-	-	500	23,500
Total Giving	25,995	180,541	375,000	(194,459)	11,877	175,558

Foundation staff has been preparing for the 2026 Pickleball Tournament to be held on September 12.

The Foundation Board has been working diligently to review and update bylaws.

PIKES PEAK LIBRARY DISTRICT ppld

August 31, 2026
Monthly Financial Report

Board of Trustees Meeting
September 16, 2026

Board Dashboard

Revenues (PPLD as whole)

Type	Annual Budget	YTD Actual Revenue	Variance	Percentage collected
Property Taxes (1)	$ 41,132,865	$ 39,494,865	$ 1,638,000	96%
Intergovernmental Grants	388,931	270,102	$ 118,829	69%
Fines and fees	90,000	96,297	$ (6,297)	107%
Interest income	800,000	768,039	$ 31,961	96%
Donations - Foundation	400,000	112,664	$ 287,336	28%
Donations - Friends	101,500	106,005	$ (4,505)	104%
Miscellaneous	74,000	27,051	$ 46,949	37%
Employee contributions	424,000	299,601	$ 124,399	71%
Total	$ 43,411,296	$ 41,174,625	$ 2,236,671	

(1) Includes all Property and Specific Ownership Taxes

General Fund Expenditures

Type	Annual Budget	YTD Actual spend	Variance	Percentage Spent
Building & Vehicle Maintenance	$ 2,843,286	$ 1,585,180	$ 1,258,105	56%
Collections Management Materials	5,260,400	3,186,947	2,073,453	61%
Contract Services	1,563,819	1,405,000	158,818	90%
Employee Salaries & Benefits	26,616,686	15,243,337	11,373,348	57%
Mileage, Training, Memberships	455,175	141,912	313,263	31%
Programming	341,590	246,128	95,462	72%
Supplies	536,750	182,435	354,315	34%
Telecommunications	2,592,491	1,776,937	815,554	69%
Capital (grant funded)	25,000	920,350	(895,350)	3681%
Total	$ 40,235,196	$ 24,688,227	$ 15,546,969	

Capital Fund Expenditures

Type	Annual Budget	YTD Actual spend	Variance	Percentage Spent
Capital Fund- Facilities	$ 1,759,573	$ 258,529	$ 1,501,044	15%
Capital Fund-Communication	42,752	8,659	34,093	20%
Capital Fund- Security	974,573	90,747	883,826	9%
Capital Fund- IT	517,118	359,468	157,650	70%
Capital Fund- Strategy & Innovation	32,826	0	32,826	0%
Capital Fund- Finance	1,260,753	0	1,260,753	0%
Capital Fund- Special Revenue Funds	56,401	0	56,401	
Total	$ 4,643,996	$ 717,403	$ 3,926,593	

Monthly Financial Report - PPLD (as a whole)

As of August 31, 2026

	Revised Annual Budget	Year to Date Activity as of August 31, 2026		
		Budget	**Actual**	**Variance**
REVENUES				
Property Taxes (1)	37,832,865	25,221,910	37,315,807	12,093,897
Specific ownership taxes	3,300,000	2,200,000	2,179,059	(20,942)
Total Taxes	**41,132,865**	**27,421,910**	**39,494,865**	**12,072,955**
Intergovernmental Grants	388,931	259,287	270,102	10,815
Foundation Donations/fundraising	400,000	266,667	112,664	(154,002)
Friends Donations/fundraising	101,500	67,667	106,005	38,339
Interest income	800,000	533,333	768,039	234,706
Fines and fees	90,000	60,000	96,297	36,297
Other Operating Revenue	74,000	49,333	27,051	(22,282)
Total Operating Revenue	**1,854,431**	**1,236,287**	**1,380,159**	**143,872**
Employee contributions	424,000	282,667	299,601	16,934
Total Other Revenue	**424,000**	**282,667**	**299,601**	**16,934**
Total Revenue	**43,411,296**	**28,940,864**	**41,174,625**	**12,233,761**
EXPENDITURES				
Personnel Expense	29,070,965	19,380,643	17,445,390	1,935,253
Operating Expense	14,975,310	9,983,540	9,340,721	642,820
Capital Outlay	4,668,996	3,112,664	1,637,753	1,474,911
Total Expenditures	**48,715,271**	**32,476,848**	**28,423,864**	**4,052,984**
Excess (deficiency) of Revenue over Expenditures	**(5,303,976)**	**(3,535,984)**	**12,750,761**	**16,286,745**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)		0	0	0
Insurance Proceeds	0	0	0	0
	0	**0**	**0**	**0**
Net Impact to Fund Balance	**(5,303,976)**	**(3,535,984)**	**12,750,761**	**16,286,745**
GF Unassigned, CIP & SIF Beginning Fund Balance (2)	26,015,338	26,015,338	26,015,338	**0**
Ending Fund Balance (Projected)	**20,711,362**	**22,479,354**	**38,766,099**	**16,286,745**

(1) Includes Interest on Taxes and Payment in Lieu of Taxes

(2) 2025 Unassigned Fund Balance (audited)

Monthly Financial Report - GENERAL FUND

As of August 31, 2026

	Revised Annual Budget	Year to Date Activity as of August 31, 2026		
		Budget	**Actual**	**Variance**
REVENUES				
Property Taxes	35,080,765	23,387,177	33,549,103	10,161,926
Specific ownership taxes	3,300,000	2,200,000	2,179,059	(20,942)
Total Taxes	**38,380,765**	**25,587,177**	**35,728,161**	**10,140,985**
Intergovernmental	388,931	259,287	270,102	10,815
Foundation Donations/fundraising	400,000	266,667	112,664	(154,002)
Friends Donation	101,500	67,667	106,005	38,339
Interest	800,000	533,333	767,620	234,287
Fines and fees	90,000	60,000	96,297	36,297
Other Operating	74,000	49,333	27,051	(22,282)
Total Operating Revenue	**1,854,431**	**1,236,287**	**1,379,740**	**143,453**
OTHER FINANCING SOURCES (uses)				
Total Revenue	**40,235,196**	**26,823,464**	**37,107,901**	**10,284,438**
EXPENDITURES				
Building & Vehicle Maintenance	2,843,286	1,895,524	1,585,180	(310,343)
Collections Management Materials	5,260,400	3,506,933	3,186,947	(319,986)
Contract Services	1,563,819	1,042,546	1,405,000	362,455
Employee Salaries & Benefits	26,616,686	17,744,457	15,243,337	(2,501,120)
Mileage, Training, Memberships	455,175	303,450	141,912	(161,538)
Programming	341,590	227,727	246,128	18,401
Supplies	536,750	357,833	182,435	(175,398)
Telecommunications	2,592,491	1,728,327	1,776,937	48,610
Capital Outlay (Grant Funded)	25,000	16,667	920,350	903,683
Total Expenditures	**40,235,196**	**26,823,464**	**24,688,227**	**(2,135,237)**
Excess (deficiency) of Revenue over Expenditures	**0**	**0**	**12,419,674**	**12,419,674**
OTHER FINANCING SOURCES (uses)				
Transfer Out	120,000	120,000	120,000	0
	120,000	**120,000**	**120,000**	**0**
Net Impact to Fund Balance	**(120,000)**	**(120,000)**	**12,299,674**	**12,419,674**
GF Unassigned Beginning Fund Balance *	**4,287,504**	**4,287,504**	**4,287,504**	**0**
Use of Unassigned funds for Sky lights	(120,000)	(120,000)	(120,000)	
Unrestrict Balance available for use	4,167,504	4,167,504	4,167,504	**0**
Ending Fund Balance (Projected)	**4,167,504**	**4,167,504**	**16,587,178**	**12,419,674**

** Audited Unassigned Fund Balance*

*** 3 Month Board Mandated Reserve moved to Committed end of 2025*

3 Month Reserve (Board Mandate) **	10,058,799	10,058,799	10,058,799

Monthly Financial Report - GENERAL FUND EXPENDITURE DETAIL

As of August 31, 2026

		Year to Date Activity as of August 31, 2026		
	Revised Annual Budget	Budget	Actual	Variance
General Fund				
Public Services	**23,358,399**	**15,572,266**	**13,163,461**	**4,580,795**
Public Services Administrative	**9,626,381**	**6,417,587**	**5,425,641**	**991,946**
Public Services Administration	427,391	284,927	254,084	30,843
Collection Management	2,430,466	1,620,310	1,399,995	220,315
Collection Management - Library Materials	5,057,465	3,371,643	3,004,605	367,038
Regional History and Genealogy	801,222	534,148	387,382	146,765
Adult Education	909,838	606,559	379,574	226,984
Programming Administration	**1,859,050**	**1,239,367**	**1,079,036**	**2,332,321**
Branch Administration	**11,872,967**	**7,915,311**	**6,658,783**	**1,256,528**
Branch Administration	575,561	383,707	355,420	28,287
Penrose Library	1,895,961	1,263,974	1,067,023	196,951
East Library	2,010,157	1,340,105	1,104,011	236,093
Library 21c	2,105,789	1,403,859	1,127,114	276,745
Cheyenne Mountain Library	608,189	405,460	316,625	88,835
Fountain Library	500,832	333,888	302,414	31,474
* High Prairie Library	633,340	422,227	347,270	74,957
* Manitou Springs Library	565,573	377,048	319,660	57,389
* Monument Library	683,740	455,827	403,429	52,398
Old Colorado City Library	470,264	313,509	280,844	32,665
Ruth Holley Library	552,858	368,572	303,571	65,001
Sand Creek Library	711,993	474,662	409,105	65,557
Mobile Library Services	558,711	372,474	322,298	50,176
Administration	**16,539,395**	**11,026,264**	**11,143,600**	**(283,720)**
CEO Office	**568,379**	**378,919**	**298,121**	80,799

* Includes Calhan, Palmer Lake and Ute Pass

Monthly Financial Report - GENERAL FUND EXPENDITURE DETAIL

As of August 31, 2026

	Revised Annual Budget	Year to Date Activity as of August 31, 2026		
		Budget	Actual	Variance
General Fund				
Support Services	**10,600,181**	**7,066,787**	**6,083,524**	**816,879**
Support Services Administration	353,459	235,640	257,658	(22,019)
Facilities	4,065,028	2,710,019	2,256,851	453,168
Information Technology	3,271,202	2,180,801	1,952,498	228,303
Security	2,304,629	1,536,419	1,249,666	286,753
Strategy and Innovation	605,863	403,909	366,850	37,059
Human Resources Office	**1,129,650**	**753,100**	**632,731**	120,369
Finance Office	**1,704,422**	**1,136,281**	**1,420,532**	(284,251)
Communications Office	**1,818,268**	**1,212,179**	**1,025,587**	186,592
Development Office	**207,519**	**138,346**	**129,506**	8,840
Interdepartmental	**510,977**	**340,651**	**1,553,600**	(1,212,948)
UNDESIGNATED	**39,897,794**	**26,598,529**	**24,307,060**	**4,297,075**
Designated Funds	337,402	**224,935**	**381,167**	(156,232)
DESIGNATED	**337,402**	**224,935**	**381,167**	**(156,232)**
TOTAL GENERAL FUND	**40,235,196**	**26,823,464**	**24,688,227**	**4,140,843**

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Financial Report - CAPITAL PROJECTS FUND (CIP)

As of August 31, 2026

	Revised Annual Budget	Year to Date Activity as of August 31, 2026		
		Budget	Actual	Variance
REVENUES				
Property Taxes	276,609	184,406	275,699	91,293
Total Revenue	**276,609**	**184,406**	**275,699**	**91,293**
EXPENDITURES				
Capital Fund- Facilities	1,759,573	1,173,049	258,529	914,519
Capital Fund-Communication	42,752	28,501	8,659	19,842
Capital Fund- Security	974,573	649,715	90,747	558,968
Capital Fund- IT	517,118	344,745	359,468	(14,723)
Capital Fund- Strategy & Innovation	32,826	21,884	0	21,884
Capital Fund- Finance	1,260,753	840,502	0	840,502
Capital Fund- Special Revenue Funds	56,401	37,601	0	37,601
Total Expenditures	**4,643,996**	**3,095,997**	**717,403**	**2,378,594**
Excess (deficiency) of Revenue over Expenditures	**(4,367,387)**	**(2,911,591)**	**(441,704)**	**2,469,887**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)	120,000	120,000	0	120,000
Insurance Proceeds	0	0	0	0
	120,000	**120,000**	**0**	**(120,000)**
Net Impact to Fund Balance	**(4,247,387)**	**(2,791,591)**	**(441,704)**	**2,349,887**
Beginning Fund Balance*	4,888,286	4,888,286	4,888,286	**0**
Ending Fund Balance (Projected)	**640,899**	**2,096,695**	**4,446,582**	**2,349,887**

Monthly Financial Report - SELF-INSURANCE FUND (SIF)

As of August 31, 2026

		Year to Date Activity as of August 31, 2026		
	Revised Annual Budget	Budget	Actual	Variance
REVENUES				
Property Taxes	2,475,491	1,650,327	3,491,004	1,840,677
Employee contributions	424,000	282,667	299,601	16,934
Other Revenue	0	0	419	419
Total Revenue	**2,899,491**	**1,932,994**	**3,791,024**	**1,858,030**
EXPENDITURES				
Employee Salaries & Benefits	2,481,080	1,654,053	2,202,053	(547,999)
Contract Services	1,355,000	903,333	816,181	87,152
Total Expenditures	**3,836,080**	**2,557,386**	**3,018,234**	**(460,847)**
Excess (deficiency) of Revenue over Expenditures	**(936,589)**	**(624,392)**	**772,791**	**1,397,183**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)	0	0	0	0
	0	**0**	**0**	**0**
Net Impact to Fund Balance	**(936,589)**	**(624,392)**	**772,791**	**1,397,183**
Beginning Net Position*	491,987	491,987	491,987	**0**
Anticipated Budget Adjustment November 26	1,000,000	1,000,000		
Ending Fund Balance (Projected)	**555,398**	**867,595**	**1,264,778**	**397,183**

PIKES PEAK LIBRARY DISTRICT ppld

July 31, 2026
Monthly Financial Report

Board of Trustees Meeting
September 16, 2026

Board Dashboard

Revenues (PPLD as whole)

Type	Annual Budget	YTD Actual Revenue	Variance	Percentage collected
Property Taxes (1)	$ 41,132,865	$ 38,981,540	$ 2,151,325	95%
Intergovernmental Grants	388,931	0	$ 388,931	0%
Fines and fees	90,000	89,529	$ 471	99%
Interest income	800,000	644,332	$ 155,668	81%
Donations - Foundation	400,000	92,651	$ 307,349	23%
Donations - Friends	101,500	106,005	$ (4,505)	104%
Miscellaneous	74,000	25,844	$ 48,156	35%
Employee contributions	424,000	262,127	$ 161,873	62%
Total	$ 43,411,296	$ 40,202,029	$ 3,209,267	

(1) Includes all Property and Specific Ownership Taxes

General Fund Expenditures

Type	Annual Budget	YTD Actual spend	Variance	Percentage Spent
Building & Vehicle Maintenance	$ 2,843,286	$ 1,449,910	$ 1,393,376	51%
Collections Management Materials	5,260,400	2,856,940	2,403,460	54%
Contract Services	1,563,819	1,336,894	226,924	85%
Employee Salaries & Benefits	26,616,686	13,437,185	13,179,500	50%
Mileage, Training, Memberships	455,175	123,117	332,058	27%
Programming	341,590	231,734	109,856	68%
Supplies	536,750	148,599	388,151	28%
Telecommunications	2,592,491	1,596,226	996,265	62%
Capital (grant funded)	25,000	920,350	(895,350)	3681%
Total	$ 40,235,196	$ 22,100,956	$ 18,134,239	

Capital Fund Expenditures

Type	Annual Budget	YTD Actual spend	Variance	Percentage Spent
Capital Fund- Facilities	$ 1,759,573	$ 240,339	$ 1,519,234	14%
Capital Fund-Communication	42,752	1,500	41,252	4%
Capital Fund- Security	974,573	65,479	909,094	7%
Capital Fund- IT	517,118	294,054	223,064	57%
Capital Fund- Strategy & Innovation	32,826	0	32,826	0%
Capital Fund- Finance	1,260,753	0	1,260,753	0%
Capital Fund- Special Revenue Funds	56,401	0	56,401	
Total	$ 4,643,996	$ 601,372	$ 4,042,624	

Monthly Financial Report - PPLD (as a whole)

As of July 31, 2026

		Year to Date Activity as of July 31, 2026		
	Revised Annual Budget	**Budget**	**Actual**	**Variance**
REVENUES				
Property Taxes (1)	37,832,865	22,069,171	37,089,002	15,019,831
Specific ownership taxes	3,300,000	1,925,000	1,892,538	(32,462)
Total Taxes	**41,132,865**	**23,994,171**	**38,981,540**	**14,987,369**
Intergovernmental Grants	388,931	226,876	0	(226,876)
Foundation Donations/fundraising	400,000	233,333	92,651	(140,682)
Friends Donations/fundraising	101,500	59,208	106,005	46,797
Interest income	800,000	466,667	644,332	177,665
Fines and fees	90,000	52,500	89,529	37,029
Other Operating Revenue	74,000	43,167	25,844	(17,323)
Total Operating Revenue	**1,854,431**	**1,081,751**	**958,362**	**(123,390)**
Employee contributions	424,000	247,333	262,127	14,794
Total Other Revenue	**424,000**	**247,333**	**262,127**	**14,794**
Total Revenue	**43,411,296**	**25,323,256**	**40,202,029**	**14,878,773**
EXPENDITURES				
Personnel Expense	29,070,965	16,958,063	15,335,614	1,622,449
Operating Expense	14,975,310	8,735,598	8,462,469	273,129
Capital Outlay	4,668,996	2,723,581	1,521,722	1,201,859
Total Expenditures	**48,715,271**	**28,417,242**	**25,319,805**	**3,097,437**
Excess (deficiency) of Revenue over Expenditures	**(5,303,976)**	**(3,093,986)**	**14,882,224**	**17,976,210**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)		0	0	0
Insurance Proceeds	0	0	0	0
	0	**0**	**0**	**0**
Net Impact to Fund Balance	**(5,303,976)**	**(3,093,986)**	**14,882,224**	**17,976,210**
GF Unassigned, CIP & SIF Beginning Fund Balance (2)	26,015,338	26,015,338	26,015,338	**0**
Ending Fund Balance (Projected)	**20,711,362**	**22,921,352**	**40,897,562**	**17,976,210**

(1) Includes Interest on Taxes and Payment in Lieu of Taxes

(2) Projected 2025 Unassigned Fund Balance (unaudited)

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Financial Report - GENERAL FUND

As of July 31, 2026

		Year to Date Activity as of July 31, 2026		
	Revised Annual Budget	Budget	Actual	Variance
REVENUES				
Property Taxes	35,080,765	20,463,780	33,338,175	12,874,395
Specific ownership taxes	3,300,000	1,925,000	1,892,538	(32,462)
Total Taxes	**38,380,765**	**22,388,780**	**35,230,713**	**12,841,933**
Intergovernmental	388,931	226,876	0	(226,876)
Foundation Donations/fundraising	400,000	233,333	92,651	(140,682)
Friends Donation	101,500	59,208	106,005	46,797
Interest	800,000	466,667	643,957	177,291
Fines and fees	90,000	52,500	89,529	37,029
Other Operating	74,000	43,167	25,844	(17,323)
Total Operating Revenue	**1,854,431**	**1,081,751**	**957,987**	**(123,764)**
OTHER FINANCING SOURCES (uses)				
Total Revenue	**40,235,196**	**23,470,531**	**36,188,700**	**12,718,169**
EXPENDITURES				
Building & Vehicle Maintenance	2,843,286	1,658,583	1,449,910	(208,673)
Collections Management Materials	5,260,400	3,068,567	2,856,940	(211,627)
Contract Services	1,563,819	912,227	1,336,894	424,667
Employee Salaries & Benefits	26,616,686	15,526,400	13,437,185	(2,089,215)
Mileage, Training, Memberships	455,175	265,519	123,117	(142,401)
Programming	341,590	199,261	231,734	32,473
Supplies	536,750	313,104	148,599	(164,505)
Telecommunications	2,592,491	1,512,287	1,596,226	83,940
Capital Outlay (Grant Funded)	25,000	14,583	920,350	905,767
Total Expenditures	**40,235,196**	**23,470,531**	**22,100,956**	**(1,369,574)**
Excess (deficiency) of Revenue over Expenditures	**0**	**0**	**14,087,743**	**14,087,743**
OTHER FINANCING SOURCES (uses)				
Transfer Out	120,000	120,000	120,000	0
	120,000	**120,000**	**120,000**	**0**
Net Impact to Fund Balance	**(120,000)**	**(120,000)**	**13,967,743**	**14,087,743**
GF Unassigned Beginning Fund Balance *	**4,287,504**	**4,287,504**	**4,287,504**	**0**
Use of Unassigned funds for Sky lights	(120,000)	(120,000)	(120,000)	
Unrestrict Balance available for use	4,167,504	4,167,504	4,167,504	**0**
Ending Fund Balance (Projected)	**4,167,504**	**4,167,504**	**18,255,247**	**14,087,743**

** Audited Unassigned Fund Balance*

*** 3 Month Board Mandated Reserve moved to Committed end of 2025*

3 Month Reserve (Board Mandate) **	10,058,799	10,058,799	10,058,799

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Financial Report - GENERAL FUND EXPENDITURE DETAIL

As of July 31, 2026

		Year to Date Activity as of July 31, 2026		
	Revised Annual Budget	Budget	Actual	Variance
General Fund				
Public Services	**23,358,399**	**13,625,732**	**11,663,235**	**3,837,676**
Public Services Administrative	**9,626,381**	**5,615,389**	**4,854,074**	**761,315**
Public Services Administration	427,391	249,311	222,472	26,840
Collection Management	2,430,466	1,417,772	1,278,070	139,702
Collection Management - Library Materials	5,057,465	2,950,188	2,676,294	273,893
Regional History and Genealogy	801,222	467,379	357,840	109,540
Adult Education	909,838	530,739	319,398	211,340
Programming Administration	**1,859,050**	**1,084,446**	**958,814**	**2,000,810**
Branch Administration	**11,872,967**	**6,925,897**	**5,850,347**	**1,075,551**
Branch Administration	575,561	335,744	305,374	30,370
Penrose Library	1,895,961	1,105,977	939,026	166,952
East Library	2,010,157	1,172,591	963,441	209,151
Library 21c	2,105,789	1,228,377	990,137	238,240
Cheyenne Mountain Library	608,189	354,777	278,024	76,753
Fountain Library	500,832	292,152	264,959	27,193
* High Prairie Library	633,340	369,448	308,185	61,263
* Manitou Springs Library	565,573	329,917	281,229	48,688
* Monument Library	683,740	398,848	355,516	43,332
Old Colorado City Library	470,264	274,321	251,003	23,318
Ruth Holley Library	552,858	322,500	265,572	56,929
Sand Creek Library	711,993	415,329	364,494	50,835
Mobile Library Services	558,711	325,915	283,388	42,527
Administration	**16,539,395**	**9,277,250**	**10,064,247**	**232,157**
CEO Office	**568,379**	**331,555**	**262,141**	69,414

* Includes Calhan, Palmer Lake and Ute Pass

Monthly Financial Report - GENERAL FUND EXPENDITURE DETAIL

As of July 31, 2026

	Revised Annual Budget	Year to Date Activity as of July 31, 2026 Budget	Actual	Variance
General Fund				
Support Services	**10,600,181**	**5,199,801**	**5,400,696**	**818,259**
Support Services Administration	353,459	206,185	223,737	(17,553)
Facilities	4,065,028	2,446,001	2,041,968	404,034
Information Technology	3,271,202	1,982,937	1,692,522	290,415
Security	2,304,629	211,258	1,120,329	(909,072)
Strategy and Innovation	605,863	353,420	322,141	31,280
Human Resources Office	**1,129,650**	**658,962**	**548,879**	110,083
Finance Office	**1,704,422**	**1,394,246**	**1,332,031**	62,215
Communications Office	**1,818,268**	**1,060,656**	**894,896**	165,761
Development Office	**207,519**	**121,053**	**113,544**	7,509
Interdepartmental	**510,977**	**510,977**	**1,512,059**	(1,001,083)
UNDESIGNATED	**39,897,794**	**22,902,982**	**21,727,482**	**4,069,833**
Designated Funds	337,402	**567,549**	**372,513**	195,036
DESIGNATED	**337,402**	**567,549**	**372,513**	**195,036**
TOTAL GENERAL FUND	**40,235,196**	**23,470,531**	**22,099,994**	**4,264,869**

Monthly Financial Report - CAPITAL PROJECTS FUND (CIP)

As of July 31, 2026

		Year to Date Activity as of July 31, 2026		
	Revised Annual Budget	Budget	Actual	Variance
REVENUES				
Property Taxes	276,609	161,355	275,699	114,344
Total Revenue	**276,609**	**161,355**	**275,699**	**114,344**
EXPENDITURES				
Capital Fund- Facilities	1,759,573	1,026,418	240,339	786,078
Capital Fund-Communication	42,752	24,939	1,500	23,439
Capital Fund- Security	974,573	568,501	65,479	503,022
Capital Fund- IT	517,118	301,652	294,054	7,598
Capital Fund- Strategy & Innovation	32,826	19,149	0	19,149
Capital Fund- Finance	1,260,753	735,439	0	735,439
Capital Fund- Special Revenue Funds	56,401	32,901	0	32,901
Total Expenditures	**4,643,996**	**2,708,998**	**601,372**	**2,107,626**
Excess (deficiency) of Revenue over Expenditures	**(4,367,387)**	**(2,547,642)**	**(325,673)**	**2,221,970**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)	120,000	120,000	120,000	0
Insurance Proceeds	0	0	0	0
	120,000	**120,000**	**120,000**	**0**
Net Impact to Fund Balance	**(4,247,387)**	**(2,427,642)**	**(205,673)**	**2,221,970**
Beginning Fund Balance*	4,888,286	4,888,286	4,888,286	**0**
Ending Fund Balance (Projected)	**640,899**	**2,460,644**	**4,682,613**	**2,221,970**

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Financial Report - SELF-INSURANCE FUND (SIF)

As of July 31, 2026

	Revised Annual Budget	Year to Date Activity as of July 31, 2026		
		Budget	Actual	Variance
REVENUES				
Property Taxes	2,475,491	1,444,036	3,475,128	2,031,092
Employee contributions	424,000	247,333	262,127	14,794
Other Revenue	0	0	375	375
Total Revenue	**2,899,491**	**1,691,370**	**3,737,630**	**2,046,260**
EXPENDITURES				
Employee Salaries & Benefits	2,481,080	1,447,296	1,898,429	(451,132)
Contract Services	1,355,000	790,417	719,047	71,369
Total Expenditures	**3,836,080**	**2,237,713**	**2,617,476**	**(379,763)**
Excess (deficiency) of Revenue over Expenditures	**(936,589)**	**(546,343)**	**1,120,154**	**1,666,497**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)	0	0	0	0
	0	**0**	**0**	**0**
Net Impact to Fund Balance	**(936,589)**	**(546,343)**	**1,120,154**	**1,666,497**
Beginning Net Position*	491,987	491,987	491,987	**0**
Budget Adjustment November 26	1,000,000	1,000,000		
Ending Fund Balance (Projected)	**555,398**	**945,644**	**1,612,141**	**666,497**

PIKES PEAK LIBRARY DISTRICT

ppld

June 30, 2026
Monthly Financial Report

Board of Trustees Meeting
September 16, 2026

Board Dashboard

Revenues (PPLD as whole)

Type	Annual Budget	YTD Actual Revenue	Variance	Percentage collected
Property Taxes (1)	$ 41,132,865	$ 38,155,662	$ 2,977,203	93%
Intergovernmental Grants	388,931	0	$ 388,931	0%
Fines and fees	90,000	44,713	$ 45,287	50%
Interest income	800,000	524,290	$ 275,710	66%
Donations - Foundation	400,000	81,329	$ 318,671	20%
Donations - Friends	101,500	101,950	$ (450)	100%
Miscellaneous	74,000	68,326	$ 5,674	92%
Employee contributions	424,000	224,195	$ 199,805	53%
Total	$ 43,411,296	$ 39,200,466	$ 4,210,830	

(1) Includes all Property and Specific Ownership Taxes

General Fund Expenditures

Type	Annual Budget	YTD Actual spend	Variance	Percentage Spent
Building & Vehicle Maintenance	$ 2,843,286	$ 1,214,443	$ 1,628,843	43%
Collections Management Materials	5,260,400	2,534,778	2,725,622	48%
Contract Services	1,563,819	1,290,841	272,977	83%
Employee Salaries & Benefits	26,616,686	10,653,477	15,963,209	40%
Mileage, Training, Memberships	455,175	111,837	343,338	25%
Programming	341,590	168,613	172,977	49%
Supplies	536,750	141,711	395,039	26%
Telecommunications	2,592,491	1,544,774	1,047,717	60%
Capital (grant funded)	25,000	920,350	(895,350)	3681%
Total	$ 40,235,196	$ 18,580,824	$ 21,654,372	

Capital Fund Expenditures

Type	Annual Budget	YTD Actual spend	Variance	Percentage Spent
Capital Fund- Facilities	$ 1,759,573	$ 87,904	$ 1,671,669	5%
Capital Fund-Communication	42,752	0	42,752	0%
Capital Fund- Security	974,573	37,671	936,902	4%
Capital Fund- IT	517,118	263,079	254,039	51%
Capital Fund- Strategy & Innovation	32,826	0	32,826	0%
Capital Fund- Finance	1,317,154	0	1,317,154	0%
Capital Fund- Special Revenue Funds	0	0	0	
Total	$ 4,643,996	$ 388,654	$ 4,255,342	

Monthly Financial Report - PPLD (as a whole)

As of June 30, 2026

		Year to Date Activity as of June 30, 2026		
	Revised Annual Budget	Budget	Actual	Variance
REVENUES				
Property Taxes (1)	37,832,865	18,916,433	36,543,851	17,627,419
Specific ownership taxes	3,300,000	1,650,000	1,611,811	(38,189)
Total Taxes	**41,132,865**	**20,566,433**	**38,155,662**	**17,589,230**
Intergovernmental Grants	388,931	194,465	0	(194,465)
Foundation Donations/fundraising	400,000	200,000	81,329	(118,671)
Friends Donations/fundraising	101,500	50,750	101,950	51,200
Interest income	800,000	400,000	524,290	124,290
Fines and fees	90,000	45,000	44,713	(287)
Other Operating Revenue	74,000	37,000	68,326	31,326
Total Operating Revenue	**1,854,431**	**927,215**	**820,609**	**(106,606)**
Employee contributions	424,000	212,000	224,195	12,195
Total Other Revenue	**424,000**	**212,000**	**224,195**	**12,195**
Total Revenue	**43,411,296**	**21,705,648**	**39,200,466**	**17,494,818**
EXPENDITURES				
Personnel Expense	29,070,965	14,535,483	12,286,152	2,249,331
Operating Expense	14,975,310	7,487,655	7,628,920	(141,265)
Capital Outlay	4,668,996	2,334,498	1,309,004	1,025,494
Total Expenditures	**48,715,271**	**24,357,636**	**21,224,076**	**3,133,560**
Excess (deficiency) of Revenue over Expenditures	**(5,303,976)**	**(2,651,988)**	**17,976,390**	**20,628,378**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)		0	0	0
Insurance Proceeds	0	0	0	0
	0	**0**	**0**	**0**
Net Impact to Fund Balance	**(5,303,976)**	**(2,651,988)**	**17,976,390**	**20,628,378**
GF Unassigned, CIP & SIF Beginning Fund Balance (2)	26,015,338	26,015,338	26,015,338	**0**
Ending Fund Balance (Projected)	**20,711,362**	**23,363,350**	**43,991,728**	**20,628,378**

(1) Includes Interest on Taxes and Payment in Lieu of Taxes

(2) Projected 2025 Unassigned Fund Balance (unaudited)

Monthly Financial Report - GENERAL FUND
As of June 30, 2026

		Year to Date Activity as of June 30, 2026		
	Revised Annual Budget	Budget	Actual	Variance
REVENUES				
Property Taxes	35,080,765	17,540,383	32,831,184	15,290,802
Specific ownership taxes	3,300,000	1,650,000	1,611,811	(38,189)
Total Taxes	**38,380,765**	**19,190,383**	**34,442,995**	**15,252,613**
Intergovernmental	388,931	194,465	0	(194,465)
Foundation Donations/fundraising	400,000	200,000	81,329	(118,671)
Friends Donation	101,500	50,750	101,950	51,200
Interest	800,000	400,000	523,967	123,967
Fines and fees	90,000	45,000	44,713	(287)
Other Operating	74,000	37,000	68,326	31,326
Total Operating Revenue	**1,854,431**	**927,215**	**820,286**	**(106,929)**
OTHER FINANCING SOURCES (uses)				
Total Revenue	**40,235,196**	**20,117,598**	**35,263,281**	**15,145,683**
EXPENDITURES				
Building & Vehicle Maintenance	2,843,286	1,421,643	1,214,443	(207,200)
Collections Management Materials	5,260,400	2,630,200	2,534,778	(95,422)
Contract Services	1,563,819	781,909	1,290,841	508,932
Employee Salaries & Benefits	26,616,686	13,308,343	10,653,477	(2,654,866)
Mileage, Training, Memberships	455,175	227,587	111,837	(115,751)
Programming	341,590	170,795	168,613	(2,182)
Supplies	536,750	268,375	141,711	(126,664)
Telecommunications	2,592,491	1,296,246	1,544,774	248,528
Capital Outlay (Grant Funded)	25,000	12,500	920,350	907,850
Total Expenditures	**40,235,196**	**20,117,598**	**18,580,824**	**(1,536,774)**
Excess (deficiency) of Revenue over Expenditures	**0**	**0**	**16,682,457**	**16,682,457**
OTHER FINANCING SOURCES (uses)				
Transfer Out	120,000	120,000	120,000	0
	120,000	**120,000**	**120,000**	**0**
Net Impact to Fund Balance	**(120,000)**	**(120,000)**	**16,562,457**	**16,682,457**
GF Unassigned Beginning Fund Balance *	**4,287,504**	**4,287,504**	**4,287,504**	**0**
Use of Unassigned funds for Sky lights	(120,000)	(120,000)	(120,000)	
Unrestrict Balance available for use	4,167,504	4,167,504	4,167,504	**0**
Ending Fund Balance (Projected)	**4,167,504**	**4,167,504**	**20,849,961**	**16,682,457**

** Audited Unassigned Fund Balance*

*** 3 Month Board Mandated Reserve moved to Committed end of 2025*

3 Month Reserve (Board Mandate) **	10,058,799	10,058,799	10,058,799	

Monthly Financial Report - GENERAL FUND EXPENDITURE DETAIL

As of June 30, 2026

	Revised Annual Budget	Year to Date Activity as of June 30, 2026		
		Budget	Actual	Variance
General Fund				
Public Services	**23,358,399**	**11,679,199**	**9,562,979**	**4,401,432**
Public Services Administrative	**9,626,381**	**4,813,191**	**4,186,534**	**626,656**
Public Services Administration	427,391	213,695	176,887	36,808
Collection Management	2,430,466	1,215,233	712,832	502,401
Collection Management - Library Materials	5,057,465	2,528,732	2,765,590	(236,858)
Regional History and Genealogy	801,222	400,611	305,428	95,183
Adult Education	909,838	454,919	225,797	229,122
Programming Administration	**1,859,050**	**929,525**	**759,497**	**2,455,241**
Branch Administration	**11,872,967**	**5,936,484**	**4,616,948**	**1,319,535**
Branch Administration	575,561	287,780	231,649	56,132
Penrose Library	1,895,961	947,981	743,253	204,727
East Library	2,010,157	1,005,078	751,005	254,073
Library 21c	2,105,789	1,052,894	783,662	269,232
Cheyenne Mountain Library	608,189	304,095	220,000	84,094
Fountain Library	500,832	250,416	208,227	42,189
* High Prairie Library	633,340	316,670	250,002	66,668
* Manitou Springs Library	565,573	282,786	223,421	59,365
* Monument Library	683,740	341,870	281,500	60,370
Old Colorado City Library	470,264	235,132	196,278	38,854
Ruth Holley Library	552,858	276,429	207,861	68,568
Sand Creek Library	711,993	355,997	295,115	60,882
Mobile Library Services	558,711	279,356	224,976	54,380
Administration	**16,539,395**	**8,133,600**	**8,668,888**	**317,703**
CEO Office	**568,379**	**284,190**	**210,417**	73,772

* Includes Calhan, Palmer Lake and Ute Pass

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Financial Report - GENERAL FUND EXPENDITURE DETAIL

As of June 30, 2026

	Revised Annual Budget	Year to Date Activity as of June 30, 2026		
		Budget	Actual	Variance
General Fund				
Support Services	**10,600,181**	**4,508,505**	**4,544,027**	**817,469**
Support Services Administration	353,459	176,730	180,196	(3,466)
Facilities	4,065,028	2,107,249	1,685,457	421,792
Information Technology	3,271,202	1,710,337	1,481,097	229,240
Security	2,304,629	211,258	939,905	(728,647)
Strategy and Innovation	605,863	302,932	257,372	45,560
Human Resources Office	**1,129,650**	**564,825**	**440,481**	124,344
Finance Office	**1,704,422**	**1,252,211**	**1,199,174**	53,037
Communications Office	**1,818,268**	**909,134**	**725,735**	183,400
Development Office	**207,519**	**103,759**	**89,600**	14,159
Interdepartmental	**510,977**	**510,977**	**1,459,454**	(948,477)
UNDESIGNATED	**39,897,794**	**19,812,800**	**18,231,867**	**4,719,135**
Designated Funds	337,402	**304,798**	**348,957**	(44,159)
DESIGNATED	**337,402**	**304,798**	**348,957**	**(44,159)**
TOTAL GENERAL FUND	**40,235,196**	**20,117,597**	**18,580,824**	**4,674,976**

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Financial Report - CAPITAL PROJECTS FUND (CIP)

As of June 30, 2026

		Year to Date Activity as of June 30, 2026		
	Revised Annual Budget	**Budget**	**Actual**	**Variance**
REVENUES				
Property Taxes	276,609	138,305	275,699	137,395
Total Revenue	**276,609**	**138,305**	**275,699**	**137,395**
EXPENDITURES				
Capital Fund- Facilities	1,759,573	879,787	87,904	791,882
Capital Fund-Communication	42,752	21,376	0	21,376
Capital Fund- Security	974,573	487,287	37,671	449,615
Capital Fund- IT	517,118	258,559	263,079	(4,520)
Capital Fund- Strategy & Innovation	32,826	16,413	0	16,413
Capital Fund- Finance	1,317,154	658,577	0	658,577
Capital Fund- Special Revenue Funds	0	0	0	0
Total Expenditures	**4,643,996**	**2,321,998**	**388,654**	**1,933,344**
Excess (deficiency) of Revenue over Expenditures	**(4,367,387)**	**(2,183,694)**	**(112,955)**	**2,070,739**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)	120,000	120,000	120,000	0
Insurance Proceeds	0	0	0	0
	120,000	**120,000**	**120,000**	**0**
Net Impact to Fund Balance	**(4,247,387)**	**(2,063,694)**	**7,045**	**2,070,739**
Beginning Fund Balance*	4,888,286	4,888,286	4,888,286	**0**
Ending Fund Balance (Projected)	**640,899**	**2,824,593**	**4,895,331**	**2,070,739**

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Financial Report - SELF-INSURANCE FUND (SIF)

As of June 30, 2026

	Revised Annual Budget	Year to Date Activity as of June 30, 2026		
		Budget	Actual	Variance
REVENUES				
Property Taxes	2,475,491	1,237,746	3,436,968	2,199,222
Employee contributions	424,000	212,000	224,195	12,195
Other Revenue	0	0	323	323
Total Revenue	**2,899,491**	**1,449,746**	**3,661,486**	**2,211,740**
EXPENDITURES				
Employee Salaries & Benefits	2,481,080	1,240,540	1,632,675	(392,135)
Contract Services	1,355,000	677,500	621,923	55,577
Total Expenditures	**3,836,080**	**1,918,040**	**2,254,598**	**(336,558)**
Excess (deficiency) of Revenue over Expenditures	**(936,589)**	**(468,294)**	**1,406,888**	**1,875,182**
OTHER FINANCING SOURCES (uses)				
Transfer In/(Out)	0	0	0	0
	0	**0**	**0**	**0**
Net Impact to Fund Balance	**(936,589)**	**(468,294)**	**1,406,888**	**1,875,182**
Beginning Net Position*	991,714	991,714	991,714	**0**
Ending Fund Balance (Projected)	**55,125**	**523,420**	**2,398,602**	**1,875,182**

Public Services Report
June-August 2026

Compliments

“I only selected 6 libraries to perform at this summer because I needed a break. PPLD was 2 of those 6 performances because you and your staff are amazing. Your community is amazing and I love the details you provide in your programs to make the experience even better for your community.”- Steve Weeks, Summer Celebration performer

“I just wanted to thank you for your work digitizing material and making them available to researchers like me. [I’m] working on a chapter on Colorado Springs and the battles over Amendment 2 in the 1990s, I have found so much great material in your [RH&G] collection. So thanks!” - Associate professor of American Studies, University of Oslo, Norway

Adult Education

Access

The Strategic Services Law Resources librarian continues to work with community members to hold classes such as Renter’s Right Workshops, Basic Estate Planning and Probate, and Free Legal Clinics to name a few. The Strategic Services Business librarian continues to work with the various chambers and community groups to teach about business resources, business start-up, plans, and marketing workshops.

Adult Education hosted High School Equivalency and English as a Second Language orientations for new and returning students.

Accountability

The Career Navigator has assisted 10 patrons this month in finding employment. She also assisted a patron with enrollment into PPSC.

For FY25/26, the AEFLA program finished with 62.5% of students achieving a measurable skills gain.

Community Connections

Strategic Services Nonprofit Librarian presented to the Leadership Veterans Luncheon hosted by Mt. Carmel Veterans Center to promote PPLD nonprofit and library resources and services.

Strategic Services Law Resources librarian met with Access to Justice to create a Local Pro Bono directory for the community. Additionally, she will be serving as serving as Secretary for the CoALL (Colorado Association of Law Libraries) Board.

Director and Career Navigator attended a pilot roundtable with leaders from the US Department of Labor, the Colorado Springs Chamber of Commerce and Economic Development Center, and the El Paso Economic Development Department. The discussion focused on *America’s Talent Strategy: Building the Workforce for the Golden Age report.*

Staff
Several Adult Education staff attended the AEFLA Kick Off meeting to learn about the new expectations and requirements being implemented by the Adult Education Initiatives department of the Colorado Department of Education.

Branches

Access

Sand Creek Library hosted a very successful Maker Camp. They had full attendance and the attendees really enjoyed it.

Manitou Springs Library began offering a toy library in July, allowing patrons to check out larger toys for their children.

Communications

Ruth Holley Library hosted their Open House on June 12th.

Penrose and Mobile Libraries hosted simultaneous Open Houses on August 13. Activities included a ribbon cutting for the new Bookmobile, crafts, and ice cream from Josh and Johns.

Community Connections

Library 21c staff and Programming staff hosted a Makerspace class for UCCS nursing students.

Fountain staff attended the final meeting of the Fountain Valley Communities Care Coalition.

The Bookmobile and Silver Key have partnered to offer programming and have begun scheduling regular stops at the Monument and Murray Silver Key locations.

Community Resource Exchange had 41 attendees with these organizations participating: Serentiy Recovery Connection, Homeward Pikes Peak, El Paso County Pretrial Services, El Paso County Child Support Services, and Hope CoS.

Physical and Virtual Spaces

Facilities Special Projects finished painting the lower entrance stairwell and the walls leading down to our PC Lab at Penrose Library.

High Prairie Library launched the District's first Holds Lockers on August 14, providing patrons with 24/7 access to pick up holds. Staff completed training, testing, and procedure development prior to launch and continue to refine processes following implementation.

Palmer Lake Library officially opened for hybrid access on August 31st.

Staff

Branch staff across the district continue to refresh their Crisis Prevention Institute (CPI) certifications.

Family and Children’s Services and Young Adult Services staff attended School Engagement Training.

Collection Management

Access

PPLD hit the 2,000,000th checkout with OverDrive on June 27! This is a week earlier than last year, when we reached the milestone on July 5. The two-millionth title was the audiobook *Wolf Gone Wild*, by Juliette Cross.

Twenty-four new book club sets and the APPR copies have now been added to the system.

Accountability

Based on data from usage reports, CM staff determined that Rapid Reads were not being checked out. The decision was made to decrease the number of copies of Rapid Reads and increase the number of new book copies to help decrease the time for patron holds.

Community Connections

ILL manager has been working with the state library to get book club book sets ready for check out. This system allows staff and patrons to check out book sets from the state library by using the Request It system.

Staff

Senior Library Associate-Acquisitions Janis Moore has received an Accounts Payable Specialist Certification from the Institute of Finance Management.

Programming

Access

Summer Adventure parties were replaced with Summer Adventure Celebrations. Three of the six were held in June at Library 21c, East Library, and High Prairie Library. Staff coordinated logistics with Communications, community partners, library staff, and presenters. The events served 613 attendees.

Programming partnered with Tri-Lakes Silver Key Senior Center to plan fall offsite programs for seniors unable to attend library programs in person.

Programming librarians met with Arapahoe Libraries to discuss services for teens with developmental and physical disabilities. Staff shared PPLD’s Library Adventurers and discussed implementation plans as Arapahoe Libraries develops a Teen Abilities program modeled after Library Adventurers.

Programming coordinated and staffed summer activities across the district, including the Palmer Lake and Fountain Summer Celebrations (216 attendees), 52 family and children’s presenter programs (4,352 attendees), seven Manitou Springs Summer Lawn Concerts (1,872 attendees), an additional High Prairie Library concert (32 attendees), and weeklong Teen MakerCamps at all three Makerspaces. Each location, including Mobile Library Services, hosted three presenter programs, with select locations offering back-to-back sessions to accommodate demand.

Programming coordinated the distribution of 182 Summer Adventure grand prizes, with library locations notifying all winners.

Accountability
Programming collected patron and staff Summer Adventure survey responses and submitted the data to Patron Experience for analysis. This data will help evaluate next year's program.

Communications
Programming supported multiple outreach opportunities by staffing events and creating hundreds of Take and Makes. For Comic Con, staff served on the planning committee, led staff training, assisted with set up, and worked shifts throughout the weekend.

The Rising Voices Selection Committee selected performers and storytellers to participate in the November 14 program. All applicants have been notified.

Community Connections
The annual Teen Glow Extravaganza was held June 27, 2026, with 34 teen participants engaged in activities the full three hours of the event!

Programming hosted the annual PPLD Homeschool Curriculum Swap on June 12, 2026, at East Library. Nineteen families contributed boxes filled with curriculum, books, educational materials, games, and other resources to share with the community. The event welcomed 305 attendees, an increase from 246 attendees in 2025, with many participants leaving with boxes of materials to support their homeschooling needs.

Summer Adventure ended with 19,256 participants and 7,799 completions as of July 31. Participation included ages 0–3: 2,340 (12%); ages 4–7: 4,307 (22%); ages 8–12: 5,168 (27%); ages 13–18: 1,350 (7%); and adults 19+: 6,091 (32%). Final statistics will be available after the prize grace period ends August 14.

Two author visits were held in July, featuring Denny Dressman and Amy Tordoff. Poor Richards Book’s and Gifts supported the Amy Tordoff event with book sales.

Programming offered two offsite programs: Colorado Mosaics at Silver Keys in Tri-Lakes, and Life Size Battleship at West Side Community Center, which drew 82 participants.

Programming hosted the inaugural Senior Social at Library 21c. Sixty attendees enjoyed refreshments sponsored by Paris Baguette, dancing, photo opportunities, and socializing. The Homeschool Game Day was offered at East Library and drew 242 patrons for outdoor games, building activities, educational experiments, and information about PPLD homeschool resources. The Mobile Earth and Space Observatory (MESO) bus was at Fountain and East Library this month, and 535 patrons visited the observatory bus.

Physical and Virtual Spaces

Programming collaborated with local schools and organizations serving homeschool families to update PPLD's Homeschool Hub: Information and Resources.

Regional History & Genealogy

Access

Work continued digitizing and adding metadata for a series of uncatalogued maps. These maps are available on PPLD Digital Collections. This month, 38 new maps were uploaded (108 images). Other additions to PPLD Digital Collections this month were Pike National Forest maps and a booklet on the Cragmor Sanatorium.

RH&G staff provided three genealogy classes in June: Genealogy Basics, Census Records and Researching Your Female Ancestors.

In July, RH&G fielded 140 in-depth reference inquiries from a variety of sources. In August, RH&G fielded 167 in-depth reference inquiries from a variety of sources including local and national researchers, authors, local non-profit organizations, media requests for photographs, a local court requesting photographs for their offices, and a genealogist.

In July, RH&G staff provided two genealogy classes to the public: Vital Records and Sharing Your Family History. In August, RH&G staff provided three genealogy classes to the public: Genealogy Basics, Ancestry.com Basics, and Native American Genealogy.

Completed inventory of Pikes Peak region newsletters to submit for digitization consideration with the Colorado State Library. Total of 24 unique titles centered between 1990-2010, pulled from 4 different collections.

An RH&G Intern continued to process accruals to the Mohl Family Collection, more than doubling the number of boxes in that collection to date.

Communications

The Program Coordinator participated in four interviews with KRDO and KKTV and provided accompanying historical photographs from PPLD Digital Collections for four news stories that highlighted local history toward the celebration of Colorado in this year's 250/150 anniversary.

Community Connections

Photo images were provided to the *Colorado Springs Gazette* that are featured in the daily "A Look Back" section of the paper. RH&G also provides images to the *Rocky Mountain News* for the *Denver Gazette* daily history feature. Two local businesses also requested photos from our collection.

RH&G Staff coordinated, presented and supported the 2026 Pikes Peak Regional History Symposium which took place on the first two Saturdays of June.

Staff continued to support the 2026 PPLD Open Houses for libraries, by providing a collection of photos with a corresponding written history and a trivia game specific to the location at the Ruth Holley Library open house.

The Photo Archivist presented as a panelist in a virtual program with the Internet Archive, “Documenting Natural Disasters”, which highlighted PPLD’s web archive collections in the Internet Archive of the Waldo Canyon and Black Forest Fire events, along with the collections of three other public libraries. Attendees came from across the United States and were largely members of Community Webs or other grant funded cohorts involved with the Internet Archive.

Staff

Photo Archivist attended the 2026 Society of American Archivists Conference in New Orleans.

September 2026 Communications Board Report
August Statistics

Communications

Media

Number of stories: 77
YTD stories: 696

August News Highlights

- Pikes Peak Library District Foundation hosts annual pickleball fundraiser | FOX21 News Colorado (Three hits, including FOX21 and digital coverage)
- Pikes Peak Library District offers hybrid access (28 hits, including *The Gazette*, KKTV, KOAA, and KRDO Radio)
- Pikes Peak Library District launches newest addition to mobile library (Three hits, including KRDO and KRDO Radio)
- Free back-to-school help at the Pikes Peak Library District (Three hits in broadcast Media, including Fox21 and KOAA)

Social Media

In mid-July, PPLD found itself involved in a viral Instagram reel concerning petitioners at Library 21c. The reels, four in total, captured the attention of an out-of-state activist who was not involved with the petitioners, did not know them, and was not present during the incident. The individual began aggressively commenting on PPLD's Instagram posts, repeatedly calling out Library staff and members of the Leadership Team. At one point, he posted 32 comments in slightly more than three days. His activity attracted several others who briefly joined in posting similar comments.

Since mid-July, this individual has commented more than 140 times and submitted more than 33 CORA requests. We removed more than 20 comments from Instagram from this individual and others.

We tried blocking him for two weeks, but the activity resumed. When PPLD temporarily stopped posting on Instagram, he moved to Facebook, where the Library has a much larger audience. His sustained negative presence coincided with decreases in link clicks and engagement on Instagram.

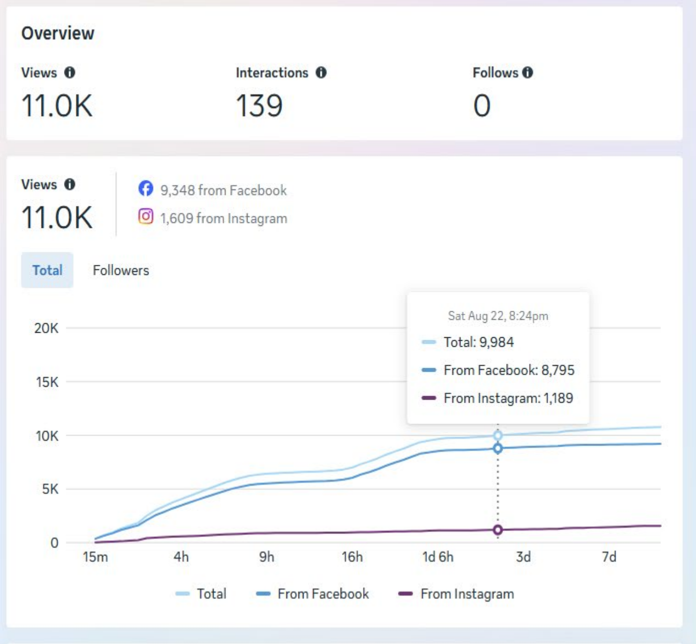
At the end of August, PPLD decided to disable commenting across its social media platforms. Posts now include information inviting community members to connect directly with staff at socialmedia@ppld.org. We are developing a strategy to address an anticipated decline in engagement and link clicks while identifying additional metrics to measure social media conversions, including library card registrations and participation in Library services, events, and programs.

Facebook (Districtwide)

Evaluation: The results below show that fewer posts lead to less reach and views. With the new strategy in place, we've set a goal for 30+ posts per month.

		% change over last month
Posts	39	(20.41%)
Total Page Followers	23,039	102 new

Engagement	1,624	75%
Total Reach	25,578	(11.30%)
Views	119,920	(3.51%)
Link clicks	559	1.82%
Visits	4,445	14.38%
Reel minutes watched	34,696	292.89%



Overview

Views 11.0K

Interactions 139

Follows 0

Views 11.0K

9,348 from Facebook

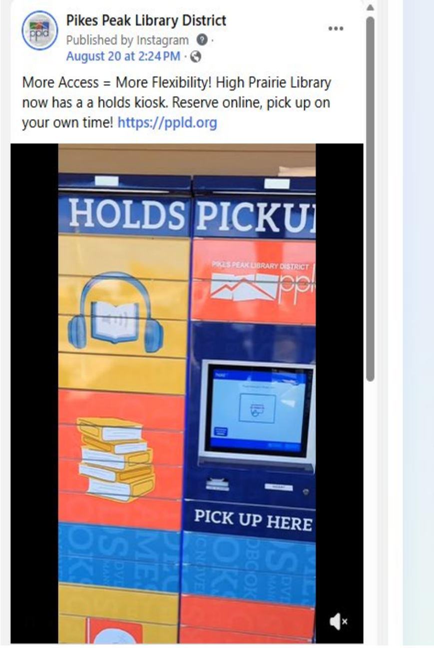
1,609 from Instagram

Sat Aug 22, 8:24pm

Total: 9,984

From Facebook: 8,795

From Instagram: 1,189



Pikes Peak Library District
Published by Instagram ·
August 20 at 2:24 PM ·

More Access = More Flexibility! High Prairie Library now has a a holds kiosk. Reserve online, pick up on your own time! https://ppld.org

The High Prairie Holds Locker post was our highest viewed post on Facebook in August, as PPLD’s message about this new way to provide additional access resonated with this audience.

Facebook PPLD Kids

Evaluation: Staff turnover this month led to fewer posts and less engagement. With someone new on board, we expect these numbers to increase.

		% change over last month
Total Page followers	6,118	18 new
Engagement	43	(59.81%)
Total Reach	2,323	(37.37%)
Visits	319	8.87%
Link clicks	559	512.50%

Instagram

Evaluation: We did not post for four days in August to combat an internet troll. While posts are fewer, the negative comments from this one poster (more than 140 in six weeks) led to an increase in engagement but chipped away at link clinks – directly resulting in fewer people participating in services.

		% change over last month
Posts/videos/reels	28	(30%)

Page followers	6,090	93 new
Engagement	1,133	22.59%
Total Reach	4,880	(14.70%)
Visits	876	31.14%
Link clicks	63	(60.87%)

X (formerly Twitter)

Evaluation: We are stable on this platform, and we're hoping to grow engagement in the next months by continuing to post here.

		% change over last month
Posts	30	50%
Total Followers	4,922	No change
Engagement	35	(31.37%)
Impressions	1,152	(33.33%)

Nextdoor

Evaluation: We posted less in August, and the results below illustrate the relationship between number of posts and engagement and more impressions. This platform will be a key tool in the future as we target audiences by neighborhood.

		% change over last month
Posts	9	(30.77%)
Engagement	12	(52.00%)
Impressions	14,027	(46.90%)

Threads

Evaluation: We posted less here but have plans to ramp up posting as this platform provides opportunities for engagement in different ways than just commenting.

		% change over last month
Posts	27	(37.21%)
Total Followers	1,091	2 new
Views	567	(40.81%)
Engagement	11	(8.33%)

Bluesky

Evaluation: We posted on Bluesky more than usual and while engagement was down a bit, we increased followers by the highest number all year, showing that users of this platform – primarily 25–34-year-olds -- are interested in PPLD content.

		% change over last month
Total Followers	242	17 new
Posts	25	78.57%
Engagement	10	(9.09%)

LinkedIn

Evaluation: We posted more than twice as much as last month, with hybrids and the new holds locker at High Prairie Library gaining traction, as well as Back to School for parents. This platform holds the key to PPLD's organizational reputation, and we plan to continue to support it when it makes sense for the audience.

		% change over last month
Posts	11	175%
Followers	2,133	11 new
Accounts reached	841	618.80%
Engagement	35	1650%
Page views	139	56.18%

TikTok

Evaluation: This platform saw additional followers and content interactions but fewer views because we did fewer videos.

		% change over last month
Posts	5	(28.57%)
Followers	2,294	37 new
Video Views/Reach	2,594	(4.42%)
Content Interactions	182	7.06%

YouTube

Total Subscribers	9,489
Total Views in August	30,247
Total Lifetime Views	7,146,899

Newsletter

Evaluation: Subscribers have grown steadily over the months, and the open rate remains high for an e-newsletter. We'll continue to provide compelling calls-to-action to improve the click rate. Our goal for clicks is 4%, which we have achieved in the past and would upgrade our rating to excellent by industry standards.

Number of Subscribers	169,611	2.93% growth rate
Opened	73,380	49.87% open rate
Clicks	1,849	2.52% click rate

Graphic Design

New designs promote events, programs, and opportunities to engage with PPLD in a variety of ways.

Library Card Sign-Up Campaign emphasizes PPLD as a great value

Fall 2026 *District Discovery* dishes up PPLD's cookbook collection

APPR 2026 titles offer all ages a great read

Community Connections

Open Houses

The Penrose Library Open House and newest Bookmobile "christening" took place on Thu., August 13. To date, 2,397 attendees have participated in nine events across Pikes Peak Library District. September Open Houses take place at Cheyenne Mountain Library on **Sat., Sept. 12 from 10 a.m. – 12 noon** and at Ute Pass Library on **Thu., Sept. 24 from 3 – 5 p.m.**

The Passport Program

Through August 28, 4,733 people have signed up for passports via Beanstack; 264 participants have visited seven locations and 99 have visited all branches.

Outreach

Community Outreaches	10
Total Attendance	28,840
Total Engagement	3,395
Total Impressions	10,696
Library cards issued	179
YTD library cards issued	575

August Outreach Highlights

- On Colorado Day, staff participated in three large outreaches: **Colorado Day at the Pioneers Museum, United We Rock at Rock Ledge Ranch, and Everybody Welcome at Colorado College** to celebrate the Sesquisemiquincentennial. Combined, the staff interacted with 1,002 people and connected 39 community members with library cards. **(Aug. 1)**

- **Pikes Peak State College Orientation:** PPLD was invited to the New Student Orientation Resource Fair, connecting students with library resources including homework help and signing 17 new students up for a library card. **(Aug. 4)**

- PPLD returned as the official **Kids Con for Colorado Springs Comic Con**: PPLD connected 100 people with a new library card and captured more than 400 cosplayers on the green screen, while highlighting the PPLD makerspaces and all they can access at no cost. Bricks & Minifigs-South Colorado Springs was the official green-screen photo booth sponsor to cover registration costs, plus they donated the grand prizes - two $100 gift cards to enjoy at their store. **(Aug. 21 – 23)**

Multicultural Outreaches and Networking Opportunities

- **Pikes Peak Diversity Council, Inc. hosted Everybody Welcome:** PPLD hosted a booth, connected with community members and issued two library cards at this joyful, inclusive, and curiosity driven cultural celebration aligned with the historic milestones of America 250 and Colorado 150. **(Aug. 1)**
- **Springs Rescue Mission Annual Block Party:** PPLD hosted a booth at this event designed to bring together campus guests, staff, and community neighbors to celebrate a shared commitment to life-transformation. Staff connected with 50 community members and signed up 20 people for a new library card. (**Aug. 24)**
- PPLD attended the annual **El Pomar Foundation Elevating Leadership Development, Milton B. Proby Induction Ceremony** honoring a Black leader whose community work has had a significant impact on Southern Colorado. **(Aug. 25)**
- PPLD attended the **Colorado Neurodivergent Chamber of Commerce** mixer where this new chamber of commerce was introduced to Colorado Springs businesses and nonprofits. **(Aug. 13)**

Upcoming Outreach Opportunities

- **Gazette Senior Life Expo:** PPLD will host a table and give a presentation showcasing all the resources, programs, and offerings available from PPLD for folks in this life stage. **(Sept. 19)**
- **PBS Kids Fest**: PPLD will offer a fun children’s activity, highlight PPLD offerings, connect families with library cards, and offer a fun swag giveaway. **(Sept. 19)**
- **Cool Science Carnival:** PPLD will bring Big Blue Blocks for a fun and interactive activity and host an outreach table to connect people with library cards, resources and a fun swag giveaway at this event designed to showcase STEAM. **(Oct. 3)**

Upcoming Multicultural Outreach and Networking Opportunities

- **16th Annual Garden of the Gods Rock Ledge Ranch Powwow**: PPLD will host a booth to highlight Library resources and connect people with a library card at this event featuring Native American song, dance, storytelling, and tradition. **(Sept. 19)**
- **Walk to End Alzheimer's**: Staff will share PPLD resources and an opportunity to get a library card. **(Sept. 26)**

Culture Pass

130 passes were checked out in August.

Pikes Peak – America's Mountain renewed its partnership agreement for two years, offering two daily seasonal passes to access the Pikes Peak Highway from Oct. 1 to April 30.

School Engagement

School Visits	15
Total Interactions	2,134
Library Cards Issued	32

School Engagement Highlights

PPLD hosted a table at the D11 Backpack Bash at Mitchell High School. We interacted with 725 Pre-K to12th grade students and their families connecting them with back-to-school resources as they gear up for the new school year. **(Aug. 1)**

Back-to-School Campaign

School Engagement supported PPLD's back-to-school campaign through a coordinated mix of media outreach, social promotion, print materials, digital messaging, and resource-focused promotion aimed at students, families, and educators. The campaign expanded awareness of PPLD's school-year resources across multiple channels and helped connect families and educators with Library services at the start of the academic year. Results included:

- Three television news appearances
- A social media reel
- A back-to-school pullout in *The Gazette*
- Back-to-school magnets featuring a school bus character
- QR code directing users to PPLD's Homework webpage
- 6,206 Webpage views

Messaging highlighted homework help, in-person and online tutoring options, school engagement services in the classroom and beyond, library cards, and other tools available to support students and families at the start of the school year – and all year long.

PowerPass Refresh

The PowerPass model changed as part of PPLD's transition to a new Integrated Library System (ILS). The updated system required a different approach to student account access, which led to a redesigned PowerPass model.

In this updated model, PowerPass provides students with database access only. Physical materials require a standard PPLD library card, while eBook and eAudiobook access continues through each school district's Sora platform. Student accounts are refreshed annually, with districts providing ongoing update files during the school year.

The new process also changes how student information is managed: PPLD no longer retains student personally identifiable information (PIN) for PowerPass accounts. Participating districts assign and manage student PINs locally and submit the required account information through secure file transfer. Districts are also responsible for password resets and parent opt-out requests.

Implementation made significant progress in August. More than 20,000 Colorado Springs School District 11 PowerPass records and more than 22,000 Academy District 20 records were loaded into PPLD's system by Aug. 19.

PPLD completed the updated agreements, secure file transfer access, technical requirements, contact lists, and implementation workflows for:

- Harrison School District 2
- Colorado Springs School District 11
- Academy School District 20

Fountain-Fort Carson School District 8 is on track for full implementation in September. District 49 is in progress.

School Newsletters

In August, we transitioned delivery of the School Engagement newsletter from LibraryAware to MessageBee to improve PPLD messaging, branding consistency, and provide clearer engagement reporting. Here are the results of the first message sent on this platform:

Number of Subscribers	669	
Opened	282	42.18%
Clicks	147	21.91%

Engagement by content focus:
#1 Educator and student support resources
#2 Homework-related resources
#3 Educators’ page
#4 Events

In the week following the delivery of the newsletter (Aug. 25 – 31), seven schools that had not previously used School Engagement resources reached out with requests for more information, demonstrating the effectiveness of the new platform in expanding awareness and reaching new school partners.

The PowerPass newsletter was not sent in August while participating school districts continued confirming and updating PowerPass contacts. Distribution will resume in September to a more complete and accurate contact list alongside the regular School Engagement newsletter.

Physical and Virtual Spaces

August Website Statistics

- Total pageviews: 287,948
- New Users: 82,397
- Most visited page: ppld.org/events
- After the home page, the top four pages visited on ppld.org during August were:
  #1 Events
  #2 Print/Copy/Fax
  #3 Library Locations
  #4 Search

Highlights from the Web Team’s work in August:

- **Hybrid-Access Application/Page**

Working with Security, a workflow was developed, and a page launched where patrons can apply for a hybrid-access badge, have their badge activated, and a record of patrons with active hybrid-access badges can be maintained.

- **“Your Library Card is...” Page**
  The web team launched a new landing page for our year-long Library Card Sign-Up campaign. Each month, the campaign will highlight a different persona and showcase library card benefits that align with that persona. The current persona, “Budget Savvy,” highlights popular library resources and tools that can help patrons save money. The web team also launched a new gaming web component on this page to increase page interaction.
- **Author Events Page**
  This dedicated page highlights in-person and virtual author events throughout the District in direct response to feedback that these events were difficult to find on the website.

Facilities and Security
June, July & August 2026 Board Report

Access

Charging station use remained active across multiple locations, with reported monthly usage including:

June: 463 documented uses across East, Fountain, High Prairie, Library 21c, Penrose and Manitou Springs.

July: 402 documented uses across East, Fountain, High Prairie, Library 21C. Penrose, Manitou Springs and Ruth Holley charging stations were inoperable during this reporting period.

August: 423 documented uses across East, Fountain, High Prairie, Library 21C, Manitou Springs and Penrose. Ruth Holley charging station decommissioned.

Penrose Library's parking kiosk recorded 3,662 patron and staff uses in June, 3,530 in July and 1870 in August, demonstrating continued utilization of the facility's parking access system.

Charging station assistance 15 instances in June, 38 instances in July and 16 instances in August.

Locker access assistance remained consistent at 23 instances in both June and July and increased to 37 in August.

Security staff returned 89 lost-and-found items to patrons in June, 53 in July and 78 in August, reflecting continued frontline service and patron support.

Patron appeal meetings provided an established process for reviewing account suspensions. June included 18 scheduled meetings, 4 attendances, and 2 suspensions lifted; July included 11 scheduled meetings, 6 attendances and 4 suspensions lifted, August included 6 scheduled meetings, 4 attendances and 2 suspensions lifted.

Physical and Virtual Spaces

A significant focus during June, July and August was the Energy Performance Contracting initiative with McKinstry. The Investment Grade Audit of energy systems, controls, and lighting was completed, providing the foundation for evaluating potential Energy Conservation Measures, projected energy savings, implementation costs, risks, and return on investment.

Staff are now evaluating funding options and preparing the Energy Performance/Investment Grade contracts for consideration through the established governance process.

All security equipment upgrade and installation and facility remodel and repairs have been completed for Palmer Lake Library Hybrid launch.

An assessment and collection of all requirements by Facilities and Security for the Ute Pass hybrid library were identified June 19th. This information will help support the financial planning and funding applications needed to move the project forward and complete the remodeling required for the hybrid library.

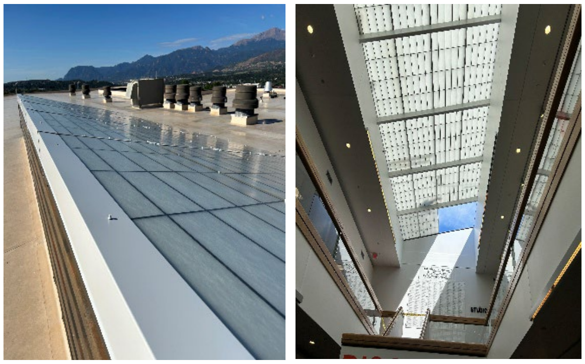
Coordinating fire suppression installation schedule with Public Services, the contractor, and the Facilities team to support a timely and efficient installation of the Fire Suppression system at the Carnegie Library.

After meeting, in person, with representatives from TK Elevator, repairs have been scheduled and are now underway to get the Penrose Library's elevators back in working order.

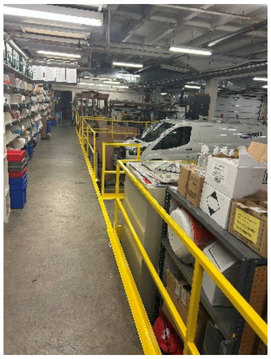
Ruth Holley Library staff, Facilities, Programming, and the approved project architect, FBT, met to review the library design concepts and identify opportunities for enhancement. Design discussions with FBT will continue as the project advances.

A lift was delivered to the Penrose Library site to provide access for the replacement of the damaged window in the Teen section. The repair work is completed.

21C Library the Skylight replacement is nearing completion. One panel was received damaged, and a replacement is estimated to arrive within 6–8 weeks.

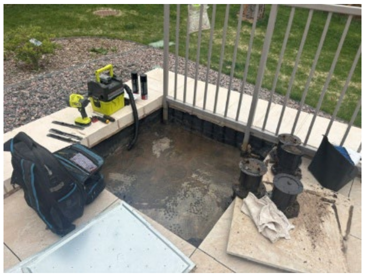


The Facilities Team constructed and installed approximately 360 linear feet of steel guardrail along the Penrose Library loading dock. The guardrail was installed to mitigate fall hazards and help prevent injuries along walking surfaces located more than 30 inches above the adjacent floor or grade, in accordance with International Building Code (IBC) Section 1015.2.



Penrose Library Facilities staff and the fire suppression system contractor responded promptly to an unexpected leak in the fire suppression system. A pinhole leak resulted in a sudden release of water that sprayed into the computer lab and in the direction of computer equipment. Due to the rapid response and coordinated efforts of the Facilities team, contractor, and Janitorial Services, the area was secured, water was contained, and no computer equipment was damaged or harmed.

Facilities repaired the leak in the Old Colorado City Library break room by accessing the patio directly above the affected area and sealing the rubber membrane. The damaged ceiling tile in the break room was also replaced.



Manitou Library Go Charge station installation is complete.

On August 3, the Facilities Team successfully executed the relocation of approximately 12–15 tons of metal shelving from the Penrose Library façade to 21C Library storage. The full-day effort involved coordinated manual loading, transportation, unloading, and stacking, and was completed efficiently without incident

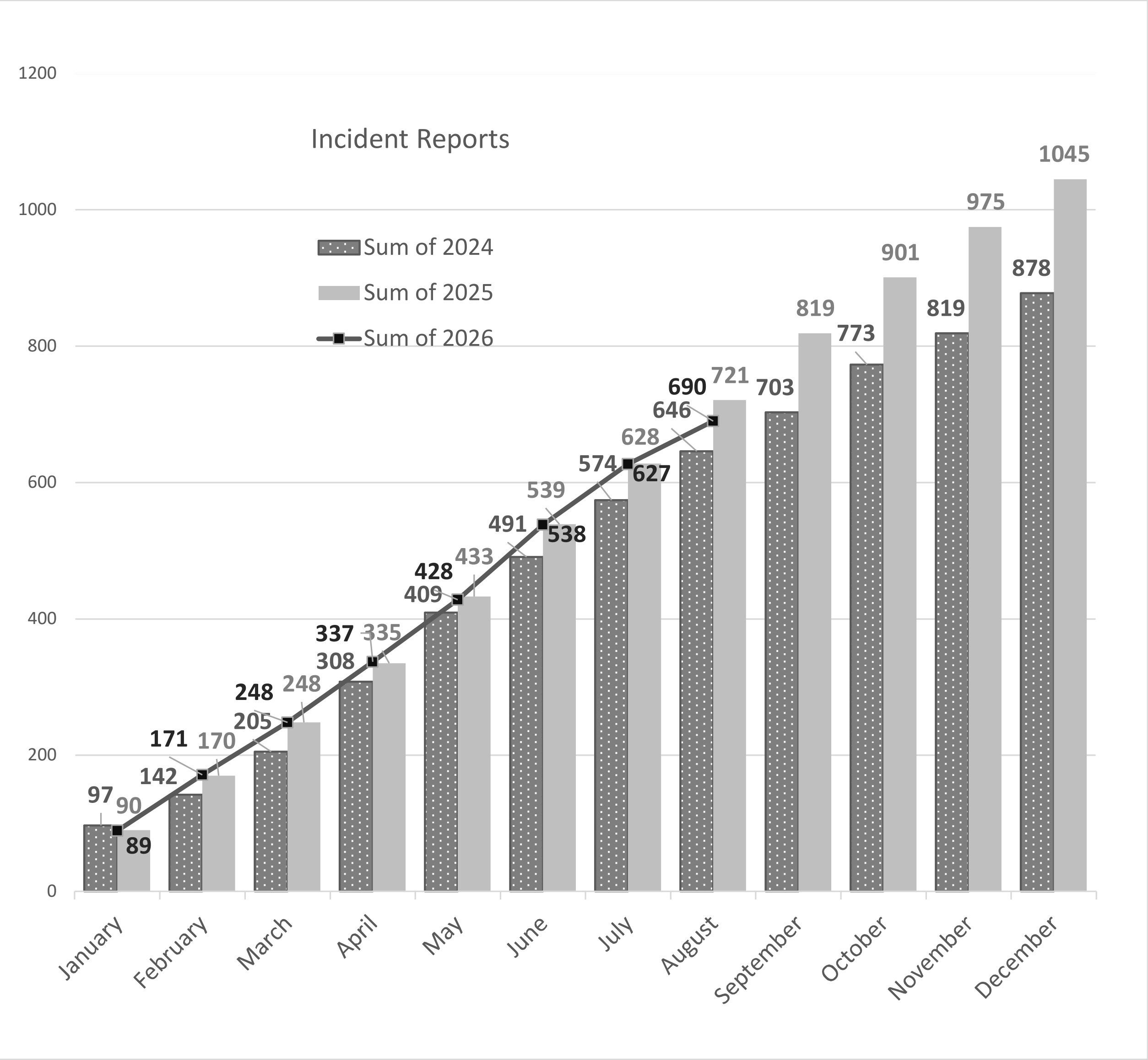
The Facilities Team recently completed a two-day in-house installation at the Calhan Library to address ongoing flooding and foundation damage. Prior to the installation, representatives from the Town of Calhan reviewed our proposed sump pit and drainage plan. They were pleased with the proposed solution and approved us to move forward with the project. This was a fairly physical project that required extensive hand digging around the sprinkler system, as well as tunneling underneath the sidewalk to install the discharge line. The work required outdoor construction activities and extended time working in the heat. The system is now fully operational and should eliminate the standing-water issue while helping protect the Calhan Library building and foundation from future water damage.

Staff

A new hands-on Fire Extinguisher Training program is now available through Bridge. Employees complete an online training component before participating in an instructor-led practical session. The program is intended to improve staff readiness and strengthen PPLD's overall emergency response capabilities.

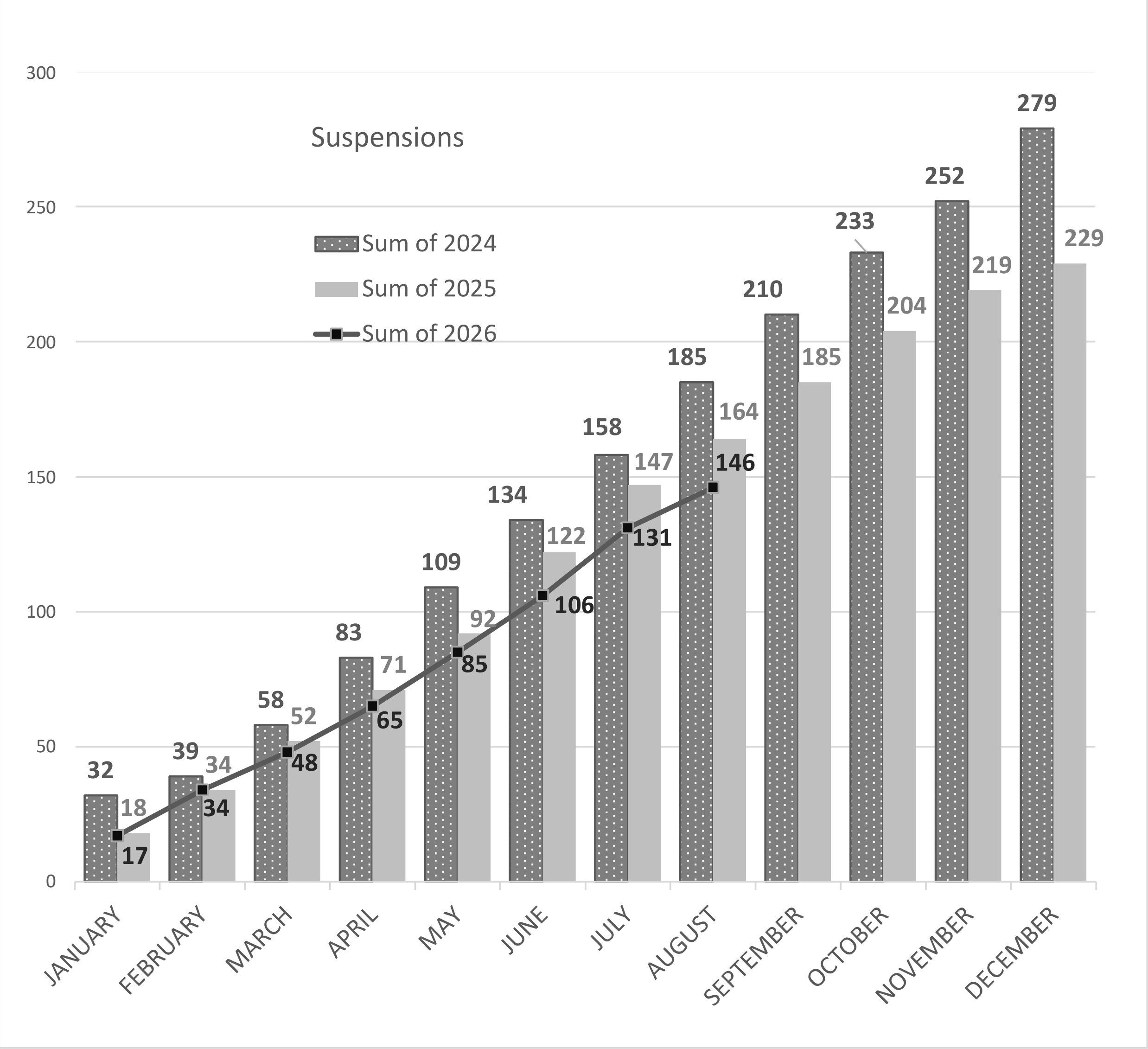
The Safety and Security Training Coordinator conducted a comprehensive series of internal training sessions and emergency preparedness exercises throughout the reporting period. Training activities included two Crisis Prevention Intervention (CPI) sessions, one CPR training, one Lost/Missing Child training, one Vehicle Approach training, two Lockdown/Lockout drills, two Narcan training sessions, two fire extinguisher trainings, and seven fire drills. These activities support the organization’s ongoing commitment to staff preparedness, emergency response, workplace safety, and overall security.

The following positions have been filled: Security welcomes a new Security Officer and Security Operations Center (SOC) Operator. Facilities welcome a new Facilities Specialist.



Reports Monthly Comparison

Library	June	July	August
Calhan	1	1	0
Cheyenne Mountain	2	6	1
East Library	7	10	9
Fountain	6	4	0
High Prairie	2	2	0
Library 21c	11	10	6
Manitou Springs	6	2	0
Mobile Libraries	0	0	0
Monument	0	0	2
Old Colorado City	7	3	5
Palmer Lake	4	0	0
Penrose Library	52	36	34
Ruth Holley	3	11	6
Sand Creek	7	4	0
The Hall	0	0	0
Ute Pass	2	0	0
Grand Total	**110**	**89**	**63**



Suspensions Monthly Comparison

	June	July	August
Calhan	0	0	0
Cheyenne Mountain	0	1	0
East Library	1	1	0
Fountain	0	0	0
High Prairie	0	0	0
Library 21c	1	0	1
Manitou Springs	0	1	0
Mobile Libraries	0	0	0
Monument	0	0	0
Old Colorado City	2	2	0
Palmer Lake	0	0	0
Penrose Library	15	16	12
Ruth Holley	0	2	2
Sand Creek	2	2	0
The Hall	0	0	0
Ute Pass	0	0	0
Grand Total	**21**	**25**	**15**

Human Resources Report
September 2026
(June-August Data)

Accountability
Cristina Jaramillo, Director of Benefits and Compliance, launched PPLD's first ever benefits dependent eligibility audit to ensure our benefit plans are administered consistently, maintain accurate enrollment records, and manage benefit costs responsibly. The audit also helps ensure compliance with plan requirements.

Communications
Employee Relations Manager, Wendi Gowing, visited Fountain, Penrose, and Cheyenne this month as part of the HR Roving Office Hours series. This includes communicating to the staff more about the benefits and resources available to them and invites them to share stories of professional growth or challenges.

Training Supervisor, Sarah Marshall, drafted and received approval for a video script detailing what a hybrid library location is for patron training.

Community Connections
Staff surveys consistently show that PPLD employees highly value direct gratitude from their coworkers. The Organizational Excellence Team (OET) launched a new recognition initiative, Gratitude Grams. These are bookmark-size thank you notes that staff can use to express gratitude to coworkers.

Staff
The Director of Organizational Development, Joanna Nelson Rendon, took a certification course called Coaching for Performance & Engagement. The certification teaches HR professionals how to strengthen coaching skills, develop coach-like leaders, and embed a sustainable coaching culture throughout their organization.

Sarah Marshall, Training Supervisor, developed a training course and quiz for patrons to complete to gain hybrid-access badge to be able to access Palmer Lake Library during unstaffed hours.

Four staff members submitted Job Shadow Program applications. To this point, a total of six staff members submitted applications to participate in the Job Shadow Program in 2026; a 50% increase from 2025.Cristina Jaramillo, the Director of Benefits and Compliance, along with Timothy Allen, Chief Compliance and Human Resources Officer reviewed and posted the Request for Proposal for Employee Benefits Brokerage and Consulting Services. Invites were also sent out to potential insurance brokers including PPLD's current insurance broker, Moody Insurance Agency.

Cristina Jaramillo wrapped up PPLD's first Benefits Audit on dependent eligibility at the beginning of August ensuring that PPLD is in compliance with plan requirements, maintains accurate enrollment records and manages benefits costs responsibly.

Cristina Jaramillo, Director of Benefits and Compliance, Timothy Allen, Chief Compliance and Human Resources Officer, and Kim Hoggatt, Chief Financial Officer, worked in tangent with

Moody Insurance Agency, to select Mutual of Omaha as our life insurance, long term and short-term disability provider for 2027.

Statistics:

- Volunteer

August 2026	Total # of Volunteers	Total # of Hours
Adult Volunteers	121	803
Teens	32	139
Friends of the Library	NA	858

- Recruitment

Recruitment / Selection Activity	Jun-Aug 2026
Jobs Posted	16
Newly Hired Employees	7
Promoted Employees	6
Transferred Employees	0
Separated Employees	22

- Staffing

Staffing Stats	August 2026
Total Permanent Employees	393
Total Active Positions	431

Information Technology
June, July and August 2026 Monthly Report

Accountability

Phone Analyst began Quarter 3 CUCM (phones) ecosystem Servers maintenance. DMARC was updated and secured by the Server Administrator, Network and Server Team. Documented the purpose and responsibility of each component represented in the Cisco voice architecture diagram. Developed a process for exporting the organizational contact list for Cell phone users from the Verizon Business portal into a format that can be imported into Microsoft Outlook. Continued organizing PPLD telecommunications knowledge into controlled procedures, diagrams, and training references to improve troubleshooting efficiency and operational continuity.

Community Connections

College volunteers, under IT's assistance, completed a project for the librarians. This was a scheduling app for the librarians, built from the ground up to support library staff and help with improving their scheduling. CITO met with the Goodwill LIFT team and over a dozen job placement organizations where he presented current IT hiring trends and market needs.

Physical and Virtual Spaces

Network Team, and ILS Team completed setup of the new Holds Locker at High Prairie. The IT team continued improving reliability, security, and user services across the district. Key accomplishments included completing network infrastructure work at multiple locations, deploying updated circulation and Make Lab devices, and advancing projects related to mobile device management, phone systems, and single sign-on access for Facilities. Completed deployment of ThousandEyes network monitoring across library locations to improve visibility into network performance and help identify connectivity issues more quickly.

Staff

The ILS team partnered with the Server Analyst, Systems Administrator, and Senior IT Leadership to develop a forward-looking support strategy. This effort includes a structured training and knowledge transfer plan to ensure continuity of operations. The Server Analyst and Systems Administrator are being cross trained on ILS systems, workflows, and daily support responsibilities.

Strategy & Innovation
June, July, & August 2026 Report

Access

The S&I Training Coordinator, Studio Services Coordinator, Creative Technology Specialist, and Director worked on a variety of tasks to ensure the makerspaces and studios, as well as staff, would be ready to transition to offering unstaffed hours reservations in addition to the current staffed hours. Launching soon at East Library, the goal is to expand access to these unique resources. The other two locations will follow. More than a year of work and planning culminated this summer with things like completion of policy and procedures, training development for staff and patrons for upcoming changes for the makerspaces and studios, work with Communications for promotional materials and website updates, work with Security to upgrade access and security features in the spaces, work with IT and Collection Management to have badges for checkout, and work with branch staff to rearrange the spaces.

The Studio Services Coordinator worked with IT to test and implement the use of Couchdrop, which enables sending patrons their files when external storage isn't available, in the studios.

Accountability

Data Analysts provided information for a variety of reports and efforts including the Annual Comprehensive Financial Report, the Annual Report being developed by Communications, information for Facilities in response to a request for the audit being done by PPLD's energy performance contractor, and the Urban Library Council's Library Insights Survey, which compiles and compares data from member libraries.

Two of the Data Analysts and the Director of S&I assisted with analysis of the strategic planning survey responses, including qualitative data analysis.

One of the Data Analysts researched and tested widget capabilities, dataset containers, and API integration options to better understand how LibInsight can take in data and connect with outside data sources.

The Creative Technology Specialist worked with location staff to conduct annual inventories of makerspace equipment at the East and Sand Creek libraries.

Community Connections

The Director co-presented a webinar with other Library Makers volunteers on tools that can help makerspace staff be successful. She focused on the topics of staff training and evaluation.

The Creative Technology Specialist and Director presented a webinar for Library Makers on the Creative Space Reference Interview. They were able to share how staff are trained to use the reference interview to ensure better patron visits to the makerspaces and studios.

Both of these webinars reached library staff from around the country.

Staff

The Director and one of the Data Analysts worked with the Senior Director of Public Services and her team to create a logic model that mapped the work they plan to do to reach the outcomes they have identified.

2025 FACILITIES SNAPSHOT

PIKES PEAK LIBRARY DISTRICT ppld

Facilities department work order and project data reflect calendar year 2025. Internal courier mileage is based on January - June 2026.

DISTRICT FOOTPRINT

15 buildings
and 3 mobile libraries

Approximately 348,000 square feet of building space, excluding grounds and parking lots.

WORK ORDERS

4,463
completed

About 17 per business day, including requested repairs, preventive maintenance, and emergency on-call response.

FACILITIES TEAM

15
full-time positions

Averaging almost 300 work orders per person in 2025, while also managing projects, coordinating vendors, and conducting safety inspections across the District.

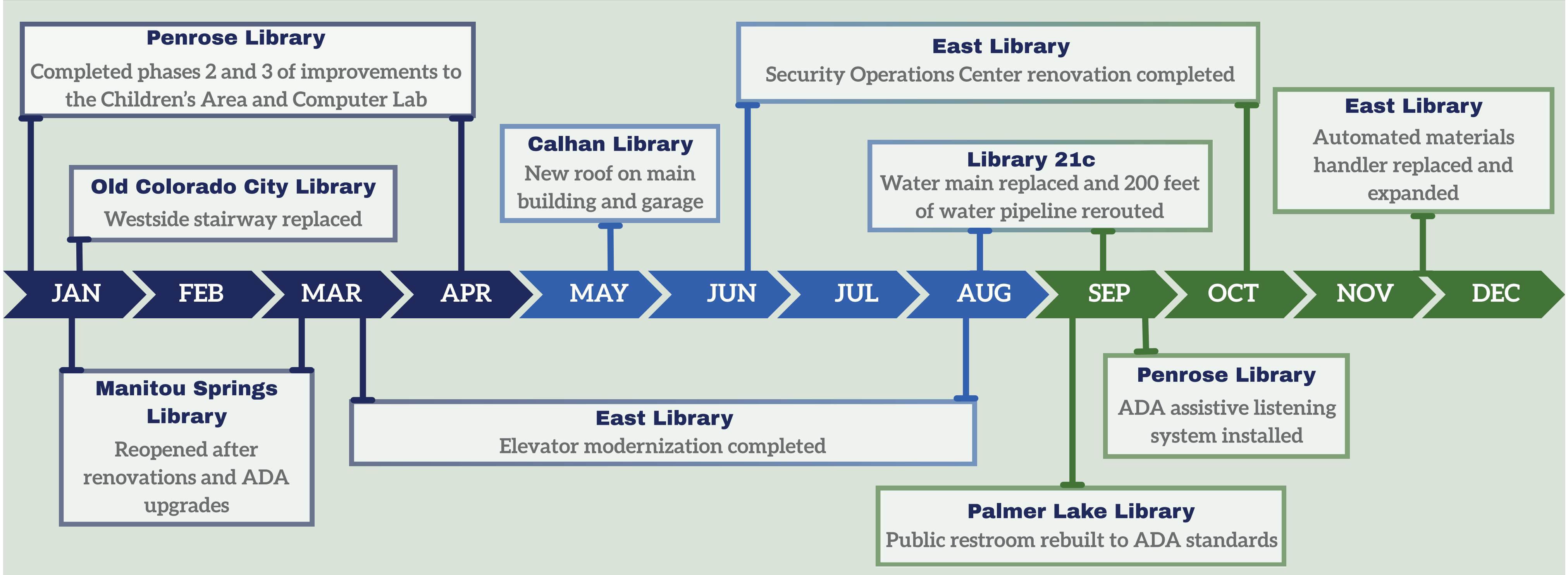
INTERNAL COURIER

About 1,600
miles per month

Daily routes transporting mail, interlibrary loan materials, activity kits, and other deliveries across the District, totaling about 19,000 miles annually at the current pace.

2025 PROJECT HIGHLIGHTS

Facilities completed or oversaw accessibility improvements at five locations in 2025, along with major infrastructure, safety, and security projects. Selected highlights are shown below.



Penrose Library
Completed phases 2 and 3 of improvements to the Children's Area and Computer Lab

Old Colorado City Library
Westside stairway replaced

Calhan Library
New roof on main building and garage

East Library
Security Operations Center renovation completed

Library 21c
Water main replaced and 200 feet of water pipeline rerouted

East Library
Automated materials handler replaced and expanded

Manitou Springs Library
Reopened after renovations and ADA upgrades

East Library
Elevator modernization completed

Penrose Library
ADA assistive listening system installed

Palmer Lake Library
Public restroom rebuilt to ADA standards

Key Library Statistics - June and July 2026

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Trends (June 2026 vs June 2025)

Technology

Computer Use
21,355 ↑ +5.1%

Unique Wi-Fi Users
12,966 ↑ +6.1%

Website Total Page Views
307,258 ↑ +3.8%

Services

Meeting/Study Room Use
2,756 ↑ +7.3%

New Cards
3,647 ↓ -0.5%

Reference Questions
9,507 ↓ -6.6%

Collections

Physical Checkouts
186,145 ↓ -1.2%

eResource Checkouts
353,692 ↑ +4.3%

Combined Checkouts
539,837 ↑ +2.3%

Programs & Outreach

Number of Programs
538 ↑ +34.5%

Program Attendance
14,235 ↑ +23.5%

Outreach Interactions
1,431 ↑ +25.3%

Monthly Trends (July 2026 vs July 2025)

Technology

Computer Use
21,716 ↓ -0.4%

Unique Wi-Fi Users
14,023 ↑ +2.2%

Website Total Page Views
287,477 ↓ -1.8%

Services

Meeting/Study Room Use
2,750 ↓ -11.7%

New Cards
3,440 ↑ +9.4%

Reference Questions
9,185 ↓ -4.1%

Collections

Physical Checkouts
179,921 ↓ -8.3%

eResource Checkouts
359,853 ↑ +2.8%

Combined Checkouts
539,774 ↓ -1.2%

Programs & Outreach

Number of Programs
513 ↑ +13.2%

Program Attendance
12,010 ↓ -26.3%

Outreach Interactions
1,656 ↑ +167.1%

Key Library Statistics - August 2026

PIKES PEAK LIBRARY DISTRICT ppld

Monthly Trends (August 2026 vs August 2025)

Technology

Computer Use	21,040	↓ -2.8%
Unique Wi-Fi Users	13,146	↓ -2.7%
Website Total Page Views	287,948	↓ -2.2%

Services

Meeting/Study Room Use	2,677	↓ -0.6%
New Cards	3,420	↑ +15.0%
Reference Questions	9,454	↑ +6.3%

Collections

Physical Checkouts	169,451	↓ -4.7%
eResource Checkouts	360,911	↑ +3.4%
Combined Checkouts	530,362	↑ +0.7%

Programs & Outreach

Number of Programs	408	↑ +25.5%
Program Attendance	10,189	↑ +24.7%
Outreach Interactions	3,395	↑ +35.6%

Spotlight on Colorado Circulation Trends

Percent Changes in Checkouts, 2024 - 2025, at Selected Colorado Library Systems

Library	Change in Physical Checkouts	Change in Electronic Checkouts
Pikes Peak Library District	↓ -4.3%	↑ +16.6%
Arapahoe Library District	↓ -3.1%	↑ +15.2%
Boulder Public Library District	↑ +0.3%	↑ +18.9%
Denver Public Library	↓ -1.0%	↑ +6.5%
Douglas County Libraries	↓ -0.7%	↑ +11.0%
High Plains Library District	↓ -14.2%	↑ +13.0%
Jefferson County Public Library	↓ -2.1%	↑ +16.9%
Mesa County Public Library District	↓ -4.0%	↑ +15.6%
Poudre River Library District	↓ -0.9%	↑ +10.3%
Pueblo City-County Library	↑ +3.3%	↓ -1.2%

From 2024 to 2025, physical checkouts declined at 8 of the 10 Colorado libraries shown, while electronic checkouts increased at all but one.

Looking at the trend going back to 2016, all 10 of these libraries saw overall decreases in physical checkouts with increases in electronic checkouts. At PPLD, physical checkouts fell 45% over that 10-year period, while electronic checkouts more than tripled.

ANNUAL REPORT

2025

PIKES PEAK LIBRARY DISTRICT

2025 started and ended on high notes for Pikes Peak Library District (PPLD) with many significant achievements. It began with the launch of a new website, and the District received an award for its business resources. The year ended with a new Integrated Library System (ILS), plus more than 31,000 new library card holders.

PPLD celebrated the purchase of two Library locations, identified and planned the launch of a new library format to provide more access to the community, set records in community engagement with programs that captured the interests of thousands, and once again, brought in a balanced budget as fiscally responsible stewards of its community's tax dollars.

Removing accessibility barriers to our resources is at the core of the Library's Mission, Vision, and Values:

To cultivate spaces for belonging, personal growth, and strong communities by providing access to resources and opportunities that lead to thriving people and connected communities.

Day in and day out, PPLD strives to serve our patrons and communities by being responsible managers of Library resources. We make decisions for the good of the Library District and the nearly 700,000 people in its legal service area. And we inform patrons about the many programs, activities, updates, and happenings PPLD offers.

The following pages present the 2025 Annual Report for Pikes Peak Library District.

Included is a summary of the key financial findings for the year, key Library statistics reporting usage numbers and popular services, and a description of the year's accomplishments and highlights. We want you to be aware of how PPLD is serving you and why you belong at the Library.

This information can also be found on ***ppld.org/about-ppld***

Teona Shainidze-Krebs
PPLD CEO

LETTER FROM THE CEO

PEOPLE OF PPLD

In 2025 these individuals served the nearly 700,000 patrons within PPLD's legal service area.

441
Staff Members

14,594
Volunteer Hours

66
Full-time Librarians*
**Included in the Staff Member total above*

PATRONS & COMMUNITY

These figures show the number of active library cardholders (the card has been used in the last three years) versus the service population.

690,795
Service Area Population

167,383
Households in PPLD's Legal Service Area (LSA) have an active PPLD library card.

58%
of households (287,599) in PPLD's LSA have an active library card.

289,980
Active Library Cardholders

CIRCULATION

These numbers represent the materials within PPLD's immediate responsibility. Its Interlibrary Loan (ILL) service offers access to materials throughout Colorado, the U.S. and Canada, increasing these numbers exponentially.

1,029,425
Collection Size
(Includes print, audio/visual, and eLibrary materials)

7,348,057
Physical Items Circulated

>4 million
OverDrive Items Circulated

TOP TITLES

These were the most popular titles for each age group based on circulation in 2025.

CHILDREN
Diary of a Wimpy Kid: Hot Mess
by Jeff Kinney

TEEN
Sunrise on the Reaping
by Suzanne Collins

ADULT
Fuzz: When Nature Breaks the Law
by Mary Roach

BUILDINGS & USAGE*

1,707,576
Total Visits

115,625
Total Program Attendance

345,504
Square Footage

647
Public Access Computers

1,998,772
ppld.org Homepage Visits

103,083
Reference Transactions

32,957
Meeting and Study Room Reservations

**Stats represent 14 locations*

REVENUE

$34,020,624
Property Taxes

$3,610,407
Specific Ownership Taxes

$1,388,609
Interest Income

$1,317,726
Fundraising

$74,839
Other *(i.e. Printer & Copier Charges)*

$480,174
Intergovernmental Grants

$84,639
Fines and Fees

$40,977,018
Total PPLD Revenue

$59.32
Revenue Per Capita

EXPENSES

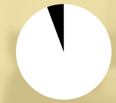
$44,054,221
Total PPLD Expenditures

$24,537,911
Employee Salaries & Benefits

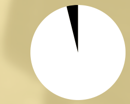
$5,485,983
Capital Outlay

$5,433,464
Collection Management Materials

$3,290,224
Contractual Services

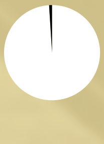


$1,207,392
Telecommunications



$1,084,137
Supplies

$391,100
Mileage, Training, & Memberships



$269,793
Programming

DISTRICT HIGHLIGHTS

PREMIER PROGRAM ATTENDANCE INCREASES

WINTER ADULT READING PROGRAM

For the fourth consecutive year, participation in the long-standing Winter Adult Reading Program increased, up 13.3 percent over 2024. Running from February 1 through March 31, the program engaged 5,756 individuals, with 3,336 completing its 30-day reading requirement.

SUMMER ADVENTURE READING PROGRAM

The official addition of adults to the 51-year-old summer reading program brought participation levels to more than 18,000 individuals as families read together over the two-month program. The 18,833 registrants were an increase of 529 over 2024. Their completion rate was 42 percent, a 6 percent increase over 2024. Children were the group with the highest completion rate at 45 percent. The community logged 389,008 days of reading. The program-ending outdoor celebrations included helicopters, soap suds parties, waterslides, and more. These events engaged more than 4,000 patrons, with over 3,500 people participating in the celebration at East Library. It was the largest celebration in history of PPLD's signature event.

★★★★★

"WHAT AN AMAZING DISCOVERY!"

"I worked full-time and had occasionally enjoyed checking out books with my kids -- staff was always pleasant and available, but I never thought much of it.

I had to retire from work due to a disability and now fill my time with the full scope of the Library. What an amazing discovery! The Library has classes of all types, book clubs, Zoom lectures, author talks, computer availability, online databases, and of course, books in all formats. I thought retirement would close my world, but the Library opened it right back up - and then some! Thank you for the invaluable addition to my life!"

CAMPAIGN SUCCESSES

LIBRARY CARD SIGN-UP MONTH CAMPAIGN

During September's Library Card Sign-up Month, PPLD conducted a marketing campaign to attract new library card holders. 2025's efforts resulted in 5,003 newly active patrons (3,507 new cards and 1,496 renewals). This is a new record for one month for the Library District. PPLD ended 2025 with 31,514 new library cardholders.

SUCCESSFUL COMMUNITY ENGAGEMENT CAMPAIGN

An excellent model of community engagement, the 2025 Library Card Design Contest kicked off in January and by the end of the two-month contest period, 814 designs had been submitted. The overwhelming response resulted in the Library selecting six innovative designs as new cards instead of the four to five planned. The contest became a college art class project; an elementary school of approximately 300 students submitted 50 of its students' designs to the contest; and local artists' creations flooded the submissions. The ceremony announcing the winning designs and 25 honorable mentions brought more than 200 patrons to the Library to applaud the winners.

PIKES PEAK REGIONAL HISTORY SYMPOSIUM

Featuring the theme "History Beyond the Written Word," the Pikes Peak Regional History Symposium enjoyed more than 240 attendees over the two-day event, an increase of 35 percent over 2024. The non-traditional theme garnered many new voices and age groups.

★★★★★

"...HELP HER FILL HER LAST DAYS WITH THE JOY OF READING."

"Finding out that the Mobile Library was available in my neighborhood helped me tremendously in the last two years of my mother's life. She was in hospice care, and I did not have the time to browse the Library or take the time to run halfway across the city to get her books. She was housebound, but through the online catalogue and the mobile library at Remington School, I was able to help her fill her last days with the joy of reading."

RISING VOICES

2025 was the first year of Rising Voices, a series of programs that celebrate the accomplishments, successes, and cultural riches of the people of the Pikes Peak region, sharing the varied voices and experiences of our community. In August, two events took place – a Panel Discussion and a Festival Celebration. Luisa Graff, owner of Luisa Graff Jewelers, and Peter Choi, a reporter for KOAA were two of the individuals involved in the Panel Discussion. The events welcomed 216 individuals.

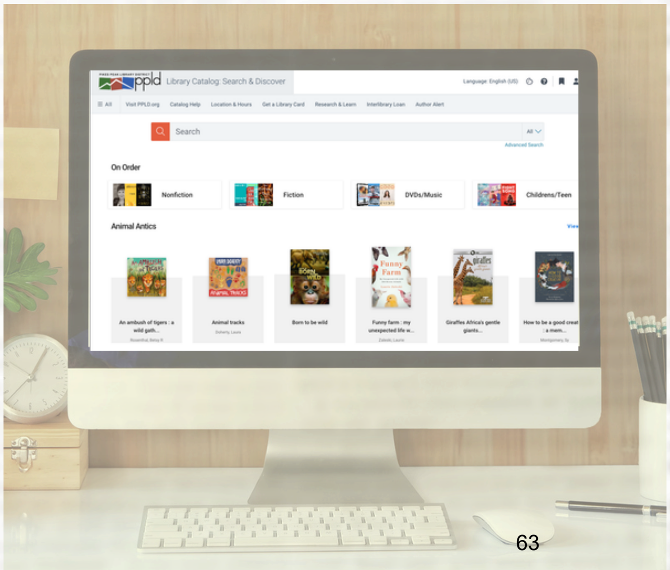
ADDITIONAL ACHIEVEMENTS

PENROSE LIBRARY RENOVATIONS

Phase two of the three-phase renovation plan for Penrose Library was completed. This phase included a redesigned children's entrance, giving families a secure area within which their children can enjoy the toys, games, computers, books on newly lowered shelves, and myriad other special activities offered just for them. The renovations also included a reconfiguration of the Library's computer lab and workspace, now providing more privacy at workstations where patrons can use their own computers or one of the 30 new Chromebooks that were added to the collection as part of this space's enhancements.

LAUNCH OF A NEW INTEGRATED LIBRARY SYSTEM

On December 12, 2025, PPLD launched its upgraded integrated library system (ILS) after an extensive, multi-year search and evaluation process. The previous ILS had been in place since 2001. The new system, Polaris, now provides patrons updated catalog features, modern search elements, and patron reading histories, among other valuable tools to enhance their online experience. It also assists the Library District in managing its expansive physical and electronic collection.



MOBILE LIBRARY SERVICES' NEW VEHICLE

After months of anticipation, PPLD received a new, state-of-the art bookmobile. The vehicle arrived in October 2025, replacing one that had been in service for 17 years, since 2008. This accomplishment was more than a year in the making.

SUPPORT FROM FRIENDS OF THE PIKES PEAK LIBRARY DISTRICT

The Friends of PPLD fulfilled their vision of expanding and enhancing the Library District's ability to positively impact our community by contributing more than $167,000 to the Library. Fundraising through book sales and community donations helped this group support the Winter Adult Reading Program, the Regional History Symposium and more. The 2025 Summer Adventure reading program alone received a total of $23,000 from each Library location's Friends group.

LOCATIONS PURCHASED

With the help of $1.2 million from the PPLD Foundation, a result of the generosity of our community, the Library District was able to purchase its Ruth Holley Library on November 10, 2025. Barely two weeks later, on November 20, 2025, the District celebrated securing Ute Pass Library as well. After these purchases, PPLD now proudly owns 10 of its 14 Library locations.

RECORD-BREAKING eRESOURCE CHECKOUTS

While this resource has been experiencing increased usage for the last several years, PPLD's eResource checkouts surpassed 4,000,000 in in 2025. The total of 4,089,426 was an increase of 15 percent over 2024.

LAUNCH OF A NEW WEBSITE

On January 13, 2025, PPLD launched its new website. The project was more than 15 months in the making. It launched with the mandated accessibility compliance requirements, updated navigation technology, a more efficient compilation of information for more intuitive access, and an engaging, artistic design. The last overhaul of the website took place in 2019.

ADULT EDUCATION PROGRAMS TOP STATE RANKINGS

PPLD ranked No. 1 in Colorado in the 2024-25 post-test results for all Adult Education and Family Literacy Act (AEFLA) funded adult education programs in the state. PPLD's post-test rate was 91.11 percent. A high post-test rate indicates effective instruction and measurable improvement in particular literacy and English language skills. Other Colorado institutions that were part of the 2024-25 AEFLA program included state and community colleges, school districts, a mental health and recovery program, and other libraries.

★★★★★

"...NOW, COST ISN'T AN ISSUE..."

"I love to read and used to read for at least a few minutes every day, but when I became a mother, so much of my time was spoken for. For years I did not read, and it felt like I would never have time to read a whole grown-up book again.

However, as my children have grown and begun reading themselves, I was able to share my love of reading. Both of my children were reading at the age of 4. At times, it was a challenge to find books they would like and would present an appropriate reading challenge. I was buying lots of books, some would work out and others would flop.

Then we moved and ended up just a few minutes away from the Library. We come often. The kids have picked so many books. They can explore their interests and read so many different stories. With the Library hold system, I have easily been able to get a particular book for them and began checking out books myself.

Sometimes at home, we have family reading time where we all sit in silence and read our own books. I'm back to reading nearly every day. I have said reading each day makes me a better mom and a worse mom at the same time. I feel more relaxed on the days I get to read (a relaxed mom is better for everyone) and if I have a real page turner, I'm a bit more absent.

Books were getting to be an expensive habit. I was always willing to spend money on children's books because it's clearly so good for them. But I have a harder time justifying the cost of each book for myself and now cost isn't a concern at all because, duh, Libraries exist and are awesome."

Calhan Library
600 Bank St.
Calhan, CO 80808
(719) 531-6333, x7013

Cheyenne Mountain Library
1785 S. 8th St. #100
Colo. Spgs., CO 80905
(719) 531-6333, x7001

East Library
5550 N. Union Blvd.
Colo. Spgs., CO 80918
(719) 531-6333, x7014

Fountain Library
230 S. Main St.
Fountain, CO 80817
(719) 531-6333, x7002

High Prairie Library
7035 Old Meridian Rd.
Peyton, CO 80831
(719) 531-6333, x7003

Library 21c
1175 Chapel Hills Dr.
Colo. Spgs., CO 80920
(719) 531-6333, x7012

Manitou Springs Library
701 Manitou Ave.
Manitou Spgs., CO 80829
(719) 531-6333, x7004

Mobile Library Services
(719) 531-6333, x7702

Monument Library
1706 Lake Woodmoor Dr.
Monument, CO 80132
(719) 531-6333, x7005

Old Colorado City Library
2418 W. Pikes Peak Ave.
Colo. Spgs., CO 80904
(719) 531-6333, x7006

Palmer Lake Library
66 Lower Glenway St.
Palmer Lake, CO 80133
(719) 531-6333, x7007

Penrose Library
20 N. Cascade Ave.
Colo. Spgs., CO 80903
(719) 531-6333, x7015

Ruth Holley Library
685 N. Murray Blvd.
Colo. Spgs., CO 80915
(719) 531-6333, x7009

Sand Creek Library
1821 S. Academy Blvd.
Colo. Spgs., CO 80916
(719) 531-6333, x7018

Ute Pass Library
8010 Severy Rd.
Cascade, CO 80809
(719) 531-6333, x7011

PIKES PEAK LIBRARY DISTRICT
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Pikes Peak Library District provides everyone with access to resources and opportunities so people can thrive and connect. The Library cultivates spaces for belonging, personal growth, and strong communities via 14 facilities, mobile library services, and a large online hub of resources. It is an internationally recognized system of public libraries serving a population of nearly 700,000 across 2,070 square miles in El Paso County, Colo. *Learn more at* ***ppld.org***.

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
JUNE 24, 2026 5 PM
VIRTUAL

PIKES PEAK LIBRARY DISTRICT

Cultivate spaces for belonging,
personal growth, and strong communities

VIRTUAL MEETING (ZOOM)
Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799
Meeting ID: 818 6293 8095
Passcode: 949486

Anyone interested in making a public comment at this meeting must sign up before 5 p.m.
The virtual meeting will open by 4:45 p.m.
The Board President will invite agenda-related public comment(s) before Business Items are discussed.
One hour of public comment for items not on today's agenda will occur before the end of the meeting.
One public comment per person.

REGULAR MEETING OF THE BOARD OF TRUSTEES

Vice President Erin Bents, Secretary/Treasurer Kenny Kuniyuki, Austin Jurgensmeyer, Scott Taylor, Angela Dougan
Absent: Aaron Salt

Chief Executive Officer (CEO) Teona Shainidze-Krebs, Chief Communications & Marketing Officer Denise Abbott, Chief Compliance & Human Resources Officer Timothy Allen, Director of Programming Melody Alvarez, Chief Facilities & Security Officer Michael Brantner, System Administrator David Burling, Director of Strategy and Innovation Becca Cruz, Monument and Palmer Lake Libraries Manager Jean Doherty, High Prairie and Calhan Libraries Manager Mikaela Fortune, Senior Librarian Christa Funke, Ruth Holley Library Manager Shannon Heffner, Chief Financial Officer Kim Hoggatt, Assistant Director of Branches Gigi Holman, Friends of the Pikes Peak Library District Board of Directors President Rita Jordan, Senior Director of Public Services Janina Karoub, Senior Librarian Jason Kowell, Director of IT Cameron Landreth, Chief Operating Officer Heather Laslie, Manitou Springs and Ute Pass Libraries Manager Taryn Malila, Fountain Library Manager Tim Morris, Controller Shannan Pfoh, Deputy CEO Tammy Sayles, East Library Manager Sara Sharples, Chief IT Officer Daniel Stone, Public Services Administrative Specialist Nicole Taylor, Senior Director of Development and Foundation Executive Director Courtney VanCleave, Internal Communications and Special Projects Manager Jeremiah Walter, City Councilmember Ken Casey, City Councilmember Nancy Henjum, County Commissioner Lauren Nelson, Forvis Mazars Managing Director Steve Sauer

CALL TO ORDER
Kenny Kuniyuki called the June 24, 2026, regular meeting of the Pikes Peak Library District Board of Trustees to order at 5 p.m.

PLEDGE OF ALLEGIANCE

ITEMS TOO LATE FOR THE AGENDA
There were no items too late for the agenda.

REPORTS
Trustee comments
Kenny Kuniyuki recognized a library leader in his Trustee comments. In observance of Pride Month, he recognized librarian and educator Emily Drabinski.

Friends of the Pikes Peak Library District Report
Rita Jordan reported that the annual Literary Awards Luncheon on June 6 was a great success with 187 attendees. The event raised about $5,000. They are now preparing for their fall book sale.

Pikes Peak Library District Foundation Report
Courtney VanCleave reported that the Night at the Library Event raised $43,698. The Foundation is already working on their next event, a pickleball event on Sept. 12. It will be held at Springs Pickleball – East due to its proximity to the Pony Tracks property.

Financial Report May 2026

Kim Hoggatt highlighted some aspects of the financial report submitted in the Board packet. As of the end of May, the Library District collected 67% of our property tax revenue for the year. We still expect another $13 million to come in. PPLD's top three expenses remain employee salaries and benefits, telecommunications, and collection management materials. There was an increase in the annual budget for Capital Fund Expenditures due to a budget resolution passed in February and the Library 21c skylight resolution passed in May.

Public Services Report

Tammy Sayles drew attention to some highlights from May, which she notes was a busy month. Adult Education hosted graduation and naturalization ceremonies. The summer lunch program, a partnership with D-11, kicked off. Mobile Library Services hosted the Rocky Mountain Outreach Interest Group. The Library took park in Free Comic Day, distributing around 1,500 comic books.

Support Services Reports: Communications; Facilities & Security; Human Resources; Information Technology, Strategy & Innovation

The Support Services reports were included in the Board packet. Kenny Kuniyuki noted how busy the Communications department was in May. There were no questions

CEO Report

Teona Shainidze-Krebs reported that the three town halls were successful and that we received good feedback from community members. She noted that although most people think of Communications' work with marketing, they are also involved in outreach and getting people signed up for library cards and aware of our resources. Teona asked Chief Communications and Marketing Officer Denise Abbott to share some of her department's work in May and June. The Communication department's outreach team was at 15 outreaches in May with a total attendance of 24,000. There were 133 library cards issued at those events. Events included Paw Patrol Live at the Pikes Peak Center, NAMI Walk for mental health awareness, the Japan-American Society of Southern Colorado Children's Day Festival, the Asian American Pacific Islander Festival, Hispanic Chamber of Congress Quarterly Luncheon. In June, PPLD was at the Pride Festival and Juneteenth Prayer Breakfast.

BUSINESS ITEMS

Consent Items

Minutes of May 20, 2026, Board of Trustees meeting and the Secretary/Treasurer appointment of Kenny Kuniyuki
Consent items were accepted as presented.

New Business

DECISION 26-6-1: Audited portion of the Annual Comprehensive Financial Report

Forvis Mazars Managing Director Steve Sauer Steve Sauer presented on the audit of PPLD's fiscal year that ended December 31, 2025.

> **Motion:** Scott Taylor moved to approve the audited financial statements and authorize the issuance of the Pikes Peak Library District Annual Comprehensive Financial Report for the fiscal year ended December 31, 2025 as presented.
> **Second:** Angela Dougan seconded the motion.
> **Vote:** The motion was approved unanimously.

PUBLIC COMMENT NOT RELATED TO TODAY'S AGENDA

Jean Schaefer, Monica Postma, expressed disappointment about PPLD's neutral stance on national initiative displays, in particular the lack of Pride Month displays in June 2026.

Jade Kelly, Muka Traenkle, and Julie Haverluk made comments regarding a display in the teen area at Cheyenne Mountain Library.

Karla Powers noted the lack of dialogue during public comment periods and expressed frustration at how long it has taken to get a library back in the northwest area of Colorado Springs.

Veronica Baker said she is excited about recent PPLD developments like upcoming hybrid libraries, the Pony Tracks location, and committing funding for a library in northwest area, but noted nervousness that a library location might not ever come to thae northwest area of town.

ADJOURNMENT

There being no further business to discuss, Secretary/Treasurer Kenny Kuniyuki adjourned the regular meeting of the Pikes Peak Library District Board of Trustees at 6:01 p.m.

Multifunction Devices and Managed Print Services Recommendation

Pikes Peak Library District issued RFP 530-26-01 to solicit proposals for Multifunction Devices and Managed Print Services.

Analysis

The RFP was released on May 4, 2026, with responses due on May 27, 2026. PPLD received 4 responses. Proposals were evaluated on the following criteria:

- Completeness of proposal
- References
- Pricing
- Quality of Services
- Vendor qualifications and experience
- Other factors deemed in the best interest of PPLD.

The evaluation committee independently scored each proposal.

Recommendation

Following evaluation of the four proposals received, the evaluation committee recommends selecting Toshiba for the Multifunction Devices and Managed Print Services RFP. Although Toshiba's proposal is higher in cost, its proposal met the RFP requirements and clearly included the required cloud printing solution. All Copy Products and Axis did not provide sufficient information to demonstrate compliance with all RFP requirements and were therefore considered incomplete.

Vendor	Scores	Cost
All Copy	Incomplete	$ 229,700.00
Axis	Incomplete	231,866.77
Toshiba	45.7	255,852.96
Xerox	36.9	326,761.03

Requested Board Action

Staff recommends that the Board of Trustees authorize the award of RFP 530-26-01, Multifunction Devices and Managed Print Services, to Toshiba in the amount of $255,852.96.

PIKES PEAK LIBRARY DISTRICT ppld

Taxpayer's Bill of Rights (TABOR) Emergency Reserve Policy

In accordance with Article X, Section 20 of the Colorado Constitution, the Pikes Peak Library District Board of Trustees shall ensure the District maintains a Tabor Emergency Reserve, and it shall be adjusted on a yearly basis.

Reserve Requirement

The Chief Executive Officer (CEO) and Chief Financial Officer (CFO) shall maintain an emergency reserve equal to not less than three percent (3%) of annual fiscal year spending, excluding bonded debt service, as required by the Colorado Constitution.

Pikes Peak Library District Board of Trustees Retreat

Fri., Oct. 2 from 9 a.m. - 3:30 p.m.

Milton Proby Room, The Penrose House Conference Center, 1661 Mesa Ave.

<u>TENTATIVE AGENDA</u>

(Exact schedule to be determined)

I. 2027 Preliminary Balanced Budget

II. 2027 - 2030 Strategic Plan

III. New Trustee Onboarding

IV. Executive Session (in Pikes Peak Boardroom at Penrose House)
The PPLD Board of Trustees will enter Executive Session to discuss personnel matters related to the CEO's evaluation as authorized by C.R.S. §24-6-402(4)(f)(I).