



PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES  
December 7, 2022 4 pm  
LIBRARY 21C – MAKE SPACE

VIRTUAL MEETING (ZOOM)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799  
Meeting ID: 883 8779 8379  
Passcode: 730852

President Dr. Ned Stoll. Vice President Scott Taylor, Secretary/Treasurer Dora Gonzales, Erin Bents, Debbie English, Mina Liebert, Aaron Salt

Interim Chief Librarian and CEO Teona Shainidze Krebs, Family & Children's Services Director Melody Alvarez, Chief Safety, Security and Community Resources Officer Michael Brantner, Collection Management Supervisor Chris Carlson, Monument and Palmer Lake Library Manager Jean Carrier, Creative Services Director Becca Cruz, West Regional Director Michael Doherty, Senior Librarian Yvette Dow-Rose, Executive Assistant Laura Foster, Adult Services Director Janina Goodwin, Chief Information Technology Officer Justin Goodwin, Chief Financial Officer Randy Green, Controller Kim Hoggatt, East Library Manager Gigi Holman, Chief Development Officer and Foundation Executive Officer Lance James, ILS Analyst Marissa Jimenez Guiot, Chief Human Resources and Organizational Development Officer Heather Laslie, Fountain Library Manager Shannon McDonald, Library Assistant Pamela Owens, Penrose Library Manager Tiffany Paisley, Collection Management Director Jenny Pierce, Chief Communications Officer Michelle Ray, Young Adult Services Director Joanna Rendon, Interim Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Senior Library Associate Carol Scheer, Floating Creative Services Senior Library Associate Nawal Shahril, Chief Facilities Management Officer Gary Syling, Internal Communications Specialist Jeremiah Walter, Mobile Library Manager Lisa Ward, Ruth Holley Library Manager Tessia Warren, Colleen, Randi Brantner, Sarah Dunmire, City Councilmember Randy Helms, Debbie Kelley, Laura Neumann, David Neville, Julie Smyth, Executive Director of the Colorado Springs Urban Renewal Authority (CSURA) Jariah Walker

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
AND 2023 BUDGET WORK SESSION**

**CALL TO ORDER**

President Dr. Ned Stoll called the December 7, 2022 regular meeting of the Pikes Peak Library District Board of Trustees to order at 4:02 p.m.

**PLEDGE OF ALLEGIANCE**

**ITEMS TOO LATE FOR THE AGENDA**

**Motion:** Aaron Salt made a motion that the Mill Levy certification be added to the agenda as a second item under New Business.

**Second:** Scott Taylor seconded the motion.

**Vote:** The motion was approved unanimously.

**PUBLIC COMMENT (3 Minute Time Limit per Person)**

There was no public comment.

**BUSINESS ITEMS**

**Consent Items**

Minutes of the November 16, 2022 Budget Hearing work session Meeting  
Minutes of the November 16, 2022 meeting

**Motion:** Aaron Salt made a motion that the Pikes Peak Library District Board of Trustees approve the minutes of the November 16, 2022 Budget Hearing work session meeting and the

November 16, 2022 regular meeting of the Board as presented.

**Second:**Debbie English seconded the motion.

**Vote:** Mina Liebert abstained from the vote. Trustees Stoll, Bents, English, Gonzales, Salt, and Taylor voted in favor of the motion. The motion carried with six in favor and one abstained.

## Unfinished Business

### **Decision 22-12-1:** URA City Gate 2.0 (Weidner)

Colorado Springs Urban Renewal Authority (CSURA) Executive Director Jariah Walker provided a general overview of the project, and proposed a 75/25% split of the tax increment funding (TIF) where the URA would receive 75% and PPLD would retain 25%.

The Board thanked CSURA and the developers for providing a new proposal for this project. Discussion of the topic included a concern that taxpayer dollars would support public parking included in the project, and requested that PPLD's TIF be dedicated to the plaza expenses within the project, excluding any portion already under construction.

**Motion:** Debbie English made a motion that the Pikes Peak Library District Board of Trustees approve the URA City Gate 2.0 (Weidner) proposal at a split of 75% to the URA, 25% to PPLD, excluding any cost related to what is already under construction.

**Second:** Mina Liebert seconded the motion.

**Discussion:** Dora Gonzales asked that the motion be amended to include that the funding be dedicated to expenses for the plaza as she believes the plaza to be a good space for possible PPLD programming. Mina Liebert agreed that this support will further PPLD's reach in the community.

**Amendment Motion 1:** Debbie English made a motion to amend the original motion as follows: the Pikes Peak Library District Board of Trustees approve the URA City Gate 2.0 (Weidner) proposal at a split of 75% to the URA, 25% to PPLD, and that PPLD funding will be dedicated to creation of the plaza.

**Second:** Mina Liebert seconded the motion.

**Vote:** The motion to include the amendment was approved unanimously.

**Discussion:** Scott asked that the motion be amended to reflect a 65/35% split instead of 75/25%. In response to questions from the Board regarding this split, Jariah stated that he expects that changing the percentages to 65/35% would prevent the project's approval by City Council.

**Amendment Motion 2:** Scott Taylor made a motion to amend the original motion as follows: the Pikes Peak Library District Board of Trustees approve the URA City Gate 2.0 (Weidner) proposal at a split of 65% to the URA, 35% to PPLD, and that PPLD funding will be dedicated to the creation of the plaza.

**Second:** Aaron Salt seconded the motion.

**Vote:** President Dr. Ned Stoll asked for a vote by roll call:

Erin Bents - no  
Scott Taylor - yes  
Dr. Stoll - yes  
Dora Gonzales - no  
Debbie English - no  
Aaron Salt - yes  
Mina Liebert - no

With three members voting yes and four members voting no, the amendment motion to change the split to 65% to the URA, 35% to PPLD does not pass three to four.

The Board returned to voting for the motion as amended in Amendment Motion 1.

**Vote:** President Dr. Ned Stoll asked for a vote by roll call:

Mina Liebert - yes  
Debbie English - yes  
Aaron Salt - no  
Dr. Stoll - yes  
Dora Gonzales - yes  
Scott Taylor - no  
Erin Bents - yes

With five members voting yes, and two members voting no, the amended motion that the Pikes Peak Library District Board of Trustees approve the URA City Gate 2.0 (Weidner) proposal at a split of Seventy-five percent to the URA, 25% to PPLD, and that PPLD funding will be dedicated to creation of the plaza, passes five to two.

The agreement will be updated to include the terms of the vote and provided for the Board President's signature.

Mina Liebert temporarily left the meeting.

**Decision 22-12-2: 2022 Budget adjustment**

The 2022 Budget adjustment was included in the Board packet. Chief Financial Officer Randy Green explained that the total adjustment for revenue is \$11,875 and the total adjustment for expenditures is \$814,979. The result is excess revenue over expenditures is adjusted to (\$2,383,532) and the End of Year fund balance is adjusted to \$9,494,578.

**Motion:** Aaron Salt made a motion that the Pikes Peak Library District Board of Trustees approve the 2022 Budget adjustment as presented

**Second:** Dora Gonzales seconded the motion.

**Vote:** The motion was approved unanimously by those present; Mina Liebert was not present to vote on this motion.

**Work Session: 2023 Original Adopted Budget**

The 2023 Original Adopted Budget, including three options to reduce the budget further, was provided in the Board packet. Option 1 is recommended by Management. All options were discussed, including approving one of the options with the expectation that it would be adjusted further to reduce the amount pulled from the fund balance to \$1,000,000 or \$750,000.

Mina Liebert returned to the meeting at 6:00 pm

**Decision 22-12-3: 2023 Original Adopted Budget**

**Motion:** Aaron Salt made a motion that the Pikes Peak Library District Board of Trustees approve the resolution summarizing expenditures and revenue for each fund, adopting a budget, and appropriating funds as outlined below for the Pikes Peak Library District, Colorado Springs, Colorado, for the calendar year beginning on the first day of January 2023 and ending on the last day of December 2023.

WHEREAS, pursuant to Colorado Local Government Budget Law, the Board of Trustees of the Pikes Peak Library District must adopt the annual budget for 2023 by December 15, 2022; and WHEREAS, the 2023 Original Adopted Budget must recognize revenues and have available fund balance sufficient to cover the appropriated expenditures set forth in the annual budget; and

WHEREAS, a Preliminary Balanced Budget for 2023 was submitted by the Chief Financial Officer to the Board of Trustees on October 7, 2022, as required by Colorado Local Government Budget Law; and

WHEREAS, pursuant to the notice published in accordance with Colorado Local Government Budget Law, the proposed 2023 budget has been open for inspection by the public since October 7, 2022; and

WHEREAS, public hearings were held by the Board of Trustees on October 7, 2022 and November 16, 2022 in order to provide interested citizens an opportunity to file or register any comments or objections, and to review evidence and hear testimony as presented to the Board on the proposed 2023 budget; and

WHEREAS, up to and including this date, said proposed budget has been open for inspection by the public and interested citizens to be given an opportunity to file or register any objections to said proposed budget pursuant to Colorado Local Government Budget Law; and

WHEREAS, Attachment A outlines the revenue, expenditures, and fund balance details of the 2023 budget; and

WHEREAS, all expenditure changes made to the Preliminary Balanced Budget to revenue and available fund balances are incorporated in the Original Adopted budget, as required by Colorado Local Government Budget Law; and

NOW, THEREFORE, BE IT RESOLVED BY THE PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES;

Section 1. That the budget as submitted, amended, and summarized in Attachment A, hereby is approved and adopted as the budget of the Pikes Peak Library District for the year 2023. The following sums are hereby appropriated from the revenues and available fund balances of each fund, to each fund, for the stated purpose:

General Fund	\$ 35,667,371
Capital Fund	\$ 1,000,000
Self-Insurance Fund	<u>\$ 3,588,098</u>
Total	\$ 40,255,469

Section 2. That the budget hereby approved and adopted shall be signed by the Interim Chief Librarian/Chief Executive officer, filed with the Colorado Department of Local Affairs, Division of Local Government and made a part of the public records of the Pikes Peak Library District.

**Second:** Scott Taylor seconded the motion.

**Vote:** The motion was approved unanimously.

The resolution will be updated for Dr. Stoll's signature.

## **New Business**

### **Interim Chief Librarian and CEO update: Material Reconsideration**

The Material Reconsideration of *Kitchen Disco* request and response was provided in the packet. Interim Chief Librarian and CEO Teona Shainidze Krebs explained that three librarians researched and reviewed the book and provided their recommendation. Professional reviews were also included. The result of the review is to retain the book in our collection as classified in the children's area.

### **Decision 22-12-4: Resolution: Mill levy certification**

**Motion:** Mina Liebert made a motion that the Pikes Peak Library District Board of Trustees approve A resolution to establish and approve the certification of the Pikes Peak Library District's mill levy for the 2022 property taxes payable in 2023 and allocating revenues from such property taxes and the specific ownership tax among the District's various Funds.

WHEREAS, the El Paso County, County Assessor has certified the value of all real property in the Pikes Peak Library District for the year 2022 a (for taxes to be collected in the year 2023) in the total amount of \$9,616,485,960; and

WHEREAS, the Board of Trustees of the District desires to establish the amount of property tax revenues to be collected from levies against the valuation of all taxable property located in the District; and

WHEREAS, the Board of Trustees of the District, in compliance with TABOR, establishes the amount of property tax revenues to be collected that will not exceed the maximum amount of property tax revenues the District is allowed to receive under the TABOR amendment; and

WHEREAS, the District is authorized to recover revenues lost through abatements, said amounts to the District, being 0.18 mills in the amount of \$169,283; and

WHEREAS, the Board of Trustees has the discretion to allocate the levy of 3.494 mills plus 0.018 mills from abatements for a total of 3.512 mills among the various funds of the District, which funds for the year 2023 are the General Fund, Capital Fund, and Self-Insurance Fund as follows;

General Fund	3.197
Capital Fund	0.000
Self-Insurance Fund	<u>0.315</u>
Total	<u>3.512</u>

WHEREAS, in addition to revenues collected from the levy upon all such taxable property in the amount of \$33,773,099, the Board of Trustees desires to allocate to the General Fund those revenues anticipated to be collected from the Specific Ownership Taxes, which revenues for the year 2023 are anticipated in the amount of \$3,500,000; and

WHEREAS, the Board of Trustees of the Library District has adopted the annual budget in accordance with Local Government Budget Law on December 7, 2022; and

NOW, THEREFORE, BE IT RESOLVED BY THE PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES:

Section 1. That for the purpose of meeting general operating expenses and to help defray the costs of government for the Pikes Peak Library District for the year 2023, there is hereby levied a tax of 3.512 mills (comprised of a general operating mill levy of 3.494 mills and an abatement mill of 0.018) upon each dollar of the total valuation for assessment of all taxable property within the District for the 2022 assessment year.

Section 2. That the Chief Financial Officer of the Pikes Peak Library District is hereby authorized and directed to immediately certify to the County Commissioners of El Paso County, Colorado, the mill levies for the Pikes Peak Library District as hereinabove determined and set.

**Second:** Debbie English seconded the motion.

**Vote:** The motion was approved unanimously.

#### **UPDATES:**

Dora Gonzales reminded Trustees that CEO search information was provided by email, and to please provide feedback to Dora and Debbie. The Governance Committee approved posting the Interim Chief Librarian and CEO position internally. The search will begin in January 2023.

The 2023 Board of Trustee meeting schedule will remain the same as 2022.

Aaron Salt thanked Mina Liebert for her service on the Board.

#### **ADJOURNMENT**

There being no further business to discuss, President Dr. Ned Stoll adjourned the December 7, 2022 meeting of the Board of Trustees at 6:40 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>