PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
MAY 20, 2026 5 PM
LIBRARY 21C - VENUE

PIKES PEAK LIBRARY DISTRICT

Cultivate spaces for belonging, personal growth, and strong communities

VIRTUAL MEETING (ZOOM)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799
Meeting ID: 818 6293 8095
Passcode: 949486

Anyone interested in making a public comment at this meeting must sign up before 5 p.m.
Please arrive or log in (if attending virtually) early. Meeting room doors will open by 4:30 p.m.
The virtual meeting will open by 4:45 p.m.
The Board President will invite agenda-related public comment(s) before Business Items are discussed.
One hour of public comment for items not on today's agenda will occur before the end of the meeting.
One public comment per person.

REGULAR MEETING OF THE BOARD OF TRUSTEES

President Aaron Salt, Vice President Erin Bents, Secretary/Treasurer Julie Smyth, Angela Dougan, Austin Jurgensmeyer, Kenny Kuniyuki
Absent: Scott Taylor

Chief Executive Officer (CEO) Teona Shainidze-Krebs, Chief Communications & Marketing Officer Denise Abbott, Chief Compliance & Human Resources Officer Timothy Allen, Director of Programming Melody Alvarez, Chief Facilities & Security Officer Michael Brantner, Strategic Services Librarian Evan Childress, Director of Regional History and Genealogy Michael Doherty, Calhan and High Prairies Libraries Manager Mikaela Fortune, Executive Assistant Laura Foster, Cheyenne Mountain Library Manager Daniel Gaghan, Ruth Holley Branch Manager Shannon Heffner, Ruth Holley Library Supervisor Kimberly Hincapie, Chief Financial Officer Kim Hoggatt, Assistant Director of Branches Gigi Holman, Assistant Director of Branches Takiyah Jemison, Friends of the Pikes Peak Library District Board of Directors President Rita Jordan, Senior Director of Public Services, Janina Karoub, Senior Librarian Jason Kowell, Chief Operating Officer Heather Laslie, Manitou Springs & Ute Pass Library Manager Taryn Malila, Interim Controller Shannan Pfoh, AV Analyst and Photographer Logan Puente, Director of Organizational Development Joanna Rendon, Library 21c Supervisor Melissa Schloesser, Chief Information Technology Officer Dan Stone, Senior Director of Development and Foundation Executive Director Courtney VanCleave, Security Supervisor Joe Vickous, Internal Communications and Special Projects Manager Jeremiah Walter, Director of Security Tess Warren, County Commissioner Lauren Nelson

CALL TO ORDER

President Aaron Salt called the May 20, 2026 regular meeting of the Pikes Peak Library District Board of Trustees to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

ITEMS TOO LATE FOR THE AGENDA

REPORTS

Internal Affairs Committee

Anela Dougan shared that the Board policy review process will launch in January 2027, reviewing one or two policies every two months.

Public Affairs Committee

Aaron Salt mentioned that the Communications department will provide media training for the Board of Trustees on August 4, 2026.

Governance Committee

Julie Smyth shared that the committee met in Executive Session to discuss personnel matters related to the 2026 annual performance evaluation of the CEO as authorized by C.R.S. § 24-6-402(4)(f).The Joint Appointment Committee (JAC) has been informed of the Board vacancy effective June 1,2026.

Trustee comments

Kenny Kuniyuki and Julie Smyth both attended the Night at the Library event on April 18, 2026.

Kenny Kuniyuki attended the Mountain of Authors event on May 16, 2026.

Aaron Salt shared there will be no Committee or regular Board meeting in July 2026. A vote will be taken at the June meeting to fill the Secretary/Treasurer vacancy. Please contact Aaron Salt or Laura Foster if interested in filling that vacancy.

Friends of the Pikes Peak Library District Report

The Friends of the Pikes Peak Library District report was included in the Board packet. Rita Jordan shared that the Friends are preparing for the Frank Waters and Golden Quill Literary Awards luncheon scheduled for June 6, 2026. The 2026 Frank Waters Award winner is Terry Tempest Williams, and the 2026 Golden Quill Award winner is Nancy Bentley.

Pikes Peak Library District Foundation Report

The PPLD Foundation Report was included in the Board packet. Courtney VanCleave shared a video created as a thank you to sponsors of the Night at the Library held on April 18, 2026. Over $38,888 dollars were raised at the event. Planning has begun for next year's Night at the Library to be held on April 3, 2026.

The Foundation reporting has separated out solicited donations from unsolicited donations earned from their work. Grants are also now reflected on a separate line of the report.

Financial Report March and April 2026

The March and April Financial reports were included in the Board packet. Kim Hoggatt stated that $26 million in revenue has been collected through April 2026. The three top expenses for the district remain staffing, the material collection, and telecommunications.

Public Services Report

The Public Services report was included in the Board packet. PPLD piloted a reading program over spring break, at the request of District 11. This event is expected to be repeated yearly and expanded if feasible. Pre-registration for Summer Adventure is currently at 1515 people. Summer Adventure begins on June 1, 2026. Adult Education will host graduation on May 28, 2026 and a Naturalization ceremony is scheduled for May 29, 2026. Former Director of Collection Management Jenny Pierce retired after 30 years, on May 15, 2026. Director of Adult Education Sandy Hancock and Assistant Director of Branches Takiyah Jemison are working with the Collection Management team during the transition in leadership.

Support Services Reports: Communications; Facilities & Security; Human Resources; Information Technology, Strategy & Innovation

The Support Services reports were included in the Board packet. There were no questions.

CEO Report

CEO Teona Shainidze-Krebs shared that the 20th anniversary of the Mountain of Authors event was very successful. Thanks to Melody Alvarez, Heidi Buljung, Bryan Matthews, Bradley Butzin, Ally Brooks, Joy Fleishhacker, Gayle Meredith, Melissa Mitchell, Erica Purgason, Carol Scheer. Amy Gillentine, Piper Vaughan, Drew Cerino Melissa Schloesser and Griffin Wray. This year's event was the largest yet with 80 authors attending.

<u>The Key Library Statistics</u>

Key Library Statistics reflect a decline in services for April 2026. This is partly due to All Pikes Peak Makes (APPM) being held in April 2025, accounting for over 1000 attendees. APPM returns to October in 2026.

<u>E-book pricing</u>

Pricing of e-materials is of national and international concern as costs exceed physical materials. Wait times for e-materials are trending longer than in the past.

<u>Mobile Library data</u>

Statistics show that the Mobile Library is often busier than some branches. Stops for the mobile library include senior centers and retirement communities in addition to public stops.

BUSINESS ITEMS

Consent Items

Minutes of March 18, 2026 Board of Trustees meeting

Consent items were accepted as presented.

New Business

DECISION 26-5-1: **Resolution Authorizing the Allocation of Unassigned Fund Balance to the Capital Fund**

This is a transfer of funds from the Unassigned fund to the Capital Fund for the Library 21c Skylight replacement.

Motion: Angela Dougan made a motion that the Pikes Peak Library District Board of Trustees approve the Resolution Authorizing the Allocation of Unassigned Fund Balance to the Capital Fund as presented.
Second: Julie Smyth seconded the motion.
Vote: The motion was approved unanimously.

DECISION 26-5-2: **Resolution for a 2026 Supplemental Budget Adjustment**
This adjustment includes the funds mentioned in Decision 26-5-1.
Motion: Erin Bents made a motion that the Pikes Peak Library District Board of Trustees approve the Resolution for a 2026 Supplemental Budget Adjustment as presented:
Second: Kenny Kuniyuki seconded the motion.
Vote: The motion was approved unanimously.

PRESENTATION: **Energy Performance Audit presentation**
Over 20 million in deferred maintenance continues to rise. Utility costs are expected to hit $1 million, expect to hit $700,000 by 2029
Cost of the audit is rolled into the program expense.
Replace fluorescent lighting district-wide
Replace outdated pneumatic controls
Replace high-priority HVAC capital equipment
McKinstry will begin audit next week
Loan paid from guaranteed savings over the loan period
Last time we used this program, we did a 5-year term to repay and were able to pay it off within 1.5 years

DECISION 26-5-3: **Carnegie Fire Suppression project**
Three (3) responses were received for this Request for Proposal (RFP). Pye Barker is the selected vendor. This project will expand the system in the vault to all four spaces that need the fire suppression system. This effort has been under consideration for over a decade.
Motion: Kenny Kuniyuki made a motion that the Pikes Peak Library District Board of Trustees approve the Carnegie Fire Suppression project as presented.
Second: Julie Smyth seconded the motion.
Vote: The motion was approved unanimously.

Public comment regarding Decision Items
Karla Powers commented that she shared suggested changes to the wording of the Resolution in Decision 26-5-4 by email. Joe Pelka thanked the Board for Decision 26-5-4 and agrees with changes suggested by Karla Powers. Mr. Pelka would like to see land acquisition in the resolution as the northwest area of Colorado Springs should be a priority.

DECISION 26-5-4: **Resolution Committing Fund Balance for Future Library Facility Development**
CEO Teona Shainide-Krebs shared that this resolution would allow the PPLD Foundation to raise funds and seek matching donations for future Library facility development. CFO Kim Hogatt stated that the Request for Proposal (RFP) process will need to be conducted for use of these funds, and Board approval is required.
Motion: Angela Dougan made a motion that the Pikes Peak Library District Board of Trustees approve the Resolution Committing Fund Balance for Future Library Facility Development as presented.
Second: Julie Smyth seconded the motion.
Vote: The motion was approved unanimously.

DECISION 26-5-5: **Legal Services Recommendation**
After review and discussion of the proposals received, Chief Compliance & Human Resources Officer Timothy Allen presented the recommendation of the Legal Services RFP Committee to award the contract of PPLD legal services to Collins, Cole, Winn & Ulmer, PLLC.
Motion: Kenny Kuniyuki made a motion that the Pikes Peak Library District Board of Trustees approve the Legal Services recommendation as presented.
Second: Julie Smyth seconded the motion.
Vote: The motion was approved unanimously.

DECISION 26-5-6: **Resolution in Recognition of Julie Smyth's service on the PPLD Board of Trustees**

Vice President Erin Bents read Julie Smyth's resolution that was included in the Board packet. Julie Smyth stated she is grateful for the experience of working with the Board of Trustees, PPLD staff, and members of the community.

Motion: Aaron Salt made a motion that the Pikes Peak Library District Board of Trustees approve the Resolution in Recognition of Julie Smyth's service on the PPLD Board of Trustees as presented.

Second: Kenny Kuniyuki seconded the motion.

Vote: The motion was approved unanimously.

PUBLIC COMMENT NOT RELATED TO TODAY'S AGENDA

None

ADJOURNMENT

There being no further business to discuss, President Aaron Salt adjourned the regular meeting of the Pikes Peak Library District Board of Trustees at 6:28 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at https://ppld.org/board-trustees