

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES  
MAY 21, 2025 5 pm  
PENROSE LIBRARY – COLUMBINE ROOM



**VIRTUAL MEETING (ZOOM)**

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799  
Meeting ID: 858 9408 7095  
Passcode: 285387

***Anyone interested in making a public comment at this meeting must sign up before 5 p.m.  
Please arrive or log in (if attending virtually) early. Meeting room doors will open by 4:30 p.m. The virtual meeting will be open by 4:45 p.m.  
The Board President will invite agenda-related public comment(s) before Business Items are discussed. One hour of public comment for items not on today's agenda will occur before the end of the meeting.  
One public comment per person.***

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

President Julie Smyth, Vice President Aaron Salt, Secretary/Treasurer Scott Taylor, Erin Bents, Angela Dougan, Debbie English  
Absent: Dora Gonzales

CEO Teona Shainidze-Krebs, Chief Communications & Marketing Officer Denise Abbott, Chief Human Resources & Organizational Development Officer Timothy Allen, Director of Programming Melody Alvarez, Chief Facilities & Security Officer Michael Brantner, Senior Librarian Heidi Buljung, Director of Strategy and Innovation Becca Cruz, Executive Assistant Laura Foster, Senior Librarian Christa Funke, Controller Kim Hoggatt, Assistant Director of Branches Gigi Holman, Director of Branches Janina Karoub, Friends of the Pikes Peak Library District Board of Directors President Rita Jordan, Chief Operating Officer Heather Laslie, Security Officer Pagan Phelan, AV Analyst and Photographer Logan Puente, Deputy Chief Executive Officer Tammy Sayles, Senior Library Associate Carol Scheer, Ruth Holley and Sand Creek Libraries Manager Sara Sharples, Interim Chief Information Technology Officer Dan Stone, Public Services Administrative Specialist Nicole Taylor, Senior Director of Development and Foundation Executive Director Courtney VanCleave, Internal Communications and Special Projects Manager Jeremiah Walter, Director of Security Tess Warren, County Commissioner Carrie Geitner, City Councilmember Nancy Henjum

**CALL TO ORDER**

Board President Julie Smyth called the May 21, 2025 regular meeting of the Pikes Peak Library District (PPLD) Board of Trustees to order at 5:03 p.m.

**PLEDGE OF ALLEGIANCE**

**ITEMS TOO LATE FOR THE AGENDA**

City Councilmember Nancy Henjum shared that Kaname 'Kenny' Kuniyuki--will be presented to the City Council and County Commissioners for appointment to the PPLD Board of Trustees. A super majority of both entities is required for Board appointments. Ms. Henjum thanked Board President Julie Smyth and CEO Teona Shainidze-Krebs for meeting with her regarding Ruth Holley Library. She asked that PPLD make a presentation to the City Council at a future meeting. County Commissioner Carrie Geitner shared her hope that the appointment of a new trustee moves forward quickly and thanked the trustees for their service.

**EXECUTIVE SESSION**

President Julie Smyth called for a motion to move into Executive Session.

**Motion:** Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees enter into executive Session to conference with the Pikes Peak Library District attorney for purposes of receiving legal advice as authorized by C.R.S. § 24-6-402(4)(b)

**Second:** Aaron Salt seconded the motion.

**Vote** The motion was approved unanimously.

**Motion:** Debbie English made a motion that the Pikes Peak Library District Board of Trustees return to the regular Board of Trustees meeting.

**Second:** Aaron Salt seconded the motion.

**Vote:** The motion was approved unanimously.

The Pikes Peak Library District Board of Trustees returned to the regular Board meeting at 6:08 p.m.

### **CORRESPONDENCE AND PRESENTATIONS**

Postcards from the community were included in the Board packet.

Winter Adult Reading Program

The overview of the 2025 Winter Adult Reading Program was included in the Board packet. Senior Librarians Heidi Buljung and Christa Funke discussed how the 2025 program increased participation in and completion of the program by participants.

Facilities Master Plan Design Guide

The Facilities Master Plan Design Guide was included in the Board packet. Chief Operating Officer Heather Laslie shared that several of the suggestions found in the guide are already implemented by PPLD.

### **REPORTS**

#### **Internal Affairs Committee**

Internal Affairs Committee Chairperson Erin Bents stated the committee met on May 13 and discussed the two resolutions that are decision items on tonight's agenda.

#### **Public Affairs Committee**

Public Affairs Committee Chairperson Debbie English shared that the committee did not meet in May.

#### **Governance Committee**

Governance Committee Chairperson Angela Dougan shared that the committee met to work on the bylaws update and hopes to present the updated bylaws to the Board for a vote later this summer.

#### **Trustee comments**

Debbie English attended the FIT graduation.

Secretary/Treasurer Scott Taylor participated in the review of the Pikes Peak Library District Foundation Memorandum of Understanding (MOU), as well as a discussion of the Foundation bylaws to verify the consistency of both documents.

President Julie Smith met with Foundation President Nadine Hensler, City Councilmember Nancy Henjum, and City Council President Lynette Crow-Iverson, and attended the staff appreciation breakfast. Julie Smyth also summarized the Special Meeting that was held on Monday, May 19 as an Executive Session to discuss PPLD properties.

#### **Friends of the Pikes Peak Library District Report**

The Friends of the Pikes Peak Library District Report was included in the Board packet. Friends of the Pikes Peak Library District Board of Directors President Rita Jordan stated that final preparations for the Frank Waters Literary Awards Luncheon scheduled for June 7, 2025.

#### **Pikes Peak Library District Foundation Report**

The Pikes Peak Library District Foundation Report was included in the Board packet. Senior Director of Development and Foundation Executive Director Courtney VanCleave shared that the next fundraising event will be a Pickleball tournament in early August 2025.

#### **Financial Report April 2025**

The April 2025 Financial Report was included in the Board packet. Controller Kim Hoggatt stated that PPLD typically receives approximately 60% of annual revenue by the end of April each year.

#### **Public Services Report**

The Public Services Report was included in the Board packet. Deputy Chief Executive Officer Tammy Sayles shared that progress on the new Integrated Library System (ILS) includes that the contract has been signed, and that meeting with the new vendor and establishing a timeline is underway.

#### **Support Services Reports: Communications; Facilities, Safety & Security; Human Resources; Information Technology, Strategy & Innovation**

The Support Services Reports were included in the packet

#### **CEO Report**

Chief Executive Officer Teona Shainidze-Krebs met with several local leaders since the last Board meeting. Highlights of recent PPLD activity are:

- 12 diplomas for Career Online High School were earned so far in 2025.
- The Government Finance Officers Association (GFOA) awarded PPLD with a certificate of achievement, recognizing CFO Randy Green and the Finance team for their work. As CFO Randy Green will be retiring later this year, the vacant

CFO position will be posted in June, and both the CFO and CEO will attend the GFOA conference at the end of June in Washington, D.C.

- Thanks to Chief Facilities & Security Officer Michael Brantner for developing a partnership with a local trade school to train students on equipment used by the district for repairs, as well as for utilizing the expertise of current facilities staff to train others to conduct minor repairs.
- The Quarterly Strategic Plan report was provided in the Board packet.

## **BUSINESS ITEMS**

### **Consent Items**

Minutes of April 16, 2025 Board of Trustees meeting

Consent granted on the April 16, 2025 minutes.

### **New Business**

#### **Public comment regarding Decision items**

Catherine Czukas stated PPLD needs to be clearer in our written communication. In regard to Decision 25-5-1, Ms. Cukas suggests PPLD do analysis mapping of needs in the northwest side of Colorado Springs and announce those results publicly.

Lisa Bigelow stated that PPLD needs to reinstate the Rockrimmon branch and that PPLD financials are not legal as they are not compliant with GAAP and GASB. Ms. Bigelow recommends PPLD receive training from DOLA and stated that a ballot measure does not cost \$500,000.

**DECISION 25-5-1:** Resolution Authorizing Allocation of Unassigned Fund Balance to the Capital Fund (as previously presented and approved on the Fund Balance Summary on December 10, 2024).

Controller Kim Hoggatt stated that this is the same document that was provided at the Internal Affairs Committee meeting.

**Motion:** Debbie English made a motion that the Pikes Peak Library District Board of Trustees approve the Resolution Authorizing Allocation of Unassigned Fund Balance to the Capital Fund as presented.

**Second:** Erin Bents seconded the motion.

**Discussion:** There was no discussion.

**Vote:** The motion was approved unanimously.

**DECISION 25-5-2:** Change to Original Resolution to set Mill Levies for the 2025 Budget (no fiscal impact to the District and the total mill levy submitted to El Paso County)

Controller Kim Hoggatt stated that this is a change to the mill levy as presented in the December 10, 2024 meeting, moving the allocation into the general fund.

**Motion:** Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees approve the Change to Original Resolution to set Mill Levies for the 2024 Budget as presented.

**Second:** Debbie English seconded the motion.

**Discussion:** There was no discussion.

**Vote:** The motion was approved unanimously.

#### **PUBLIC COMMENT NOT RELATED TO TODAY'S AGENDA (3 Minute Time Limit per Person)**

Eight comments were made by members of the public regarding the decision to not renew the Rockrimmon lease: Beth Carlson, Jessica Lievers, Craig Johnson, Veronica Baker, Eric Lundberg, Karla Powers. Comments included still not understanding why the Rockrimmon Library lease was not renewed, that PPLD's message regarding the temporary library was in poor taste, that PPLD's Key Performance Indicators (KPIs) are down, disregard of the Rockrimmon community, displeasure that public comment has been moved to the end of the meeting, asking what are the Board priorities and what progress has been made to secure a location in the NW area of Colorado Springs.

Jacob Ward, Pikes Peak Library Workers United (PPLWU) thanked Facilities for creative ideas and keeping staff at Penrose Library informed. PPLWU asks that PPLD change temperature thresholds in library facilities to follow OSHA guidelines and demands a change to the use of PTO.

## **ADJOURNMENT**

There being no further business to discuss, President Julie Smyth adjourned the regular meeting of the Pikes Peak Board of Trustees at 7:38 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>