

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES  
OCTOBER 15, 2025 5 PM  
LIBRARY 21C - VENUE



**VIRTUAL MEETING (ZOOM)**

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799  
Meeting ID: 858 9408 7095  
Passcode: 285387

*Anyone interested in making a public comment at this meeting must sign up before 5 p.m.  
Please arrive or log in (if attending virtually) early. Meeting room doors will open by 4:30 p.m.*

*The virtual meeting will open by 4:45 p.m.*

*The Board President will invite agenda-related public comment(s) before Business Items are discussed.  
One hour of public comment for items not on today's agenda will occur before the end of the meeting.*

*One public comment per person.*

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

Vice President Aaron Salt, Secretary/Treasurer Scott Taylor, Erin Bents, Angela Dougan, Debbi English, Kenny Kuniyuki  
Virtual: President Julie Smyth

Deputy Chief Executive Officer Tammy Sayles, Chief Communications & Marketing Officer Denise Abbott, Director of Programming Melody Alvarez, Chief Facilities & Security Officer Michael Brantner, Friends of PPLD Volunteer & Sales Operations Coordinator Beth Crumrine, Director of Strategy and Innovation Becca Cruz, Director of Regional History and Genealogy Michael Doherty, Executive Assistant Laura Foster, Chief Financial Officer Kim Hoggatt, Friends of the Pikes Peak Library District Board of Directors President Rita Jordan, Chief Operating Officer Heather Laslie, Director of Collection Management Jenny Pierce, AV Analyst and Photographer Logan Puente, Interim Chief Information Technology Officer Dan Stone, Public Services Administrative Specialist Nicole Taylor, Senior Director of Development and Foundation Executive Director Courtney VanCleave, Security Operations Center Supervisor Joe Vickous, Internal Communications and Special Projects Manager Jeremiah Walter, Director of Security Tess Warren, Colorado Springs Urban Renewal Authority (CSURA) Executive Director Jariah Walker, David Neville, Drew Gaiser

**CALL TO ORDER**

Vice President Aaron Salt called the October 15, 2025 regular meeting of the Pikes Peak Library District (PPLD) Board of Trustees to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ITEMS TOO LATE FOR THE AGENDA**

**REPORTS**

**Internal Affairs Committee**

Committee Chairperson Erin Bents shared that the Internal Affairs Committee reviewed the policies on today's agenda and were presented with the URA project also on tonight's agenda.

**Public Affairs Committee**

Committee Chairperson Debbi English stated the committee did not meet in October.

**Governance Committee**

Committee Chairperson Angela Dougan stated the committee did not meet in October.

**Trustee comments**

Aaron Salt attended Randy Green's retirement party.

**Friends of the Pikes Peak Library District Report**

The Friends of the Pikes Peak Library District report was included in the Board packet. Friends of the Pikes Peak Library District Board of Directors President Rita Jordan stated the sales from the Fall Booksale exceeded the spring Booksale.

**Pikes Peak Library District Foundation Report**

The Pikes Peak Library District Foundation report was included in the Board packet. Senior Director of Development and Foundation Executive Director Courtney VanCleave stated the Foundation will review their Memorandum of Understanding (MOU) at their next Board meeting.

### **Financial Report September 2025**

The September 2025 Financial report was included in the Board packet. \$300,000 in specific ownership tax this month.

### **Public Services Report**

The Public Services report was included in the Board packet. Tammy Sayles shared that today is the last day for physical material purchases until the new Integrated Library System (ILS) is in place. During this time, PPLD will purchase more e-materials. The new PPLD bookmobile arrived this week and will be ready to launch in a few weeks.

### **Support Services Reports: Communications; Facilities & Security; Human Resources; Information Technology, Strategy & Innovation**

The Support Services reports were included in the Board packet.

### **CEO Report**

Deputy CEO Tammy Sayles provided the CEO report in the absence of CEO Teona Shainidze-Krebs. PPLD Chief Financial Officer (CFO) Kim Hoggatt was introduced. Kim has both a bachelor's and master's degree in accounting, and experience working in the industries of for-profit, non-profit and government agencies.

### **Programs at a Glance**

The waitlist referenced in this document, where Kitchen is the program type, speaks to programs offered to the general public and is not a waitlist for the Food Industry Training (FIT) program. Kitchen programs are typically limited for registration due to space constraints. If a registered patron cancels registration for any program, the system automatically notifies the first person on the waitlist of the availability. The system does not track who is accepted from the waitlist.

## **BUSINESS ITEMS**

### **Consent Items**

Minutes of September 17, 2025 Board of Trustees meeting

Minutes of September 26, 2025 Board of Trustees Retreat

Minutes of October 7, 2025 Board of Trustees Special Meeting

Consent was granted on the above three meeting minutes.

### **New Business**

#### **DECISION 25-10-1:** Urban Renewal Authority (URA) Odyssey at North Weber

The Board returned to DECISION 25-10-1 after discussion and decision on 25-10-2 through 25-10-4.

Drew Gaiser, developer, presented on this housing project that focuses on the 'missing middle', tenants who earn between 80 – 120% of the area median income (AMI). The only housing built in this area in recent years is student housing for UCCS.

Any changes to the PPLD mill levy in the future will not impact this vote.

**Motion:** Erin Bents made a motion that the Pikes Peak Library District Board of Trustees approve the Urban Renewal Authority (URA) Odyssey at North Weber project as presented.

**Second:** Debbie English seconded the motion.

**Vote:** Vice President Aaron Salt called for a vote by roll call:

Debbie English – aye

Kenny Kuniyuki – aye

Erin Bents – aye

Scott Taylor – nay

Julie Smyth – nay

Angela Dougan – nay

Aaron Salt – aye

With 4 votes of 'aye' and 3 votes of 'nay' the motion passed 4 to 3.

#### **DECISION 25-10-2:** Request for Proposal (RFP) Courier Services

A courier is required for the movement of materials throughout the Pikes Peak Library District locations. The recommendation is that the contract be awarded to STAT Courier Service, Inc., the current courier service, who submitted the highest scoring proposal. The current contract price of \$20,347/month will drop to \$15,750/month under the new contract.

**Motion:** Erin Bents made a motion that the Pikes Peak Library District Board of Trustees approve the REFP Courier Services as presented.

**Second:** Kenny Kuniyuki seconded the motion.

**Vote:** The vote was approved unanimously.

**DECISION 25-10-3:** Access policy

President Julie Smyth shared that administrative detail and procedures have been removed from the document and will be addressed in the associated administrative policy.

A request was made to include parent/guardian following person in the first paragraph as a reminder that it is a parent/guardian's responsibility to decide what materials are appropriate for their child. The last sentence of paragraph three was also removed as PPLD is unable to enforce that statement.

**Motion:** Debbie English made a motion that the Pikes Peak Library District Board of Trustees amend the Access policy by adding '*and/or their parent/guardian*' to the end of the first paragraph.

**Second:** Julie Smyth seconded the motion.

**Vote:** The motion was approved unanimously.

**Motion:** Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees amend the Access policy by removing the last sentence of the third paragraph of the policy '*Standards applied by a child's parents for that child shall not be imposed on anyone else's child.*'

**Second:** Julie Smyth seconded the motion.

**Vote:** The vote was approved with six votes of aye and one vote of nay.

**Motion:** Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees approve the Access Policy as amended.

**Second:** Kenny Kuniyuki seconded the motion.

**Vote:** The motion was approved unanimously.

**DECISION 25-10-4:** Collection Development policy

President Julie Smyth shared that administrative detail and procedures have been removed from the document and will be addressed in the associated administrative policy. A clarification was made that PPLD has a separate Reconsideration of Materials policy as required by law.

**Motion:** Kenny Kuniyuki made a motion that the Pikes Peak Library District Board of Trustees approve the Collection Development policy as presented.

**Second:** Erin Bents seconded the motion.

**Vote:** The vote was approved unanimously.

**PUBLIC COMMENT NOT RELATED TO TODAY'S AGENDA**

Jade Stone mentioned all the classes, workshops, and various resources provided by PPLD for people who would otherwise not have access. Our East Library is now more central to the city and a new library is needed on the east side of Colorado Springs to provide that access.

Jessica Leivers welcomed Kenny Kuniyuki to the Board. Tomorrow is one year from a dark day for not renewing the Rockrimmon lease, and feels the Board turned a blind eye to the community. Please don't treat them as adversaries, they want to help. What is the proposed timeline for a facility in Rockrimmon? Please give us a reason to hope.

Karla Powers stated that it is good to meet in-person. It is hard to hear stories from patrons that cannot get to a library. Welcome to Kenny Kuniyuki. A request was made to arrange individual meetings with each trustee. Appreciation was shared for PPLD hosting community meetings in order to assess that we are meeting the community's needs.

Veronica Baker stated it is good to see the Board in-person. Concern was raised regarding Cheyenne Mountain Library, the Board's interaction with the community, and that the Board should include the community on decisions. The community does not feel seen, valued or heard.

Katherine Czukas welcomed Kenny Kuniyuki to the Board. More discussion is needed on leasing libraries. Concern was raised regarding the PPLD Budget book, stating that our data is inaccurate; that property taxes are not a fair comparison.

**ADJOURNMENT**

There being no other business to discuss, Vice President Aaron Salt adjourned the October 15, 2025 regular meeting of the Pikes Peak Library District Board of Trustees at 6:52 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>