



PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
December 9, 2020 4 pm
[VIRTUAL MEETING \(ZOOM\)](#)
Call in: 1-253- 215-8782
Meeting ID: 960 7820 4536
Passcode: 719409

BOARD MEMBERS, PIKES PEAK LIBRARY DISTRICT STAFF AND OTHERS PRESENT

President Debbie English, Vice President Mina Liebert, Secretary/Treasurer Wayne Vanderschuere, Trustee Dora Gonzales, Trustee Cathy Grossman, Trustee Scott Taylor

Chief Librarian and CEO John Spears, Chief Safety, Social Services, & Security Officer Michael Brantner, Executive Assistant Laura Foster, Volunteer Program Supervisor Karen Goates, Human Resources Administrative Specialist Laurie Jackson, Chief Development Officer and Foundation Executive Director Lance James, Videographer/Photographer James Krebs, Chief Human Resources and Organization Development Officer Heather Laslie, Chief Information Officer Rich Peters, Special Collections Program Coordinator Cara Ramsey, Chief Communications Officer Michelle Ray, Director of Adult Education Tammy Sayles, Chief Public Services Officer and Deputy Chief Librarian Teona Shainidze Krebs, Chief Facilities Management Officer Gary Syling, Chief Financial Officer Mike Varnet, Internal Communications Specialist Jeremiah Walter

Trustee Dr. Ned Stoll joined the meeting at 4:10 p.m.

PUBLIC HEARING FOR THE PIKES PEAK LIBRARY DISTRICT 2021 BUDGET

CALL TO ORDER

President English called the Public Hearing for the Pikes Peak Library District 2021 Budget to order at 4:00 p.m.

PUBLIC COMMENT REGARDING THE 2021 BUDGET

There was no public comment regarding the 2021 Budget.

ADJOURNMENT

President English adjourned the Public Hearing for the Pikes Peak Library District 2021 Budget at 4:01 p.m.

REGULAR MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER

President English called the December 9, 2020 regular meeting of the Pikes Peak Library District Board of Trustees to order at 4:02 p.m.

ITEMS TOO LATE FOR THE AGENDA

There were no items to add to the agenda.

CORRESPONDENCE AND PRESENTATIONS

Presentation: Introduction of Promoted Staff

Chief Communications Officer Michelle Ray introduced recently promoted staff member James Krebs, Videographer/Photographer.

Presentation: Wellness Team Award

A slideshow was shared and narrated by Regional History and Genealogy Program Coordinator and Chair of the Wellness Team Cara Ramsey. Pikes Peak Library District was nominated by our Cigna representative for the Cigna Well-being Award. The nomination criteria include Leadership support, Incorporation of whole person health, and Employee engagement. The Wellness Team successfully adapted to work within necessary restrictions due to the pandemic and remain a relevant resource to staff. PPLD received one of only 6 awards in the mountain region.

Presentation: Repeal of Gallagher Amendment impact on Pikes Peak Library District

Chief Financial Officer Mike Varnet indicated that although there is no impact in 2021, the benefit is a lower mill levy which provides more flexibility under the mill levy cap in future years.

PUBLIC COMMENT (3 Minute Time Limit per Person)

There was no public comment.

BUSINESS ITEMS

Board Minutes

Decision 20-12-1: Minutes of the November 18, 2020 Meeting

The minutes from the November 18, 2020 Meeting of the Board of Trustees were included in the Board packet.

Motion: Scott Taylor moved to approve the minutes of the November 18, 2020 regular meeting of the Board of Trustees as presented.

Second: Dora Gonzales seconded the motion.

Vote: The motion was approved unanimously by the members present at the time: President Debbie English, Vice President Mina Liebert, Secretary/Treasurer Wayne Vanderschuere, Trustee Dora Gonzales, Trustee Cathy Grossman, Trustee Scott Taylor. Trustee Dr. Ned Stoll was absent for this vote.

Consent Items

No consent items were presented.

Unfinished Business

There was no unfinished business.

New Business

Decision 20-12-2: 2021 Budget for Pikes Peak Library District

The 2021 Budget for Pikes Peak Library District was included in the Board Packet.

A public hearing for the 2021 Budget for Pikes Peak Library District was held on December 8, 2020. No public comment was made.

The Board discussed the 2021 Budget at its regular meeting on October 28, 2020, The Board received the draft 2021 Budget on October 15, 2020.

Chief Financial Officer Mikel Varnet noted that minor changes had been made to the 2021 Budget since the last time it was reviewed and discussed by the Board.

- The budget reflects the final assessed valuation figure for the county which did not change the property tax revenue significantly.
- Minor changes were made in training and substitute pay.
- Receipt of the \$500,000 CVRF grant in 2020 is noted.

Motion: Scott Taylor moved to approve the Resolution to Set Mill Levies as presented

Second: Dr. Ned Stoll seconded the motion.

Vote: The motion was approved unanimously

Motion: Dr. Ned Stoll moved to approve the Resolution to Adopt the Budget as presented.

Second: Wayne Vanderschuere seconded the motion.

Vote: The motion was approved unanimously.

Motion: Scott Taylor moved to approve the Resolution to Appropriate Sums of Money as presented.

Second: Mina Liebert seconded the motion.

Vote: The motion was approved unanimously.

Decision 20-12-3: 2021 Board of Trustees Meeting schedule

The schedule of proposed dates for regular meetings of the Pikes Peak Library District Board of Trustees was included in the Board packet. The 2021 schedule was decided to be the 3rd Wednesday of each month, changing the September meeting to the 4th Wednesday and the December meeting to the 2nd Wednesday.

Motion: Wayne Vanderschuere moved to approve the adoption of the 2021 Pikes Peak Library District Board of Trustees 2021 meeting schedule as the 3rd Wednesday of each month, changing September 2021 to the 4th Wednesday and December 2021 to the 2nd Wednesday as discussed.

Second: Dr. Ned Stoll seconded the motion.

Vote: The motion was approved unanimously.

Discussion: Committee Chair appointments

Governance Committee Chair Scott Taylor announced the Committee Chair and Representatives for 2021:

- Governance Committee – Chair Debbie English, and Dora Gonzales
- Internal Affairs Committee – Chair Dr. Ned Stoll, and Scott Taylor
- Public Affairs Committee – Chair Mina Liebert, and Cathy Grossman

REPORTS

Friends of the Pikes Peak Library District Report

The Friends of the Pikes Peak Library District Report was included in the Board packet. President Steve Adams was unable to attend the meeting.

Pikes Peak Library District Foundation Report

The Pikes Peak Library District Foundation Report was included in the Board packet.

Public Services Report

The Public Services Report was included in the Board packet. Chief Librarian John Spears presented highlights of the Public Services Report:

- A Health and Wellness Fair was held at the Sand Creek Library in partnership with community organizations.
- The Artists of the Knight series, a program featuring local artists, was launched in December.
- Several Library Assistant positions were opened internally for Shelves to apply. 8 Shelves applied and accepted the positions. The 8 vacated Shelves positions will not be refilled.

Wayne expressed his appreciation for the ability to text for curbside pickup at Library 21c.

Library Reports

Reports from the Communications, Facilities, Human Resources, Information Technology, and Safety, Social Services & Security Departments were included in the Board packet.

Chief Librarian's Report

Chief Librarian John Spears reminded those present that a motion to allow the Board to meet virtually must be approved immediately following the Call to Order at each Board meeting, per the bylaw update approved in September 2020. Chief Librarian Spears, Board of Trustees President Wayne Vanderschuere, and Chief Safety, Social Services, & Security Officer Michael Brantner will discuss a space with a projected view of the meeting within PPLD for public attendance.

Patrons may make appointments to use computers, copying, faxing, and scanning at all library locations. Walk-in appointments will be accepted if equipment is available.

In January, Knights of Columbus Hall (KCH) will open to the public on a limited basis as a computer lab. Other potential uses of KCH being discussed are providing a space for supervised visitation appointments and device charging.

Opening small meeting rooms for patron reservations is under evaluation by Regional Directors and Chief Safety, Social Services, & Security Officer Michael Brantner. This service is anticipated for early February 2021.

Dennis Humphries, an architect who is very familiar with both PPLD and Carnegie buildings, will submit a proposal for the renovation of the Manitou Springs Library building. Due to construction delays in moving into the MAC, an extension of the lease of the Manitou Springs Library building will be signed.

In response to Cathy Grossman's question about funding, Chief Librarian Spears indicated that the City of Manitou Springs hopes to fund the renovation through grants and donations.

Chief Librarian Spears extended an invitation to the Board of Trustees to attend the PPLD virtual holiday party on December 18, 2020.

Chief Librarian Spears expressed appreciation of President Debbie English for her leadership and partnership in navigating a difficult year.

Board Reports

Governance Committee Report

The Governance Committee did not meet in December 2020.

Internal Affairs Committee Report

The Internal Affairs Committee did not meet in December 2020.

Public Affairs Committee Report

The Public Affairs Committee did not meet in December 2020.

Board President's Report

President Debbie English shared her appreciation for how everyone within PPLD has risen to the challenges presented by the pandemic. President English stated she has been impressed with Chief Librarian John Spears' compassion and work ethic and that it has been an honor to work closely with him this past year.

President English also thanked the Board of Trustees for their support and trust in her when making decisions on their behalf.

Adopt a Trustee update

Trustee Scott Taylor attended a Human Resources staff meeting virtually.

Although she has completed the Adopt-a-Trustee 2020 meetings, Trustee Mina Liebert highlighted how PPLD has partnered with the community in the Southeast Region. The Sand Creek Library has collaborated with the RISE coalition and the Youth Advisory Council to reinvigorate Panorama Park, putting their dedication to the community into action outside of the expected activities the library provides.

ADJOURNMENT

There being no further business to discuss, President English adjourned the December 9, 2020 regular meeting of the Pikes Peak Library District Board of Trustees at 5:36 p.m.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>

Providing resources and opportunities that impact individual lives and build community