

MINUTES
PIKES PEAK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
February 23, 2016
8 am
Penrose Library

MEMBERS PRESENT

President Ken Beach, Vice President Cathy Grossman, Trustee Keith Clayton, Trustee Kathleen Owings

MEMBERS ABSENT

Secretary/Treasurer John Wilson, Trustee Molly Gary, Trustee Katherine Spicer

PIKES PEAK LIBRARY DISTRICT STAFF and OTHERS PRESENT

Executive Director John Spears, Interim Community Engagement & Outreach Officer Sean Anglum, Foundation & Development Officer Dolores Cromeens, Executive Assistant Sue Hammond, Human Resources Division Head Sally Jensen, Facilities Division Head Gary Syling, Chief Financial & Business Officer Michael Varnet

REGULAR MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER

President Beach called the February 23, 2016 meeting of the Pikes Peak Library District Board of Trustees to order at 8:00 am.

ITEMS TOO LATE FOR THE AGENDA

There were no items to add to the agenda.

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE AND COMMUNICATIONS

Minutes

The minutes of the January 26, 2016 meeting of the Board of Trustees were presented for review and approval.

Motion: Kathleen Owings moved that the minutes of the January 26, 2016 meeting of the Board of Trustees be approved as presented.

Second: Cathy Grossman seconded the motion.

Vote: The motion was approved unanimously.

Correspondence

A note from past Executive Director Sydne Dean was included in the Board packet. Ms. Dean thanked the Board members for their support during her tenure as Executive Director, and recognized the Board's dedication to PPLD staff and patrons.

Meetings, Programs & Events

A list of upcoming meetings, programs and events was included in the Board packet.

REPORTS

Friends of the Pikes Peak Library District

The Friends of the Pikes Peak Library District report was included in the Board packet.

Pikes Peak Library District Foundation

The PPLD Foundation Report was included in the Board packet. Foundation & Development Officer Dolores Cromeens reported that the Foundation Development Committee will meet later this week. Committee priorities include maintaining and strengthening relationships through more donor contacts. The Foundation is working on donor appreciation activities and the upcoming August 19, 2016 program "Geeks Who Drink".

Board Reports

External Affairs Committee

External Affairs Committee Chair Cathy Grossman reported that the committee had not met since the last Board meeting.

Governance Committee

There was no report from the Governance Committee

Internal Affairs Committee

There was no report from the Internal Affairs Committee.

Board President

President Beach reported that he and Executive Director Spears will meet monthly prior to the Board meetings.

President Beach and Acting CEO Officer Anglum will formally introduce Executive Director Spears as PPLD's primary member at the March 3, 2016 Colorado Springs Executives Association meeting.

President Beach announced the Board Committees for 2016:

External Affairs: Cathy Grossman-Chair and Kathleen Owings

Governance: Keith Clayton-Chair and Katherine Spicer

Internal Affairs: John Wilson-Chair and Molly Gary

Financial Report

The financial report for the period ending January 31, 2016 was included in the packet. Mr. Varnet reported that activity for January 2016 is typical, noting that property tax revenues are down from the previous year, but that has to do with the timing of tax payments, and tends to fluctuate from year to year.

Mr. Varnet reported that the El Paso County Retirement Board did not make the targeted rate of return (8 %), adding that the Retirement Board is considering changing the targeted rate of return.

Vice President Grossman asked Mr. Varnet to present to the Board on TABOR later this year.

Executive Director's Report

Executive Director John Spears thanked Kathleen Owings for the wonderful welcome she provided to PPLD staff at the annual Staff Development Day event on February 15. Mr. Spears recognized PPLD staff who worked on the event:

The PPLD Training Team: Will O'Hearn, Christine Dyer, Heidi Buljung, Tammy Sayles, Melissa Mitchell, Terry Ford, Mary Kay Kekeyser, and Lisa Thomas.

Other PPLD staff who helped out: Danny Walter, Dave Franklyn, Sean Anglum, Julie Speidel, and Dan Collins.

Mr. Spears began a discussion on Board meeting structure. He suggested several possibilities including rotating the meeting throughout the District, and splitting the Executive Director's report between himself and the Associate Director of Public Services. Mr. Spears suggested regularly bringing in staff from all areas of PPLD operations to provide presentations.

Mr. Spears expressed his pleasure with the warm welcomes he has received as he has begun to meet with various community groups and individuals. He noted that the staff continues to be sincerely helpful and welcoming, and he again thanked the Board and the staff for making him feel very welcome at PPLD and in Colorado Springs.

BUSINESS ITEMS

Consent Items: Decision 16-2-1: New Hires

A list of new hires for the period January 1, 2016 – January 31, 2016 was included in the Board packet.

Motion: Kathleen Owings moved to approve the Consent Item -Decision 16-2-1.

Second: Keith Clayton seconded the motion.

Vote: The motion passed unanimously.

ADJOURNMENT

There being no further business to conduct, President Beach adjourned the meeting at 8:22 a.m.