

In addition to the security office in the area, the current plan includes office space for a social worker who will need to work closely with Security staff. An additional office for the Circulation Services Supervisor on the upper level of the library is needed for privacy and staff counseling.

The final piece of the project will be the reconfiguration of the Children’s Services desk area. The existing desk does not meet adequate height and electrical requirements for staff. Removal of the existing desk, new electrical and data improvements and better ergonomic work stations are planned.

Initially, a design-build project was considered but as the recommendations and scope of work increased it was determined that in order to bring all components together uniformly, a design-bid-build approach would allow our best opportunity for success. Bringing all stakeholders together for discussion and planning ensures that all specific improvements will complement the overall needs and objectives. It also provides the ability to review funding resources currently available for this project.

An RFP for Design Services was developed and released on Monday, February 5, 2018. A mandatory pre-proposal meeting was conducted on Tuesday, February 13, 2018. Two (2) architectural firms, Humphries Poli Architects and CSNA Architects, submitted proposals. The proposals were reviewed by a PPLD team that included several members of Leadership Team. The team found that both firms met all requirements of the RFP and exhibited impressive design experience and background.

The team has selected Humphries Poli Architects for this project as a cost of \$98,500. Humphries Poli Architects has a long history of successful projects with Pikes Peak Library District.

Company	Proposal	Est. Reimbursables	Total
Humphries Poli	\$95,000	\$3,800	\$98,500
CSNA	\$143,947	Included	\$143,947