



ERC (Educational Resource Center) Loan Agreement

I understand that by borrowing kits and equipment from the ERC of the Pikes Peak Library District, I am responsible for them and any extra items borrowed with them.

I will reimburse the Library District for any loss or damage of kit contents or equipment occurring while checked out to me. **I must present a valid PPLD library card to check out items from the ERC. My account must be in good standing.**

- I understand that ERC kit and equipment loans are for in-library use only, and cannot be removed from the library building.
- While using the kit or equipment, I will not eat or drink, or take into any restroom.
- I understand that ERC items may be checked out for 2 hours and may NOT be renewed.
- 3 items may be checked out at one time.
- ERC kits and equipment may be checked out by patrons age 12 and older. Patrons with cards that are blocked (fines of \$10.00 or more) will be unable to check out ERC items.
- **Kits and equipment must be returned to the ERC at least 15 minutes prior to the ERC closing.** I understand that when the loan period has elapsed I must return the item(s) to the ERC staff person on duty for check in. **Until the items have been returned to an ERC staff member, and are checked in, they are my responsibility.**
- **I understand that overdue fines accrue at \$1.00 for every hour, or portion thereof, until the kit(s) and/or equipment are returned. If not returned by closing time, the items will be considered lost and I will be responsible for paying a replacement fee of up to \$80.00.**
- I understand that the ERC and PPLD will not be held responsible for any damage or injury caused by the use of ERC kits and equipment.

By signing this document, I verify that I have read and understand the ERC Loan Agreement and ERC Kit and Equipment Loan Policy of the Pikes Peak Library District. _____ (initials)

Printed Name _____ Signature _____ Date _____

ID number _____ Library Card # _____ Staff Initials _____

ID (check one) CO Dr Lic Other State Dr Lic (state) _____ Military ID School

**A new agreement will need to be signed when changes are made to the form.*