

**At which library location did this incident happen?** \_\_\_\_\_

**Please describe the incident at the library. Be as descriptive and factual as possible.** \_\_\_\_\_

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**What could you have done differently?** \_\_\_\_\_

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**What could library staff have done differently?** \_\_\_\_\_

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**Appeal will not be considered without contact information. (please print)** \_\_\_\_\_

Name \_\_\_\_\_ Telephone (    ) \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

# Pikes Peak Library District Suspension Policy

Approved by the Board of Trustees May 8, 2018

## BOARD POLICY

The Pikes Peak Library District's goal is to provide a safe, secure and nurturing environment in which community members can use and explore the wide variety of resources and programs available at their library. Library patrons are expected to:

- **Respect other patrons and library staff.**
- **Respect library property.**
- **Obey the law.**
- **Comply with requests from staff.**

When those expectations are not met, it may become necessary to respond to errant behavior and to mitigate disruptions by temporarily or indefinitely suspending the library privileges of a patron, which includes access to activities, services, or facilities of the Pikes Peak Library District. The length of the suspension will be based upon the severity of the offense, and while it is the District's goal to reinstate privileges as quickly as possible, library privileges will not be restored until District staff is confident that incidents will not recur.

Pikes Peak Library District  
Security Manager  
20 N. Cascade Ave.  
Colorado Springs, CO 80903

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# Suspension Appeal

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Place  
stamp  
here

