

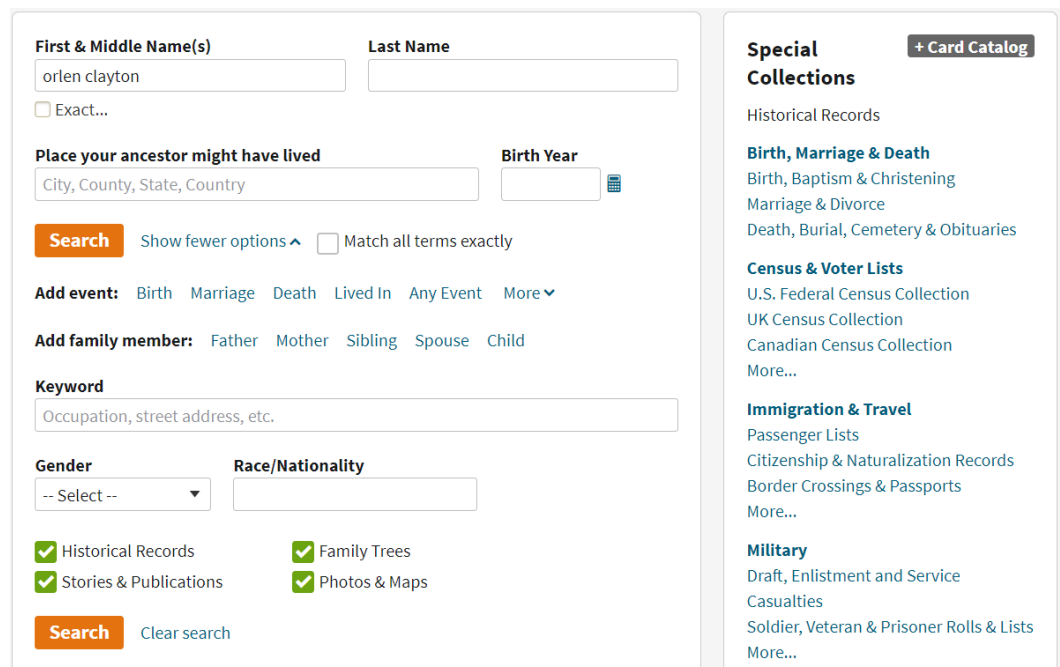
AncestryLibrary A Beginner's Guide

AncestryLibrary is a great place to get started with your genealogical research. You'll find birth, marriage, and death records, census records, city directories, military records, travel and immigration records, and more!

Step 1: Begin Searching

Visit [PPLD's website](#)¹ to access AncestryLibrary. Click on *Begin Searching* and enter information you know, such as your ancestor's name, where they may have lived, and birth or death year. Click on *Show more options* to narrow the search with life events, family members, gender, nationality, and keywords.

- Not positive about a date or location? A guess can still help Ancestry narrow the search.
- Looking for a specific record? Select a *Historical Record* to perform a more targeted search that excludes other record types.
- Too many results? Check *Match all terms exactly* to only include exact matches.
- Too few results? Use *Exact...* under a search field to include similar sounding names, a wider date range, or adjacent geographic areas.



The screenshot shows the search interface for AncestryLibrary. It features several input fields and filters:

- First & Middle Name(s):** Input field containing "orlen clayton".
- Last Name:** Empty input field.
- Exact...:** A checkbox option.
- Place your ancestor might have lived:** Input field containing "City, County, State, Country".
- Birth Year:** Input field with a calendar icon.
- Search:** An orange button.
- Show fewer options:** A link with a downward arrow.
- Match all terms exactly:** A checkbox option.
- Add event:** A row of buttons for "Birth", "Marriage", "Death", "Lived In", "Any Event", and "More".
- Add family member:** A row of buttons for "Father", "Mother", "Sibling", "Spouse", and "Child".
- Keyword:** Input field containing "Occupation, street address, etc.".
- Gender:** A dropdown menu with "-- Select --".
- Race/Nationality:** Input field.
- Filters:** A grid of checkboxes for "Historical Records", "Stories & Publications", "Family Trees", and "Photos & Maps".
- Search:** An orange button.
- Clear search:** A link.
- Special Collections:** A sidebar on the right with a "+ Card Catalog" button and categories like "Historical Records", "Birth, Marriage & Death", "Census & Voter Lists", "Immigration & Travel", and "Military".

Tip: Different types of records have varying combinations of information. Try searching with more or less information to target records that may have been excluded from your initial search.

Step 2: View Search Results

Depending on the details you included in your search, you may have thousands of results.

All results for Orlen Clayton Kelley

Search Filters: Broad/Exact sliders for 'orlen clayton kelley', 'BORN: 1924', and 'ANY: Maryville, N...'. COLLECTION: All Collections. Buttons: Edit Search, New Search, Update.

All Categories: Census & Voter Lists (+5,000), Birth, Marriage & Death (+5,000), Military (+5,000), Immigration & Travel (+5,000), Stories, Memories & Histories (233), Schools, Directories & Church Histories (+5,000), Wills, Probates, Land, Tax & Criminal (+5,000), Reference, Dictionaries & Almanacs (85), Family Trees (+5,000).

Results 1-20 of 754,805

Records	Categories
U.S. WWII Draft Cards Young Men, 1940-1947 MILITARY View image	NAME: Orlen Clayton Kelley BIRTH: 4 Aug 1924 - Maryville, Missouri, USA RESIDENCE: 1942 - Pickering, Nodaway, Missouri, USA
U.S., Find A Grave Index, 1600s-Current BIRTH, MARRIAGE & DEATH	NAME: Orlen Clayton Kelley BIRTH: 4 Aug 1924 - Maryville, Nodaway County, Missouri, United States of America DEATH: 25 Jan 2013 - East Peru, Madison County, Iowa, United States of America
1930 United States Federal Census CENSUS & VOTER LISTS View image	NAME: Orlen C Kelley BIRTH: abt 1925 - Missouri RESIDENCE: 1930 - Polk, Polk, Nodaway, Missouri, USA
Missouri, Marriage Records, 1805-2002 BIRTH, MARRIAGE & DEATH View image	NAME: Clayton Kelley BIRTH: 4 Aug 1924 MARRIAGE: 20 May 1974 - Nodaway, Missouri, USA
Missouri, Marriage Records, 1805-2002 BIRTH, MARRIAGE & DEATH View image	NAME: Clayton Kelley BIRTH: abt 1925 MARRIAGE: 3 Jan 1946 - Nodaway, Missouri, USA

Record title
Click here to view more details

Record type
Military, census & voter lists, etc.

View image
Indicates a scanned image of the record is available (click on this link to view the record image)

Indexed information
A preview of indexed information from the original record

Step 3: Filter Search Results

Narrow or broaden your search to generate different results:

- Click on *Edit Search* to add or remove information
- Adjust the *Broad/Exact* sliders next to the search terms
- Narrow your search to a specific record category

*Tip: Names were often misspelled by record keepers and transcribers. Use wildcards to replace letters in a search (? to replace a single letter; * to replace zero or more letters). E.g. Sm?th* will match Smith, Smyth, Smythe, Smithers and Smithson, etc. Wildcard searches must include at least three non-wildcard letters.*

Other Tips

Download or print record images

When viewing an image, click on the Tools button on the left side of the screen for options to print, download, or email (share email) the image so you can verify information later!

Learn where the record came from

The record detail page will list the collection the record is from, including coverage inclusions and exclusions. No record image? Contact the holding repository to request a copy of the original.

Use the card catalog (in the **Search** drop-down menu at the top of the page)

Search Ancestry's card catalog to find local histories, surname histories, and other resources.

Expand your research

Ancestry's [support website](#)³ has useful articles on more intermediate and advanced research (e.g. when to use maiden names). Explore the [Learning Center](#)⁴ for additional research guides.

Is there an Ancestry app?

Yes. You can create a free Ancestry.com account and family tree. To view database records in the app or save them to your tree, however, you must have a personal paid subscription to Ancestry.com. PPLD's AncestryLibrary database has much of the same content as Ancestry.com, but library users cannot view this content on the app.

[FamilySearch's](#)² Family Tree is a free option that allows saving and viewing records.