RESEARCHING DURING THE TIME OF COVID-19

DO YOU HAVE A RESEARCH NEED? PLEASE CONSIDER THE FOLLOWING OPTIONS.

1. VIRTUAL REFERENCE
Can Special Collection staff assist you virtually? Save yourself the trip. Call ahead. We can:

- Scan and email documents and photos
- Print copies for you to retrieve through curbside pickup
- Fulfill Pikes Peak NewsFinder article requests online
- Offer wireless printing at all locations (except for Palmer Lake and Ute Pass Libraries). Submit your print job to tinyurl.com/PPLDPrint, then call your local library to schedule a pickup time.

2. VISIT SPECIAL COLLECTIONS
To encourage social distancing, space is temporarily limited. We quarantine used materials for 72-hours.

- **We recommend calling ahead** to reserve a research space (microfilm reader, genealogy computer, research table, etc.) and to ensure the materials you need are available.
- Walk-ins are welcome, however please note that you may need to wait for an open space. It is also possible the materials you need are in quarantine and unavailable.
- Research spaces are available for a 55-minute reservation. You may have the option of extending your reservation, if another patron hasn’t reserved the space.

**PLANNING FOR YOUR VISIT**
Some of our procedures have temporarily changed.

- We have very limited locker space; please only bring permitted items with you.
  - Yes – Pencils, paper, laptop
  - No – Books, pens, food or drink
- Mask are required at the Library.

- We recommend arriving early for your full 55-minute reservation.
- Please consider visiting Special Collection alone. Every person counts as a reservation slot.

**QUESTIONS? THERE ARE MULTIPLE WAYS TO CONTACT OUR TEAM:**

- Email Special Collections, ppld.org/contact-us
- **Book a Librarian** for virtual reference or Zoom appointments, ppld.org/book-a-librarian

- Call Special Collections, Regional History: (719) 531-6333, x1253
  Genealogy: (719) 531-6333, x1252